Facilities Usage Report



by John W. Coffey, ICMA-CM, Community Manager

INTRODUCTION

The level of usage of BBRD assembly buildings and the adequacy in their scheduling are topics periodically raised by residents and/or Trustees. A few years ago, the Board of Trustees (BOT) debated transferring the coordination of recognized clubs and organizations plus the scheduling of meeting rooms to the Civic Volunteer Organization (FKA Barefoot Bay Homeowners' Association). Said debated resulted in no change to the current practice of staff coordination and scheduling but did raise the visibility of the issue as a result of a few very vocal individuals' displeasure with then practiced procedures. Additionally, the prior BOT's discussion of building a new larger assembly building behind the Shopping Center was largely based on the perception of limited meeting rooms availability versus current demands of clubs, organizations, and individual residents. This topic (the proposed new building) was discussed again by the BOT on July 12, 2019 resulting in Trustee Loveland's request for staff to do a "facilities usage analysis" to determine the actual level of use of the assembly buildings. An informal consensus of the BOT concurred with Trustees Loveland's request. This report summarizes the key findings from said analysis which actual data is contained in the Appendices attached to this report.

METHODOLOGY

Although a variety of analytical approaches were available to staff regarding the desired analysis, staffing and time limitations (i.e. the budgeted Management Analyst position amendment to the SDS contract being deferred till early 2020 and the FY21 Budget preparation cycle being currently underway) prevented options that were more time intensive than using calendar data from one month in the winter season and one month in the summer off season. Although each month has unique characteristics, I believe the range of findings are significant enough to allow the reader to infer the probable overall annual trend.

Data was taken from the four meeting rooms (Building D/E were treated as separate but related meeting rooms for ease of analysis but also analyzed as a single building) for the months of August 2018 and January 2019. The calendar Coordinator then provided set up and tear down times to provide a clear picture of when specific rooms were available or in use (by either staff or the reserving party). The reader should note, in the data cleaning process some inaccuracies in previously used set up and tear down assumptions were discovered by the new Custodian Supervisor which were retroactively factored into the calendar to present the most accurate information possible (although not technically historically accurate). I believe the level of adjustment to be very minor and therefore not subject to concern. Additionally, the reader should note that the number of participants is provided each spring by the groups representatives and may increase or decrease over the year. Staff does informally monitor if the set ups are too large or too small and this feedback is provided to the groups at the next annual reservation period to aid in possibly relocating the group to a more adequately sized facility.

Finally, the data was compiled by calendar day of the week and compared per building, in total and by time (morning, mid-day and evening). Time involved in this data cleaning and analysis was not directly track but is estimated to be in the range of 50-55 hours. The provision of the actual data in the appendices and electronically (via public records request) will permit others to use the cleaned data to conduct alternate modes of analysis to refute or replicate the findings included in this report.

FINDINGS

Overall Comparison

An examination of the chart to the right illustrates two major findings: a significant across the board increase in usage of facilities in the winter season and an uneven usage rate across the week in both analysis periods.

In terms of time of day usage, two patterns are easily observed: lowest usage is in the mornings and the winter season sees a spike in afternoon usage as compared to similar aggregate summer month usage of meeting rooms in the afternoons and evenings. During the summer months the variability of usage rates is comparable (13 percentage points in summer versus 15 percentage points in winter) although the level of usage is almost double on average. The largest change in usage rates from summer to winter is observed in the mornings which has a 148% percent increase as compared to the mere 69% increase in evening usage.

Aug-18	Mornings	Mid-day	Evenings	Total
Sun.	50%	25%	13%	29%
Mon.	25%	50%	44%	40%
Tues.	13%	6%	19%	13%
Wed.	35%	65%	45%	48%
Thurs.	5%	20%	50%	25%
Fri.	25%	40%	35%	33%
Sat.	13%	38%	44%	31%
Total	23%	35%	36%	32%
Jan-19	Mornings	Mid-day	Evenings	Total
Sun.	75%	69%	58%	69%
Mon.	63%	94%	83%	77%
Tues.	45%	70%	53%	55%
Wed.	65%	85%	80%	73%
Thurs.	40%	55%	50%	47%
Fri.	63%	94%	54%	63%
Sat.	63%	63%	58%	54%
Total	58%	73%	61%	62%
Difference (Total)	148%	107%	69%	94%

Day of Week Comparison

During both the summer and winter seasons, Mondays and Wednesdays had the highest usage of assembly buildings. The summer off-season has the greatest variability in usage with the percentage of building usage ranging from a low of 13% (Tuesdays) to a high of 48% (Wednesdays) resulting in a spread of 35 percentage points. The winter season, in contrast, has a small variability in usage with the low of 47% (Thursdays) and a high of 77% (Mondays) resulting in a spread of 30 percentage points. An examination of the chart to the right illustrates while the daily usage of assembly buildings has some change between seasons, certain days have a higher demand by residents than other days. Monday and Wednesdays are to top two days in terms of usage year-round while on average Thursdays is the least desirable day throughout the year. The popularity of Food

Da	ily Us	age Ranking*	
Aug-18		Jan-19	
Wed.	1	Mon.	1
Mon.	2	Wed.	2
Fri.	3	Sun.	3
Sat.	4	Fri.	4
Sun.	5	Tues.	5
Thurs.	6	Sat.	6
Tues.	7	Thurs.	7
* 1 indicates	most u	ised day of the wee	k

& Beverage events (i.e. Taco Tuesday, weekend music events at the Pool #1 complex, etc.) and the hosting of some events in assembly buildings (Music Bingo on Mondays in Building A and Pasta Night on Wednesdays in Building D/E in the winter season) can explain some of this pattern but I believe outside (of BBRD) restaurants and events, television shows, and sporting events also factor into patterns of daily

usage of facilities by residents and guests. The tables below illustrate the breakdown of usage of buildings per day of the week and time of day in different formats.

		Aug-18			Jan-19			Difference	
	Α	D/E	С	Α	D/E	С	Α	D/E	С
Sun.	83%	17%	0%	100%	63%	50%	20%	275%	N/A
Mon.	25%	50%	33%	67%	71%	100%	167%	42%	200%
Tues.	25%	8%	8%	40%	63%	53%	60%	660%	540%
Wed.	67%	33%	60%	87%	67%	73%	30%	100%	22%
Thurs.	40%	13%	33%	60%	40%	47%	50%	200%	40%
Fri.	0%	33%	67%	42%	71%	67%	N/A	113%	0%
Sat.	17%	21%	67%	50%	46%	75%	200%	120%	13%
Total	37%	25%	40%	63%	60%	63%			

The impact of seasonal usage of assembly buildings and preference of certain days and times are clearly seen in the tables. The dramatic increase in usage of Building D/E during the winter months is primarily attributed to use by golf clubs and organizations plus the many clubs/organizations that do not meet in the summer season due to a high percentage of their members being seasonal residents. While some buildings sit largely empty during the summer months on certain days and times, only Building C on Fridays had no change from summer to winter seasons. This lack of variability is due to the nature of the clubs/organizations using the buildings on a year-round basis. No building had a decline in usage from summer to winter.

Build	ding	Aug-18	Jan-19	Difference
Α	Sun.	83%	100%	20%
	Mon.	25%	67%	167%
	Tues.	25%	40%	60%
	Wed.	67%	87%	30%
	Thurs.	40%	60%	50%
	Fri.	0%	42%	N/A
	Sat.	17%	50%	200%
	Total	37%	63%	74%
D/E	Sun.	17%	63%	275%
	Mon.	50%	71%	42%
	Tues.	8%	63%	660%
	Wed.	33%	67%	100%
	Thurs.	13%	40%	200%
	Fri.	33%	71%	113%
	Sat.	21%	46%	120%
	Total	25%	60%	136%
С	Sun.	0%	50%	N/A
	Mon.	33%	100%	200%
	Tues.	8%	53%	540%
	Wed.	60%	73%	22%
	Thurs.	33%	47%	40%
	Fri.	67%	67%	0%
	Sat.	67%	75%	13%
	Total	40%	63%	59%

Comparison of Building D/E individual meeting rooms

In reviewing the data for Building D/E the reader should note two factors that play into the usage of the rooms: the building is dividable so groups can use the entire space of just one half and secondly, the "D" side is closest to the 19th Hole. The reason the later factor is important is "D" side has the large ceiling mounted projector and screen while the "E" side has the small kitchen and bar.

Considering many groups are social in nature, the slightly higher use of "E" side is not unexpected given the access to a sink, oven, refrigerator, coffee pot and bar (only the bar requires staff to operate, all other mentioned items are capable of selfservice). Additionally, the larger trend previously identified on a BBRD-wide basis of certain dates and times being preferred holds true when Building D/E is examined in detail. The biggest difference between summer and winter seasons can be seen on Tuesdays where heavy use by golfers during the winter months results in a 660% increase over summer usage rates. Conversely, Mondays, Fridays, Saturdays had the lowest increase in usage from summer to winter seasons.

Aug. 18	D Total	E Total	Bldg D/E Total
Sun.	17%	17%	17%
Mon.	58%	42%	50%
Tues.	8%	8%	8%
Wed.	27%	40%	33%
Thurs.	13%	13%	13%
Fri.	20%	47%	33%
Sat.	0%	42%	21%
Total	20%	30%	25%
Jan. 19	D Total	E Total	Bldg D/E Total
Sun.	67%	58%	63%
Mon.	75%	67%	71%
Tues.	67%	60%	63%
Wed.	53%	80%	67%
Thurs.	40%	40%	40%
Fri.	67%	75%	71%
Sat.	33%	58%	46%
Total	57%	62%	60%
Difference	D Total	E Total	Bldg D/E Total
Sun.	300%	250%	275%
Mon.	29%	60%	42%
Tues.	700%	620%	660%
Wed.	100%	100%	100%
Thurs.	200%	200%	200%
Fri.	233%	61%	113%
Sat.	N/A	40%	120%
Total	179%	107%	136%

Comparison of size of groups using Building A versus Building D/E

A cursory review of the January 2019 Building A and D/E calendars indicated 3 (or 6% of all usages of Building A) possible incidences of where the groups using Building A could have been scheduled in Building D/E thereby freeing up the largest assembly room for other groups. In depth analysis indicates the following reasons:

- One incident was a result of a group using Building D/E and not wanting the usage of the building
 placed on the "public" calendar so when the data was exported for this project that usage was not
 captured. Therefore, it was not the possibility for the identified group to use Building D/E in lieu of
 the Larger Building A.
- A second incident was identified where a smaller group in Building A that could have been scheduled
 for Building D/E. This group, first organized in 2012, was much larger when it started and when the
 FY18 and FY19 usages were calendarized their projected number of participants were overestimated
 (in hindsight). Prior to the commission of this task by the BOT, this group was moved to Building D/E
 by staff starting in the FY20 season (most clubs and groups reserve meeting rooms once a year in
 advance).

• The last group identified as being small enough for Building D/E is an interesting story. Due to the known popularity of the activity, staff believed the number of participants listed on the reservation form (used for the entire season) was understated and scheduled them for Building A out of an abundance of caution. Within a few months the number of participants quickly grew to the point that Building D/E would not have been big enough thus proving staff's decision correct to schedule them for the larger room.

CONCLUSIONS AND ACKNOWLEDGEMENTS

Although I am under no illusion that this report or the underlying analysis will settle the issue of whether staff is coordinating the use of assembly buildings in the most efficient and effective manner, I do believe there is statistically sufficient information contained within this report to refute the claim that staff allows any sized groups into Building A at the expense of larger groups needing the building for their activities. The question of whether the assembly rooms are full or not is a matter of opinion and this report will not settle that debate. The assembly rooms are full during the winter months during the most desirable days and times. Additionally, there is much less use of the buildings during most of the year when seasonal residents are not here. If the BOT wishes to force clubs/organizations to use non-desirable times, then staff will need clear direction through added language in the BBRD Policy Manual.

The reader should note that the applicability of this report is time limited. As society changes, so does the preferences of residents and guests. When BBRD was first opened shuffleboard and golf were king among Florida retires. Today shuffleboard is largely a winter sport played by seasonal residents like lawn bowling. The number of golfers is a third of what BBRD had 20 years ago. Pickle ball and bocce ball are the current kings of active recreation. Similarly, non-active recreational clubs and organizations increase and decrease in popularity over time. Years ago, ethnic and regional clubs were very popular, while today some of these once large groups have merged and/or shrunken greatly in numbers. Today Food & Beverage events draw large crowds year-round. The success of the Annual Barefoot by the Lake Festival was unimaginable years ago. Hence, the usage of assembly buildings today is different than what it was years ago and will be different in years to come.

Whether BBRD needs additional buildings or expanded buildings will never be settled by an analysis of building usage and the production of a written report. BBRD is a form of local government and hence, the political process of candidates running for office on a multitude of platforms will eventually answer the questions of how BBRD will evolve in the future. No other process will answer the questions that face BBRD today. Hopefully, this report and the underlying data will aid in this process.

Finally, I would like to thank Lori Kenney, Calendar Coordination; Rich Armington, Resident Relations Manager/H.R. Coordinator; Jeff Clark, Custodian Supervisor; and Melanie Goldie, Administrative Assistant to the District Clerk for their role in the development and review of this report and date contained within the appendices. Of course, any errors, omissions, or inaccuracies are solely my responsibility.

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8/22/2018* Wed. 8/29/2018 Wed. Crafter's Club 40 1.5 900 730 1200 1300 8 long 40 1.0 5.5 X X X <tr< td=""><td></td><td></td><td></td><td>1</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr<>				1												
8/29/2018 Wed. Crafter's Club 40 1.5 900 730 1200 1300 8 long 40 1.0 5.5 X X				1										Х	Х	
			Crafter's Club	40	1.5	900	730	1200	1300	8 long	40	1.0	5.5			
I WEJIEWINI TION	8/29/2018	Wed.		1.0	1.5	300	, 50	1200	2500	5.0116		1.0	5.5	,	,	

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Date		Bldg. A											Bldg. A		
Bute		Didg. A											DIUG. A		
						set up & use		break							
						of room start		down end			breakdown	Duration	Morning	Mid-day	Evening
		club/org.	Attendance	setup time	start time	time	end time	time	tables	chairs	time	(hrs.)	(7-11am)	(11am-4pm)	(4-11pm)
8/29/2018*	Wed.												Χ	Χ	
8/2/2018	Thurs.	Little Theater	30	1.0	1700	1600	2200	2230	2 long	30	0.5	6.5			Х
8/2/2018	Thurs.														
8/2/2018*	Thurs.														Х
8/9/2018	Thurs.														
8/16/2018	Thurs.	Little Theater	30	1.0	1300	1200			2 long	30	0.5	3.5	Х	X	
8/16/2018	Thurs.	CVO Gen. Meeting	50	1.5	1900	1530	2100	2230	8 rounds	50	1.5	7.0			X
8/16/2018*	Thurs.	CI (O Di cara	100	2.0	4720	4520	2420	2220	42 1	100	2.0	0.0	X	X	X
8/23/2018	Thurs.	CVO Bingo Little Theater	100 30	2.0 1.0	1730 1300	1530				100 30	2.0 0.5	8.0			Х
8/30/2018	Thurs.	Little Hieater	30	1.0	1300	1200	1500	1530	2 long	30	0.5	3.5		X	
8/3/2018 8/3/2018	Fri. Fri.														
8/3/2018	Fri.														
8/3/2018*	Fri.														
8/10/2018	Fri.														
8/10/2018	Fri.														
8/10/2018	Fri.														
8/10/2018*	Fri.														
8/17/2018	Fri.														
8/17/2018	Fri.														
8/17/2018	Fri.														
8/17/2018*	Fri.														
8/24/2018	Fri.														
8/24/2018	Fri.														
8/24/2018	Fri.														
8/24/2018*	Fri.														
8/31/2018	Fri.														
8/31/2018	Fri.														
8/31/2018*	Fri.														
8/4/2018	Sat.														
8/4/2018	Sat.														
8/4/2018*	Sat.														
8/11/2018	Sat.														
8/11/2018	Sat.														
8/11/2018*	Sat.	Dr. da Dari			4===	.===	222-	2225	12	4.00					
8/18/2018	Sat.	Private Party	100	2.0	1700	1500	2200	2300	13 rounds	100	1.0	8.0			Х
8/18/2018	Sat.														
8/18/2018	Sat.														V
8/18/2018*	Sat. Sat.	Privato Party	100	2.0	1700	1500	2200	2200	12 round	100	2.0	9.0			X
8/25/2018 8/25/2018	Sat.	Private Party	100	2.0	1700	1500	2200	2300	13 round	100	2.0	8.0			X
8/25/2018	Sat.														
8/25/2018*	Sat.														X
5/25/2010	Jat.														
* indicates sur	mmation														
maicutes sur			1	l	l										

A - 2

		T																	
Date		Bldg. D&E												Bldg. D&E					
				A	setup		set up & use		break			breakd							
			0 11 11	Attend	time		of room start		down end			own			orning	Mid			
		club/org.	Building	ance	(nours)	start time	time	end time	time	tables	chairs	time	(hrs.)		-11am)	(11am D	ı-4pm)	Evening (
														D	E	U	E	D	E
August																			
8/5/2018	Sun.	River of Life Church	D&E	30	1.0	900	800	1100	1200	2 long	40	1.0	4.0	Х	Х				
8/5/2018	Sun.	River of Life Church	DAE	30	1.0	900	800	1100	1200	Z IOTIG	40	1.0	4.0	^	^				
8/5/2018*	Sun.																		
8/12/2018	Sun.	River of Life Church	D&E	30	1.0	900	800	1100	1200	2 long	40	1.0	4.0	Х	Х				
8/19/2018	Sun.	River of Life Church	D&E	30	1.0		800	1100		2 long	40	1.0	4.0	X	X				
8/19/2018	Sun.	THE CHARGE	202	"	1.0	300		1100	1200	8		1.0							
8/19/2018*	Sun.																		
8/26/2018	Sun.	River of Life Church	D&E	30	1.0	900	800	1100	1200	2 long	40	1.0	4.0	Х	Х				
8/6/2018	Mon.	Little Theater	D&E	30	1.0		1700	2100		2 long	30	1.0	5.0					Х	Х
8/6/2018	Mon.	Yoga	D	5	-	900	900	1100		0		-	2.0	Х					
8/6/2018	Mon.	Art Group	E	12	1.0		1200	1600		3 long	12	0.5	4.5				Х		
8/6/2018*	Mon.													Х			Х	Х	Х
8/13/2018	Mon.	Little Theater	D&E	30	1.0	1800	1700	2100	2130	2 long	30	0.5	4.5					Х	Х
8/13/2018	Mon.	Yoga	D	5	-	900	900	1100	1100	0	-	-	2.0	Х					
8/13/2018	Mon.	Art Group	Е	12	1.0	1300	1200	1600	1630	3 long	12	0.5	4.5						
8/13/2018*	Mon.													Χ				Х	Х
8/20/2018	Mon.	Little Theater	D&E	30	1.0	1800	1700	2100	2130	2 long	30	0.5	4.5			Х	Χ		
8/20/2018	Mon.	Yoga	D	5	-	900	900	1100	1100	0	-	-	2.0	Х					
8/20/2018	Mon.	Art Group	E	12	1.0	1300	1200	1600	1630	3 long	12	0.5	4.5				Х		
8/20/2018*	Mon.													Х		X	Х		
8/27/2018	Mon.		D&E																
8/27/2018	Mon.	Yoga	D	5	-	900	900	1100		0		-	2.0	X					
8/27/2018	Mon.	Art Group	E	12	1.0	1300	1200	1600	1630	3 long	12	0.5	4.5				Х		
8/27/2018*	Mon.													Х			Х		
8/7/2018	Tues.		D&E							_									
8/14/2018	Tues.	British Club	D&E	60	1.5	1700	1530	2200	2330	8 rounds	60	1.5	8.0					X	Х
8/21/2018	Tues.																		
8/28/2018	Tues.		505																
8/1/2018	Wed.		D&E																
8/1/2018	Wed.	Chass Club	D&E D	-	0.5	920	800	1220	1200	3		0.5	۲.0	V		V			
8/1/2018 8/1/2018	Wed.	Chess Club	E E	16	0.5 1.0		1800	1230 2200		2 8		0.5 0.5	5.0	Х		Х			V
8/1/2018*	Wed.	Euchre	E	10	1.0	1900	1800	2200	2230	8	10	0.5	4.5	Х		X			X
8/8/2018	Wed.		D&E	+										^		٨			^
8/8/2018	Wed.		D&E																
8/8/2018	Wed.	Euchre	E	16	1.0	1900	1800	2200	2230	8	16	0.5	4.5						Х
8/8/2018*	Wed.	2001110		10	1.0	1500	1000	2200	2230	3	10	5.5	7.5						X
8/15/2019	Wed.		D&E																
8/15/2019	Wed.		D&E															Х	Х
8/15/2019	Wed.	Euchre	E	16	1.0	1900	1800	2200	2230	8	16	0.5	4.5						Х
8/15/2018*	Wed.																	Х	Х
8/22/2018	Wed.	BOT Workshop	D&E	10	1.5	1400	1230	1600	1700	3 long	10	1.0	4.0			Х	Х		
8/22/2018	Wed.		D&E																
8/22/2018	Wed.	Euchre	Е	16	1.0	1900	1800	2200	2230	8	16	0.5	4.5						Χ
8/22/2018*	Wed.															Χ	Х		Χ
8/29/2018	Wed.		D&E		· <u></u> -														
8/29/2018	Wed.	Euchre	E	16	1.0	1900	1800	2200	2230	8	16	0.5	4.5						X

Date		Bldg. D&E												Bldg. D&E					
														. J J					
					setup		set up & use		break			breakd							
				Attend	time		of room start		down end			own	Duration	Mo	orning	Mic	l-day		
		club/org.	Building	ance	(hours)	start time	time	end time	time	tables	chairs	time	(hrs.)		11am)		n-4pm)	Evening (4-11pm)
														D	E	D	E	D	E
8/29/2018*	Wed.																		X
8/2/2018	Thurs.		D&E																Χ
8/2/2018	Thurs.	Hospice group	D	15	0.1	1100	1030	1500	1530	0	15	0.5	4.0			Χ			
8/2/2018*	Thurs.															X			Х
8/9/2018	Thurs.		D&E																
8/16/2018	Thurs.		D&E																
8/16/2018	Thurs.	Hospice group	D	15	0.5	1100	1030	1500	1530	0	15	0.5	4.0			X			
8/16/2018*	Thurs.		_													X			X
8/23/2018	Thurs.		D&E																
8/30/2018	Thurs.		D&E																
8/3/2018	Fri.		D&E																
8/3/2018	Fri.		D&E	1.5											.,				
8/3/2018	Fri.	Tops Club	E	12	1.0	700	600	900	930	1 long	12	0.5	3.5		X				
8/3/2018*	Fri.	Violetie e Committee	505	20	2.0	4000	200	4200	4220	C 1	20	0.5	4.5		X				
8/10/2018	Fri.	Violations Committee	D&E	20	2.0		800			6 long		0.5	4.5	Х	X	X	X		
8/10/2018 8/10/2018	Fri. Fri.	BOT Meetings	D&E E	50 12	0.5 1.0	1300 700	1230 600	1600 1000		6 long	50 12	1.5 0.5	5.0 3.5			Х	Х		
8/10/2018*	Fri.	Tops Club	E	12	1.0	700	600	1000	1030	1 long	12	0.5	3.5	X	X	Х	X		
8/17/2018	Fri.		D&E											^	^	^	^		
8/17/2018	Fri.		D&E																
8/17/2018	Fri.	Tops Club	E	12	1.0	700	600	1000	1030	1 long	12	0.5	3.5		Х		Х		
8/17/2018*	Fri.	1005 6100		12	1.0	700	000	1000	1030	1 10116	12	0.5	3.3		X		X		
8/24/2018	Fri.	Computer Club	D&E	15	1.0	1800	1700	2100	2200	3 long	15	1.0	5.0					Х	Х
8/24/2018	Fri.	compacer cras	D&E	10	1.0	2000	2,00	2100		0.08	10	2.0	5.0						
8/24/2018	Fri.	Tops Club	E	12	1.0	700	600	2200	1030	1 long	12	0.5	3.5		Х				
8/24/2018*	Fri.														Х			Х	Х
8/31/2018	Fri.		D&E																
8/31/2018	Fri.		D&E																
8/31/2018*	Fri.																		
8/4/2018	Sat.		D&E																
8/4/2018	Sat.																		
8/4/2018*	Sat.																		
8/11/2018	Sat.		D&E																
8/11/2018	Sat.		D&E																
8/11/2018*	Sat.																		
8/18/2018	Sat.		D&E																
8/18/2018	Sat.		D&E																
8/18/2018	Sat.	ROL Brunch	E	12	1.0	1100	1000	1300	1400	2 long	12	1.0	3.0		Х		Х		
8/18/2018*	Sat.														X		Х		
8/25/2018	Sat.		D&E																
8/25/2018	Sat.		D&E																
8/25/2018	Sat.	Private Party	E	40	1.0	1700	1600	2200	2300	5 round	40	1.0	6.0						X
8/25/2018*	Sat.														X		Х		Х
* indicates sum	ımation																		

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Date		Bldg. C only											Bldg. C only		
													J. 2 C,		
						set up & use		break							
						of room start		down end			breakdown	Duration	Morning	Mid-day	Evening
		club/org.	Attendance	setup time			end time	time	tables	chairs	time	(hrs.)	(7-11am)	(11am-4pm)	(4-11pm)
		, ,		'								· · · ·		· · ·	
August															
8/5/2018	Sun.														
8/5/2018	Sun.														
8/5/2018*	Sun.														
8/12/2018	Sun.														
8/19/2018	Sun.														
8/19/2018	Sun.														
8/19/2018*	Sun.														
8/26/2018	Sun.														
8/6/2018	Mon.	Canasta	12	0.5	1300	1230	1600	1630	3 card	12.0	0.5	4.0		X	
8/6/2018	Mon.														
8/6/2018	Mon.														
8/6/2018*	Mon.													X	
8/13/2018	Mon.	Canasta	12	0.5	1300	1230	1600	1630	3 card	12.0	0.5	4.0		X	
8/13/2018	Mon.														
8/13/2018	Mon.														
8/13/2018*	Mon.													X	
8/20/2018	Mon.	Canasta	12	0.5	1300	1230	1600	1630	3 card	12.0	0.5	4.0		X	
8/20/2018	Mon.														
8/20/2018	Mon.														
8/20/2018*	Mon.													X	
8/27/2018	Mon.	Canasta	12	0.5	1300	1230	1600	1630	3 card	12.0	0.5	4.0		X	
8/27/2018	Mon.														
8/27/2018	Mon.														
8/27/2018*	Mon.													X	
8/7/2018	Tues.														
8/14/2018	Tues.	Vet's Council	6	0.5	1000	930	1200	1230	1 long		0.5	3.0	Х		
8/21/2018	Tues.														
8/28/2018	Tues.														
8/1/2018	Wed.	Mahjong	8		1200	1130					0.5	5.0		X	
8/1/2018	Wed.	AA Meeting	40	1.0	2000	2100	2200	2300	1 long	40.0	1.0	4.0			Х
8/1/2018	Wed.														
8/1/2018	Wed.													\.	
8/1/2018*	Wed.		_											X	Х
8/8/2018	Wed.	Mahjong	8		1200	1130			2 card	8.0	0.5	5.0		Х	.,
8/8/2018	Wed.	AA Meeting	40	1.0	2000	1900	2200	2300	1 long	40.0	1.0	4.0			Х
8/8/2018	Wed.													\ <u>'</u>	.,
8/8/2018*	Wed.	Chana Chult		0.5	000	000	4333	4300	2 1		0.5	F.0		Х	X
8/15/2019	Wed.	Chess Club	8		830				2 card	0.0	0.5	5.0	Х		
8/15/2019	Wed.	Mahjong	8	0.5	1200	1130	1600	1630	2 card	8.0	0.5	5.0		Х	
8/15/2019	Wed.		+										V	V	
8/15/2018*	Wed.	Mahiang	0	0.5	1200	1120	1600	1620	3 00 4-1	0.0	0.5	г о	Х	X	
8/22/2018	Wed.	Mahjong	40		1200	1130 1900	1600 2200			8.0 40.0	0.5 1.0	5.0		Х	V
8/22/2018	Wed.	AA Meeting	40	1.0	2000	1900	2200	2300	1 long	40.0	1.0	4.0			Х
8/22/2018 8/22/2018*	Wed.		+											V	X
8/29/2018	Wed.	Mahiong	8	0.5	1200	1130	1600	1630	2 card	8.0	0.5	5.0		X	٨
		Mahjong	8	0.5	1200	1130	1000	1030	Z Card	8.0	0.5	5.0		X	
8/29/2018	Wed.														

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Date		Bldg. C only											Bldg. C only		
Date		Diug. C Only	+										Biug. C only		
		club/org.	Attendance	setup time	start time	set up & use of room start time	end time	break down end time	tables	chairs	breakdown time	Duration (hrs.)	Morning (7-11am)	Mid-day (11am-4pm)	Evening (4-11pm)
8/29/2018*	Wed.													Х	
8/2/2018	Thurs.	Men's Poker	6	0.5	1700	1630	2200	2230	1 poker	6.0	0.5	6.0			Х
8/2/2018	Thurs.														
8/2/2018*	Thurs.														Х
8/9/2018	Thurs.	Men's Poker	6	0.5	1700		2200		1 card	6.0	0.5	6.0			Х
8/16/2018	Thurs.	Men's Poker	6	0.5	1700	1630	2200	2230	1 card	6.0	0.5	6.0			Х
8/16/2018	Thurs.														
8/16/2018*	Thurs.														X
8/23/2018	Thurs.	Men's Poker	6	0.5	1700	1630	2200		1 card	6.0	0.5	6.0			Х
8/30/2018	Thurs.	Men's Poker	6	0.5	1700	1630	2200		1 card	6.0	0.5	6.0			Х
8/3/2018	Fri.	Ladies Poker	8	0.5	1230		1530		1 card	8.0	0.5	4.0		Х	
8/3/2018	Fri.	Pinochle	8	0.5	1900	1830	2200	2230	2 card	8.0	0.5	4.0			Х
8/3/2018	Fri.														
8/3/2018*	Fri.													X	Х
8/10/2018	Fri.	Ladies Poker	8	0.5	1230	1200	1530		1 card	8.0	0.5	4.0		X	
8/10/2018	Fri.	Pinochle	8	0.5	1900	1830	2200	2230	2 card	8.0	0.5	4.0			Х
8/10/2018	Fri.														
8/10/2018*	Fri.													X	Х
8/17/2018	Fri.	Ladies Poker	8	0.5	1230	1200	1530		1 card	8.0	0.5	4.0		X	
8/17/2018	Fri.	Pinochle	8	0.5	1900	1830	2200	2230	2 card	8.0	0.5	4.0			Х
8/17/2018	Fri.														
8/17/2018*	Fri.		_											X	Х
8/24/2018	Fri.	Ladies Poker	8	0.5	1230		1530		1 card	8.0	0.5	4.0		Х	
8/24/2018	Fri.	Pinochle	8	0.5	1900	1830	2200	2230	2 card	8.0	0.5	4.0			Х
8/24/2018	Fri.														
8/24/2018*	Fri.			0.5	4000	1200	4500	4.500		0.0	2.5			X	Х
8/31/2018	Fri.	Ladies Poker	8	0.5	1230		1530		1 card	8.0	0.5	4.0		X	
8/31/2018	Fri.	Pinochle	8	0.5	1900	1830	2200	2230	2 card	8.0	0.5	4.0			X
8/31/2018*	Fri.	2 . 1 . 61 . 1		0.5	1000	1122	4.500	4.600		2.2	2.5	= 0		X	Х
8/4/2018	Sat.	Bridge Club	8	0.5	1200		1600		2 card	8.0	0.5	5.0		Х	V
8/4/2018 8/4/2018*	Sat. Sat.	AA Meeting	40	1.0	2000	1900	2200	2300	1 long	40.0	1.0	4.0		X	X
8/4/2018**	Sat. Sat.	Bridge Club	8	0.5	1200	1130	1600	1700	2 card	8.0	0.5	5.0		X	Λ
8/11/2018	Sat.	AA Meeting	40	1.0	2000		2200		1 long	40.0	1.0	4.0		Λ	Х
8/11/2018*	Sat.	AA MEELING	40	1.0	2000	1900	2200	2300	T IOUR	40.0	1.0	4.0		X	X
8/11/2018**	Sat.	Bridge Club	8	0.5	1200	1130	1600	1630	2 card	8.0	0.5	5.0		X	^
8/18/2018	Sat.	AA Meeting	40	1.0	2000		2200		1 long	40.0	1.0	4.0		^	Х
8/18/2018	Sat.	AA MEELING	40	1.0	2000	1300	2200	2300	I IONE	40.0	1.0	4.0			٨
8/18/2018*	Sat.		+											X	Х
8/25/2018	Sat.	Bridge Club	8	0.5	1200	1130	1600	1630	2 card	8.0	0.5	5.0		X	٨
8/25/2018	Sat.	AA Meeting	40	1.0	2000		2200		1 long	40.0	1.0	4.0		^	Х
8/25/2018	Sat.	AA MEELING	40	1.0	2000	1900	2200	2300	I IONE	40.0	1.0	4.0			^
8/25/2018*	Sat.													X	Х
5, 25, 2010	Jat.													^	
* indicates sur	mmation		+												
mulcates sul	miauon	l													

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Appendix B:
August 2018 Facilities Usage Summary Statistics

	Bldg. A				Bldg. D&E						
	Morning (7-11am)	Mid-day (11am-4pm)	Evening (4-11pm)	Total	Morr (7-11	_	Mid-day(1	1am-4pm)	Evening (4-11pm)	Total
					D	E	D	E	D	E	
Number of Events											
Sun.	4	4	2	10	2	2	0	0	0	0	4
Mon.	0	0	3	3	4	0	1	3	2	2	12
Tues.	1	1	1	3	0	0	0	0	1	1	2
Wed.	5	5	0	10	1	0	2	1	1	5	10
Thurs.	1	2	3	6	0	0	2	0	0	2	4
Fri.	0	0	0	0	1	4	1	2	1	1	10
Sat.	0	0	2	2	0	2	0	2	0	1	5
	11	12	11	34	8	8	6	8	5	12	47
Number of Opportunities											
Sun.	4	4	4	12	4	4	4	4	4	4	24
Mon.	4	4	4	12	4	4	4	4	4	4	24
Tues.	4	4	4	12	4	4	4	4	4	4	24
Wed.	5	5	5	15	5	5	5	5	5	5	30
Thurs.	5	5	5	15	5	5	5	5	5	5	30
Fri.	5	5	5	15	5	5	5	5	5	5	30
Sat.	4	4	4	12	4	4	4	4	4	4	24
	31	31	31	93	31	31	31	31	31	31	186
Usage Percentage											
Sun.	100%	100%	50%	83%	50%	50%	0%	0%	0%	0%	17%
Mon.	0%	0%	75%	25%	100%	0%	25%	75%	50%	50%	50%
Tues.	25%	25%	25%	25%	0%	0%	0%	0%	25%	25%	8%
Wed.	100%	100%	0%	67%	20%	0%	40%	20%	20%	100%	33%
Thurs.	20%	40%	60%	40%	0%	0%	40%	0%	0%	40%	13%
Fri.	0%	0%	0%	0%	20%	80%	20%	40%	20%	20%	33%
Sat.	0%	0%	50%	17%	0%	50%	0%	50%	0%	25%	21%
	35%	39%	35%	37%	26%	26%	19%	26%	16%	39%	25%

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Appendix B:
August 2018 Facilities Usage Summary Statistics

	Morning (7-11am)	Mid-day	Evening					
	1	(11am-4pm)	(4-11pm)	Total	Total	Mornings	Mid-day	Evenings
Number of Events	_	_	_			_	_	
Sun.	0	0	0	0	14	8	4	2
Mon.	0	4	0	4	19	4	8	7
Tues.	1	0	0	1	6	2	1	3
Wed.	1	5	3	9	29	7	13	9
Thurs.	0	0	5	5	15	1	4	10
Fri.	0	5	5	10	20	5	8	7
Sat.	0	4	4	8	15	2	6	7
	2	18	17	37	118	29	44	45
Number of Opportunities								
Sun.	4	4	4	12	48	16	16	16
Mon.	4	4	4	12	48	16	16	16
Tues.	4	4	4	12	48	16	16	16
Wed.	5	5	5	15	60	20	20	20
Thurs.	5	5	5	15	60	20	20	20
Fri.	5	5	5	15	60	20	20	20
Sat.	4	4	4	12	48	16	16	16
	31	31	31	93	372	124	124	124
Usage Percentage								
Sun.	0%	0%	0%	0%	29%	50%	25%	13%
Mon.	0%	100%	0%	33%	40%	25%	50%	44%
Tues.	25%	0%	0%	8%	13%	13%	6%	19%
Wed.	20%	100%	60%	60%	48%	35%	65%	45%
Thurs.	0%	0%	100%	33%	25%	5%	20%	50%
Fri.	0%	100%	100%	67%	33%	25%	40%	35%
Sat.	0%	100%	100%	67%	31%	13%	38%	44%
	6%	58%	55%	40%	32%	23%	35%	36%

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Date		Bldg. A											Bldg. A		
		club/org.	Attendence	setup time	start time	set up & use of room start time		break down end time		chairs	breakdown time	Duration (hrs)	Morning (7-11am)	Mid-day (11am-4pm)	Evening (4-10pm)
1/6/2019	Cup	Grace Gathering	80	1.5	900	730	1200	1220	No tables	80	1.5	5.0	Х	Х	
1/6/2019	Sun. Sun.	Backup for street dance	200	1.0	1400			1900		max	1.0	6.0	Λ	X	Х
1/6/2019*	Sun.	Buckup for street durice	200	1.0	1400	1300	1000	1300	max	max	1.0	0.0	X	X	X
1/13/2019	Sun.														
1/13/2019	Sun.	Grace Gathering	80	1.5	900	730	1200	1330	No tables	80	1.5	5.0	Х	Х	
1/13/2019	Sun.	Backup for street dance	200	1.0	1400	1300	1800	1900	max	max	1.0	6.0		Х	Χ
1/13/2019*	Sun.												Χ	Х	Χ
1/20/2019	Sun.														
1/20/2019	Sun.	Grace Gathering	80	1.5	900				No tables	80	1.5	5.0	Х	Х	
1/20/2019	Sun.	Backup for street dance	200	1.0	1400	1300	1800	1900	max	max	1.0	6.0		X	Х
1/20/2019*	Sun.		_								. =		X	X	Х
1/27/2019	Sun.	Grace Gathering	80	1.5					No tables	80	1.5	5.0	Х	Х	V
1/27/2019 1/27/2019	Sun.	American Legion Card Party	120	2.0	1900		2200	2330		120	1.5	6.5			X
1/27/2019*	Sun. Sun.	Backup for street dance	200	1.0	1400	1300	1800	1900	max	max	1.0	6.0	X	X X	X X
1/7/2019	Mon.	Little Theater Rehearsal	50	0.5	1300	1230	1500	1530	Stage	10	0.5	3.0	Λ	X	Λ
1/7/2019	Mon.	Music Bingo	200	2.5	1700			2230	, i	192	1.5	8.0		X	Х
1/7/2019	Mon.	Music Billgo	200	2.3	1700	1130	2100	2230	Ziriodila	132	1.5	0.0			_^
1/7/2019	Mon.														
1/7/2019	Mon.														
1/7/2019	Mon.														
1/7/2019*	Mon.													Х	Х
1/14/2019	Mon.														
1/14/2019	Mon.														
1/14/2019	Mon.	Little Theater Rehearsal	50	0.5						10	0.5	3.0		Х	
1/14/2019	Mon.	Music Bingo	200	2.5	1700	1430	2100	2330	24 round	192	1.5	8.0		X	Х
1/14/2019	Mon.														
1/14/2019	Mon.													.,	
1/14/2019* 1/21/2019	Mon.													Х	Х
1/21/2019	Mon. Mon.	Little Theater Rehearsal	50	0.5	1300	1230	1500	1530	Ctoro	10	0.5	3.0		X	
1/21/2019	Mon.	Music Bingo	200	2.5	1700			2330		192	1.5	8.0		X	Х
1/21/2019	Mon.	Widsic Billgo	200	2.3	1700	1430	2100	2330	24100110	132	1.5	0.0		Λ	
1/21/2019	Mon.														
1/21/2019*	Mon.													Х	Χ
1/28/2019	Mon.														
1/28/2019	Mon.	Little Theater Rehearsal	50	0.5	1300	1230	1500	1530	Stage	10	0.5	3.0		Х	
1/28/2019	Mon.	Music Bingo	200	2.5	1700	1430	2100	2230	24 round	192	1.5	8.0		Х	Х
1/28/2019	Mon.														
1/28/2019	Mon.														
1/28/2019	Mon.														
1/28/2019*	Mon.													X	Х
1/1/2019	Tues.								2.						
1/8/2019	Tues.	Italian Board Meeting	10	0.5						10	0.5	3.0	Х	V	
1/8/2019	Tues.	Little Theater Rehearsal	50	0.5	1300	1230	1500	1530	Stage	10	0.5	3.0		Х	
1/8/2019 1/8/2019	Tues. Tues.											_			
1/8/2019*	Tues.												X	X	
1/15/2019	Tues.											_	^	^	
1/15/2019	Tues.	Little Theater Rehearsal	50	0.5	1300	1230	1500	1530	Stage	10	0.5	3.0		Х	
1/15/2019	Tues.		30	J					2.360	13	0.0	3.0			
1/15/2019*	Tues.													Х	

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Date		Bldg. A											DIA~ A		
		5.08.71											Bldg. A		
						set up &									
						use of		break							
						room		down			breakdown	Duration	Morning	Mid-day	Evening
		club/org.	Attendence	setup time	start time	start time	end time	end time	tables	chairs	time	(hrs)	(7-11am)	(11am-4pm)	(4-10pm)
1/22/2019	Tues.	Little Theater Rehearsal	50	0.5	1300	1230	1500	1530	Stage	10	0.5	3.0		Х	
1/22/2019	Tues.	German Club	60	1.0	1700	1600	2200			60	1.0	6.5			Х
1/22/2019*	Tues.													Х	Χ
1/29/2019	Tues.	Little Theater Rehearsal	50	0.5	1300	1230	1500	1530	Stage	10	0.5	3.0		Х	
1/29/2019	Tues.														
1/29/2019*	Tues.								221				.,	X	
1/2/2019	Wed.	Crafters Club	75	2.5	900				20 long	75	1.5	7.0	X	X	
1/2/2019	Wed.	Senior Singles	25	1.0	1400				3 long	25 60	0.5	3.5		Х	V
1/2/2019 1/2/2019	Wed.	Polish Club	60	1.5	1700	1530	2100	2200	8 round	60	1.0	6.5			Х
1/2/2019	Wed.														
1/2/2019	Wed.														
1/2/2019	Wed.														
1/2/2019*	Wed.												Х	Х	Х
1/9/2019	Wed.	Crafters Club	75	2.5	900	630	1200	1430	20 long	75	2.5	8.0	Х	Х	
1/9/2019	Wed.	Canada Club	180	2.5	1700	1430	2200	2430	23 round	180	2.5	10.0		Х	Χ
1/9/2019	Wed.														
1/9/2019	Wed.														
1/9/2019	Wed.														
1/9/2019	Wed.														
1/9/2019*	Wed.	Confirm Cl. In	7.5	2.5	000	620	1200	4220	20.1	75	4.5	7.0	X	X	Х
1/16/2019 1/16/2019	Wed.	Crafters Club	75 200	2.5 2.5	900 1700	630 1430				75 200	1.5 2.0	7.0 9.5	Х	X	Х
1/16/2019	Wed.	Irish Club	200	2.5	1700	1430	2200	2400	25 round	200	2.0	9.5		^	Λ
1/16/2019	Wed.														
1/16/2019	Wed.														
1/16/2019*	Wed.												Х	Х	Х
1/23/2019	Wed.	Crafters Club	75	2.5	900	630	1200	1330	20 long	75	1.5	7.0	Х	Х	
1/23/2019	Wed.	Organ & Keyboard Club	50	1.0	1300	1200	1600	1700	6 long	50	1.0	5.0		Х	
1/23/2019	Wed.														
1/23/2019	Wed.														
1/23/2019*	Wed.												Х	X	
1/30/2019	Wed.														
1/30/2019	Wed.	Crafters Club	75	2.5	900	630	1200	1330	20 long	75	1.5	7.0	Х	Х	
1/30/2019	Wed.														
1/30/2019 1/30/2019*	Wed.												X		
1/3/2019	Wed. Thurs.											_	۸	Х	
1/3/2019	Thurs.	BFB Line Dancing	90	0.5	930	900	1130	1200	1 long	5	0.5	3.0	X		
1/3/2019	Thurs.	DI D LINE DANCING	30	0.5	930	900	1130	1200	TIOUE	J	0.5	3.0	^		
1/3/2019	Thurs.														
1/3/2019	Thurs.														
1/3/2019*	Thurs.												Х		
1/10/2019	Thurs.	BFB Line Dancing	90	0.5	930			1200	1 long	5	0.5	3.0	Χ		
1/10/2019	Thurs.	Great Lakes Club	110	1.5	1700	1530	2200	2300	14 round	110	1.0	7.5			Χ
1/10/2019	Thurs.														
1/10/2019*	Thurs.												X		Х
1/17/2019	Thurs.	BFB Line Dancing	90	0.5	930					5	0.5	3.0	X		.,
1/17/2019	Thurs.	CVO General Meeting	120	2.0	1900	1700	2100	2230	15 round	120	1.5	5.5			Х
1/17/2019 1/17/2019	Thurs.														
1/1//2019	Thurs. Thurs.											_	X		X

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Date		Bldg. A											Bldg. A		
Dute						set up & use of room		break down			breakdown	Duration	Morning	Mid-day	Evening
		club/org.	Attendence	setup time	start time	start time	end time	end time	tables	chairs	time	(hrs)	(7-11am)	(11am-4pm)	(4-10pm)
4/24/2245	TI:	DED I'm Davi'		2 -	200	265	4400	4205	1.	_	2.5	2.0	.,		
1/24/2019		BFB Line Dancing	90	0.5	930			1200		5		3.0	X		
1/24/2019	Thurs.	Shuffleboard Luncheon	50	1.0	1200			1400	7 round	50	1.0	3.0	X		
1/24/2019 1/24/2019	Thurs.	CVO Bingo Night	200	2.0	1600	1400	2100	2230	25 long	200	1.5	8.5		Х	Х
1/24/2019	Thurs.														V
	Thurs.	DED Line Denning	00	0.5	020	000	1120	1200	1 1	5	0.5	2.0	X	Х	Х
1/31/2019	Thurs.	BFB Line Dancing	90	0.5	930	900	1130	1200	1 long	5	0.5	3.0	Х		
1/4/2019	Fri.	Links Theorem Balances	50	0.5	4200	4220	4500	4530	Chara	40	0.5	1.0			
1/4/2019	Fri.	Little Theater Rehearsal	50	0.5	1300	1230	1500	1530	Stage	10	0.5	4.0		X	
1/4/2019	Fri.														
1/4/2019 1/4/2019*	Fri.													V	
1/4/2019*	Fri. Fri.					-								Х	
1/11/2019	Fri.														
1/11/2019	Fri.	Little Theater Rehearsal	50	0.5	1300	1230	1500	1530	Ctago	10	0.5	4.0		X	
1/11/2019	Fri.	Little Medter Refleatsal	50	0.5	1300	1230	1500	1530	Stage	10	0.5	4.0		^	
1/11/2019*	Fri.													Х	
1/18/2019	Fri.	+												^	
1/18/2019	Fri.	Little Theater Rehearsal	50	0.5	1300	1230	1500	1530	Stage	10	0.5	4.0		Х	
1/18/2019	Fri.	Little Heater Neriearsar	30	0.5	1300	1230	1300	1330	Stage	10	0.5	4.0			
1/18/2019	Fri.														
1/18/2019	Fri.														
1/18/2019*	Fri.													Х	
1/25/2019	Fri.	Little Theater Rehearsal	50	0.5	1300	1230	1500	1530	Stage	10	0.5	4.0		X	
1/25/2019	Fri.	Italian Club	80	1.0	1700			2200		80	1.0	6.0		Λ	Х
1/25/2019	Fri.	Trailair Clab		1.0	1700	1000	2100	2200	OTOGING		1.0	0.0			
1/25/2019	Fri.														
1/25/219*	Fri.													Х	Х
1/5/2019	Sat.														
1/5/2019	Sat.														
1/5/2019	Sat.														
1/5/2019*	Sat.														
1/12/2019	Sat.	Ethnic Bake Sale	100	1.5	900	730	1200	1330	18 long	10	1.5	6.0	Х		
1/12/2019	Sat.								- 3						
1/12/2019*	Sat.												Х		
1/19/2019	Sat.	Celebration of Life	50	1.0	1100	1000	1500	1600	7 round	50	1.0	6.0	Х	Х	
1/19/2019															
1/19/2019*	Sat.												Х	Х	
1/26/2019		Canada Pancake Breakfast	150	2.0	700	500	1100	1300	19 long	150	2.0	8.0	Х	Х	
1/26/2019	Sat.	Beatle Guys	200	2.0	1700			0	ŭ	200	2.0	9.0		Х	Х
1/26/2019	Sat.														
1/26/2019*	Sat.												Х	Х	Х
* indicates sur	mmation														

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Date		Bldg. D&E							<u> </u>					Bldg. D&E					
							set up &												
							use of		break										
							room		down			breakdown	Duration	Mor	ning	Mic	l-day		
		club/org.	Building	Attendence	setup time	start time	start time	end time	end time	tables	chairs	time	(hrs)		<u>1am)</u>	(11an	n-4pm)	Evening (4-11pm)
														D	E	D	E	D	E
1/6/2019	Sun.	River of Life Church	D/E	50	1.5	900	730	1100	1200	2 long	50	1.0	4.5	Χ	Χ				
1/6/2019	Sun.																		
1/6/2019*	Sun.																		
1/13/2019	Sun.	River of Life Church	D/E	50	1.5	900	730				50	1.0	4.5	Х	X				.,
1/13/2019	Sun.	Private Party	D/E	80	1.0	1600	1500	2000	2100	10 round	80	1.0	6.0			Х	Х	Х	Х
1/13/2019 1/13/2019*	Sun. Sun.													X	X	X	X	X	X
1/20/2019	Sun.	River of Life Church	D/E	50	1.5	900	730	1100	1200	2 long	50	1.0	4.5	X	X		^		^
1/20/2019	Sun.	Sunday Scramble Party	D/E	80	1.5	1300	1200	1800		10 round	80	1.0	7.0	Λ	X	Х	Х	Х	Х
1/20/2019	Sun.		-,-																
1/20/2019*	Sun.													Х	Х	Х	Х	Х	Х
1/27/2019	Sun.	River of Life Church	D/E	50	1.5	900	730	1100	1200	2 long	50	1.0	4.5	Х	Χ				
1/27/2019	Sun.	Private Card Party	D	8	0.5	1330	1300	1630	1700	1 round	8	0.5	4.0			Х			
1/27/2019	Sun.																		
1/27/2019*	Sun.													Х	Х	Х			
1/7/2019	Mon.	Yoga	D	10	-	900	900	1100			-	-	2.0	Х					
1/7/2019	Mon.	MJ's Chair Excersise Class	E	50	1.0	1000	900	1100		_	50	1.0	3.0		X				
1/7/2019	Mon.	Irish Cruise Meeting	D E	50	1.0	1300	1200	1400			50	1.0	3.0 5.0			Х			
1/7/2019 1/7/2019	Mon. Mon.	Art Group Neighborhood watch	D	12 50	1.0	1300 1500	1200 1400	1600 1700		3 long 2 long	12 50	1.0	4.0			X	Х	X	
1/7/2019	Mon.	Neighborhood watch	D D	30	1.0	1300	1400	1700	1800	2 long	30	1.0	4.0			^		^	
1/7/2019*	Mon.													Х	Х	Х	Х	Х	
1/14/2019	Mon.	MJ's Chair Excersise Class	E	50	1.0	1000	900	1100	1200	-	50	1.0	3.0		Х				
1/14/2019	Mon.	Yoga	D	10	-	900	900	1100	1100	-	-	-	2.0	Х					
1/14/2019	Mon.	DAV Chapter 155	D	20	0.5	1300	1200	1500	1530	2 long	20	0.5	3.5			Х			
1/14/2019	Mon.	Art Group	E	12	1.0	1300	1200	1600	1700	3 long	12	1.0	5.0				Х		
1/14/2019	Mon.																		
1/14/2019	Mon.																· · · · · · · · · · · · · · · · · · ·		
1/14/2019*	Mon.	MJ's Chair Excersise Class		F0	1.0	1000	900	1100	1200	_	50	1.0	3.0	Х	X	Х	Х		
1/21/2019 1/21/2019	Mon. Mon.	Art Group	F	50	1.0	1300	1200	1600			12	1.0	5.0		Λ		Х		
1/21/2019	Mon.	Neighborhood watch	D	50	1.0	1600	1500	1800			50	1.0	4.0			X	Α	Х	
1/21/2019	Mon.	Treasure a tracer			1.0	1000	1500	1000	1300	2.0.18	30	2.0							
1/21/2019	Mon.																		
1/21/2019*	Mon.														Χ	Х	Х	Х	
1/28/2019	Mon.																		
1/28/2019	Mon.																		
1/28/2019	Mon.	Yoga	D	10	-	900	900				-	-	2.0	Х					
1/28/2019	Mon.	MJ's Chair Excersise Class	E	50	1.0	1000	900	1100			50	1.0	3.0		X		V		
1/28/2019 1/28/2019	Mon.	Art Group	E D/E	12 50	1.0	1300 1800	1200 1700			- u	12 50	1.0	5.0 4.0				Х	V	V
1/28/2019	Mon. Mon.	Neighborhood Watch	D/E	50	1.0	1800	1/00	2000	2100	1 long	50	1.0	4.0	X	X		X	X X	X
1/1/2019	Tues.													Λ	^		^	^	^
1/8/2019	Tues.	18 Holer's Board Meeting	D	10	0.5	800	730	900	930	1 long	10	0.5	2.0	Х					
1/8/2019	Tues.	ARCC Committee	D	10	0.5	900	830				20	0.5	3.0	X					
1/8/2019	Tues.	British Club	D/E	60	2.0	1700	1500	2100			60	1.5	7.5					Х	Х
1/8/2019	Tues.																		
1/8/2019*	Tues.													Х				Х	Χ
1/15/2019	Tues.	Self Defense Class	E	20	0.5	900	830				20	1.0	3.5		Χ				
1/15/2019	Tues.	American Legion/Aux	D/E	80	2.0	1300	1100	1500			80	1.5	5.5			Х	Х		
1/15/2019	Tues.	Private Party	D/E	100	2.0	1800	1600	2100	2300	10 round	80	2.0	7.0			.,		X	X
1/15/2019*	Tues.									1					Χ	X	Χ	X	Χ

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Date		Bldg. D&E												Bldg. D&E					
Dute		Diug. Dat												Diag. Dat					
							set up &												
							use of		break										
							room		down			breakdown		<u>Mori</u>	 '		<u>-day</u>		
		club/org.	Building	Attendence	setup time	start time s	tart time	end time	end time	tables	chairs	time	(hrs)	<u>(7-11</u> D	<u>Lam)</u> E	(11am D	<u>ı-4pm)</u> E	Evening (4	<u>4-11pm)</u> E
1/22/2019	Tues	O Holor's Conoral Mooting	D/E	60	1.5	800	630	1400	1500	9 round	60	1.0	0 E	X	X	X	X	U	Е.
1/22/2019	Tues. Tues.	9 Holer's General Meeting Sunshine Law Workshop	D/E D/E	60	1.5	1700	1530	1900			60	1.0	8.5 6.5	Λ		^	Λ	X	Х
1/22/2019*	Tues.	Sunstinic Law Workshop	5/2	- 00	1.5	1700	1550	1300	2000	410116	- 00	1.0	0.5	Х	Х	Х	X	X	X
1/29/2019	Tues.	18 Holer's CTP tournament	D/E	90	2.0	1000	800	1500	1630	12 round	90	1.5	8.5	X	X	X	X		
1/29/2019	Tues.	ROL Movie Night	D	40	1.0	1700	1600	2100	2200	5 round	40	1.0	6.0					Х	
1/29/2019*	Tues.													Х	Х	Х	Х	Х	
1/2/2019	Wed.																		
1/2/2019	Wed.																		
1/2/2019	Wed.																		
1/2/2019	Wed.	Chess Club	D	12	0.5	830	800	1230			12	0.5	5.0	X					
1/2/2019	Wed.	MJ's Chair Excersise Class	E	50	1.0	1000	900	1100			50	1.0	3.0		Х		.,		
1/2/2019	Wed.	Pasta Night	E D	40 70	1.0	1600	1500	2000		3 cd. 4 rd.	40 64	1.0	6.0				X		Х
1/2/2019 1/2/2019*	Wed.	Euchre Club	טן	70	1.0	1900	1800	2200	2300	8 long	64	1.0	5.0	X	X		X	X	X
1/9/2019	Wed.	MJ's Chair Excersise Class	F	50	1.0	1000	900	1100	1200	_	50	1.0	3.0	^	X		^	^	^
1/9/2019	Wed.	Pasta Night	F	40	1.0	1600	1500	2000		3 cd. 4 rd.	40	1.0	6.0		^		Х		Х
1/9/2019	Wed.	T data Might	-	40	1.0	1000	1500	2000	2100	J ca. 41a.	40	1.0	0.0						X
1/9/2019	Wed.	Euchre Club	D	70	1.0	1900	1800	2200	2300	8 long	64	1.0	5.0					Х	
1/9/2019	Wed.																		
1/9/2019	Wed.																		
1/9/2019*	Wed.														Х		Х	Х	Х
1/16/2019	Wed.	Conservative Club	D	40	1.0	1400	1300	1600		2 long	40	1.0	4.0			X		Х	
1/16/2019	Wed.	Euchre Club	D	70	1.0	1900	1800	2200		J	64	1.0	5.0					Х	
1/16/2019	Wed.	Pasta Night	E	40	1.0	1600	1500	2000	2100	3 cd. 4 rd.	40	1.0	6.0				X		Х
1/16/2019	Wed.		_	+															
1/16/2019	Wed.																		
1/16/2019* 1/23/2019	Wed.															Х	Х	X	Х
1/23/2019	Wed.	Men's General Meeting	D/E	80	1.5	1130	1000	1500	1600	8 round	80	1.0	6.0			X	Х		
1/23/2019	Wed.	Euchre Club	D	70	1.0	1900	1800	2200			64	1.0	5.0					Х	
1/23/2019	Wed.	Pasta Night	E	40	1.0	1600	1500	2000		3 cd. 4 rd.	40	1.0	6.0				Х		Х
1/23/2019*	Wed.	,		-												Х	Х	Х	Х
1/30/2019	Wed.																		
1/30/2019	Wed.	Euchre Club	D	70	1.0	1900	1800	2200	2300	8 long	64	1.0	5.0					Х	
1/30/2019	Wed.	Pasta Night	E	40	1.0	1600	1500	2000	2100	3 cd. 4 rd.	40	1.0	6.0				Х		Х
1/30/2019	Wed.																		
1/30/2019*	Wed.																Х	X	Х
1/3/2019	Thurs.		_			,													
1/3/2019	Thurs.	Hospice Group	D	20	0.5	1100	1030	1500			20	0.5	5.0			X	.,		
1/3/2019	Thurs.	MS Support Group	E	30	1.0	1200	1100	1400		ŭ	30	1.0	4.0				Х	V	
1/3/2019 1/3/2019	Thurs.	Senior Softball Meeting	D	50	1.0	1800	1700	2100	2200	1 long	50	1.0	5.0					Х	
1/3/2019*	Thurs.															Х	X	X	
1/10/2019	Thurs.						+					+				^	^	^	
1/10/2019	Thurs.	Low Vision Support Group	E	10	0.5	1200	1130	1400	1430	2 long	10	0.5	3.0				X		
1/10/2019	Thurs.	NY State Club	D/E	70	1.5	1700	1530	2100		-	70	1.0	6.5					Х	Х
1/10/2019*	Thurs.				<u> </u>												Х	Х	Х
1/17/2019	Thurs.																		
1/17/2019	Thurs.	Hospice Group	E	20	0.5	1100	1030	1500			12	0.5	5.0				Χ		
1/17/2019	Thurs.	Democratic Club	D	50	1.0	1530	1430	1730		-	50	0.5	3.5					Χ	
1/17/2019	Thurs.	Marine Corp	D/E	50	1.0	1900	1800	2100	2300	2 long	50	2.0	5.0					Х	Х
1/17/2019*	Thurs.																X	X	X

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Set up & Decision Decision	Data		DI 1- D0 5							1					DI-I- DOF					
Second Continue	Date		Bldg. D&E												Bldg. D&E					
1/2/A019			club/org.	Building	Attendence	setup time	start time	use of room	end time	down	tables	chairs			<u>(7-</u>	11am)	<u>(11a</u>	m-4pm)	· · · · · · · · · · · · · · · · · · ·	(4-11pm)
1/12/1/109 Thurs. BOT Workshop - Renters D/E 80 2.0 1000 800 1200 1300 3100 800 1.5 5.5 X X X X X X X X X															D	E	D	E	D	E
1/12/10/15 Thurb. 10/15/15/15 10/15/15/15 10/		Thurs.																		
1/4/2019 Thurs.																				
1/4/2019 Thurs															X	Х				
1/31/2019 Thurs.			Conservative Club	D	50	1.5	1400	1230	1600	1700	2 long	50	1.0	4.5						
14/2019 Fri															X	X	X			
14/2019 Fri. Tops E 12 0.5 700 630 900 930 4 long 12 0.5 3.0 X X X 14/2019 Fri. Artist Guild D 25 1.0 1300 1200 1600 1700 2 long 25 1.0 5.0 X X X X X X X X X																				
14/2019 Fri. Arisi Guild D 25 1.0 1300 1200 1200 1200 250 25 1.0 5.0 X X X X X X X X X																				
14/2019 Fri.		Fri.	Tops	E		0.5					4 long		0.5			X				
14/2019 Fri. Violations Committee O/E 20 2.0 1000 800 1200 1200 6 long 20 -		Fri.	Artist Guild	D	25	1.0	1300	1200	1600	1700	2 long	25	1.0	5.0			X			
1/11/2019 Fri. Tops E 12 0.5 700 630 900 930 4 long 12 0.5 3.0 X X X X X X X X X		Fri.																		
1/11/2019 Fri. Violations Committee D/E 20 2.0 1000 800 1200 1200 610ng 20 - 4.0	1/4/2019*	Fri.														X	X			
1/11/2019													0.5			Х				
1/11/2019 Fri.		Fri.	Violations Committee		20	2.0	1000				6 long		-		X	X	X	X		
1/11/2019 Fri. Tops E 12 0.5 700 630 900 930 4 long 12 0.5 3.0 X X X X X X X X X	1/11/2019	Fri.	BOT Meetings		50	1.0	1300	1200	1600	1800	6 long	50	2.0	6.0			Χ	X	Х	Х
1/18/2019	1/11/2019	Fri.	Boat & Fishing Club	D/E	60	1.5	1930	1800	2130	2230	2 long	60	1.0	4.5					Х	Х
1/18/2019 Fri. Tops E 12 0.5 700 630 900 930 4 long 12 0.5 3.0 X X X X X X X X X	1/11/2019*	Fri.													Χ	Х	Х	X	Х	Х
1/18/2019 Fri. Benefits for Seniors E 20 0.5 1200 1130 1400 1430 4 long 20 0.5 3.0 X	1/18/2019	Fri.																		
1/18/2019 Fri. Artist Guild D 25 1.0 1300 1200 1600 1630 2 long 25 0.5 4.5 X X X X X X X X X	1/18/2019	Fri.	Tops	E	12	0.5	700	630	900	930	4 long	12	0.5	3.0		Х				
1/18/2019 Fri. Fr	1/18/2019	Fri.	Benefits for Seniors	E	20	0.5	1200	1130	1400	1430	4 long	20	0.5	3.0				Х		
1/18/2019 Fri. Tops E	1/18/2019	Fri.	Artist Guild	D	25	1.0	1300	1200	1600	1630	2 long	25	0.5	4.5			Х			
1/25/2019	1/18/2019	Fri.																		
1/25/2019	1/18/2019*	Fri.														Х	Х	Х		
1/25/2019	1/25/2019	Fri.	Tops	E	12	0.5	700	630	900	930	4 long	12	0.5	3.0		Х				
1/25/2019 Fri. Computer Club D/E 60 1.5 1800 1630 2100 2200 14 long 60 1.0 5.5 X X X X X X X X X	1/25/2019	Fri.	Violations Committee	D/E	20	2.0	1000	800	1200	1330	6 long	20	1.5	5.5	Х	Х	Х	Х		
1/25/219* Fri. X <t< td=""><td>1/25/2019</td><td>Fri.</td><td>Artist Guild</td><td>D</td><td>25</td><td>1.0</td><td>1300</td><td>1200</td><td>1600</td><td>1700</td><td>2 long</td><td>25</td><td>1.0</td><td>5.0</td><td></td><td></td><td>Х</td><td></td><td></td><td></td></t<>	1/25/2019	Fri.	Artist Guild	D	25	1.0	1300	1200	1600	1700	2 long	25	1.0	5.0			Х			
1/5/2019 Sat.	1/25/2019	Fri.	Computer Club	D/E	60	1.5	1800	1630	2100	2200	14 long	60	1.0	5.5					Х	Х
1/5/2019 Sat. <td< td=""><td>1/25/219*</td><td>Fri.</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>Х</td><td>Х</td><td>Х</td><td>Х</td><td>Х</td><td>Х</td></td<>	1/25/219*	Fri.													Х	Х	Х	Х	Х	Х
1/5/2019 Sat. Image: Control of the con	1/5/2019	Sat.																		
1/5/2019 Sat. Image: Control of the con		Sat.																		
1/5/2019* Sat. Private Golf Tournament E 45 1.0 800 700 1500 1600 6 round 45 1.0 6.0 X X 1/12/2019 Sat. Kentucky Club D/E 80 1.5 1800 1630 2100 2230 10 long 80 1.5 6.0 X X X X 1/12/2019* Sat. Kentucky Club D/E 80 1.5 1800 1630 2100 2230 10 long 80 1.5 6.0 X																				
1/12/2019 Sat. Private Golf Tournament E 45 1.0 800 700 1500 1600 6 round 45 1.0 6.0 X X 1/12/2019 Sat. Kentucky Club D/E 80 1.5 1800 1630 2100 2230 10 long 80 1.5 6.0 X																				
1/12/2019 Sat. Kentucky Club D/E 80 1.5 1800 1630 2100 2230 10 long 80 1.5 6.0 X 1/12/2019* Sat. Veteran's Tournament D/E 100 1.5 800 630 2100 2230 12 round 100 1.5 13.0 X X X X X 1/19/2019 Sat. Sat. Sat. Sat. X		Sat.	Private Golf Tournament	E	45	1.0	800	700	1500	1600	6 round	45	1.0	6.0		Х		X		
1/12/2019* Sat. Sat. Veteran's Tournament D/E 100 1.5 800 630 2100 2230 12 round 100 1.5 13.0 X X X X X 1/19/2019 Sat. Sat. Sat. Sat. X		Sat.		D/E	80	1.5	1800	1630				80		6.0					Х	Х
1/19/2019 Sat. Veteran's Tournament D/E 100 1.5 800 630 2100 2230 12 round 100 1.5 13.0 X																Х		X	Х	Х
1/19/2019 Sat. 1/19/2019* Sat. 1/26/2019 Sat.		Sat.	Veteran's Tournament	D/E	100	1.5	800	630	2100	2230	12 round	100	1.5	13.0	Х	Х	Х	X	Х	Х
1/19/2019* Sat. X <																				
1/26/2019 Sat.															Х	Х	Х	Х	Х	Х
1/26/2019 Sat. ROL Brunch E 25 0.5 1100 1030 1300 1330 5 long 25 0.5 3.0	1/26/2019	Sat.	ROL Brunch	E	25	0.5	1100	1030	1300	1330	5 long	25	0.5	3.0				Х		
1/26/2019 Sat.											- 0	-								
1/26/2019* Sat. X																		Х		
					1															
* indicates summation	* indicates sum	mation			+															

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Date		Bldg C only											Bldg C only		
Date		Blug C Offig											bidg C only		
		club/org.	Attendence	setup time	start time	set up & use of room start time	end time	break down end time	tables	chairs	breakdown time	Duration (hrs)	Morning (7-11am)	Mid-day (11am-4pm)	Evening (4-11pm)
1/6/2019	Sun.	AA Meeting	40	1	2000	1900	2200	2300	1 long	40	1	4			Х
1/6/2019	Sun.														
1/6/2019*	Sun.														
1/13/2019	Sun.	FIT Cognitive Study	6	0.5			1200		4 card	6		5	Х	Х	
1/13/2019	Sun.	Private Card Party	8	0.5	1630	1600	2000	2030	2 card	8	0.5	4.5			Х
1/13/2019	Sun.													V	V
1/13/2019* 1/20/2019	Sun. Sun.												X	X	X
1/20/2019	Sun.	Private Card Party	8	0.5	1630	1600	2000	2030	2 card	8	0.5	4.5			Х
1/20/2019	Sun.														
1/20/2019*	Sun.														Х
1/27/2019	Sun.														
1/27/2019	Sun.	FIT Cognitive Study	6	0.5	800	730	1200	1230	4 card	6	0.5	5	Χ	Х	
1/27/2019	Sun.														
1/27/2019*	Sun.												Х	Х	
1/7/2019 1/7/2019	Mon. Mon.	Card Making	5	0.5	900	830	1100	1120	2 card	10	0.5	3	X		
1/7/2019	Mon.	Canasta	16	1		1100	1600		4 card	16		5.5	^	X	
1/7/2019	Mon.	German Board	8	0.5		1530	1700		2 card	8		2		X	Х
1/7/2019	Mon.	Jennan Boara		0.0	1000	1000	2,00	2700	2 00.0		0.5			<u>~</u>	
1/7/2019	Mon.														
1/7/2019*	Mon.												Χ	Х	Χ
1/14/2019	Mon.	Card Making	5	0.5			1100		2 long	10	0.5	3	Χ		
1/14/2019	Mon.	Ethnic Meeting	8	0.5			1200		2 card	8	0.5	2	Х	X	
1/14/2019	Mon.	Canasta	16	1		1100	1600		4 card	16 16		6		Х	V
1/14/2019 1/14/2019	Mon. Mon.	Bridge	16	1	1800	1700	2130	2230	4 card	10	1	5.5			Х
1/14/2019	Mon.														
1/14/2019*	Mon.												Х	Х	Х
1/21/2019	Mon.	Card Making	5	0.5	900	830	1100	1130	2 long	10	0.5	3	Х		
1/21/2019	Mon.	Canasta	16	1	1200	1100	1600	1700	4 card	16	1	6		X	Χ
1/21/2019	Mon.	Bridge	16	1	1800	1700	2130	2230	4 card	16	1	5.5			Х
1/21/2019	Mon.														
1/21/2019	Mon.														V
1/21/2019* 1/28/2019	Mon. Mon.	Card Making	5	0.5	900	830	1100	1130	2 long	10	0.5	3	X	X	Х
1/28/2019	Mon.	Canasta	16	1			1600		4 card	16		6	Α	X	
1/28/2019	Mon.	Bridge	16	1			2130		4 card	16		5.5			Х
1/28/2019	Mon.														
1/28/2019	Mon.														
1/28/2019	Mon.														
1/28/2019*	Mon.												X	X	X
1/1/2019	Tues.	Dridge	10	4	1000	1700	2420	2220	4 00 4	10	4				Y
1/8/2019 1/8/2019	Tues. Tues.	Bridge Vet's Council	16 8	0.5			2130 1200		4 card 2 card	16 8		5.5	X	X	X
1/8/2019	Tues.	vet a Countil		0.5	1000	330	1200	1230	2 caru	٥	0.5	3	^	^	
1/8/2019															
1/8/2019*	Tues.												Х	Х	Х
1/15/2019	Tues.	Duplicate Bridge	16	1			2200	2300	4 card	16		5.5			Χ
1/15/2019	Tues.	Chess Club	12	0.5	830	800	1230	1300	3 card	12	0.5	5	Χ	Х	
1/15/2019															
1/15/2019*	Tues.												X	X	Χ

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		1	1		1			1							
Date		Bldg C only											Bldg C only		
		club/org.	Attendence	setup time	start time	set up & use of room start time	end time	break down end time	tables	chairs	breakdown time	Duration (hrs)	Morning (7-11am)	Mid-day (11am-4pm)	Evening (4-11pm)
1/22/2019	Tues.														
1/22/2019	Tues.	Duplicate Bridge	16	1	1830	1730	2200	2300	4 card	16	1	5.5			Х
1/22/2019*	Tues.														Χ
1/29/2019	Tues.	Duplicate Bridge	16	1	1830	1730	2200	2300	4 card	16	1	5.5			Х
1/29/2019	Tues.														
1/29/2019*	Tues.														Х
1/2/2019	Wed.	Petals & Palms	20	0.5		930	1100		1 long	20		2	Х		
1/2/2019	Wed.	MahJong	16	1			1600		4 card	16	1	5		X	
1/2/2019	Wed.	AA Meeting	40	1	2000	1900	2200	2300	1 long	40	1	4			Х
1/2/2019	Wed.														
1/2/2019	Wed.														
1/2/2019	Wed.														
1/2/2019	Wed.														
1/2/2019*	Wed.												Х	X	Х
1/9/2019	Wed.	Duplicate Bridge	16	1		1730	2200		4 card	16		5.5			X
1/9/2019	Wed.	MahJong	16	1	1300	1200	1600		4 card	16		5		X	
1/9/2019	Wed.	AA Meeting	40	1	2000	1900	2200	2300	1 long	40	1	4			Х
1/9/2019	Wed.														
1/9/2019	Wed.														
1/9/2019	Wed.														
1/9/2019*	Wed.		1.5		4222	4200	4.500	4700		- 46		_		X	X
1/16/2019	Wed.	MahJong	16	1		1200	1600		4 card	16		5		Х	V
1/16/2019	Wed.	AA Meeting	40	1	2000	1900	2200	2300	1 long	40	1	4			Х
1/16/2019	Wed.														
1/16/2019	Wed.														
1/16/2019 1/16/2019*	Wed.														V
1/16/2019** 1/23/2019	Wed.	Mahlana	1.0		1200	1200	1600	1700	4 card	16	1	5		X X	Х
1/23/2019	Wed.	MahJong AA Meeting	16 40	<u>1</u>	1300 2000	1900	2200		1 long	40	1	4		^	Х
1/23/2019	Wed.	AA Meeting	40		2000	1900	2200	2300	I lollg	40	1	4			^
1/23/2019	Wed.														
1/23/2019*	Wed.													Х	Х
1/30/2019	Wed.	MahJong	16	1	1300	1200	1600	1700	4 card	16	1	5		X	^
1/30/2019	Wed.	AA Meeting	40	1			2200		1 long	40		4			Х
1/30/2019	Wed.	Artiviceting	40		2000	1300	2200	2300	110116	+0		7			
1/30/2019	Wed.														
1/30/2019*	Wed.													Х	X
1/3/2019	Thurs.	Ladies Bible Study	12	0.5	930	900	1200	1230	1 long	12	0.5	3.5	Х	X	
1/3/2019	Thurs.	Men's Poker	12	0.5			2200		2 card	12		6			X
1/3/2019	Thurs.		12		1,00	1000					3.3				
1/3/2019	Thurs.														
1/3/2019	Thurs.														
1/3/2019*	Thurs.												Х	Х	Х
1/10/2019	Thurs.	Men's Poker	12	0.5	1700	1630	2200	2230	2 card	12	0.5	6			X
1/10/2019	Thurs.	-													
1/10/2019	Thurs.														
1/10/2019*	Thurs.														Х
1/17/2019	Thurs.	Men's Poker	12	0.5	1700	1630	2200	2230	2 card	12	0.5	6			Х
1/17/2019	Thurs.	-													
1/17/2019	Thurs.														
1/17/2019	Thurs.														
1/17/2019*	Thurs.				l			1							Х

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Date		Bldg C only											Bldg C only		
Date		Blug C Olly				set up & use of room		break down			breakdown		Morning	Mid-day	Evening
		club/org.	Attendence	setup time	start time	start time	end time	end time	tables	chairs	time	(hrs)	(7-11am)	(11am-4pm)	(4-11pm)
1/24/2019	Thurs.														
1/24/2019	Thurs.														
1/24/2019	Thurs.	Men's Poker	12	0.5	1700	1630	2200	2230	2 card	12	0.5	6			Χ
1/24/2019	Thurs.														
1/24/2019*	Thurs.														Χ
1/31/2019	Thurs.	Men's Poker	12	0.5		1630	2200	2230	2 card	12	0.5	6			Χ
1/4/2019	Fri.	Ladies Poker	12	0.5		1200	1530		2 card	12		4		X	
1/4/2019	Fri.	Pinochle	12	0.5	1900	1830	2200	2230	3 card	12	0.5	4			Χ
1/4/2019	Fri.														
1/4/2019	Fri.														
1/4/2019*	Fri.													X	X
1/11/2019	Fri.	Ladies Poker	12	0.5		1200	1530		2 card	12	0.5	4		X	
1/11/2019	Fri.	Pinochle	12	0.5	1900	1830	2200	2230	3 card	12	0.5	4			Х
1/11/2019	Fri.														
1/11/2019	Fri.														
1/11/2019*	Fri.													X	X
1/18/2019	Fri.	Ladies Poker	12	0.5		1200	1530		2 card	12	0.5	4		X	
1/18/2019	Fri.	Pinochle	12	0.5	1900	1830	2200	2230	3 card	12	0.5	4			Х
1/18/2019	Fri.														
1/18/2019	Fri.														
1/18/2019	Fri.														
1/18/2019*	Fri.	Ladies Poker	12	0.5	1220	1200	1520	1000	2	12	0.5	4		X	Х
1/25/2019	Fri.		12	0.5 0.5	1230	1200 1830	1530 2200		2 card	12 12	0.5 0.5	4		Х	V
1/25/2019 1/25/2019	Fri. Fri.	Pinochle	12	0.5	1900	1830	2200	2230	3 card	12	0.5	4			Х
1/25/2019	Fri.											_			
1/25/2019	Fri.											_		X	Х
		Croon Thumb	15	0.5	1000	020	1100	1120	1 long	15	0.5	2	V	^	^
1/5/2019 1/5/2019	Sat. Sat.	Green Thumb	15 40	0.5	-	930 1900	1100 2200		1 long	15 40	0.5	2	Х		X
1/5/2019	Sat. Sat.	AA Meeting Sat. Bridge	16	0.5		1130	1600		1 long 4 card	16	0.5	5		X	Χ
1/5/2019*	Sat.	Jat. Blidge	10	0.5	1200	1130	1000	1030	- caru	10	0.5	3	X	X	Х
1/12/2019	Sat.	Sat. Bridge	16	0.5	1200	1130	1600	1630	4 card	16	0.5	5	^	X	^
1/12/2019	Sat.	AA Meeting	40	1	-	1900	2200		1 long	40	1	4		^	Х
1/12/2019*	Sat.	7 W WICCOMS	40	1	2000	1300	2200	2300	± 1011g	40	1	4		Х	X
1/19/2019	Sat.	Sat. Bridge	16	0.5	1200	1130	1600	1630	4 card	16	0.5	5		X	
1/19/2019	Sat.	AA Meeting	40	1		1900	2200		1 long	40		4			Х
1/19/2019*	Sat.	, a titiceding	+0		2000	1300	2200	2300	- 10116	70	1			Х	X
1/26/2019	Sat.	Sat. Bridge	16	0.5	1200	1130	1600	1630	4 card	16	0.5	5		X	
1/26/2019	Sat.	AA Meeting	40	1		1900	2200		1 long	40		4			Х
1/26/2019	Sat.		+		2000	1500	2200	2300	00	.0					,
1/26/2019*	Sat.													Х	Х
,,			+												
* indicates sum	nmation														

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Appendix D:
January 2019 Facilities Usage Summary Statistics

	Bldg. A				Bldg. D&E						
	Morning	Mid-day	Evening		Mori	ning					
	(7-11am)	(11am-4pm)	(4-10pm)	Total	(7-11		Mid-day(1:	1am-4nm)	Evening (4-11nm)	Total
	(7-114111)	(IIIIII-4piii)	(4-10pini)	Total	D (7-11	E	D D	E	D	E	Total
Number of Events								_		_	
Sun.	4	4	4	12	3	3	3	2	2	2	15
Mon.	0	4	4	8	3	3	3	4	3	1	17
Tues.	1	4	1	6	3	3	3	3	4	3	19
Wed.	5	5	3	13	1	2	2	5	5	5	20
Thurs.	5	1	3	9	1	1	2	3	3	2	12
Fri.	0	4	1	5	2	4	4	3	2	2	17
Sat.	3	2	1	6	1	2	1	3	2	2	11
	18	24	17	59	14	18	18	23	21	17	111
Number of opportunities											
Sun.	4	4	4	12	4	4	4	4	4	4	24
Mon.	4	4	4	12	4	4	4	4	4	4	24
Tues.	5	5	5	15	5	5	5	5	5	5	30
Wed.	5	5	5	15	5	5	5	5	5	5	30
Thurs.	5	5	5	15	5	5	5	5	5	5	30
Fri.	4	4	4	12	4	4	4	4	4	4	24
Sat.	4	4	4	12	4	4	4	4	4	4	24
	31	31	31	93	31	31	31	31	31	31	186
Usage percentage											
Sun.	100%	100%	100%	100%	75%	75%	75%	50%	50%	50%	63%
Mon.	0%	100%	100%	67%	75%	75%	75%	100%	75%	25%	71%
Tues.	20%	80%	20%	40%	60%	60%	60%	60%	80%	60%	63%
Wed.	100%	100%	60%	87%	20%	40%	40%	100%	100%	100%	67%
Thurs.	100%	20%	60%	60%	20%	20%	40%	60%	60%	40%	40%
Fri.	0%	100%	25%	42%	50%	100%	100%	75%	50%	50%	71%
Sat.	75%	50%	25%	50%	25%	50%	25%	75%	50%	50%	46%
	58%	77%	55%	63%	45%	58%	58%	74%	68%	55%	60%

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Appendix D:
January 2019 Facilities Usage Summary Statistics

	Bldg. C only				All Building	gs		
	Morning (7-11am)	Mid-day (11am-4pm)	Evening (4-11pm)	Total	Total	Mornings	Mid-day	Evenings
Number of Events								
Sun.	2	2	2	6	33	12	11	14
Mon.	4	4	4	12	37	10	15	20
Tues.	2	2	4	8	33	9	14	16
Wed.	1	5	5	11	44	13	17	24
Thurs.	1	1	5	7	28	8	11	15
Fri.	0	4	4	8	30	10	15	13
Sat.	1	4	4	9	26	10	10	14
	11	22	28	61	231	72	93	116
Number of opportunities								
Sun.	4	4	4	12	48	16	16	24
Mon.	4	4	4	12	48	16	16	24
Tues.	5	5	5	15	60	20	20	30
Wed.	5	5	5	15	60	20	20	30
Thurs.	5	5	5	15	60	20	20	30
Fri.	4	4	4	12	48	16	16	24
Sat.	4	4	4	12	48	16	16	24
	31	31	31	93	372	124	124	186
Usage percentage								
Sun.	50%	50%	50%	50%	69%	75%	69%	58%
Mon.	100%	100%	100%	100%	77%	63%	94%	83%
Tues.	40%	40%	80%	53%	55%	45%	70%	53%
Wed.	20%	100%	100%	73%	73%	65%	85%	80%
Thurs.	20%	20%	100%	47%	47%	40%	55%	50%
Fri.	0%	100%	100%	67%	63%	63%	94%	54%
Sat.	25%	100%	100%	75%	54%	63%	63%	58%
	35%	71%	90%	66%	62%	58%	75%	62%

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