

# Facilities Usage Report



by  
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Submitted to the BBRD  
Board of Trustees on October 16, 2019

## INTRODUCTION

The level of usage of BBRD assembly buildings and the adequacy in their scheduling are topics periodically raised by residents and/or Trustees. A few years ago, the Board of Trustees (BOT) debated transferring the coordination of recognized clubs and organizations plus the scheduling of meeting rooms to the Civic Volunteer Organization (FKA Barefoot Bay Homeowners' Association). Said debated resulted in no change to the current practice of staff coordination and scheduling but did raise the visibility of the issue as a result of a few very vocal individuals' displeasure with then practiced procedures. Additionally, the prior BOT's discussion of building a new larger assembly building behind the Shopping Center was largely based on the perception of limited meeting rooms availability versus current demands of clubs, organizations, and individual residents. This topic (the proposed new building) was discussed again by the BOT on July 12, 2019 resulting in Trustee Loveland's request for staff to do a "facilities usage analysis" to determine the actual level of use of the assembly buildings. An informal consensus of the BOT concurred with Trustees Loveland's request. This report summarizes the key findings from said analysis which actual data is contained in the Appendices attached to this report.

## METHODOLOGY

Although a variety of analytical approaches were available to staff regarding the desired analysis, staffing and time limitations (i.e. the budgeted Management Analyst position amendment to the SDS contract being deferred till early 2020 and the FY21 Budget preparation cycle being currently underway) prevented options that were more time intensive than using calendar data from one month in the winter season and one month in the summer off season. Although each month has unique characteristics, I believe the range of findings are significant enough to allow the reader to infer the probable overall annual trend.

Data was taken from the four meeting rooms (Building D/E were treated as separate but related meeting rooms for ease of analysis but also analyzed as a single building) for the months of August 2018 and January 2019. The calendar Coordinator then provided set up and tear down times to provide a clear picture of when specific rooms were available or in use (by either staff or the reserving party). The reader should note, in the data cleaning process some inaccuracies in previously used set up and tear down assumptions were discovered by the new Custodian Supervisor which were retroactively factored into the calendar to present the most accurate information possible (although not technically historically accurate). I believe the level of adjustment to be very minor and therefore not subject to concern. Additionally, the reader should note that the number of participants is provided each spring by the groups representatives and may increase or decrease over the year. Staff does informally monitor if the set ups are too large or too small and this feedback is provided to the groups at the next annual reservation period to aid in possibly relocating the group to a more adequately sized facility.

Finally, the data was compiled by calendar day of the week and compared per building, in total and by time (morning, mid-day and evening). Time involved in this data cleaning and analysis was not directly track but is estimated to be in the range of 50-55 hours. The provision of the actual data in the appendices and electronically (via public records request) will permit others to use the cleaned data to conduct alternate modes of analysis to refute or replicate the findings included in this report.

## FINDINGS

### Overall Comparison

An examination of the chart to the right illustrates two major findings: a significant increase across the board in usage of facilities in the winter season and an uneven usage rate across the week in both analysis periods.

In terms of time of day usage, two patterns are easily observed: lowest usage is in the mornings and the winter season sees a spike in afternoon usage as compared to similar aggregate summer month usage of meeting rooms in the afternoons and evenings. During the summer months the variability of usage rates is comparable (13 percentage points in summer versus 15 percentage points in winter) although the level of usage is almost double on average. The largest change in usage rates from summer to winter is observed in the mornings which has a 148% percent increase as compared to the mere 69% increase in evening usage.

<b>Aug-18</b>	<b>Mornings</b>	<b>Mid-day</b>	<b>Evenings</b>	<b>Total</b>
Sun.	50%	25%	13%	29%
Mon.	25%	50%	44%	40%
Tues.	13%	6%	19%	13%
Wed.	35%	65%	45%	48%
Thurs.	5%	20%	50%	25%
Fri.	25%	40%	35%	33%
Sat.	13%	38%	44%	31%
<b>Total</b>	<b>23%</b>	<b>35%</b>	<b>36%</b>	<b>32%</b>
<b>Jan-19</b>	<b>Mornings</b>	<b>Mid-day</b>	<b>Evenings</b>	<b>Total</b>
Sun.	75%	69%	58%	69%
Mon.	63%	94%	83%	77%
Tues.	45%	70%	53%	55%
Wed.	65%	85%	80%	73%
Thurs.	40%	55%	50%	47%
Fri.	63%	94%	54%	63%
Sat.	63%	63%	58%	54%
<b>Total</b>	<b>58%</b>	<b>73%</b>	<b>61%</b>	<b>62%</b>
<b>Difference (Total)</b>	<b>148%</b>	<b>107%</b>	<b>69%</b>	<b>94%</b>

### Day of Week Comparison

During both the summer and winter seasons, Mondays and Wednesdays had the highest usage of assembly buildings. The summer off-season has the greatest variability in usage with the percentage of building usage ranging from a low of 13% (Tuesdays) to a high of 48% (Wednesdays) resulting in a spread of 35 percentage points. The winter season, in contrast, has a small variability in usage with the low of 47% (Thursdays) and a high of 77% (Mondays) resulting in a spread of 30 percentage points. An examination of the chart to the right illustrates while the daily usage of assembly buildings has some change between seasons, certain days have a higher demand by residents than other days. Monday and Wednesdays are the top two days in terms of usage year-round while on average Thursdays is the least desirable day throughout the year. The popularity of Food & Beverage events (i.e. Taco Tuesday, weekend music events at the Pool #1 complex, etc.) and the hosting of some events in assembly buildings (Music Bingo on Mondays in Building A and Pasta Night on Wednesdays in Building D/E in the winter season) can explain some of this pattern but I believe outside (of BBRD) restaurants and events, television shows, and sporting events also factor into patterns of daily

<b>Daily Usage Ranking*</b>			
<b>Aug-18</b>		<b>Jan-19</b>	
Wed.	1	Mon.	1
Mon.	2	Wed.	2
Fri.	3	Sun.	3
Sat.	4	Fri.	4
Sun.	5	Tues.	5
Thurs.	6	Sat.	6
Tues.	7	Thurs.	7

\* 1 indicates most used day of the week

usage of facilities by residents and guests. The tables below illustrate the breakdown of usage of buildings per day of the week and time of day in different formats.

	Aug-18			Jan-19			Difference		
	A	D/E	C	A	D/E	C	A	D/E	C
Sun.	83%	17%	0%	100%	63%	50%	20%	275%	N/A
Mon.	25%	50%	33%	67%	71%	100%	167%	42%	200%
Tues.	25%	8%	8%	40%	63%	53%	60%	660%	540%
Wed.	67%	33%	60%	87%	67%	73%	30%	100%	22%
Thurs.	40%	13%	33%	60%	40%	47%	50%	200%	40%
Fri.	0%	33%	67%	42%	71%	67%	N/A	113%	0%
Sat.	17%	21%	67%	50%	46%	75%	200%	120%	13%
<b>Total</b>	<b>37%</b>	<b>25%</b>	<b>40%</b>	<b>63%</b>	<b>60%</b>	<b>63%</b>			

The impact of seasonal usage of assembly buildings and preference of certain days and times are clearly seen in the tables. The dramatic increase in usage of Building D/E during the winter months is primarily attributed to use by golf clubs and organizations plus the many clubs/organizations that do not meet in the summer season due to a high percentage of their members being seasonal residents. While some buildings sit largely empty during the summer months on certain days and times, only Building C on Fridays had no change from summer to winter seasons. This lack of variability is due to the nature of the clubs/organizations using the buildings on a year-round basis. No building had a decline in usage from summer to winter.

Building		Aug-18	Jan-19	Difference
<b>A</b>	Sun.	83%	100%	20%
	Mon.	25%	67%	167%
	Tues.	25%	40%	60%
	Wed.	67%	87%	30%
	Thurs.	40%	60%	50%
	Fri.	0%	42%	N/A
	Sat.	17%	50%	200%
	<b>Total</b>	<b>37%</b>	<b>63%</b>	<b>74%</b>
<b>D/E</b>	Sun.	17%	63%	275%
	Mon.	50%	71%	42%
	Tues.	8%	63%	660%
	Wed.	33%	67%	100%
	Thurs.	13%	40%	200%
	Fri.	33%	71%	113%
	Sat.	21%	46%	120%
	<b>Total</b>	<b>25%</b>	<b>60%</b>	<b>136%</b>
<b>C</b>	Sun.	0%	50%	N/A
	Mon.	33%	100%	200%
	Tues.	8%	53%	540%
	Wed.	60%	73%	22%
	Thurs.	33%	47%	40%
	Fri.	67%	67%	0%
	Sat.	67%	75%	13%
	<b>Total</b>	<b>40%</b>	<b>63%</b>	<b>59%</b>

Comparison of Building D/E individual meeting rooms

In reviewing the data for Building D/E the reader should note two factors that play into the usage of the rooms: the building is dividable so groups can use the entire space of just one half and secondly, the “D” side is closest to the 19<sup>th</sup> Hole. The reason the later factor is important is “D” side has the large ceiling mounted projector and screen while the “E” side has the small kitchen and bar.

Considering many groups are social in nature, the slightly higher use of “E” side is not unexpected given the access to a sink, oven, refrigerator, coffee pot and bar (only the bar requires staff to operate, all other mentioned items are capable of self-service). Additionally, the larger trend previously identified on a BBRD-wide basis of certain dates and times being preferred holds true when Building D/E is examined in detail. The biggest difference between summer and winter seasons can be seen on Tuesdays where heavy use by golfers during the winter months results in a 660% increase over summer usage rates. Conversely, Mondays, Fridays, and Saturdays had the lowest increase in usage from summer to winter seasons.

<b>Aug. 18</b>	<b>D Total</b>	<b>E Total</b>	<b>Bldg D/E Total</b>
Sun.	17%	17%	17%
Mon.	58%	42%	50%
Tues.	8%	8%	8%
Wed.	27%	40%	33%
Thurs.	13%	13%	13%
Fri.	20%	47%	33%
Sat.	0%	42%	21%
<b>Total</b>	<b>20%</b>	<b>30%</b>	<b>25%</b>
<b>Jan. 19</b>	<b>D Total</b>	<b>E Total</b>	<b>Bldg D/E Total</b>
Sun.	67%	58%	63%
Mon.	75%	67%	71%
Tues.	67%	60%	63%
Wed.	53%	80%	67%
Thurs.	40%	40%	40%
Fri.	67%	75%	71%
Sat.	33%	58%	46%
<b>Total</b>	<b>57%</b>	<b>62%</b>	<b>60%</b>
<b>Difference</b>	<b>D Total</b>	<b>E Total</b>	<b>Bldg D/E Total</b>
Sun.	300%	250%	275%
Mon.	29%	60%	42%
Tues.	700%	620%	660%
Wed.	100%	100%	100%
Thurs.	200%	200%	200%
Fri.	233%	61%	113%
Sat.	N/A	40%	120%
<b>Total</b>	<b>179%</b>	<b>107%</b>	<b>136%</b>

Comparison of size of groups using Building A versus Building D/E

A cursory review of the January 2019 Building A and D/E calendars indicated 3 (or 6% of all usages of Building A) possible incidences of where the groups using Building A could have been scheduled in Building D/E thereby freeing up the largest assembly room for other groups. In depth analysis indicates the following reasons:

- One incident was a result of a group using Building D/E and not wanting the usage of the building placed on the “public” calendar so when the data was exported for this project that usage was not captured. Therefore, it was not the possibility for the identified group to use Building D/E in lieu of the Larger Building A.
- A second incident was identified where a smaller group in Building A that could have been scheduled for Building D/E. This group, first organized in 2012, was much larger when it started and when the FY18 and FY19 usages were calendarized their projected number of participants were overestimated (in hindsight). Prior to the commission of this task by the BOT, this group was moved to Building D/E by staff starting in the FY20 season (most clubs and groups reserve meeting rooms once a year in advance).

- The last group identified as being small enough for Building D/E is an interesting story. Due to the known popularity of the activity, staff believed the number of participants listed on the reservation form (used for the entire season) was understated and scheduled them for Building A out of an abundance of caution. Within a few months the number of participants quickly grew to the point that Building D/E would not have been big enough thus proving staff's decision correct to schedule them for the larger room.

#### CONCLUSIONS AND ACKNOWLEDGEMENTS

Although I am under no illusion that this report or the underlying analysis will settle the issue of whether staff is coordinating the use of assembly buildings in the most efficient and effective manner, I do believe there is statistically sufficient information contained within this report to refute the claim that staff allows any sized groups into Building A at the expense of larger groups needing the building for their activities. The question of whether the assembly rooms are full or not is a matter of opinion and this report will not settle that debate. The assembly rooms are full during the winter months during the most desirable days and times. Additionally, there is much less use of the buildings during most of the year when seasonal residents are not here. If the BOT wishes to force clubs/organizations to use non-desirable times, then staff will need clear direction through added language in the BBRD Policy Manual.

The reader should note that the applicability of this report is time limited. As society changes, so does the preferences of residents and guests. When BBRD was first opened shuffleboard and golf were king among Florida retirees. Today shuffleboard is largely a winter sport played by seasonal residents like lawn bowling. The number of golfers is a third of what BBRD had 20 years ago. Pickle ball and bocce ball are the current kings of active recreation. Similarly, non-active recreational clubs and organizations increase and decrease in popularity over time. Years ago, ethnic and regional clubs were very popular, while today some of these once large groups have merged and/or shrunken greatly in numbers. Today Food & Beverage events draw large crowds year-round. The success of the Annual Barefoot by the Lake Festival was unimaginable years ago. Hence, the usage of assembly buildings today is different than what it was years ago and will be different in years to come.

Whether BBRD needs additional buildings or expanded buildings will never be settled by an analysis of building usage and the production of a written report. BBRD is a form of local government and hence, the political process of candidates running for office on a multitude of platforms will eventually answer the questions of how BBRD will evolve in the future. No other process will answer the questions that face BBRD today. Hopefully, this report and the underlying data will aid in this process.

Finally, I would like to thank Lori Kenney, Calendar Coordination; Rich Armington, Resident Relations Manager/H.R. Coordinator; Jeff Clark, Custodian Supervisor; and Melanie Goldie, Administrative Assistant to the District Clerk for their role in the development and review of this report and data contained within the appendices. Of course, any errors, omissions, or inaccuracies are solely my responsibility.

**Appendix A  
August 2018 Facilities Usage Data**

Date		Bldg. A											Bldg. A		
		club/org.	Attendance	setup time	start time	set up & use of room start time	end time	break down end time	tables	chairs	breakdown time	Duration (hrs.)	Morning (7-11am)	Mid-day (11am-4pm)	Evening (4-11pm)
<b>August</b>															
8/5/2018	Sun.	Grace Gathering Church	50	1.0	900	800	1200	1300	No tables	50	1.0	5.0	X	X	
8/5/2018	Sun.	Backup for street dance	200	1.0	1400	1300	1800	1900	max	max	1.0	6.0		X	X
8/5/2018*	Sun.												X	X	X
8/12/2018	Sun.	Grace Gathering Church	50	1.0	900	800	1200	1300	No tables	50	1.0	5.0	X	X	
8/19/2018	Sun.	Grace Gathering Church	50	1.0	900	800	1200	1300	No tables	50	1.0	5.0	X	X	
8/19/2018	Sun.	Backup for street dance	200	1.0	1400	1300	1800	1900	max	max	1.0	6.0		X	X
8/19/2018*	Sun.												X	X	X
8/26/2018	Sun.	Grace Gathering Church	50	1.0	900	800	1200	1300	No tables	50	1.0	5.0	X	X	
8/6/2018	Mon.	MUSIC BINGO	100	1.5	1700	1530	2030	2130	13 round	100	1.0	6.0			X
8/6/2018	Mon.														
8/6/2018	Mon.														
8/6/2018*	Mon.														X
8/13/2018	Mon.	MUSIC BINGO	100	1.5	1700	1530	2030	2130	13 round	100	1.0	6.0			X
8/13/2018	Mon.														
8/13/2018	Mon.														
8/13/2018*	Mon.														X
8/20/2018	Mon.	MUSIC BINGO	100	1.5	1700	1530	2030	2130	13 round	100	1.0	6.0			X
8/20/2018	Mon.														
8/20/2018	Mon.														
8/20/2018*	Mon.														X
8/27/2018	Mon.	NO Music Bingo													
8/27/2018	Mon.														
8/27/2018	Mon.														
8/27/2018*	Mon.														
8/7/2018	Tues.														
8/14/2018	Tues.														
8/21/2018	Tues.														
8/28/2018	Tues.	Election Day	600	1.0	700	600	1900	2100	4 long	8	1.0	15.0	X	X	X
8/1/2018	Wed.	Crafter's Club	40	1.5	900	730	1200	1300	8 long	40	1.0	5.5	X	X	
8/1/2018	Wed.														
8/1/2018	Wed.														
8/1/2018	Wed.														
8/1/2018*	Wed.												X	X	
8/8/2018	Wed.	Crafter's Club	40	1.5	900	730	1200	1300	8 long	40	1.0	5.5	X	X	
8/8/2018	Wed.														
8/8/2018	Wed.														
8/8/2018*	Wed.												X	X	
8/15/2019	Wed.	Crafter's Club	40	1.5	900	730	1200	1300	8 long	40	1.0	5.5	X	X	
8/15/2019	Wed.														
8/15/2019	Wed.														
8/15/2018*	Wed.												X	X	
8/22/2018	Wed.	Crafter's Club	40	1.5	900	730	1200	1300	8 long	40	1.0	5.5	X	X	
8/22/2018	Wed.														
8/22/2018	Wed.														
8/22/2018*	Wed.												X	X	
8/29/2018	Wed.	Crafter's Club	40	1.5	900	730	1200	1300	8 long	40	1.0	5.5	X	X	
8/29/2018	Wed.														

**Appendix A  
August 2018 Facilities Usage Data**

Date		Bldg. A											Bldg. A		
		club/org.	Attendance	setup time	start time	set up & use of room start time	end time	break down end time	tables	chairs	breakdown time	Duration (hrs.)	Morning (7-11am)	Mid-day (11am-4pm)	Evening (4-11pm)
8/29/2018*	Wed.												X	X	
8/2/2018	Thurs.	Little Theater	30	1.0	1700	1600	2200	2230	2 long	30	0.5	6.5			X
8/2/2018	Thurs.														
8/2/2018*	Thurs.														X
8/9/2018	Thurs.														
8/16/2018	Thurs.	Little Theater	30	1.0	1300	1200	1500	1530	2 long	30	0.5	3.5	X	X	
8/16/2018	Thurs.	CVO Gen. Meeting	50	1.5	1900	1530	2100	2230	8 rounds	50	1.5	7.0			X
8/16/2018*	Thurs.												X	X	X
8/23/2018	Thurs.	CVO Bingo	100	2.0	1730	1530	2130	2330	13 long	100	2.0	8.0			X
8/30/2018	Thurs.	Little Theater	30	1.0	1300	1200	1500	1530	2 long	30	0.5	3.5		X	
8/3/2018	Fri.														
8/3/2018	Fri.														
8/3/2018	Fri.														
8/3/2018*	Fri.														
8/10/2018	Fri.														
8/10/2018	Fri.														
8/10/2018	Fri.														
8/10/2018*	Fri.														
8/17/2018	Fri.														
8/17/2018	Fri.														
8/17/2018	Fri.														
8/17/2018*	Fri.														
8/24/2018	Fri.														
8/24/2018	Fri.														
8/24/2018	Fri.														
8/24/2018*	Fri.														
8/31/2018	Fri.														
8/31/2018	Fri.														
8/31/2018*	Fri.														
8/4/2018	Sat.														
8/4/2018	Sat.														
8/4/2018*	Sat.														
8/11/2018	Sat.														
8/11/2018	Sat.														
8/11/2018*	Sat.														
8/18/2018	Sat.	Private Party	100	2.0	1700	1500	2200	2300	13 rounds	100	1.0	8.0			X
8/18/2018	Sat.														
8/18/2018	Sat.														
8/18/2018*	Sat.														X
8/25/2018	Sat.	Private Party	100	2.0	1700	1500	2200	2300	13 round	100	2.0	8.0			X
8/25/2018	Sat.														
8/25/2018	Sat.														
8/25/2018*	Sat.														X
* indicates summation															



**Appendix A  
August 2018 Facilities Usage Data**

Date		Bldg. D&E											Bldg. D&E						
		club/org.	Building	Attend ance	setup time (hours)	start time	set up & use of room start time	end time	break down end time	tables	chairs	breakd own time	Duration (hrs.)	Morning (7-11am)		Mid-day (11am-4pm)		Evening (4-11pm)	
														D	E	D	E	D	E
<b>August</b>																			
8/5/2018	Sun.	River of Life Church	D&E	30	1.0	900	800	1100	1200	2 long	40	1.0	4.0	X	X				
8/5/2018	Sun.																		
8/5/2018*	Sun.																		
8/12/2018	Sun.	River of Life Church	D&E	30	1.0	900	800	1100	1200	2 long	40	1.0	4.0	X	X				
8/19/2018	Sun.	River of Life Church	D&E	30	1.0	900	800	1100	1200	2 long	40	1.0	4.0	X	X				
8/19/2018	Sun.																		
8/19/2018*	Sun.																		
8/26/2018	Sun.	River of Life Church	D&E	30	1.0	900	800	1100	1200	2 long	40	1.0	4.0	X	X				
8/6/2018	Mon.	Little Theater	D&E	30	1.0	1800	1700	2100	2200	2 long	30	1.0	5.0					X	X
8/6/2018	Mon.	Yoga	D	5	-	900	900	1100	1100	0	-	-	2.0	X					
8/6/2018	Mon.	Art Group	E	12	1.0	1300	1200	1600	1630	3 long	12	0.5	4.5				X		
8/6/2018*	Mon.													X			X	X	X
8/13/2018	Mon.	Little Theater	D&E	30	1.0	1800	1700	2100	2130	2 long	30	0.5	4.5					X	X
8/13/2018	Mon.	Yoga	D	5	-	900	900	1100	1100	0	-	-	2.0	X					
8/13/2018	Mon.	Art Group	E	12	1.0	1300	1200	1600	1630	3 long	12	0.5	4.5						
8/13/2018*	Mon.													X				X	X
8/20/2018	Mon.	Little Theater	D&E	30	1.0	1800	1700	2100	2130	2 long	30	0.5	4.5			X	X		
8/20/2018	Mon.	Yoga	D	5	-	900	900	1100	1100	0	-	-	2.0	X					
8/20/2018	Mon.	Art Group	E	12	1.0	1300	1200	1600	1630	3 long	12	0.5	4.5				X		
8/20/2018*	Mon.													X		X	X		
8/27/2018	Mon.		D&E																
8/27/2018	Mon.	Yoga	D	5	-	900	900	1100	1100	0	-	-	2.0	X					
8/27/2018	Mon.	Art Group	E	12	1.0	1300	1200	1600	1630	3 long	12	0.5	4.5				X		
8/27/2018*	Mon.													X		X			
8/7/2018	Tues.		D&E																
8/14/2018	Tues.	British Club	D&E	60	1.5	1700	1530	2200	2330	8 rounds	60	1.5	8.0					X	X
8/21/2018	Tues.																		
8/28/2018	Tues.																		
8/1/2018	Wed.		D&E																
8/1/2018	Wed.		D&E																
8/1/2018	Wed.	Chess Club	D	6	0.5	830	800	1230	1300	2	6	0.5	5.0	X		X			
8/1/2018	Wed.	Euchre	E	16	1.0	1900	1800	2200	2230	8	16	0.5	4.5						X
8/1/2018*	Wed.													X		X			X
8/8/2018	Wed.		D&E																
8/8/2018	Wed.		D&E																
8/8/2018	Wed.	Euchre	E	16	1.0	1900	1800	2200	2230	8	16	0.5	4.5						X
8/8/2018*	Wed.																		X
8/15/2019	Wed.		D&E																
8/15/2019	Wed.		D&E															X	X
8/15/2019	Wed.	Euchre	E	16	1.0	1900	1800	2200	2230	8	16	0.5	4.5						X
8/15/2018*	Wed.																	X	X
8/22/2018	Wed.	BOT Workshop	D&E	10	1.5	1400	1230	1600	1700	3 long	10	1.0	4.0			X	X		
8/22/2018	Wed.		D&E																
8/22/2018	Wed.	Euchre	E	16	1.0	1900	1800	2200	2230	8	16	0.5	4.5						X
8/22/2018*	Wed.															X	X		X
8/29/2018	Wed.		D&E																
8/29/2018	Wed.	Euchre	E	16	1.0	1900	1800	2200	2230	8	16	0.5	4.5						X



**Appendix A  
August 2018 Facilities Usage Data**

Date		Bldg. C only											Bldg. C only		
		club/org.	Attendance	setup time	start time	set up & use of room start time	end time	break down end time	tables	chairs	breakdown time	Duration (hrs.)	Morning (7-11am)	Mid-day (11am-4pm)	Evening (4-11pm)
<b>August</b>															
8/5/2018	Sun.														
8/5/2018	Sun.														
8/5/2018*	Sun.														
8/12/2018	Sun.														
8/19/2018	Sun.														
8/19/2018	Sun.														
8/19/2018*	Sun.														
8/26/2018	Sun.														
8/6/2018	Mon.	Canasta	12	0.5	1300	1230	1600	1630	3 card	12.0	0.5	4.0		X	
8/6/2018	Mon.														
8/6/2018	Mon.														
8/6/2018*	Mon.												X		
8/13/2018	Mon.	Canasta	12	0.5	1300	1230	1600	1630	3 card	12.0	0.5	4.0		X	
8/13/2018	Mon.														
8/13/2018	Mon.														
8/13/2018*	Mon.												X		
8/20/2018	Mon.	Canasta	12	0.5	1300	1230	1600	1630	3 card	12.0	0.5	4.0		X	
8/20/2018	Mon.														
8/20/2018	Mon.														
8/20/2018*	Mon.												X		
8/27/2018	Mon.	Canasta	12	0.5	1300	1230	1600	1630	3 card	12.0	0.5	4.0		X	
8/27/2018	Mon.														
8/27/2018	Mon.														
8/27/2018*	Mon.												X		
8/7/2018	Tues.														
8/14/2018	Tues.	Vet's Council	6	0.5	1000	930	1200	1230	1 long		0.5	3.0	X		
8/21/2018	Tues.														
8/28/2018	Tues.														
8/1/2018	Wed.	Mahjong	8	0.5	1200	1130	1600	1630	2 card	8.0	0.5	5.0		X	
8/1/2018	Wed.	AA Meeting	40	1.0	2000	2100	2200	2300	1 long	40.0	1.0	4.0		X	
8/1/2018	Wed.														
8/1/2018	Wed.														
8/1/2018*	Wed.												X	X	
8/8/2018	Wed.	Mahjong	8	0.5	1200	1130	1600	1630	2 card	8.0	0.5	5.0		X	
8/8/2018	Wed.	AA Meeting	40	1.0	2000	1900	2200	2300	1 long	40.0	1.0	4.0		X	
8/8/2018	Wed.														
8/8/2018*	Wed.												X	X	
8/15/2019	Wed.	Chess Club	8	0.5	830	800	1230	1300	2 card		0.5	5.0	X		
8/15/2019	Wed.	Mahjong	8	0.5	1200	1130	1600	1630	2 card	8.0	0.5	5.0		X	
8/15/2019	Wed.														
8/15/2018*	Wed.												X	X	
8/22/2018	Wed.	Mahjong	8	0.5	1200	1130	1600	1630	2 card	8.0	0.5	5.0		X	
8/22/2018	Wed.	AA Meeting	40	1.0	2000	1900	2200	2300	1 long	40.0	1.0	4.0		X	
8/22/2018	Wed.														
8/22/2018*	Wed.												X	X	
8/29/2018	Wed.	Mahjong	8	0.5	1200	1130	1600	1630	2 card	8.0	0.5	5.0		X	
8/29/2018	Wed.														

**Appendix A  
August 2018 Facilities Usage Data**

Date		Bldg. C only											Bldg. C only		
		club/org.	Attendance	setup time	start time	set up & use of room start time	end time	break down end time	tables	chairs	breakdown time	Duration (hrs.)	Morning (7-11am)	Mid-day (11am-4pm)	Evening (4-11pm)
8/29/2018*	Wed.												X		
8/2/2018	Thurs.	Men's Poker	6	0.5	1700	1630	2200	2230	1 poker	6.0	0.5	6.0			X
8/2/2018	Thurs.														
8/2/2018*	Thurs.														X
8/9/2018	Thurs.	Men's Poker	6	0.5	1700	1630	2200	2230	1 card	6.0	0.5	6.0			X
8/16/2018	Thurs.	Men's Poker	6	0.5	1700	1630	2200	2230	1 card	6.0	0.5	6.0			X
8/16/2018	Thurs.														
8/16/2018*	Thurs.														X
8/23/2018	Thurs.	Men's Poker	6	0.5	1700	1630	2200	2230	1 card	6.0	0.5	6.0			X
8/30/2018	Thurs.	Men's Poker	6	0.5	1700	1630	2200	2230	1 card	6.0	0.5	6.0			X
8/3/2018	Fri.	Ladies Poker	8	0.5	1230	1200	1530	1600	1 card	8.0	0.5	4.0	X		
8/3/2018	Fri.	Pinochle	8	0.5	1900	1830	2200	2230	2 card	8.0	0.5	4.0			X
8/3/2018	Fri.														
8/3/2018*	Fri.												X X		
8/10/2018	Fri.	Ladies Poker	8	0.5	1230	1200	1530	1600	1 card	8.0	0.5	4.0		X	
8/10/2018	Fri.	Pinochle	8	0.5	1900	1830	2200	2230	2 card	8.0	0.5	4.0			X
8/10/2018	Fri.														
8/10/2018*	Fri.												X X		
8/17/2018	Fri.	Ladies Poker	8	0.5	1230	1200	1530	1600	1 card	8.0	0.5	4.0	X		
8/17/2018	Fri.	Pinochle	8	0.5	1900	1830	2200	2230	2 card	8.0	0.5	4.0			X
8/17/2018	Fri.														
8/17/2018*	Fri.												X X		
8/24/2018	Fri.	Ladies Poker	8	0.5	1230	1200	1530	1600	1 card	8.0	0.5	4.0	X		
8/24/2018	Fri.	Pinochle	8	0.5	1900	1830	2200	2230	2 card	8.0	0.5	4.0			X
8/24/2018	Fri.														
8/24/2018*	Fri.												X X		
8/31/2018	Fri.	Ladies Poker	8	0.5	1230	1200	1530	1600	1 card	8.0	0.5	4.0	X		
8/31/2018	Fri.	Pinochle	8	0.5	1900	1830	2200	2230	2 card	8.0	0.5	4.0			X
8/31/2018*	Fri.												X X		
8/4/2018	Sat.	Bridge Club	8	0.5	1200	1130	1600	1630	2 card	8.0	0.5	5.0	X		
8/4/2018	Sat.	AA Meeting	40	1.0	2000	1900	2200	2300	1 long	40.0	1.0	4.0			X
8/4/2018*	Sat.												X X		
8/11/2018	Sat.	Bridge Club	8	0.5	1200	1130	1600	1700	2 card	8.0	0.5	5.0	X		
8/11/2018	Sat.	AA Meeting	40	1.0	2000	1900	2200	2300	1 long	40.0	1.0	4.0			X
8/11/2018*	Sat.												X X		
8/18/2018	Sat.	Bridge Club	8	0.5	1200	1130	1600	1630	2 card	8.0	0.5	5.0	X		
8/18/2018	Sat.	AA Meeting	40	1.0	2000	1900	2200	2300	1 long	40.0	1.0	4.0			X
8/18/2018	Sat.														
8/18/2018*	Sat.												X X		
8/25/2018	Sat.	Bridge Club	8	0.5	1200	1130	1600	1630	2 card	8.0	0.5	5.0	X		
8/25/2018	Sat.	AA Meeting	40	1.0	2000	1900	2200	2300	1 long	40.0	1.0	4.0			X
8/25/2018	Sat.														
8/25/2018*	Sat.												X X		
* indicates summation															

**Appendix B:  
August 2018 Facilities Usage Summary Statistics**

	Bldg. A				Bldg. D&E							
	Morning (7-11am)	Mid-day (11am-4pm)	Evening (4-11pm)	Total	Morning (7-11am)		Mid-day(11am-4pm)		Evening (4-11pm)		Total	
					D	E	D	E	D	E		
<b>Number of Events</b>												
Sun.	4	4	2	<b>10</b>	2	2	0	0	0	0	<b>4</b>	
Mon.	0	0	3	<b>3</b>	4	0	1	3	2	2	<b>12</b>	
Tues.	1	1	1	<b>3</b>	0	0	0	0	1	1	<b>2</b>	
Wed.	5	5	0	<b>10</b>	1	0	2	1	1	5	<b>10</b>	
Thurs.	1	2	3	<b>6</b>	0	0	2	0	0	2	<b>4</b>	
Fri.	0	0	0	<b>0</b>	1	4	1	2	1	1	<b>10</b>	
Sat.	0	0	2	<b>2</b>	0	2	0	2	0	1	<b>5</b>	
	11	12	11	<b>34</b>	8	8	6	8	5	12	<b>47</b>	
<b>Number of Opportunities</b>												
Sun.	4	4	4	<b>12</b>	4	4	4	4	4	4	<b>24</b>	
Mon.	4	4	4	<b>12</b>	4	4	4	4	4	4	<b>24</b>	
Tues.	4	4	4	<b>12</b>	4	4	4	4	4	4	<b>24</b>	
Wed.	5	5	5	<b>15</b>	5	5	5	5	5	5	<b>30</b>	
Thurs.	5	5	5	<b>15</b>	5	5	5	5	5	5	<b>30</b>	
Fri.	5	5	5	<b>15</b>	5	5	5	5	5	5	<b>30</b>	
Sat.	4	4	4	<b>12</b>	4	4	4	4	4	4	<b>24</b>	
	31	31	31	<b>93</b>	31	31	31	31	31	31	<b>186</b>	
<b>Usage Percentage</b>												
Sun.	100%	100%	50%	<b>83%</b>	50%	50%	0%	0%	0%	0%	<b>17%</b>	
Mon.	0%	0%	75%	<b>25%</b>	100%	0%	25%	75%	50%	50%	<b>50%</b>	
Tues.	25%	25%	25%	<b>25%</b>	0%	0%	0%	0%	25%	25%	<b>8%</b>	
Wed.	100%	100%	0%	<b>67%</b>	20%	0%	40%	20%	20%	100%	<b>33%</b>	
Thurs.	20%	40%	60%	<b>40%</b>	0%	0%	40%	0%	0%	40%	<b>13%</b>	
Fri.	0%	0%	0%	<b>0%</b>	20%	80%	20%	40%	20%	20%	<b>33%</b>	
Sat.	0%	0%	50%	<b>17%</b>	0%	50%	0%	50%	0%	25%	<b>21%</b>	
	35%	39%	35%	<b>37%</b>	26%	26%	19%	26%	16%	39%	<b>25%</b>	

**Appendix B:  
August 2018 Facilities Usage Summary Statistics**

	Bldg. C only				All Buildings			
	Morning (7-11am)	Mid-day (11am-4pm)	Evening (4-11pm)	Total	Total	Mornings	Mid-day	Evenings
<b>Number of Events</b>								
Sun.	0	0	0	0	14	8	4	2
Mon.	0	4	0	4	19	4	8	7
Tues.	1	0	0	1	6	2	1	3
Wed.	1	5	3	9	29	7	13	9
Thurs.	0	0	5	5	15	1	4	10
Fri.	0	5	5	10	20	5	8	7
Sat.	0	4	4	8	15	2	6	7
	2	18	17	37	118	29	44	45
<b>Number of Opportunities</b>								
Sun.	4	4	4	12	48	16	16	16
Mon.	4	4	4	12	48	16	16	16
Tues.	4	4	4	12	48	16	16	16
Wed.	5	5	5	15	60	20	20	20
Thurs.	5	5	5	15	60	20	20	20
Fri.	5	5	5	15	60	20	20	20
Sat.	4	4	4	12	48	16	16	16
	31	31	31	93	372	124	124	124
<b>Usage Percentage</b>								
Sun.	0%	0%	0%	0%	29%	50%	25%	13%
Mon.	0%	100%	0%	33%	40%	25%	50%	44%
Tues.	25%	0%	0%	8%	13%	13%	6%	19%
Wed.	20%	100%	60%	60%	48%	35%	65%	45%
Thurs.	0%	0%	100%	33%	25%	5%	20%	50%
Fri.	0%	100%	100%	67%	33%	25%	40%	35%
Sat.	0%	100%	100%	67%	31%	13%	38%	44%
	6%	58%	55%	40%	32%	23%	35%	36%

**Appendix C  
January 2019 Facility Usage Data**

Date		Bldg. A	club/org.	Attendance	setup time	start time	set up & use of room start time	end time	break down end time	tables	chairs	breakdown time	Duration (hrs)	Bldg. A		
														Morning (7-11am)	Mid-day (11am-4pm)	Evening (4-10pm)
1/6/2019	Sun.	Grace Gathering		80	1.5	900	730	1200	1330	No tables	80	1.5	5.0	X	X	
1/6/2019	Sun.	Backup for street dance		200	1.0	1400	1300	1800	1900	max	max	1.0	6.0		X	X
1/6/2019*	Sun.													X	X	X
1/13/2019	Sun.															
1/13/2019	Sun.	Grace Gathering		80	1.5	900	730	1200	1330	No tables	80	1.5	5.0	X	X	
1/13/2019	Sun.	Backup for street dance		200	1.0	1400	1300	1800	1900	max	max	1.0	6.0		X	X
1/13/2019*	Sun.													X	X	X
1/20/2019	Sun.															
1/20/2019	Sun.	Grace Gathering		80	1.5	900	730	1200	1330	No tables	80	1.5	5.0	X	X	
1/20/2019	Sun.	Backup for street dance		200	1.0	1400	1300	1800	1900	max	max	1.0	6.0		X	X
1/20/2019*	Sun.													X	X	X
1/27/2019	Sun.	Grace Gathering		80	1.5	900	730	1200	1330	No tables	80	1.5	5.0	X	X	
1/27/2019	Sun.	American Legion Card Party		120	2.0	1900	1700	2200	2330	30 card	120	1.5	6.5			X
1/27/2019	Sun.	Backup for street dance		200	1.0	1400	1300	1800	1900	max	max	1.0	6.0		X	X
1/27/2019*	Sun.													X	X	X
1/7/2019	Mon.	Little Theater Rehearsal		50	0.5	1300	1230	1500	1530	Stage	10	0.5	3.0		X	
1/7/2019	Mon.	Music Bingo		200	2.5	1700	1430	2100	2230	24 round	192	1.5	8.0		X	X
1/7/2019	Mon.															
1/7/2019	Mon.															
1/7/2019	Mon.															
1/7/2019*	Mon.														X	X
1/14/2019	Mon.															
1/14/2019	Mon.															
1/14/2019	Mon.	Little Theater Rehearsal		50	0.5	1300	1230	1500	1530	Stage	10	0.5	3.0		X	
1/14/2019	Mon.	Music Bingo		200	2.5	1700	1430	2100	2330	24 round	192	1.5	8.0		X	X
1/14/2019	Mon.															
1/14/2019	Mon.															
1/14/2019*	Mon.														X	X
1/21/2019	Mon.															
1/21/2019	Mon.	Little Theater Rehearsal		50	0.5	1300	1230	1500	1530	Stage	10	0.5	3.0		X	
1/21/2019	Mon.	Music Bingo		200	2.5	1700	1430	2100	2330	24 round	192	1.5	8.0		X	X
1/21/2019	Mon.															
1/21/2019	Mon.															
1/21/2019*	Mon.														X	X
1/28/2019	Mon.															
1/28/2019	Mon.	Little Theater Rehearsal		50	0.5	1300	1230	1500	1530	Stage	10	0.5	3.0		X	
1/28/2019	Mon.	Music Bingo		200	2.5	1700	1430	2100	2230	24 round	192	1.5	8.0		X	X
1/28/2019	Mon.															
1/28/2019	Mon.															
1/28/2019	Mon.															
1/28/2019*	Mon.														X	X
1/1/2019	Tues.															
1/8/2019	Tues.	Italian Board Meeting		10	0.5	1000	930	1200	1230	2 long	10	0.5	3.0	X		
1/8/2019	Tues.	Little Theater Rehearsal		50	0.5	1300	1230	1500	1530	Stage	10	0.5	3.0		X	
1/8/2019	Tues.															
1/8/2019	Tues.															
1/8/2019*	Tues.													X	X	
1/15/2019	Tues.															
1/15/2019	Tues.	Little Theater Rehearsal		50	0.5	1300	1230	1500	1530	Stage	10	0.5	3.0		X	
1/15/2019	Tues.															
1/15/2019*	Tues.														X	

**Appendix C  
January 2019 Facility Usage Data**

Date		Bldg. A											Bldg. A		
		club/org.	Attendance	setup time	start time	set up & use of room start time	end time	break down end time	tables	chairs	breakdown time	Duration (hrs)	Morning (7-11am)	Mid-day (11am-4pm)	Evening (4-10pm)
1/22/2019	Tues.	Little Theater Rehearsal	50	0.5	1300	1230	1500	1530	Stage	10	0.5	3.0		X	
1/22/2019	Tues.	German Club	60	1.0	1700	1600	2200	2230	8 round	60	1.0	6.5			X
1/22/2019*	Tues.													X	X
1/29/2019	Tues.	Little Theater Rehearsal	50	0.5	1300	1230	1500	1530	Stage	10	0.5	3.0		X	
1/29/2019	Tues.														
1/29/2019*	Tues.													X	
1/2/2019	Wed.	Crafters Club	75	2.5	900	630	1200	1330	20 long	75	1.5	7.0	X	X	
1/2/2019	Wed.	Senior Singles	25	1.0	1400	1300	1600	1630	3 long	25	0.5	3.5		X	
1/2/2019	Wed.	Polish Club	60	1.5	1700	1530	2100	2200	8 round	60	1.0	6.5			X
1/2/2019	Wed.														
1/2/2019	Wed.														
1/2/2019	Wed.														
1/2/2019	Wed.														
1/2/2019*	Wed.												X	X	X
1/9/2019	Wed.	Crafters Club	75	2.5	900	630	1200	1430	20 long	75	2.5	8.0	X	X	
1/9/2019	Wed.	Canada Club	180	2.5	1700	1430	2200	2430	23 round	180	2.5	10.0		X	X
1/9/2019	Wed.														
1/9/2019	Wed.														
1/9/2019	Wed.														
1/9/2019*	Wed.												X	X	X
1/16/2019	Wed.	Crafters Club	75	2.5	900	630	1200	1330	20 long	75	1.5	7.0	X	X	
1/16/2019	Wed.	Irish Club	200	2.5	1700	1430	2200	2400	25 round	200	2.0	9.5		X	X
1/16/2019	Wed.														
1/16/2019	Wed.														
1/16/2019	Wed.														
1/16/2019*	Wed.												X	X	X
1/23/2019	Wed.	Crafters Club	75	2.5	900	630	1200	1330	20 long	75	1.5	7.0	X	X	
1/23/2019	Wed.	Organ & Keyboard Club	50	1.0	1300	1200	1600	1700	6 long	50	1.0	5.0		X	
1/23/2019	Wed.														
1/23/2019	Wed.														
1/23/2019*	Wed.												X	X	
1/30/2019	Wed.														
1/30/2019	Wed.	Crafters Club	75	2.5	900	630	1200	1330	20 long	75	1.5	7.0	X	X	
1/30/2019	Wed.														
1/30/2019	Wed.														
1/30/2019*	Wed.												X	X	
1/3/2019	Thurs.														
1/3/2019	Thurs.	BFB Line Dancing	90	0.5	930	900	1130	1200	1 long	5	0.5	3.0	X		
1/3/2019	Thurs.														
1/3/2019	Thurs.														
1/3/2019	Thurs.														
1/3/2019*	Thurs.												X		
1/10/2019	Thurs.	BFB Line Dancing	90	0.5	930	900	1130	1200	1 long	5	0.5	3.0	X		
1/10/2019	Thurs.	Great Lakes Club	110	1.5	1700	1530	2200	2300	14 round	110	1.0	7.5			X
1/10/2019	Thurs.														
1/10/2019*	Thurs.												X		X
1/17/2019	Thurs.	BFB Line Dancing	90	0.5	930	900	1130	1200	1 long	5	0.5	3.0	X		
1/17/2019	Thurs.	CVO General Meeting	120	2.0	1900	1700	2100	2230	15 round	120	1.5	5.5			X
1/17/2019	Thurs.														
1/17/2019	Thurs.														
1/17/2019*	Thurs.												X		X



**Appendix C  
January 2019 Facility Usage Data**

Date		Bldg. A	club/org.	Attendance	setup time	start time	set up & use of room start time	end time	break down end time	tables	chairs	breakdown time	Duration (hrs)	Bldg. A		
														Morning (7-11am)	Mid-day (11am-4pm)	Evening (4-10pm)
1/24/2019	Thurs.	BFB Line Dancing		90	0.5	930	900	1130	1200	1 long	5	0.5	3.0	X		
1/24/2019	Thurs.	Shuffleboard Luncheon		50	1.0	1200	1100	1300	1400	7 round	50	1.0	3.0	X		
1/24/2019	Thurs.	CVO Bingo Night		200	2.0	1600	1400	2100	2230	25 long	200	1.5	8.5		X	X
1/24/2019	Thurs.															
1/24/2019*	Thurs.													X	X	X
1/31/2019	Thurs.	BFB Line Dancing		90	0.5	930	900	1130	1200	1 long	5	0.5	3.0	X		
1/4/2019	Fri.															
1/4/2019	Fri.	Little Theater Rehearsal		50	0.5	1300	1230	1500	1530	Stage	10	0.5	4.0		X	
1/4/2019	Fri.															
1/4/2019	Fri.															
1/4/2019*	Fri.														X	
1/11/2019	Fri.															
1/11/2019	Fri.															
1/11/2019	Fri.	Little Theater Rehearsal		50	0.5	1300	1230	1500	1530	Stage	10	0.5	4.0		X	
1/11/2019	Fri.															
1/11/2019*	Fri.														X	
1/18/2019	Fri.															
1/18/2019	Fri.	Little Theater Rehearsal		50	0.5	1300	1230	1500	1530	Stage	10	0.5	4.0		X	
1/18/2019	Fri.															
1/18/2019	Fri.															
1/18/2019*	Fri.														X	
1/25/2019	Fri.	Little Theater Rehearsal		50	0.5	1300	1230	1500	1530	Stage	10	0.5	4.0		X	
1/25/2019	Fri.	Italian Club		80	1.0	1700	1600	2100	2200	8 round	80	1.0	6.0			X
1/25/2019	Fri.															
1/25/2019*	Fri.														X	X
1/5/2019	Sat.															
1/5/2019	Sat.															
1/5/2019	Sat.															
1/5/2019*	Sat.															
1/12/2019	Sat.	Ethnic Bake Sale		100	1.5	900	730	1200	1330	18 long	10	1.5	6.0	X		
1/12/2019	Sat.															
1/12/2019*	Sat.													X		
1/19/2019	Sat.	Celebration of Life		50	1.0	1100	1000	1500	1600	7 round	50	1.0	6.0	X	X	
1/19/2019	Sat.															
1/19/2019*	Sat.													X	X	
1/26/2019	Sat.	Canada Pancake Breakfast		150	2.0	700	500	1100	1300	19 long	150	2.0	8.0	X	X	
1/26/2019	Sat.	Beatle Guys		200	2.0	1700	1500	2200	0	25 round	200	2.0	9.0		X	X
1/26/2019	Sat.															
1/26/2019*	Sat.													X	X	X
* indicates summation																

**Appendix C  
January 2019 Facility Usage Data**

Date		Bldg. D&E												Bldg. D&E					
		club/org.	Building	Attendance	setup time	start time	set up & use of room start time	end time	break down end time	tables	chairs	breakdown time	Duration (hrs)	Morning (7-11am)		Mid-day (11am-4pm)		Evening (4-11pm)	
														D	E	D	E	D	E
1/6/2019	Sun.	River of Life Church	D/E	50	1.5	900	730	1100	1200	2 long	50	1.0	4.5	X	X				
1/6/2019	Sun.																		
1/6/2019*	Sun.																		
1/13/2019	Sun.	River of Life Church	D/E	50	1.5	900	730	1100	1200	2 long	50	1.0	4.5	X	X				
1/13/2019	Sun.	Private Party	D/E	80	1.0	1600	1500	2000	2100	10 round	80	1.0	6.0			X	X	X	X
1/13/2019	Sun.																		
1/13/2019*	Sun.													X	X	X	X	X	X
1/20/2019	Sun.	River of Life Church	D/E	50	1.5	900	730	1100	1200	2 long	50	1.0	4.5	X	X				
1/20/2019	Sun.	Sunday Scramble Party	D/E	80	1.5	1300	1200	1800	1900	10 round	80	1.0	7.0			X	X	X	X
1/20/2019	Sun.																		
1/20/2019*	Sun.													X	X	X	X	X	X
1/27/2019	Sun.	River of Life Church	D/E	50	1.5	900	730	1100	1200	2 long	50	1.0	4.5	X	X				
1/27/2019	Sun.	Private Card Party	D	8	0.5	1330	1300	1630	1700	1 round	8	0.5	4.0			X			
1/27/2019	Sun.																		
1/27/2019*	Sun.													X	X	X			
1/7/2019	Mon.	Yoga	D	10	-	900	900	1100	1100	-	-	-	2.0	X					
1/7/2019	Mon.	MJ's Chair Excercise Class	E	50	1.0	1000	900	1100	1200	-	50	1.0	3.0		X				
1/7/2019	Mon.	Irish Cruise Meeting	D	50	1.0	1300	1200	1400	1500	2 long	50	1.0	3.0			X			
1/7/2019	Mon.	Art Group	E	12	1.0	1300	1200	1600	1700	3 long	12	1.0	5.0				X		
1/7/2019	Mon.	Neighborhood watch	D	50	1.0	1500	1400	1700	1800	2 long	50	1.0	4.0			X			X
1/7/2019	Mon.																		
1/7/2019*	Mon.													X	X	X	X	X	
1/14/2019	Mon.	MJ's Chair Excercise Class	E	50	1.0	1000	900	1100	1200	-	50	1.0	3.0		X				
1/14/2019	Mon.	Yoga	D	10	-	900	900	1100	1100	-	-	-	2.0	X					
1/14/2019	Mon.	DAV Chapter 155	D	20	0.5	1300	1200	1500	1530	2 long	20	0.5	3.5			X			
1/14/2019	Mon.	Art Group	E	12	1.0	1300	1200	1600	1700	3 long	12	1.0	5.0				X		
1/14/2019	Mon.																		
1/14/2019	Mon.																		
1/14/2019*	Mon.													X		X	X		
1/21/2019	Mon.	MJ's Chair Excercise Class	E	50	1.0	1000	900	1100	1200	-	50	1.0	3.0		X				
1/21/2019	Mon.	Art Group	E	12	1.0	1300	1200	1600	1700	3 long	12	1.0	5.0				X		
1/21/2019	Mon.	Neighborhood watch	D	50	1.0	1600	1500	1800	1900	2 long	50	1.0	4.0			X			X
1/21/2019	Mon.																		
1/21/2019	Mon.																		
1/21/2019*	Mon.														X	X	X	X	
1/28/2019	Mon.																		
1/28/2019	Mon.																		
1/28/2019	Mon.	Yoga	D	10	-	900	900	1100	1100	-	-	-	2.0	X					
1/28/2019	Mon.	MJ's Chair Excercise Class	E	50	1.0	1000	900	1100	1200	-	50	1.0	3.0		X				
1/28/2019	Mon.	Art Group	E	12	1.0	1300	1200	1600	1700	3 long	12	1.0	5.0				X		
1/28/2019	Mon.	Neighborhood Watch	D/E	50	1.0	1800	1700	2000	2100	1 long	50	1.0	4.0					X	X
1/28/2019*	Mon.													X	X	X	X	X	X
1/1/2019	Tues.																		
1/8/2019	Tues.	18 Holer's Board Meeting	D	10	0.5	800	730	900	930	1 long	10	0.5	2.0	X					
1/8/2019	Tues.	ARCC Committee	D	10	0.5	900	830	1100	1130	2 long	20	0.5	3.0	X					
1/8/2019	Tues.	British Club	D/E	60	2.0	1700	1500	2100	2230	10 long	60	1.5	7.5					X	X
1/8/2019	Tues.																		
1/8/2019*	Tues.													X				X	X
1/15/2019	Tues.	Self Defense Class	E	20	0.5	900	830	1100	1200	1 long	20	1.0	3.5		X				
1/15/2019	Tues.	American Legion/Aux	D/E	80	2.0	1300	1100	1500	1630	4 long	80	1.5	5.5			X	X		
1/15/2019	Tues.	Private Party	D/E	100	2.0	1800	1600	2100	2300	10 round	80	2.0	7.0					X	X
1/15/2019*	Tues.														X	X	X	X	X

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Date		Bldg. D&E											Bldg. D&E						
		club/org.	Building	Attendance	setup time	start time	set up & use of room start time	end time	break down end time	tables	chairs	breakdown time	Duration (hrs)	Morning (7-11am)		Mid-day (11am-4pm)		Evening (4-11pm)	
														D	E	D	E	D	E
1/22/2019	Tues.	9 Holer's General Meeting	D/E	60	1.5	800	630	1400	1500	8 round	60	1.0	8.5	X	X	X	X		
1/22/2019	Tues.	Sunshine Law Workshop	D/E	60	1.5	1700	1530	1900	2000	4 long	60	1.0	6.5					X	X
1/22/2019*	Tues.													X	X	X	X	X	X
1/29/2019	Tues.	18 Holer's CTP tournament	D/E	90	2.0	1000	800	1500	1630	12 round	90	1.5	8.5	X	X	X	X		
1/29/2019	Tues.	ROL Movie Night	D	40	1.0	1700	1600	2100	2200	5 round	40	1.0	6.0					X	
1/29/2019*	Tues.													X	X	X	X	X	
1/2/2019	Wed.																		
1/2/2019	Wed.																		
1/2/2019	Wed.																		
1/2/2019	Wed.	Chess Club	D	12	0.5	830	800	1230	1300	3 card	12	0.5	5.0	X					
1/2/2019	Wed.	MJ's Chair Excercise Class	E	50	1.0	1000	900	1100	1200	-	50	1.0	3.0		X				
1/2/2019	Wed.	Pasta Night	E	40	1.0	1600	1500	2000	2100	3 cd. 4 rd.	40	1.0	6.0				X		X
1/2/2019	Wed.	Euchre Club	D	70	1.0	1900	1800	2200	2300	8 long	64	1.0	5.0					X	
1/2/2019*	Wed.													X	X		X	X	X
1/9/2019	Wed.	MJ's Chair Excercise Class	E	50	1.0	1000	900	1100	1200	-	50	1.0	3.0		X				
1/9/2019	Wed.	Pasta Night	E	40	1.0	1600	1500	2000	2100	3 cd. 4 rd.	40	1.0	6.0				X		X
1/9/2019	Wed.																		
1/9/2019	Wed.	Euchre Club	D	70	1.0	1900	1800	2200	2300	8 long	64	1.0	5.0					X	
1/9/2019	Wed.																		
1/9/2019	Wed.																		
1/9/2019*	Wed.														X		X	X	X
1/16/2019	Wed.	Conservative Club	D	40	1.0	1400	1300	1600	1700	2 long	40	1.0	4.0			X		X	X
1/16/2019	Wed.	Euchre Club	D	70	1.0	1900	1800	2200	2300	8 long	64	1.0	5.0					X	
1/16/2019	Wed.	Pasta Night	E	40	1.0	1600	1500	2000	2100	3 cd. 4 rd.	40	1.0	6.0				X		X
1/16/2019	Wed.																		
1/16/2019*	Wed.															X	X	X	X
1/23/2019	Wed.																		
1/23/2019	Wed.	Men's General Meeting	D/E	80	1.5	1130	1000	1500	1600	8 round	80	1.0	6.0			X	X		
1/23/2019	Wed.	Euchre Club	D	70	1.0	1900	1800	2200	2300	8 long	64	1.0	5.0					X	
1/23/2019	Wed.	Pasta Night	E	40	1.0	1600	1500	2000	2100	3 cd. 4 rd.	40	1.0	6.0				X		X
1/23/2019*	Wed.															X	X	X	X
1/30/2019	Wed.																		
1/30/2019	Wed.	Euchre Club	D	70	1.0	1900	1800	2200	2300	8 long	64	1.0	5.0					X	
1/30/2019	Wed.	Pasta Night	E	40	1.0	1600	1500	2000	2100	3 cd. 4 rd.	40	1.0	6.0				X		X
1/30/2019	Wed.																		
1/30/2019*	Wed.																X	X	X
1/3/2019	Thurs.																		
1/3/2019	Thurs.	Hospice Group	D	20	0.5	1100	1030	1500	1530	-	20	0.5	5.0			X			
1/3/2019	Thurs.	MS Support Group	E	30	1.0	1200	1100	1400	1500	2 long	30	1.0	4.0				X		
1/3/2019	Thurs.	Senior Softball Meeting	D	50	1.0	1800	1700	2100	2200	1 long	50	1.0	5.0					X	
1/3/2019	Thurs.																		
1/3/2019*	Thurs.															X	X	X	
1/10/2019	Thurs.																		
1/10/2019	Thurs.	Low Vision Support Group	E	10	0.5	1200	1130	1400	1430	2 long	10	0.5	3.0				X		
1/10/2019	Thurs.	NY State Club	D/E	70	1.5	1700	1530	2100	2200	9 round	70	1.0	6.5					X	X
1/10/2019*	Thurs.																X	X	X
1/17/2019	Thurs.																		
1/17/2019	Thurs.	Hospice Group	E	20	0.5	1100	1030	1500	1530	-	12	0.5	5.0				X		
1/17/2019	Thurs.	Democratic Club	D	50	1.0	1530	1430	1730	1800	2 long	50	0.5	3.5					X	
1/17/2019	Thurs.	Marine Corp	D/E	50	1.0	1900	1800	2100	2300	2 long	50	2.0	5.0					X	X
1/17/2019*	Thurs.																X	X	X

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Date		Bldg. D&E											Bldg. D&E						
		club/org.	Building	Attendance	setup time	start time	set up & use of room start time	end time	break down end time	tables	chairs	breakdown time	Duration (hrs)	Morning (7-11am)		Mid-day (11am-4pm)		Evening (4-11pm)	
														D	E	D	E	D	E
1/24/2019	Thurs.																		
1/24/2019	Thurs.																		
1/24/2019	Thurs.	BOT Workshop - Renters	D/E	80	2.0	1000	800	1200	1330	3 long	80	1.5	5.5	X	X				
1/24/2019	Thurs.	Conservative Club	D	50	1.5	1400	1230	1600	1700	2 long	50	1.0	4.5			X			
1/24/2019*	Thurs.													X	X	X			
1/31/2019	Thurs.																		
1/4/2019	Fri.																		
1/4/2019	Fri.	Tops	E	12	0.5	700	630	900	930	4 long	12	0.5	3.0		X				
1/4/2019	Fri.	Artist Guild	D	25	1.0	1300	1200	1600	1700	2 long	25	1.0	5.0			X			
1/4/2019	Fri.																		
1/4/2019*	Fri.														X	X			
1/11/2019	Fri.	Tops	E	12	0.5	700	630	900	930	4 long	12	0.5	3.0		X				
1/11/2019	Fri.	Violations Committee	D/E	20	2.0	1000	800	1200	1200	6 long	20	-	4.0	X	X	X	X		
1/11/2019	Fri.	BOT Meetings	D/E	50	1.0	1300	1200	1600	1800	6 long	50	2.0	6.0			X	X	X	X
1/11/2019	Fri.	Boat & Fishing Club	D/E	60	1.5	1930	1800	2130	2230	2 long	60	1.0	4.5					X	X
1/11/2019*	Fri.													X	X	X	X	X	X
1/18/2019	Fri.																		
1/18/2019	Fri.	Tops	E	12	0.5	700	630	900	930	4 long	12	0.5	3.0		X				
1/18/2019	Fri.	Benefits for Seniors	E	20	0.5	1200	1130	1400	1430	4 long	20	0.5	3.0				X		
1/18/2019	Fri.	Artist Guild	D	25	1.0	1300	1200	1600	1630	2 long	25	0.5	4.5			X			
1/18/2019	Fri.																		
1/18/2019*	Fri.														X	X	X		
1/25/2019	Fri.	Tops	E	12	0.5	700	630	900	930	4 long	12	0.5	3.0		X				
1/25/2019	Fri.	Violations Committee	D/E	20	2.0	1000	800	1200	1330	6 long	20	1.5	5.5	X	X	X	X		
1/25/2019	Fri.	Artist Guild	D	25	1.0	1300	1200	1600	1700	2 long	25	1.0	5.0			X			
1/25/2019	Fri.	Computer Club	D/E	60	1.5	1800	1630	2100	2200	14 long	60	1.0	5.5					X	X
1/25/2019*	Fri.													X	X	X	X	X	X
1/5/2019	Sat.																		
1/5/2019	Sat.																		
1/5/2019	Sat.																		
1/5/2019*	Sat.																		
1/12/2019	Sat.	Private Golf Tournament	E	45	1.0	800	700	1500	1600	6 round	45	1.0	6.0		X		X		
1/12/2019	Sat.	Kentucky Club	D/E	80	1.5	1800	1630	2100	2230	10 long	80	1.5	6.0					X	X
1/12/2019*	Sat.														X		X	X	X
1/19/2019	Sat.	Veteran's Tournament	D/E	100	1.5	800	630	2100	2230	12 round	100	1.5	13.0	X	X	X	X	X	X
1/19/2019	Sat.																		
1/19/2019*	Sat.													X	X	X	X	X	X
1/26/2019	Sat.																		
1/26/2019	Sat.	ROL Brunch	E	25	0.5	1100	1030	1300	1330	5 long	25	0.5	3.0			X			
1/26/2019	Sat.																		
1/26/2019*	Sat.															X			
* indicates summation																			

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Date		Bldg C only										Bldg C only			
		club/org.	Attendance	setup time	start time	set up & use of room start time	end time	break down end time	tables	chairs	breakdown time	Duration (hrs)	Morning (7-11am)	Mid-day (11am-4pm)	Evening (4-11pm)
1/6/2019	Sun.	AA Meeting	40	1	2000	1900	2200	2300	1 long	40	1	4			X
1/6/2019	Sun.														
1/6/2019*	Sun.														
1/13/2019	Sun.	FIT Cognitive Study	6	0.5	800	730	1200	1230	4 card	6	0.5	5	X	X	
1/13/2019	Sun.	Private Card Party	8	0.5	1630	1600	2000	2030	2 card	8	0.5	4.5			X
1/13/2019	Sun.														
1/13/2019*	Sun.												X	X	X
1/20/2019	Sun.														
1/20/2019	Sun.	Private Card Party	8	0.5	1630	1600	2000	2030	2 card	8	0.5	4.5			X
1/20/2019	Sun.														
1/20/2019*	Sun.														X
1/27/2019	Sun.														
1/27/2019	Sun.	FIT Cognitive Study	6	0.5	800	730	1200	1230	4 card	6	0.5	5	X	X	
1/27/2019	Sun.														
1/27/2019*	Sun.												X	X	
1/7/2019	Mon.														
1/7/2019	Mon.	Card Making	5	0.5	900	830	1100	1130	2 card	10	0.5	3	X		
1/7/2019	Mon.	Canasta	16	1	1200	1100	1600	1630	4 card	16	0.5	5.5		X	
1/7/2019	Mon.	German Board	8	0.5	1600	1530	1700	1730	2 card	8	0.5	2		X	X
1/7/2019	Mon.														
1/7/2019	Mon.														
1/7/2019*	Mon.												X	X	X
1/14/2019	Mon.	Card Making	5	0.5	900	830	1100	1130	2 long	10	0.5	3	X		
1/14/2019	Mon.	Ethnic Meeting	8	0.5	1100	1030	1200	1230	2 card	8	0.5	2	X	X	
1/14/2019	Mon.	Canasta	16	1	1200	1100	1600	1700	4 card	16	1	6		X	
1/14/2019	Mon.	Bridge	16	1	1800	1700	2130	2230	4 card	16	1	5.5			X
1/14/2019	Mon.														
1/14/2019	Mon.														
1/14/2019*	Mon.												X	X	X
1/21/2019	Mon.	Card Making	5	0.5	900	830	1100	1130	2 long	10	0.5	3	X		
1/21/2019	Mon.	Canasta	16	1	1200	1100	1600	1700	4 card	16	1	6		X	X
1/21/2019	Mon.	Bridge	16	1	1800	1700	2130	2230	4 card	16	1	5.5			X
1/21/2019	Mon.														
1/21/2019	Mon.														
1/21/2019*	Mon.												X	X	X
1/28/2019	Mon.	Card Making	5	0.5	900	830	1100	1130	2 long	10	0.5	3	X		
1/28/2019	Mon.	Canasta	16	1	1200	1100	1600	1700	4 card	16	1	6		X	
1/28/2019	Mon.	Bridge	16	1	1800	1700	2130	2230	4 card	16	1	5.5			X
1/28/2019	Mon.														
1/28/2019	Mon.														
1/28/2019	Mon.														
1/28/2019*	Mon.												X	X	X
1/1/2019	Tues.														
1/8/2019	Tues.	Bridge	16	1	1800	1700	2130	2230	4 card	16	1	5.5			X
1/8/2019	Tues.	Vet's Council	8	0.5	1000	930	1200	1230	2 card	8	0.5	3	X	X	
1/8/2019	Tues.														
1/8/2019	Tues.														
1/8/2019*	Tues.												X	X	X
1/15/2019	Tues.	Duplicate Bridge	16	1	1830	1730	2200	2300	4 card	16	1	5.5			X
1/15/2019	Tues.	Chess Club	12	0.5	830	800	1230	1300	3 card	12	0.5	5	X	X	
1/15/2019	Tues.														
1/15/2019*	Tues.												X	X	X

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		club/org.	Attendance	setup time	start time	set up & use of room start time	end time	break down end time	tables	chairs	breakdown time	Duration (hrs)	Morning (7-11am)	Mid-day (11am-4pm)	Evening (4-11pm)	
1/22/2019	Tues.															
1/22/2019	Tues.	Duplicate Bridge	16	1	1830	1730	2200	2300	4 card	16	1	5.5				X
1/22/2019*	Tues.															X
1/29/2019	Tues.	Duplicate Bridge	16	1	1830	1730	2200	2300	4 card	16	1	5.5				X
1/29/2019*	Tues.															X
1/2/2019	Wed.	Petals & Palms	20	0.5	1000	930	1100	1130	1 long	20	0.5	2	X			
1/2/2019	Wed.	MahJong	16	1	1300	1200	1600	1700	4 card	16	1	5		X		
1/2/2019	Wed.	AA Meeting	40	1	2000	1900	2200	2300	1 long	40	1	4				X
1/2/2019	Wed.															
1/2/2019	Wed.															
1/2/2019	Wed.															
1/2/2019	Wed.															
1/2/2019*	Wed.												X	X		X
1/9/2019	Wed.	Duplicate Bridge	16	1	1830	1730	2200	2300	4 card	16	1	5.5				X
1/9/2019	Wed.	MahJong	16	1	1300	1200	1600	1700	4 card	16	1	5		X		
1/9/2019	Wed.	AA Meeting	40	1	2000	1900	2200	2300	1 long	40	1	4				X
1/9/2019	Wed.															
1/9/2019	Wed.															
1/9/2019	Wed.															
1/9/2019*	Wed.													X		X
1/16/2019	Wed.	MahJong	16	1	1300	1200	1600	1700	4 card	16	1	5		X		
1/16/2019	Wed.	AA Meeting	40	1	2000	1900	2200	2300	1 long	40	1	4				X
1/16/2019	Wed.															
1/16/2019	Wed.															
1/16/2019	Wed.															
1/16/2019*	Wed.													X		X
1/23/2019	Wed.	MahJong	16	1	1300	1200	1600	1700	4 card	16	1	5		X		
1/23/2019	Wed.	AA Meeting	40	1	2000	1900	2200	2300	1 long	40	1	4				X
1/23/2019	Wed.															
1/23/2019	Wed.															
1/23/2019*	Wed.													X		X
1/30/2019	Wed.	MahJong	16	1	1300	1200	1600	1700	4 card	16	1	5		X		
1/30/2019	Wed.	AA Meeting	40	1	2000	1900	2200	2300	1 long	40	1	4				X
1/30/2019	Wed.															
1/30/2019	Wed.															
1/30/2019*	Wed.													X		X
1/3/2019	Thurs.	Ladies Bible Study	12	0.5	930	900	1200	1230	1 long	12	0.5	3.5	X	X		
1/3/2019	Thurs.	Men's Poker	12	0.5	1700	1630	2200	2230	2 card	12	0.5	6				X
1/3/2019	Thurs.															
1/3/2019	Thurs.															
1/3/2019	Thurs.															
1/3/2019*	Thurs.												X	X		X
1/10/2019	Thurs.	Men's Poker	12	0.5	1700	1630	2200	2230	2 card	12	0.5	6				X
1/10/2019	Thurs.															
1/10/2019	Thurs.															
1/10/2019*	Thurs.															X
1/17/2019	Thurs.	Men's Poker	12	0.5	1700	1630	2200	2230	2 card	12	0.5	6				X
1/17/2019	Thurs.															
1/17/2019	Thurs.															
1/17/2019	Thurs.															
1/17/2019*	Thurs.															X

**Appendix C  
January 2019 Facility Usage Data**

Date		Bldg C only											Bldg C only		
		club/org.	Attendance	setup time	start time	set up & use of room start time	end time	break down end time	tables	chairs	breakdown time	Duration (hrs)	Morning (7-11am)	Mid-day (11am-4pm)	Evening (4-11pm)
1/24/2019	Thurs.														
1/24/2019	Thurs.														
1/24/2019	Thurs.	Men's Poker	12	0.5	1700	1630	2200	2230	2 card	12	0.5	6			X
1/24/2019	Thurs.														
1/24/2019*	Thurs.														X
1/31/2019	Thurs.	Men's Poker	12	0.5	1700	1630	2200	2230	2 card	12	0.5	6			X
1/4/2019	Fri.	Ladies Poker	12	0.5	1230	1200	1530	1600	2 card	12	0.5	4		X	
1/4/2019	Fri.	Pinochle	12	0.5	1900	1830	2200	2230	3 card	12	0.5	4			X
1/4/2019	Fri.														
1/4/2019	Fri.														
1/4/2019*	Fri.													X	X
1/11/2019	Fri.	Ladies Poker	12	0.5	1230	1200	1530	1600	2 card	12	0.5	4		X	
1/11/2019	Fri.	Pinochle	12	0.5	1900	1830	2200	2230	3 card	12	0.5	4			X
1/11/2019	Fri.														
1/11/2019	Fri.														
1/11/2019*	Fri.													X	X
1/18/2019	Fri.	Ladies Poker	12	0.5	1230	1200	1530	1600	2 card	12	0.5	4		X	
1/18/2019	Fri.	Pinochle	12	0.5	1900	1830	2200	2230	3 card	12	0.5	4			X
1/18/2019	Fri.														
1/18/2019	Fri.														
1/18/2019*	Fri.													X	X
1/25/2019	Fri.	Ladies Poker	12	0.5	1230	1200	1530	1600	2 card	12	0.5	4		X	
1/25/2019	Fri.	Pinochle	12	0.5	1900	1830	2200	2230	3 card	12	0.5	4			X
1/25/2019	Fri.														
1/25/2019	Fri.														
1/25/2019*	Fri.													X	X
1/5/2019	Sat.	Green Thumb	15	0.5	1000	930	1100	1130	1 long	15	0.5	2	X		
1/5/2019	Sat.	AA Meeting	40	1	2000	1900	2200	2300	1 long	40	1	4			X
1/5/2019	Sat.	Sat. Bridge	16	0.5	1200	1130	1600	1630	4 card	16	0.5	5		X	
1/5/2019*	Sat.												X	X	X
1/12/2019	Sat.	Sat. Bridge	16	0.5	1200	1130	1600	1630	4 card	16	0.5	5		X	
1/12/2019	Sat.	AA Meeting	40	1	2000	1900	2200	2300	1 long	40	1	4			X
1/12/2019*	Sat.													X	X
1/19/2019	Sat.	Sat. Bridge	16	0.5	1200	1130	1600	1630	4 card	16	0.5	5		X	
1/19/2019	Sat.	AA Meeting	40	1	2000	1900	2200	2300	1 long	40	1	4			X
1/19/2019*	Sat.													X	X
1/26/2019	Sat.	Sat. Bridge	16	0.5	1200	1130	1600	1630	4 card	16	0.5	5		X	
1/26/2019	Sat.	AA Meeting	40	1	2000	1900	2200	2300	1 long	40	1	4			X
1/26/2019	Sat.														
1/26/2019*	Sat.													X	X
* indicates summation															

**Appendix D:  
January 2019 Facilities Usage Summary Statistics**

	Bldg. A				Bldg. D&E							
	Morning (7-11am)	Mid-day (11am-4pm)	Evening (4-10pm)	Total	Morning (7-11am)		Mid-day(11am-4pm)		Evening (4-11pm)		Total	
					D	E	D	E	D	E		
<b>Number of Events</b>												
Sun.	4	4	4	<b>12</b>	3	3	3	2	2	2	<b>15</b>	
Mon.	0	4	4	<b>8</b>	3	3	3	4	3	1	<b>17</b>	
Tues.	1	4	1	<b>6</b>	3	3	3	3	4	3	<b>19</b>	
Wed.	5	5	3	<b>13</b>	1	2	2	5	5	5	<b>20</b>	
Thurs.	5	1	3	<b>9</b>	1	1	2	3	3	2	<b>12</b>	
Fri.	0	4	1	<b>5</b>	2	4	4	3	2	2	<b>17</b>	
Sat.	3	2	1	<b>6</b>	1	2	1	3	2	2	<b>11</b>	
	18	24	17	<b>59</b>	14	18	18	23	21	17	<b>111</b>	
<b>Number of opportunities</b>												
Sun.	4	4	4	<b>12</b>	4	4	4	4	4	4	<b>24</b>	
Mon.	4	4	4	<b>12</b>	4	4	4	4	4	4	<b>24</b>	
Tues.	5	5	5	<b>15</b>	5	5	5	5	5	5	<b>30</b>	
Wed.	5	5	5	<b>15</b>	5	5	5	5	5	5	<b>30</b>	
Thurs.	5	5	5	<b>15</b>	5	5	5	5	5	5	<b>30</b>	
Fri.	4	4	4	<b>12</b>	4	4	4	4	4	4	<b>24</b>	
Sat.	4	4	4	<b>12</b>	4	4	4	4	4	4	<b>24</b>	
	31	31	31	<b>93</b>	31	31	31	31	31	31	<b>186</b>	
<b>Usage percentage</b>												
Sun.	100%	100%	100%	<b>100%</b>	75%	75%	75%	50%	50%	50%	<b>63%</b>	
Mon.	0%	100%	100%	<b>67%</b>	75%	75%	75%	100%	75%	25%	<b>71%</b>	
Tues.	20%	80%	20%	<b>40%</b>	60%	60%	60%	60%	80%	60%	<b>63%</b>	
Wed.	100%	100%	60%	<b>87%</b>	20%	40%	40%	100%	100%	100%	<b>67%</b>	
Thurs.	100%	20%	60%	<b>60%</b>	20%	20%	40%	60%	60%	40%	<b>40%</b>	
Fri.	0%	100%	25%	<b>42%</b>	50%	100%	100%	75%	50%	50%	<b>71%</b>	
Sat.	75%	50%	25%	<b>50%</b>	25%	50%	25%	75%	50%	50%	<b>46%</b>	
	58%	77%	55%	<b>63%</b>	45%	58%	58%	74%	68%	55%	<b>60%</b>	



**Appendix D:  
January 2019 Facilities Usage Summary Statistics**

	Bldg. C only				All Buildings			
	Morning (7-11am)	Mid-day (11am-4pm)	Evening (4-11pm)	Total	Total	Mornings	Mid-day	Evenings
<b>Number of Events</b>								
Sun.	2	2	2	<b>6</b>	33	12	11	14
Mon.	4	4	4	<b>12</b>	37	10	15	20
Tues.	2	2	4	<b>8</b>	33	9	14	16
Wed.	1	5	5	<b>11</b>	44	13	17	24
Thurs.	1	1	5	<b>7</b>	28	8	11	15
Fri.	0	4	4	<b>8</b>	30	10	15	13
Sat.	1	4	4	<b>9</b>	26	10	10	14
	11	22	28	<b>61</b>	231	72	93	116
<b>Number of opportunities</b>								
Sun.	4	4	4	<b>12</b>	48	16	16	24
Mon.	4	4	4	<b>12</b>	48	16	16	24
Tues.	5	5	5	<b>15</b>	60	20	20	30
Wed.	5	5	5	<b>15</b>	60	20	20	30
Thurs.	5	5	5	<b>15</b>	60	20	20	30
Fri.	4	4	4	<b>12</b>	48	16	16	24
Sat.	4	4	4	<b>12</b>	48	16	16	24
	31	31	31	<b>93</b>	372	124	124	186
<b>Usage percentage</b>								
Sun.	50%	50%	50%	<b>50%</b>	69%	75%	69%	58%
Mon.	100%	100%	100%	<b>100%</b>	77%	63%	94%	83%
Tues.	40%	40%	80%	<b>53%</b>	55%	45%	70%	53%
Wed.	20%	100%	100%	<b>73%</b>	73%	65%	85%	80%
Thurs.	20%	20%	100%	<b>47%</b>	47%	40%	55%	50%
Fri.	0%	100%	100%	<b>67%</b>	63%	63%	94%	54%
Sat.	25%	100%	100%	<b>75%</b>	54%	63%	63%	58%
	35%	71%	90%	<b>66%</b>	62%	58%	75%	62%