



**BAREFOOT BAY
RECREATION DEPARTMENT**

Barefoot Bay Recreation Department Regular Meeting
April 23, 2019 at 7:00 PM
Building D&E

Agenda

Please turn off all cell phones

- 1. Thought of the Day**
- 2. Pledge of Allegiance to the Flag**
- 3. Roll Call**
- 4. Presentations and Proclamations**
- 5. Approval of Minutes**
 - A. April 12, 2019
- 6. Treasurer's Report**
 - A. April 23, 2019
- 7. Audience Participation**
- 8. Unfinished Business**
 - A. Golf Course Lake Bank Restoration, Phase 6: Discussion of Options
- 9. New Business**
 - A. Donation Request: Over 60 Softball Association (O60SA)
 - B. Building A Renovations RFP Committee Recommendation
 - C. Location of Pool #1 New Pit, Heater Building and Possible Relocation of the Smoking Area
 - D. Selection of RFP Evaluation Committee Member for Pool #1 New Pit, New Heater Building and Pool#2 New Pit
- 10. Manager's Report**
 - A. Community Manager's Report
- 11. Attorney's Report**
- 12. Incidental Trustee Remarks**
- 13. Adjournment**

If an individual decides to appeal any decision made by the Recreation District with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

Barefoot Bay Recreation District Regular Meeting



BAREFOOT BAY RECREATION DISTRICT

**Board of Trustees Regular Meeting
April 12, 2019
1PM –Building D&E**

Meeting Called to Order

The Barefoot Bay Recreation District Board of Trustees held a Meeting on April 12, 2019 in Building D&E 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Klosky called the meeting to order at 1PM.

Pledge of Allegiance to the Flag

Led by Mr. Wheaton.

Roll Call

Present: Mr. Klosky, Mr. Wheaton Ms. Henderson, Mr. Diana, and Mr. Loveland. Also present Jason Pierman, SDS, John W. Coffey, ICMA-CM, Cliff Repperger, General Counsel and Dawn Myers, District Clerk.

Presentations

Proclamation for Mrs. Jean White

Mr. Klosky and the Board of Trustees presented Mrs. Jean White with a proclamation honoring her 100th birthday and 25 years in Barefoot Bay. Mrs. White addressed the Board thanking them for all they do to keep Barefoot Bay an “A-1 community”. Mrs. White also informed the audience that her and her husband never regretted coming to Barefoot Bay.

Employee Milestones

Mr. Klosky and Mr. Coffey presented a 10-year milestone award to Ms. Marna Ward and thanked her on behalf of the Board of Trustees for her hard work and diligence over the years.

Barefoot By The Lake

Ms. Kathy Mendes, Food and Beverage Manager, spoke on behalf of Mr. Roger Compton, President of the CVO and CVO Directors, Elaine Vanberschot and Betsy Davis regarding the success of this year’s Barefoot By The Lake Festival. She thanked the Planning Committee, District staff and the resident volunteers for a phenomenal job with this all phases of the festival. She pointed out the successes of some of the newly implemented ideas used this year such as the kickoff band on the first day, reserved seating, covered eating area, variety of music and vendors and sponsorship row so sponsors have a good opportunity to advertise. She stated that she was confident with a few tweaks, next year’s festival will be even more successful. Mr. Diana thanked the Planning Committee for a wonderful successful event and stated that he is looking forward to the next one.

Minutes

Mr. Henderson made a motion to approve the minutes for March 26, 2019. Second by Mr. Wheaton. Motion carried unanimously.



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Treasurer's Report

Mr. Diana made a motion to approve the Treasure's Report for April 12, 2019 as read. Second by Ms. Henderson. Motion passed unanimously.

Audience Participation

Mr. Schwatlow shared his thoughts with the Board about options for the Lounge. He encouraged them not to rule out the idea to have an open space plan.

Mr. Roger Compton, CVO President reminded the community of the Meet and Greet taking place next Thursday, April 17, 2019 where members of the CVO, Trustees, the Community Manager and the District Managers will provide helpful information regarding District operations. He restated the purpose for The CVO touching on their many accomplishments including raising over \$10,000 for non-CVO volunteer organizations in the community since February 2017. In addition, Mr. Compton stated they have raised over \$2,500 for the American Cancer Society and also raised money for the Florida Sheriff Associations and other state organizations. He reiterated that the CVO support all volunteer groups and organizations throughout the community.

Mr. Jeff Grunow stated that he is speaking as a resident today but will be the next commander of the American Legion Post 366 on Tuesday. He thanked the Board for their assistance with the Veterans Service office over the years. He invited the Board and the community to the planned Memorial Day event and the Flag Day ceremony. He also invited the community to bring any old flags to the container at Pool 1 for proper disposal. The Flag ceremony will be held on June 14th at 11am lakeside along Barefoot Boulevard.

Ms. Elena Becker commented on alleged obscene language on a flag flying just under an American flag. She asked the Board to please address this situation. General Counsel stated that there is nothing in the DOR regarding flags. Mr. Loveland suggested we research offensive curse words on flags. General Counsel state he would investigate the subject.

Mr. Rick Parker commented on behalf of a group of golfers regarding the nets going up on the golf course. Mr. Coffey stated that they will be replaced this summer.

Mr. Paul Preston stated that he was suspended from the Over 60 Softball Team unfairly. He asked the Board to examine the League's practice for suspending members and asked for their assistance in restating his seat on the League. The District does not govern Club procedures, but Mr. Klosky stated that Mr. Repperger would look into the topic for Mr. Preston's clarification.

Ms. Jeanne Osborne commented on her dissatisfaction with the aforementioned alleged obscenity on a flag. Ms. Osborne stated that the word (and stated the alleged obscenity) did not belong flying under the American Flag.

Ms. Carol Joseph invited all children to the Easter Egg hunt sponsored by the South Mainland Library. She stated that the invitation is extended to all children in and outside of Barefoot Bay on April 20th at 11am.

Ms. Nancy Eisele invited all residents to the National Day of Prayer ceremony in the back of the Administration Building under the Oaks on May 2, 2019.



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New Business

CVO Donated Pavilion Installation

In December 2018, the CVO requested to donate a 40' Hexagonal Duo-Top Structure to be placed on the concrete pad behind Building A. The costs for this project include: \$25,604.98 for the structure, \$1,100.00 for sealed construction drawings, \$621.00 for freight and \$23,000.00 for installation. CVO will fund the purchase and installation per the BBRD Policy Manual language on donations. The original vendor for installation was unable to complete the job due to the difficulty in installing the pavilion at the proposed location. CVO President Compton informed staff that the CVO was willing to donate the additional funds to secure another installation vendor. Mr. Wheaton voiced his opposition to the amount of money for the purchase of the pavilion and installation stating that there are cheaper structures that could have been considered. Mr. Compton stated that the Pavilion is well worth the cost as it is quite large, up to hurricane standards and will drastically improve the aesthetics of the area behind Building A and Pool 1.

Mr. Loveland made a motion to award contract to Superior Recreational Products in the amount of \$42,000.00, waiving the second bid requirement, accepting the additional donation of \$19,000.00 from the CVO and instruct staff to bring a budget amendment back to the next available BOT meeting for consideration. Second by Mr. Diana. Mr. Wheaton opposed. Motion passed 4-1.

Pool #2 Canopy

At the November 15, 2017 BOT workshop, Trustee-elect Wheaton suggested prioritization of a canopy at Pool #2 so when residents have a place to wait out the weather during rain. Staff acquired two quotes for a 20-foot by 24-foot aluminum canopy: \$10,538.00 Endeavor Construction, Inc. and \$7,050.00 Tripod Aluminum, Inc. Tripod Aluminum clarified their quote includes permitting. Staff plans on soliciting quotes for a concrete pad on which the canopy will be sited as well.

Mr. Loveland made a motion to award contract for construction of a canopy to Tripod Aluminum, Inc. in the amount of \$7,050.00 and authorize staff to execute the required budget transfer from R&M/Capital Contingency once a quote is signed for the installation of the concrete pad. Second by Mr. Wheaton. Motion passed unanimously.

Mr. Diana requested placing a canopy at Pool 3 as well. Mr. Coffey stated that we can see how the canopy works then duplicate the purchase if the BOT so desires.

Lake Bank Restoration, Phase 6

Due to a discrepancy in the area where the geotubbing will be placed, Mr. Coffey suggested the Board table this item until he can get further information. Ms. Henderson asked for quotes for Lee Composite Gabion retaining walls and metal walls.

Mr. Diana made a motion to table this item until the upcoming Board meeting on May 10th. Second by Mr. Loveland. Motion carried unanimously.



BAREFOOT BAY RECREATION DISTRICT

Barefoot Bay Official Song Recording Cost Request

Due to an overwhelming positive response since the New Administration Building ribbon cutting, Mr. Ray Spencer offered a proposition that the Board fund the production and recording of the Official Barefoot Bay Song. Costs are estimated at \$800 approximately. Mr. Roger Compton offered to have the CVO fund the production as a CVO project.

Mr. Loveland made a motion to allow the CVO to fund the costs for production and recording of the Official Barefoot Bay Song and keep any costs from marketing the song within the CVO. Second by Mr. Diana. Motion carried unanimously.

Manager's Report

Finance

- **FY19 Assessment Collection Update** – \$3,710,099.79 (gross) or 92.8% of the FY19 Budget has been received as of April 8th.

Resident Relations

- **ARCC Update**
 - April 2nd meeting: 6 consent approved and 14 non-consent (12 approved, 1 tabled & 1 denied).
 - April 16th is the next meeting (New Administration Conference Room at 9am) with 16 permits on the agenda (3 old, 11 consent and 15 other)
- **Violations Committee Update**
 - April 12th meeting has 20 cases on the agenda
 - April 26th is the next meeting
- **Interesting fact of the month of March**
 - 41 homes sold
 - 66 new homeowners received their badges

Food & Beverage

- **Ring of Fire Show** – If you're lucky enough to have tickets to the Ring of Fire dance show on April 13th (SOLD OUT), there is a special fun bonus for ticket holders. A free line dancing class will be held from 4:45-5:45pm to learn how to kick up your heels to the tunes of Willie, Cash & Haggard.
- **Easter Buffet Brunch** is planned at the 19th Hole on Sunday, April 21 from 8-11am. Tickets are not required. The \$12 tickets cover coffee and nice variety of menu items.
- **Mother's Day Brunch** – Tickets will go on sale for a Mother's Day Brunch on Monday, April 22nd at the Lounge, the 19th Hole and the New Administration Building. The brunch will be Lakeside of the Lounge from 9am until noon. The Dave Capp Jazz duo will perform. Flyers with all the details are posted.

Golf-Pro Shop

- **Winter Overseed Checkout** – Just as Frosty the Snowman sometimes stays too long up north, ABM will be assisting the winter overseed in "checking out of the golf course" (starting on April 8th through April 19) and welcoming back the summertime Bermuda turf. ABM will accomplish this by



BAREFOOT BAY RECREATION DISTRICT

the application of a selective herbicide on the course. This process very likely will turn the golf course yellow, brown, and white. It will not kill the Bermuda turf, but it may look dead for a short period of time.

Property Services

- Replaced burned up vacuum pump at Pool #3
- Disconnected power, water and sewer from the Old Administration Building
- Painted crosswalk in the building A parking lot
- Moved antenna for the marquee sign from the Old Administration Building to the New Administration Building
- Resurfaced the bocce ball courts
- Facilitated the Dude Solutions facilities assessment
- Made repairs to the DOR truck (leak in differential and headlight wiring issues)
- Replaced broken lighting at the Shopping Center
- Working with FPL to get meter pulled from Old Administration Building (last disconnect needed prior to demolition)

General Information

- The next **Building A Renovations RFP Evaluation Committee Meeting** is scheduled for Wednesday, April 17th at 9am in Building D/E
- **FY20 Working Draft Budget (WDPB):**
 - FY20 WDPB Resident's Budgets (condensed version containing the transmittal letter and line-item budgets) are available free to residents at the New Administration Building.
 - Electronic copies of the FY20 WDPB and FY20 WDPB Resident's Budget are available on www.bbrd.org.
 - BOT Budget Workshop are scheduled as follows:
 - Tues., April 16th in Building D/E at 7pm
 - Tues., April 23rd in Building D/E at 2pm (afternoon of an evening BOT Regular Meeting)
 - Tues., April 30th in Building D/E at 9am
 - Tues., May 7th in Building D/E at 7pm
 - Thurs., May 9th in Building D/E at 2pm (if needed)
- **Miscellaneous Projects Updates**
 - New Administration Building:
 - One quote has been received for installation of an emergency backup generator (will come to BOT when second quote is received)
 - Phase 3 irrigation/landscaping design begun (will also convert area around Veterans' Monument from potable water to lake water)
 - Miniature Golf
 - Design is substantially completed
 - Craftsman is working on vertical structures (i.e. miniatures of BBRD landmarks)



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- Construction planned for mid-summer
- Location of Pool#1 pit replacement, heater relocation and smoking area relocation will be on the April 23rd agenda.
- Issuance of a RFP for the combined projects of Pool#1 pit replacement, Pool #1 Heater relocation and Pool #2 pit replacement will also be on the April 23rd agenda.
- **Beach Update** – A recent site inspection of the beach found the A1A Sea Oats have grown nicely since being planted as a privacy hedge and now average 6 feet in height.



- **New Administration Building Temporary Closure** – The Building will be closed from 11am to 1pm on Monday, April 22nd so staff can attend the 4th Annual Spring Employee Picnic.

Attorney Report

- General Counsel Repperger advised the Board of an agenda item brought to the County Commissioner's Agenda by Commissioner Tobia essentially requesting the county take a look at modifying the method of collection currently in use for the District assessments. General Counsel explained that in 2009 the District moved from a monthly collection to annual collection per an agreement with the County tax collector. He stated that he will meet with Commissioner Tobia, Mr. Coffey and Mr. Charles Henley, Finance Manager on April 18th to discuss the topic and advise him about the benefits of the current method of collection for his edification. He will update the Board on this subject at the next meeting.

Trustee Incidental Remarks

Mr. Loveland thanked Mr. Coffey for the help with the lirioppe and for Ms. Henderson's research on the golf course lake bank.

Mr. Diana had no comment.

Ms. Henderson offered her apology for her misstatement at the last meeting regarding the topic of a Project Manager. She stated she had no intention of implying Mr. Coffey was incapable of managing our projects but was intending to offer assistance to Mr. Coffey in an effort to save him time in his busy schedule. She announced a Golf meeting on April 25th at 10am in Building D/E.



BAREFOOT BAY RECREATION DISTRICT

Mr. Wheaton had no remarks.

Mr. Klosky shared a critical comment from a resident regarding the length of time it took for the New Administration Building to be constructed. The resident stated that he could have had the job completed in half the time. Mr. Klosky advised any former contractors with criticisms on District spending and projects to please get a contractor's license to do business in Brevard County and then come back to offer their services with our projects and projects' costs. Mr. Diana stated that he is very pleased with the way the building turned out and speaks for the District when he says we are committed to hiring the best vendors and certified contactors to help us with our projects.

Adjournment

Next meeting will be on April 23, 2019 at 7pm in Building D/E.

Mr. Wheaton made a motion to adjourn. Second by Ms. Henderson. Meeting adjourned at 2:15pm.

Steve Diana, Secretary

Dawn Myers, District Clerk

Barefoot Bay Recreation District

Treasurer's Report

April 23, 2019

Cash Balances in General Fund as of 4/16/19

Petty Cash **Total Petty Cash:** \$ 2,500.00

Operating Cash in Banks

MB&T Operating Account 2,897,271.25

Total Operating Accounts: 2,897,271.25

Interest Bearing Accounts

SBA Reserve Account 682,033.09

Total Interest Bearing Accounts 682,033.09

Total Cash Balances in General Fund: \$ 3,581,804.34

Total Daily Deposits and Assessments Received for 4/5 - 4/16/2019

Daily deposits: \$ 79,713.08

Assessments received (from County only): -

Total Deposits Received \$ 79,713.08

Expenditures over \$5,000 for 4/5 - 4/16/2019

Check Number	Vendor	Description	Check Amount
52624	Brevard County Tax Collector	NPR Payments - 824 Tamarind & 944 Pecan	6,198.28
52619	ABM Landscape & Turf Services	Golf Course, Softball Field & Lawn Bowling Maint.	38,691.16
	Florida Department of Revenue	Sales Tax - March 2019	19,279.10

Total Expenditures over \$5,000 \$ 64,168.54

Board of Trustees Meeting Agenda Memo

Date: Tuesday, April 23, 2019
Title: **Golf Course Lake Bank Restoration, Phase 6: Discussion of Options**
Section & Item: 8.A.
Department: R&M/Capital Projects
Fiscal Impact: TBD
Contact: John W. Coffey ICMA-CM, Community Manager, Ernie Cruz, Golf Manager
Attachments: lakebank attachment SJWMD email, lakebank attachment SJWMD policy excerpt Pond Side Slopes criteria
Reviewed by
General Counsel: No
Approved by:



Requested Action by BOT

Direction to staff regarding type of lake bank stabilization desired

Background and Summary Information

At the April 12, 2019 BOT meeting, staff requested the award of contract for lake bank stabilization be tabled until the May 10th meeting so a discrepancy could be resolved. Prior to soliciting the additional quotes requested by the BOT (on April 12th), staff contacted St. John's Water Management District to clarify if any of the additional types of stabilization were prohibited. Attached is the email received and excerpt of SJWMD policy. Below is a pertinent excerpt of the e-mail.

"...please see attached the District criteria for pond side slopes in the attached under Section 2.6.1 at the bottom of the page. The criteria requires that slopes steeper than 4:1 be fenced or otherwise restricted from public access, so a vertical retaining wall would fall under this."

Hence, staff requests direction regarding how to proceed in the solicitation of additional information for the May 10, 2019 BOT meeting.

Below in italic is text and a condensed table from the April 12th BOT Meeting agenda memo.

*Due to the abandonment of the long-term financing by the current BOT, the FY19 Budget has surplus fund balance to fund additional projects. The Lake Bank Restoration, Phase 6 project was one identified and recommended by staff for funding. The BOT at the January 31, 2019 FY20-24 5yrFM&CIP Workshop agreed by consensus to pursue this project in FY19 at an estimated cost of \$87,000.00. Additionally, at said workshop, Trustee Wheaton requested staff research an optional scope of work (retaining wall around Green #10) to be funded in FY19. Staff solicited the following quotes/estimates
(above table condensed from original)*

Additionally, Trustee Henderson has identified the following alternates to geo-tubing:

- *Lee Composites (fiberglass interlocking seawall)*
- *Gabon Retaining Walls (monolithic gravity mass structures)*

The following options are available to the BOT:

- *Award contract for all geo-tubing sections (using additional fund balance above the \$87,000.00)*
- *Award contract for only a portion of the geo-tubing proposals. The vendors have indicated their willingness to honor componential pricing per the quotes. Hence, if the BOT wishes to stay within the \$87,000 included in the FY20-24 5yrFM&CIP "FY19 Year-end Estimate," the removal of Hole #14 geo-tubing from the American Shoreline Restoration, Inc. proposal would suffice.*
- *Award contract for the seawall on Green #10 and use the balance of the \$87,000.00 to fund an additional section of geo-tubbing, thereby staying within budget.*
- *Award contract for the seawall on Green #10, and all quoted geo-tubbing by American Shoreline Restoration, Inc. using additional fund balance above the identified \$87,000.*
- *Table this topic and instructed staff to solicit quotes for alternates identified by Trustee Henderson*
- *Alternate course of action as directed by the BOT.*

Staff request direction from the BOT regarding how to proceed.

John Coffey

From: Ernie Cruz
Sent: Monday, April 15, 2019 12:14 PM
To: John Coffey
Subject: Fwd: pond side slope criteria for SJRWMD
Attachments: image001.gif; Pond Side Slopes criteria.pdf

Per your request. Please advise how you wish for me to proceed.

Ernie

----- Forwarded message -----

From: **Mark Crosby** <mcrosby@sjrwmd.com>
Date: Mon, Apr 15, 2019, 11:31 AM
Subject: pond side slope criteria for SJRWMD
To: ecruz@bbrd.org <ecruz@bbrd.org>
Cc: Fariborz Zanganeh <FZanganeh@sjrwmd.com>, Susan Rogers <SRogers@sjrwmd.com>

Ernie,

Pursuant to our phone conversation, please see attached the District criteria for pond side slopes in the attached under Section 2.6.1 at the bottom of the page. The criteria requires that slopes steeper than 4:1 be fenced or otherwise restricted from public access, so a vertical retaining wall would fall under this. So you could get a permit from the District to do the walls but then the ponds would have to be fenced or a railing or some other restriction installed wherever the vertical walls are proposed. Geo-tubes, rip-rap, geoweb, and other erosion control methods that can be sloped with the pond bank are typically preferred in order to avoid having to fence or restrict access to the ponds. Also, the District does not require permits for the other types of erosion controls for this reason. Let me know if you have any questions.
Thanks

Mark Crosby
Engineer IV

Division of Regulatory Services
St. Johns River Water Management District
Palm Bay Service Center

525 Community College Parkway, S.E. • Palm Bay, FL 32909

Office: (321) 676-6631 Cell: (321) 508-9552
Email: mcrosby@sjrwmd.com

Website: www.sjrwmd.com

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We value your opinion. Please take a few minutes to share your comments on the service you received from the District by clicking this [link](#)

Notices

- Emails to and from the St. Johns River Water Management District are archived and, unless exempt or confidential by law, are subject to being made available to the public upon request. Users should not have an expectation of confidentiality or privacy.
- Individuals lobbying the District must be registered as lobbyists (§112.3261, Florida Statutes). Details, applicability and the registration form are available at <http://www.sjrwmd.com/lobbyist/>

- (b) Easements for waterbodies, open conveyance systems, stormwater basins and storage areas must meet the following requirements:
 - 1. Include the area of the water surface measured at the control elevation
 - 2. Be a minimum of 20 feet from the edge of water at the control elevation or top of bank and include side slopes no steeper than 4H:1V
- (c) Easements adjacent to water control structures must be 20 feet wide.
- (d) Easements for piped stormwater conveyance must be a minimum of the width of the pipe plus 4 times the depth of the pipe invert.
- (e) Access easements must be 20 feet wide from a public road or public right-of-way to the stormwater management system.
- (f) As an alternative, the applicant may propose other authorization for maintenance access provided the applicant affirmatively demonstrates that equipment can enter and perform the necessary maintenance on the system.

A copy of the legal authorization must be submitted with the permit application.

2.5 Legal Authorization

Applicants which propose to utilize offsite areas not under their control to satisfy the criteria for evaluation listed in section 2.0 must obtain sufficient legal authorization prior to permit issuance to use the area. For example, an applicant who proposes to locate the outfall pipe from the stormwater basin to the receiving water on an adjacent property owner's land must obtain a drainage easement or other appropriate legal authorization from the adjacent owner. A copy of the legal authorization must be submitted with the permit application.

2.6 Public Safety

2.6.1 Basin Side Slopes

Normally dry basins designed to impound more than two feet of water or permanently wet basins must contain side slopes that are no steeper than 4H:1V out to a depth of two feet below the control elevation. As an alternative, the basins can be fenced or otherwise restricted from public access if the slopes must be steeper due to space or other constraints.

Board of Trustees Meeting Agenda Memo

Date: Tuesday, April 23, 2019
Title: **Donation Request: Over 60 Softball Association (O60SA)**
Section & Item: 9.A.
Department: Administration, District Clerk
Fiscal Impact: \$0.00
Contact: John W. Coffey ICMA-CM, Community Manager
Attachments: donation request attachment 1 email, donation request attachment 3 Rainbow Eucalyptus quote, Policy Manual excerpt donations
Reviewed by
General No
Counsel:
Approved by:



Requested Action by BOT

Background and Summary Information

The Over 60 Softball Association has requested to donate \$250.00 for the cost of two Rainbow Eucalyptus trees to be planted as part of the Phase 3 landscaping of the New Administration Building site (location of Old Administration Building).

Per BBRD Policy Manual, the party requesting to donate the item must pay BBRD the cost and staff will procure the donation. O60SA Treasurer Brian Belanger stated the O60SA accepts the terms. The two trees will cost \$239.97 with a \$20.00 delivery fee. The O60SA stated they were agreeable to pay a portion of the delivery fee with an anonymous donor paying the final \$9.97.

Staff recommends the BOT accept the donation of \$250.00 from the Over 60 Softball Association for the purchase of two Rainbow Eucalyptus trees to be planted once the Old Administration Building is removed and the site graded.

John Coffey

From: Dawn Myers
Sent: Friday, April 12, 2019 7:11 AM
To: John Coffey
Subject: Fwd: Donation For Purchase Of Trees

----- Forwarded message -----

From: **Brian** <sunpalms2@aol.com>
Date: Fri, Apr 12, 2019, 4:27 AM
Subject: Donation For Purchase Of Trees
To: <dawnmyers@bbrd.org>

The Over 60 Softball League board has agreed to donate \$250 toward the purchase of trees for the landscaping of the new building A area. We are happy to help to make this area even more beautiful than it already is.

Brian Belanger
Treasurer

INVOICE

BPP, LLC

brian marsland
271 Seaglass DR
Melbourne beach, FL 32951
United States

Phone: 321-321-8928
exoticatropicals@gmail.com

Paid

Invoice #: 0231
Invoice Date: Apr 9, 2019
Due date: Apr 9, 2019

Amount due:
\$0.00

Bill To:

charleshenley@bbrd.org

Description	Quantity	Price	Amount
Rainbow Eucalyptus 6 feet in 3 gallon pot	3	\$79.99	\$239.97
delivery to Barefoot Bay	1	\$20.00	\$20.00
		Subtotal	\$259.97
		Total	\$259.97

Exhibit A
Barefoot Bay Recreation District Policy Manual
PUBLIC RECORDS REQUEST POLICY

7. The gas grill is available for use at Pool 1 by residents and their guests on a first come, first served basis.¹⁴⁴
8. Residents must wipe the grill and cooking area clean when cooking is complete.
9. Residents assume all responsibility for food safety.
10. Due to the potential risks, residents using grills are required to sign a waiver and assume all responsibility for the cooking and safety of the prepared food.
11. Residents must provide their own cooking tools.
12. All commercial entity hosted for-profit, revenue-based, food service special events, excluding outside commercial entity catering and/or simple food delivery for resident or club-hosted meetings or special events, are prohibited from being held in any District owned facilities.¹⁴⁵
13. Any private commercial caterer and/or event planner providing food-related services for any resident or club-hosted meeting or special event, excluding simple food service delivery, shall be required to execute an indemnification and hold harmless agreement in favor of the District related to any food-related services provided.

3.5 Guidelines for Gift and or Memorials for the Barefoot Bay Recreation District¹⁴⁶

All gifts and /or memorials plans must be submitted for review by the Community Manager for compliance with the guidelines below. Those meeting the criteria below may be recommended for acceptance to the Board of Trustees at a regularly scheduled meeting. Acceptance of any memorial or gift meeting the criteria shall be at the discretion of the Board of Trustees. The Board of Trustees reserves the right to decline the acceptance of gifts or memorials due to inappropriateness, restrictions placed upon the gift or memorial and any potential financial or legal liability and for any other reason.

1. No gifts or memorials may be considered until the person has been deceased for more than 90 days.
2. Residents desiring to donate gifts and/or memorials shall work with staff to determine the costs of the memorial or item. The cost of the item will be presented to the donor. BBRD will purchase the item after the resident has paid for the item(s) and assume legal liability for the item.
3. No restrictions can be placed on the use or ownership of the gift or memorial. The BBRD is the sole owner of all gifts and will determine the use of the gift or memorial.
4. The gift or memorial must be deemed appropriate by the Community Manager and the Board of Trustees.
5. The Community Manager must determine all short and long-term costs of all gifts and memorials. These costs shall include the maintenance, repair, upkeep, insurance and/or any other hazards or liability. The placement of any memorial or gift shall not interfere with the maintenance of District facilities.
6. The acceptance, placement, use and removal of gifts and memorials are at the sole discretion of the District.
7. Plaques for all memorials shall not be considered permanent and will be removed at the sole discretion of the District when they deteriorate.

Board of Trustees Meeting Agenda Memo

Date: Tuesday, April 23, 2019
Title: **Building A Renovations RFP Committee Recommendation**
Section & Item: 9.B.
Department: R&M/Capital Projects
Fiscal: TBD
Impact:
Contact: John W. Coffey ICMA-CM, Community Manager, Matt Goetz, Property Services Manager
Attachments: Bldg A attachment RFP bid sheet 29Mar19, bldg a attachment Parkit : Bldg A proposal, bldg a attachment reynolds Bldg A proposal, Bldg A RFP Evaluation committee recommendation attachment 29Mar19 draft minutes
Reviewed by General: No
Counsel:
Approved by:



Requested Action by BOT

Review of RFP Committee's recommendation and direction to staff.

Background and Summary Information

The FY20-24 Five-year Financial Model and Capital Improvement Program's FY19 Year-end Estimate contains the following projects and estimated costs totaling \$475,823:

\$159,500	Upgrade Electrical Infrastructure in Building A
\$110,000	Building A Heating, Ventilation and Air Conditioning (HVAC) Replacement/Upgrade
\$206,323	Building A Kitchen Expansion

On February 26, 2019, the BOT agreed to combine the four projects into a single project and staff issued a request for proposal (RFP). The RFP was issued on February 27, 2019 and two proposals were received by March 28, 2019 as follows:

- \$927,876 Parkit Construction, Inc.
- \$524,756 Reynolds Construction, Inc.

The RFP Evaluation committee opened the proposals on March 29, 2019. The second meeting, originally scheduled for April 11, 2019, was rescheduled to April 17, 2019. Evaluation Committee Chairman Loveland requested (after the first meeting) that the vendors be invited to the next evaluation committee meeting to answer questions the committee may wish to ask. Due to the publication date of this agenda (April 16, 2019), the results of the second evaluation committee meeting are yet unknown. This agenda serves a place holder for the consideration by the BOT. Any recommendations from the evaluation committee will be forwarded to the Trustees and placed on www.bbrd.org immediately following the evaluation committee meeting on April 17th.

Updated Information:

On April 17, 2019 the RFP Evaluation Committee met and approved the following recommendation: The BOT should not

award a contract to either proposer.

If the BOT decides to accept the RFP Evaluation Committee's recommendation, staff recommends the BOT instruct staff to solicit a proposal from TLC to develop detailed construction plans for the project (kitchen is already designed but will need updated due to new building code taking affect since the construction plans were completed in 2017) for their consideration at a future BOT meeting.

Bldg A Exterior Renovations
RFP Ranking Sheet

No.	COMPANY NAME	Experience and References			Start Date and Number of Days of Project			Cost			Total Score
		Weight	Raw score	Weighted Score	Weight	Raw score	Weighted Score	Weight	Raw score	Weighted Score	
1	Parkit Construction, Inc. \$927,876	30%			20%			50%			
2	Reynolds Construction, Inc. original: \$459,356 Amended: \$524,756	30%			20%			50%			

Comments:

Committee voted to allow sealed Amendment to Reynolds's bid (Arrived after deadline) to be opened and considered. BOT will make final decision regarding award of contract.

Next RFP Evaluation Committee meeting is Thurs. April 11th at 9am in Bldg. D/E

Submitted By:

Title:

[Signature]
BBRD Community Manager

SECTION IV

**REQUEST FOR PROPOSAL #2019-02
Building A Renovations**

Contact InformationCompany Name: Parkit Construction, Inc.Address: Mailing Address: PO Box 120278, West Melbourne, 32912-0278Point of Contact (name): Dave Park, P.E., C.G.C.Telephone Number: (321) 426-6556E-mail address: dpark1@cfl.rr.comPerson authorized to submit proposal (name and title): David ParkSignature of person listed immediately above: Date: 3/28/19**Experience and References**Number of years company has worked in Brevard County: 14 years

Sub-contractors to be used on project (name, address, telephone number):

1. Complete Restaurant Equipment & Supplies (Kitchen Equipment Supplier)
3932 US Highway #1, Vero Beach, Florida 32960. Mr. Jack Kramer (772) 569-5097

2. Current Electrical Solutions, Inc. (Electrical Subcontractor)
116 Center Street, Unit #112, Cape Canaveral FL 32920. Mr. John Marinelli (321) 412-3201

Other subs will be properly licensed and insured in their respective trades. BBRD will also be given an opportunity to reasonably vet other subs prior to engaging them on project.

References (name of project, company name, address, telephone number):

Please see photos of some of our prior projects completed. Also, please see partial project listing of projects managed by Parkit Company principal, David Park. Melbourne Bus Shelters, City of Melbourne, 900 East Strawbridge Ave Melbourne, FL 32901. Mr. Tom Baker, P.E. Engineering Supervisor (321) 608-7310

Kissimmee Ship Home Rehab - 412 Lesesne Street, Kissimmee FL 34744
Ms. Eudora Job (407) 452-8463

Also, Please see performance evaluation for small Brevard County electrical project completed to Public Defenders Office where TLC was the engineer of record.

Prior work for Barefoot Bay Recreation District:

None**Anticipated start Date and number of days of the project**Permit application date: 60 days after award so that finalized designs can be completedDate of commencement of work: 10 days after issuance of permits from GovernmentNumber of work days (excluding weekends): 129 work days or 180 calendar days

Please see additional proposal notes immediately following our price summary provided.

Parkit Construction Project Proposal: Barefoot Bay Building A Renovation
Bid Date: Tuesday 3/28/19 @ 4:30 PM

REF. No.	Description	Est Qty	Unit	Unit Cost	Bid
1	Finish Estimated Design Costs	1	LS	\$ 41,160.00	\$ 41,160.00
2	Permitting	1	LS	\$ 39,200.00	\$ 39,200.00
3	Mobilization	1	LS	\$ 44,300.00	\$ 44,300.00
4	Demolition	1	LS	\$ 12,000.00	\$ 12,000.00
5	Building Slab Work	1	LS	\$ 18,000.00	\$ 18,000.00
6	Electrical Scope of Work	1	LS	\$ 187,200.00	\$ 187,200.00
7	HVAC Scope of Work	1	LS	\$ 131,690.00	\$ 131,690.00
8	Plumbing Scope of Work	1	LS	\$ 78,000.00	\$ 78,000.00
9	Kitchen Equipment	1	LS	\$ 331,926.00	\$ 331,926.00
10	Doors (1 double and 2 single)	3	Ea	\$ 3,200.00	\$ 9,600.00
11	Ceiling Tile	1	LS	\$ 4,800.00	\$ 4,800.00
12	Flooring Tile	1	LS	\$ 13,200.00	\$ 13,200.00
13	Drywall	1	LS	\$ 6,000.00	\$ 6,000.00
14	Paint	1	LS	\$ 4,800.00	\$ 4,800.00
15	Miscellaneous / Punchlist	1	LS	\$ 6,000.00	\$ 6,000.00
Total Base Bid				\$	\$ 927,876.00

Parkit Proposal Notes / Caveats:

1	Price valid for 45 calendar days
2	Deposits on Kitchen, Mechanical and Electrical equipment packages will be tendered to vendors within 2 business days after receipt from Owner - Barefoot Bay Recreation District
3	Kitchen equipment to be furnished, delivered and installed will be based on Complete Restaurant Equipment proposal dated 3/27/19 attached herein
4	Based on RFP review and site visit of trades, revised and finalized designs will need to be completed between Contractor and Owner. Value engineering possibilities may also exist in final design for construction.



Quote

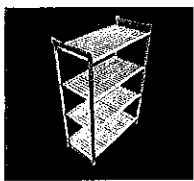
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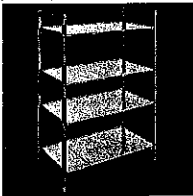
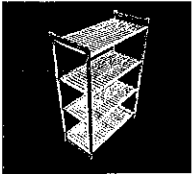
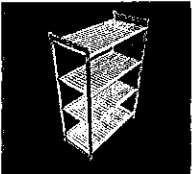
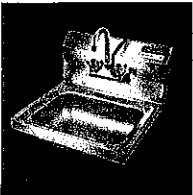
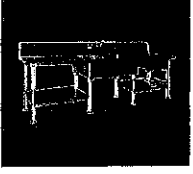
To: Parkit Construction, Inc. Dawn Park PO Box 120278 West Melbourne, FL 32912-0278 3212233969 321-223-3969 (Contact) 3219528120 (Fax) dpark2@cfl.rr.com Project Code: JK13971	Project: Barefoot Bay Recreation District 625 Barefoot Blvd. Barefoot Bay, FL 32976 772-664-8842 (Fax)	From: Complete Restaurant Equipment Jack Kramer 3932 Us Hwy 1 Vero Beach, FL 32960 (772)569-5097 (772) 569-5097 (Contact) (772) 569-5386 (Fax) jk@completerestaurant.com
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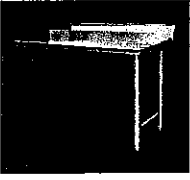

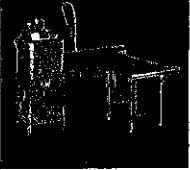
Please remember we can provide you with competitive pricing on any manufacturer's items, not just the ones quoted below. Thank you for the opportunity to quote this project!!




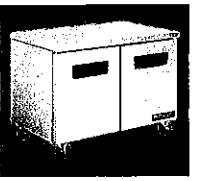

Item	Qty	Description	Sell	Sell Total
1	1 ea	WALK IN COMBINATION COOLER FREEZER, REMOTE Master-Bilt Products Master-Bilt Urethane Foam Walk-In FM Spec Tested Per ASTM E84-03. This is a Florida Hurricane Approved Walk-in Dimensions: 15' 5" long, 9' 8" wide, 8' 8" high Cooler/Freezer Combination (2 compartments); Freezer -10F. With Floor, Cooler 35F. With Floor. 6" Ceilings, 4" Walls, 4" Floors. Finishes: 26 Ga. Acrylic Stucco Galvanized - Interior wall, Exterior wall, Exterior ceiling, Exterior floor, 20 Ga. Smooth Galvanized - Interior ceiling 16 Ga. Stainless Steel - Interior floor. Site Accessories: (2) 23-01934 4 FT. LED Light Fixture For Walk-Ins, 48" OPTOELECTRONIX #ULF249VW L48B. (1) 04G420-HK- Set (279) LFT Latch Straps Foamed-In-Place. (1) 04G416-HK- Set (61) LFT Z-Channel Backup at Exterior Base of Walls. (1) 04G416-HK- Set (61) LFT Z-Channel Backup at Interior Top of Walls. (1) 04G416-HK- Set (61) LFT Z-Channel Backup at Interior Perimeter of Ceilings. (1) 04G416-HK- Set (61) LFT Z-Bar Backup at Exterior Perimeter of Floors. (7) 700-17202 2" x 2" x 120" Z-Channel Base/Top Angle. (7) 700-17201 2" x 6.5" x 120" Z-Channel Floor Panel Base Angle. (1) 965013X000 Set of (2) 4" x 4" x 104" Angle Trim Strips, 26 Ga. Acrylic Stucco Galvanized.	\$24,511.54	\$24,511.54

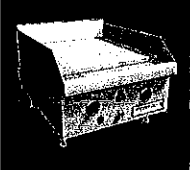

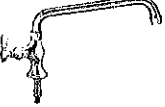
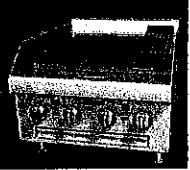
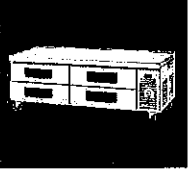
Item	Qty	Description	Sell	Sell Total
		<p>Swing Doors:</p> <p>(1) DRF36094XX/965013/01 36" x 78" RH Hinged, Low Temp, ColdSeal Max Door With ., 3" Pressure Relief Port, 14" x 14" Heated Peep Window (31-01168), Combo Light Switch/Thermometer, 14 Watt LED Light Fixture, (2) K-1248 Spring-Loaded Cam-Lift Hinges, K-091C Handle/Strike/Release, K-1094 Door Closer.</p> <p>(1) DLC36094XX/965013/02 36" x 78" LH Hinged, Medium Temp, ColdSeal Max Door With ., 14" x 14" Peep Window (31-01158), Combo Light Switch/Thermometer, 14 Watt LED Light Fixture, (2) K-1248 Spring-Loaded Cam-Lift Hinges, K-091C Handle/Strike/Release, K-1094 Door Closer.</p> <p>Refrigeration Systems:</p> <p>(1) MSLZ020AB 2HP Cond Unit 208-230/60/1 R-404A, Outdoor Unit Scroll, Low Temp -10F., 6694 BTUH System Capacity. With Mounted Timer. Sized for 100 F. Temperature at Condenser. 38" (L) 27" (W) 18" (H) Base: M2 @ 240#. MCA: 25, MOP: 30, RLA: 14, LRA: 61. Connections - Liquid: 0.375", Suction: 0.875".</p> <p>(1) MHMZ010AB 1HP Cond Unit 208-230/60/1 R-404A, Outdoor Unit, Medium Temp 35F., 8363 BTUH System Capacity. With Mounted Timer. With Hermetic Compressor. Sized for 100 F. Temperature at Condenser. 22" (L) 27" (W) 18" (H) Base: M1 @ 180#. MCA: 19, MOP: 20, RLA: 7, LRA: 46. Connections - Liquid: 0.375", Suction: 0.875".</p> <p>(1) E1LZ0088B-TE2 Evap 208-230/60/1 Low Profile R-404A, Elec Defrost Mtd TXV/Temp Ctrl/Sol, Low Temp -10F., 7700 BTUH Evaporator Capacity. 44" (L) 16" (W) 17" (H) @ 55#. Fan Amps: 1.0, Defrost Amps: 9.8.</p> <p>(1) E1MZ0109A-TA2 Evap 115/60/1 Low Profile R-404A, Air Defrost Mtd TXV/Temp Ctrl/Sol, Medium Temp 35F., 9400 BTUH Evaporator Capacity. 44" (L) 16" (W) 17" (H) @ 55#. Fan Amps: 1.6.</p> <p>(1) MBWR030S 4 Year Extended Compressor Warranty, 1.5-3HPS</p> <p>(1) MBWR010 4 Year Extended Compressor Warranty, .5-1HP</p> <p>Weather Roof</p> <p>(1) 965013X500 Membrane Roof Package Flashed up on (1) 9' 8" width and (1) 15' 5" length.</p> <p>(5) 41-00334 Set of 1" EPS Insul-Board</p>		
2	1 ea	<p>PLASTIC SHELVING UNIT</p> <p>Cambro</p> <p>Camshelving® Basics Plus Starter Unit, 24"W x 36"L x 72"H, 4-tier, withstands temperature from -36°F (-38°C) to 190°F (88°C), includes: (4) vented polypropylene shelf plates, (4) composite posts with leveling feet installed, pre-assembled post connectors & wedges, (8) traverses & (4) bags of 8 dovetails (4 each A & B), 700 lbs. capacity per shelf /1,800 lbs. max capacity, brushed graphite, NSF</p> <p>Dimensions 72(h) x 36(w) x 24(d)</p>	\$211.51	\$211.51
2.1	1 ea	<p>PLASTIC SHELVING UNIT</p>	\$285.27	\$285.27



Item	Qty	Description	Sell	Sell Total
		<p>Cambro Camshelving® Basics Plus Starter Unit, 24"W x 54"L x 72"H, 4-tier, withstands temperature from -36°F (-38°C) to 190°F (88°C), includes: (4) solid polypropylene shelf plates, (4) composite posts with leveling feet installed, pre-assembled post connectors & wedges, (8) traverses & (4) bags of 8 dovetails (4 each A & B), 500 lbs. capacity per shelf /1,800 lbs. max, brushed graphite, NSF Dimensions 72(h) x 54(w) x 24(d)</p>		
2.2	1 ea	PLASTIC SHELVING UNIT	\$249.93	\$249.93
		<p>Cambro Camshelving® Basics Plus Starter Unit, 24"W x 48"L x 72"H, 4-tier, withstands temperature from -36°F (-38°C) to 190°F (88°C), includes: (4) vented polypropylene shelf plates, (4) composite posts with leveling feet installed, pre-assembled post connectors & wedges, (8) traverses & (4) bags of 8 dovetails (4 each A & B), 700 lbs. capacity per shelf /1,800 lbs. max capacity, brushed graphite, NSF Dimensions 72(h) x 48(w) x 24(d)</p>		
2.3	1 ea	PLASTIC SHELVING UNIT	\$287.74	\$287.74
		<p>Cambro Camshelving® Basics Plus Starter Unit, 24"W x 60"L x 72"H, 4-tier, withstands temperature from -36°F (-38°C) to 190°F (88°C), includes: (4) vented polypropylene shelf plates, (4) composite posts with leveling feet installed, pre-assembled post connectors & wedges, (8) traverses & (4) bags of 8 dovetails (4 each A & B), 500 lbs. capacity per shelf /1,800 lbs. max, brushed graphite, NSF Dimensions 72(h) x 60(w) x 24(d)</p>		
2.4	1 ea	PLASTIC SHELVING UNIT	\$234.68	\$234.68
		<p>Cambro Camshelving® Basics Plus Starter Unit, 24"W x 42"L x 72"H, 4-tier, withstands temperature from -36°F (-38°C) to 190°F (88°C), includes: (4) vented polypropylene shelf plates, (4) composite posts with leveling feet installed, pre-assembled post connectors & wedges, (8) traverses & (4) bags of 8 dovetails (4 each A & B), 700 lbs. capacity per shelf /1,800 lbs. max capacity, brushed graphite, NSF Dimensions 72(h) x 42(w) x 24(d)</p>		
3	1 ea	HAND SINK	\$112.02	\$112.02
		<p>BK Resources Hand Sink, wall mount, 14" wide x 10" front-to-back x 5" deep bowl, 4" OC splash mount faucet (BKF-W-3G-G, lead free), marine edge, 8-1/8" backsplash, includes 1-7/8" basket drain with crumb cup & wall mounting hardware, 304 stainless steel construction, NSF Dimensions 17(w) x 15.5(d)</p>		
4	1 ea	WORK TABLE, WITH PREP SINK(S)	\$3,659.37	\$3,659.37
		<p>Eagle Group Spec-Master® Marine Prep Table, with sinks, 96"W x 30"D, 14/304 stainless steel top, 10"H backsplash, box marine edge on front & sides, (2) 18"W x 24" front-to-back x 12" deep sink bowls with twist handle drains & overflow, 8"OC splash mount T&S faucet, drawer with integrated pull flange, 1/2" thick poly cutting board with set of slides</p>		

Item	Qty	Description	Sell	Sell Total
		welded to outside of unit, 304 stainless steel undershelf with 1-1/2"H rear up-turn, Uni-Lok® gusset system, includes Z-clip wall mounting bracket, stainless steel legs & adjustable flanged feet, NSF Dimensions 44.5(h) x 96(w) x 30(d)		
4.1	1 ea	PRE-RINSE FAUCET ASSEMBLY, WITH ADD ON FAUCET BK Resources WorkForce™ Pre-Rinse Assembly, with add-on faucet, splash-mounted, 8" OC, triple ply hose, add-on faucet with 12" swing spout, 12" wall bracket, 1/4 turn ceramic valves, 1/2" female inlets, lead free	\$212.30	\$212.30
				
	1 ea	1 year warranty, standard		
4.2		NOTE: NOTE: See Item 4		
5	1 ea	CLEAN DISHTABLE Eagle Group Clean Dishtable, straight design, 60"W x 30"D x 43-1/2"H, left-to-right operation, 16/430 stainless steel top, 8"H backsplash, raised rolled edges on front & side, galvanized legs & crossbracing, adjustable metal feet, NSF (FLYER) Dimensions 43.5(h) x 60(w) x 30(d) NOTE: Alternated to Eagle Manufacturing per plan specification	\$542.01	\$542.01
				
6	1 ea	DISHWASHER, DOOR TYPE, VENTLESS Jackson WWS TempStar® Dishwasher, door type, high temperature, with ventless & energy recovery, electric tank heat with built-in 70° F booster, approximately (39) racks/hour (0.89 gallons per rack), universal (straight-thru/corner) type, stainless steel exterior, electro mechanical controls, pressure regulator, Sani-Sure, dishtable not included, cETLus, ETL-Sanitation, ENERGY STAR® Dimensions 82(h) x 25.25(w) x 30.5(d)	\$9,804.95	\$9,804.95
				
	1 ea	1 year parts & labor warranty, continental USA, standard		
	1 ea	70 degree rise booster heater, standard		
	1 ea	208V/60/1-ph, 10.5 kw, 75.8 amps		
7	1 ea	DISHTABLE, SOILED "L" SHAPED Eagle Group Soiled Dishtable, island design with dish landing shelf, 66" machine to corner, 60" corner to end, 30" working depth, 43-1/2"H, right-to-left operation, 16/430 stainless steel top, 60"W x 12"D dish landing shelf with rolled front edge, 8"H backsplash, 20" x 20" x 5" deep pre-rinse sink with basket drain, (1) deck mount faucet hole for pre-rinse, includes scrap block, raised rolled edges on front & side, galvanized legs & side bracing, adjustable feet, NSF Dimensions 43.5(h) NOTE: Alternated to Eagle Manufacturing per plan specification	\$1,937.30	\$1,937.30
				
7.1	1 ea	PRE-RINSE FAUCET ASSEMBLY	\$350.26	\$350.26

Item	Qty	Description	Sell	Sell Total
		BK Resources Imperial Series Commercial Low Flow Pre-Rinse Assembly, deck mount, single hole center, Tri-Spray Nozzle, 12" wall bracket, 1/4 turn ceramic cartridges, integral check valves, color coded hot & cold indicators, lead free (contact factory for CEC compliant model)		
	1 ea	3 year warranty, standard		
	1 ea	2 year warranty, standard		
8	1 ea	SERVICE FAUCET	\$272.69	\$272.69
		T&S Brass Service Sink Faucet, 8" centers-adjustable from 7-3/4" to 8-1/4", 5-1/8" clearance wall to center line of faucet, 11-5/8" from wall to center of outlet, polished chrome-plated finish, with built in screwdriver stops		
		NOTE: Faucet only as per plan specification		
9	1 ea	HAND SINK	\$112.02	\$112.02
		BK Resources Space Saver Hand Sink, wall mount, 9" wide x 9" front-to-back x 5" deep bowl, 4" OC deck mount faucet (BKD-3G-G, lead free), marine edge, 7-1/2"H backsplash, includes basket drain & wall mounting hardware, 304 stainless steel construction, NSF Dimensions 12(w) x 16(d)		
10	1 ea	REACH-IN UNDERCOUNTER FREEZER	\$1,885.65	\$1,885.65
		Blue Air Commercial Refrigeration Undercounter Freezer, -0° F, two-section, 48-3/8"W, 13.0 cu. ft. capacity, (2) self-closing swing doors, recessed door handles, (4) shelves, self-contained refrigeration, stainless steel interior & exterior, 6" swivel casters with brakes, 115v/60/1-ph, 6.0 amps, 1/3 HP, cord with NEMA 5-15P, cUL, UL, UL EPH Classified Dimensions 35.88(h) x 48.38(w) x 30(d)		
	1 ea	3 Years parts & labor, 5 year compressor warranty (in USA only), standard		
11	2 ea	GAS FLOOR FRYER	\$1,354.32	\$2,708.64
		Southbend Economy Fryer, gas, floor model, 42-50 lb. capacity, thermostatic controls, standing pilot, includes: (2) wire mesh baskets, tube rack, drain extension & removable basket hanger, stainless steel tank, door & front, 6" adjustable legs, 122,000 BTU, CSA, NSF (Note: Qualifies for Southbend's Service First™ Program, see Service First document for details) Dimensions 47.28(h) x 15.13(w) x 30.28(d)		
	2 ea	Domestic Shipping, inside of North America		
	2 ea	Standard one year parts and labor warranty		
	2 ea	Natural Gas		
	2 ea	Tank cover		
	2 st	Casters, 6", set of (4), for SB fryers & NOD pasta cookers		
12	1 ea	GAS COUNTERTOP GRIDDLE	\$3,583.92	\$3,583.92

Item	Qty	Description	Sell	Sell Total
		<p>Southbend Griddle, countertop, gas, 36" W x 24" D cooking surface, 1" thick polished steel plate, thermostatic controls, battery spark ignition, flame failure safety device, stainless steel front, sides & 4" adjustable legs, 90,000 BTU, CSA, NSF (Note: Qualifies for Southbend's Service First™ Program, see Service First document for details) Dimensions 16.13(h) x 36(w) x 33.75(d)</p> <p>1 ea Domestic Shipping, inside of North America 1 ea Standard one year limited warranty 1 ea Natural Gas 1 ea 400° thermostat control, standard</p>		
13	1 ea	HOT FOOD WELL UNIT, DROP-IN, ELECTRIC	\$2,293.22	\$2,293.22
		<p>APW Wyott Hot Food Well Unit, drop-in, electric, (4) 12" x 20" wells, wet or dry operation, infinite controls, EZ lock, insulated, with drain, stainless steel wells, aluminized housing, cULus, CSA, NSF, CE Dimensions 7.75(h) x 15(w)</p> <p>1 ea 1 year limited parts & labor warranty, standard 1 ea 208/240v/60/1-ph, 4800/6400 watts, 23.1/26.7 amps, DIRECT, standard</p>		
13.1	1 ea	PANTRY FAUCET	\$46.55	\$46.55
		<p>BK Resources WorkForce™ Standard Duty Pantry Faucet, single valve, deck mount, single hole center, interchangeable 10" swing spout, compression valve, chrome plated, lead free, NSF, cCSAus</p> <p>1 ea 1 year warranty, standard 1 ea 1 year warranty, standard</p>		
14	1 ea	CHARBROILER, GAS, COUNTERTOP	\$3,566.53	\$3,566.53
		<p>Southbend Charbroiler, gas, countertop, 36", cast iron radiants, stainless steel burners, two-position, two sided cooking grid, removable crumb tray, stainless steel front, sides & 4" adjustable legs, 120,000 BTU, CSA Star, CSA Flame, cCSAus, NSF (Note: Qualifies for Southbend's Service First™ Program, see Service First document for details) Dimensions 16.13(h) x 36(w) x 33.25(d)</p> <p>1 ea Domestic Shipping, inside of North America 1 ea Standard one year limited warranty 1 ea Natural Gas 1 ea Filler strip</p>		
15	1 ea	EQUIPMENT STAND, REFRIGERATED BASE	\$3,521.49	\$3,521.49
		<p>Blue Air Commercial Refrigeration Refrigerated Chef Base Equipment Stand, 74-1/16"W, side mounted self-contained refrigeration, stainless steel top with marine edge, (4) drawers, stainless steel interior, stainless steel front & sides, (4) 4"H swivel casters (2 braked), 1/5 HP, 115v/60/1-ph, cord with NEMA 5-15P, 3.3 amps, cUL, UL, ETL-Sanitation Dimensions 25.5(h) x 74.06(w) x 30.5(d)</p> <p>1 ea 3 Years parts & labor, 5 year compressor warranty (in USA only),</p>		

Item	Qty	Description	Sell	Sell Total
		standard		
16/17	1 ea	RANGE, 36", 6 OPEN BURNERS Southbend Ultimate Restaurant Range, gas, 36", (3) star/sauté burners front, (3) non-clog burners, standard grates, standing pilot, (1) standard oven with battery spark ignition, includes (1) rack, 22-1/2" flue riser with shelf, stainless steel front, sides, shelf & 6" adjustable legs, 243,000 BTU, CSA, NSF (Note: Qualifies for Southbend's Service First™ Program, see Service First document for details) Dimensions 59.5(h) x 36.5(w) x 34(d)	\$6,262.66	\$6,262.66
	1 ea	Domestic Shipping, inside of North America		
	1 ea	Standard one year limited warranty (range)		
	1 ea	NOTE: 22.5" high flue riser, with heavy duty shelf, standard		
	1 ea	Natural Gas		
	1 ea	Platinum Compact Infrared Broiler, gas, 36", riser mount, dual valve control, counter balanced rack system, stainless steel front & sides, 40,000 BTU, CSA, NSF (Note: Qualifies for Southbend's Service First™ Program, see Service First document for details)		
	1 ea	Assembly: Flue riser mounting and interpiping at no additional charge		
18	1 ea	CONVECTION STEAMER, GAS, BOILERLESS AccuTemp (QUICK SHIP) Connectionless Evolution™ Boilerless, Convection Steamer featuring Steam Vector Technology, natural gas, holds (6) 12"x 20"x 2-1/2" deep pans, Digital Controls, NO water and drain connection required, warranty NOT voided by water quality, NO water filtration required, 60,000BTU, 120/60/1ph, 5' cord & NEMA 5-15P, ENERGY STAR® (Includes stand in configuration of choice) Dimensions 60(h) x 27(w) x 28(d)	\$9,016.17	\$9,016.17
	1 ea	1 year parts & labor warranty, standard		
	1 ea	Lifetime service and support guarantee		
	1 ea	Alternate voltages available		
	1 ea	Door hinged on right standard		
	1 ea	SNH-11-00 - Support Stand, for single Steam'N'Hold or Evolution units, standard mounting height: 34-7/8" to bottom, stainless steel, with 5" casters, standard		
	1 ea	Drain kit allows a drain to be plumbed to the Evolution™ Steamer or Connectionless Steamer for draining into a floor drain (NOTE: One kit required per steamer)		
19	1 ea	CONVECTION OVEN / PROOFER, GAS Moffat Turbofan® Convection Oven, gas, full-size, on P8M proofer/holding cabinet, 57-3/4" assembled height, digital controls, temperature range 140 - 500° F, 1-hour cook cycle timer & 3-hour hold timer, 3" (proofer) & 3-1/3" (oven) tray spacing, water injection, (5) full-size sheet pan capacity, stainless steel exterior, with glass door, porcelain interior, with stacking kit, 3" castors with 2 front locking, 33,000 BTU, ENERGY STAR®, cETLus, CSA, NSF Dimensions 57.75(h) x 28.88(w) x 31.88(d)	\$7,465.01	\$7,465.01
	1 ea	1 year parts and labor warranty		

Item	Qty	Description	Sell	Sell Total
	1 ea	Natural gas		
	1 ea	110-120v/60hz/1-ph, 1.0 amps, cord with NEMA 5-15P		
	1 ea	110-120v/50-60hz/1-ph, 11.6 amps, 1.45kW, cord with NEMA 5-15P		
	1 ea	Moffat freight program - double stack unit		
20	1 ea	EXHAUST HOOD Captive-Aire	\$23,198.76	\$23,198.76
	1 ea	Hood #1 5424ND-2-PSP-F - 9ft 0" Long Exhaust-Only Wall Canopy Hood with Front Perforated Supply Plenum with Built-in 3" Back Standoff x1 - 430 SS Where Exposed x1 - Fire Cabinet on the Left Side 12.00" Width x 54.00" Length x 24.00" Height (Additional charges may apply for cabinet if not sold with fire system) x1 - FILTER - 16" tall x 16" (15.625" by 15.625") wide Stainless Steel Captrate Solo filter with hook, ETL Listed. Particulate capture efficiency: 85% efficient at 9 microns, 76% efficient at 5 microns. Used on hoods shipped AFTER 7/27/17. x6 - L55 Series E26 Canopy Light Fixture - High Temp Assembly, Includes Clear Thermal and Shock Resistant Globe (L55 Fixture), Bulbs By Others x3 - EXHAUST RISER - Factory installed 16" Diameter X 4" Height x1 - SUPPLY RISER - 12"x 24" Supply Riser with Volume Dampers x3 - 1/2 Pint Grease Cup New Style, Flanged Slotted x1 - FIELD WRAPPER 18.00" High Front, Left x1 - BACKSPLASH 122.00" High X 255.00" Long 430 SS Vertical (Includes End Caps & Divider Bars) x1		
	1 ea	Hood #2 5424ND-2-PSP-F - 8ft 3" Long Exhaust-Only Wall Canopy Hood with Front Perforated Supply Plenum with Built-in 3" Back Standoff x1 - 430 SS Where Exposed x1 - FILTER - 16" tall x 16" (15.625" by 15.625") wide Stainless Steel Captrate Solo filter with hook, ETL Listed. Particulate capture efficiency: 85% efficient at 9 microns, 76% efficient at 5 microns. Used on hoods shipped AFTER 7/27/17. x6 - L55 Series E26 Canopy Light Fixture - High Temp Assembly, Includes Clear Thermal and Shock Resistant Globe (L55 Fixture), Bulbs By Others x3 - EXHAUST RISER - Factory installed 14" Diameter X 4" Height x1 - SUPPLY RISER - 12"x 28" Supply Riser with Volume Dampers x2 - 1/2 Pint Grease Cup New Style, Flanged Slotted x1 - FIELD WRAPPER 18.00" High Front, Right x1 - RIGHT VERTICAL END PANEL 27" Top Width, 21" Bottom Width, 80" High Insulated 430 SS x1		
	1 ea	Fire System #1 – INCLUDES PERMIT, HOOK-UP AND TEST ANSUL-3.0/3.0 Ansul 6 gallon Fire System in Utility Cabinet (includes pre-piped hood(s) with detection, tank(s), release mechanism, microswitches and pull station). Includes piping for hoods: 1, 2. x1		
	1 ea	Fan #1 DU180HFA - Exhaust Fan		

Item	Qty	Description	Sell	Sell Total
		<p>DU180HFA High Speed Direct Drive Centrifugal Upblast Exhaust Fan with, disconnect switch and 18-3/4" wheel. Exhaust Fan handles 2475 CFM @ -2.200" wc ESP, Fan runs at 1406 RPM. Exhaust Motor: 3.000 HP, 3 Phs, 208 V, 60Hz, 9.5 FLA, ODP, Premium (E-Plus3) Eff. x1</p> <ul style="list-style-type: none"> - Grease Cup for kitchen-duty centrifugal exhaust fans, Box Dimensions 17-1/8 L X 5-1/16 W X 3-3/4 H (18 GA.) (Includes Down Spout) x1 - Miami Dade Impact and Wind Load Certification +150 / -150 PSF - Miami Dade County Product Control Approved. Florida Building Code approval. Roof & Wall Mount Exhaust Curbs up to 20" high must be 20 gauge Aluminized. Roof & Wall Mount Exhaust Curbs above 20" high up to 42" high must be 16 Gauge Aluminized. x1 - Curb CRB26.5x26E On Fan #1 Flat Curb *** 16 Gauge Construction. x1 - Hinged Base for Curb. Standard Hinge attached to curb. Used on Fans with wheels 20 inches or smaller. 12 GA Galvanized. x1 - Vented Base for Curb x1 - Full Bottom Curb Corner. Base flange corners fully welded or staked by factory. x1 		
1 ea		<p>Fan #2 DU180HFA - Exhaust Fan DU180HFA High Speed Direct Drive Centrifugal Upblast Exhaust Fan with, disconnect switch and 18-3/4" wheel. Exhaust Fan handles 1856 CFM @ -2.000" wc ESP, Fan runs at 1298 RPM. Exhaust Motor: 2.000 HP, 3 Phs, 208 V, 60Hz, 8.3 FLA, ODP, Premium (E-Plus3) Eff. x1</p> <ul style="list-style-type: none"> - Grease Cup for kitchen-duty centrifugal exhaust fans, Box Dimensions 17-1/8 L X 5-1/16 W X 3-3/4 H (18 GA.) (Includes Down Spout) x1 - Miami Dade Impact and Wind Load Certification +150 / -150 PSF - Miami Dade County Product Control Approved. Florida Building Code approval. Roof & Wall Mount Exhaust Curbs up to 20" high must be 20 gauge Aluminized. Roof & Wall Mount Exhaust Curbs above 20" high up to 42" high must be 16 Gauge Aluminized. x1 - Curb CRB26.5x26E On Fan #2 Flat Curb *** 16 Gauge Construction. x1 - Hinged Base for Curb. Standard Hinge attached to curb. Used on Fans with wheels 20 inches or smaller. 12 GA Galvanized. x1 - Vented Base for Curb x1 - Full Bottom Curb Corner. Base flange corners fully welded or staked by factory. x1 		
1 ea		<p>Fan #3 A2-20D - Supply Fan A2-20D Untempered Supply Unit with 20" Direct Drive Fan in Size #2 Housing Supply Fan handles 3370 CFM @ 0.750" wc ESP, Fan runs at 1277 RPM. Supply Motor: 2.000 HP, 3 Phase, 208 V, 60Hz, 8.3 FLA, ODP, Premium (E-Plus3) Eff. Down Discharge - Air Flow Right -> Left x1</p> <ul style="list-style-type: none"> - Sloped Filtered Intake for Size #2 Modular Untempered Supply Unit. 26.813" Wide X 53.625" Long X 31.313" High. Includes 2" MV EZ Kleen Metal Mesh Filters. x1 - Separate 120VAC Wiring Package for Make-Up Air Units. Option must be selected when mounting VFD in prewire panel or with DCV 		

Item	Qty	Description	Sell	Sell Total
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package. Provides separate 120VAC input to supply fan. This 120V signal must be run by electrician from DCV to mua switch. x1
 - Miami Dade Impact and Wind Load Certification +30 / -130 PSF - Miami Dade County Product Control Approved. Florida Building Code approval. Roof Mount Exhaust Curbs up to 20" high must be 16 gauge Aluminized. x1
 - Curb CRB31X14 On Fan #3 Flat Curb *** 16 Gauge Construction. x1
 - Full Bottom Curb Corner. Base flange corners fully welded or staked by factory. x1

- 1 ea Electrical System #1
 SC-321110FP 3 Phase w/ control for 2 Exhaust Fans, 1 Supply Fan, Exhaust on in Fire, Lights out in Fire, Fan(s) On/Off Thermostatically Controlled. Room temperature sensor shipped loose for field installation. INVERTER DUTY 3 PHASE MOTOR REQUIRED FOR USE WITH VFD. Includes 2 Duct Thermostat kits. x1
 - ESV222N02YXB571 - Variable Frequency Drive - 3 HP Max., 200/240 V, Single or Three Phase Input, 9.6 A Max., NEMA 1 Enclosure, with 2RJ-45 FOR MODBUS - 208v 1ph x1
 - ESV222N02YXB571 - Variable Frequency Drive - 3 HP Max., 200/240 V, Single or Three Phase Input, 9.6 A Max., NEMA 1 Enclosure, with 2RJ-45 FOR MODBUS - 208v 1ph x1
 - ESV222N02YXB571 - Variable Frequency Drive - 3 HP Max., 200/240 V, Single or Three Phase Input, 9.6 A Max., NEMA 1 Enclosure, with 2RJ-45 FOR MODBUS x1
 - 20 wide X18 tall X8.62 deep SS HINGED ELECTRICAL BOX NEMA 1 - VENTED. Stainless plate instead of filter assembly. x1
 - Digital Prewire Lighting Relay Kit. Includes hood lighting relay & terminal blocks. Allows for up to 1400W of lighting each. x1

- 1 ea Factory Services
 Service Design Verification for Exhaust Fan x2
 Service Design Verification for Hood x2
 Service Design Verification for Site Meeting w/ additional mileage charge. x1
 Service Design Verification for Standard Electrical Control Package x1
 Service Design Verification for Untempered Supply Fan x1
 Service Design Verification Mileage Charge: (69) x 2 = 138 total miles x1

Does not include installation

21	1 ea	MICROWAVE OVEN	\$862.84	\$862.84
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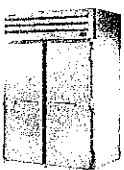
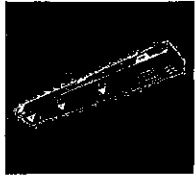
Panasonic
 PRO1 Commercial Microwave Oven, 1200 Watts, 0.6 cu. ft. capacity, compact, (15) power levels, 5-stage cooking, 60 program memory capacity, self-diagnostics, oven cycle counter, LCD digital display with countdown, see-thru left hinged door, programmable lock, stackable, LED interior light, 120v/60/1-ph, 17.3 amps, NEMA 5-20P, UL, ETL, NSF
 Dimensions 13.17(h) x 16.63(w) x 20(d)

- 1 ea 1 year parts & labor warranty and 3 year magnatron warranty (labor for magnetron replacement is not covered in years 2 and 3)

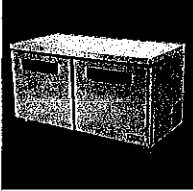
21.1	1 ea	CHEFS LINE Custom	\$6,804.55	\$6,804.55
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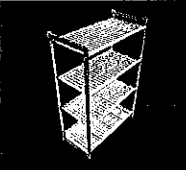
Item	Qty	Description	Sell	Sell Total
		<p>TABLE CABINET</p> <p>156" x 24" Expeditors Station with flat top, open front, midshelf, s/s legs, and adjustable s/s bullet feet. 16/300 s/s top and 18/430 s/s body, nsf</p> <p>1 ea 156TMD5-18 156" x 18" Table Mounted Double Shelf with all sides turned down and tubular legs, 16/300 s/s, nsf</p> <p>1 ea WC-6 S/S Wire Chase (6' or Less)</p> <p>2 ea HL-P Provisions for Heat Lamps (Provided & Installed by Others)</p> <p>6 ea RC-GFCI Receptacle Box included with GFCI</p>		
22	2 ea	<p>HEAT LAMP</p> <p>APW Wyott</p> <p>Heat Lamp, 48", tubular metal heater rod, high wattage, infinite control, single heater rod housing, stainless steel construction, 1265 watts, cULus, NSF, CE</p> <p>Dimensions 2.5(h) x 48(w) x 6(d)</p>	\$221.65	\$443.30
	2 ea	1 year limited warranty (2 year limited warranty on heating elements), standard		
	2 ea	120v/60/1-ph, standard		
23	1 ea	<p>ICE CUBER</p> <p>Hoshizaki</p> <p>Ice Maker, Cube-Style, 30"W, air-cooled, self-contained condenser, production capacity up to 905 lb/24 hours at 70°/50° (753 lb AHRI certified at 90°/70°), crescent cube style, stainless steel exterior, R-404A refrigerant, 208-230v/60/1-ph, 13.0 amps, NSF, UL</p> <p>Dimensions 32.5(h) x 30(w) x 27.38(d)</p>	\$5,611.96	\$5,611.96
	1 ea	Warranty: 3-Year parts & labor on entire machine		
	1 ea	Warranty: 5-Year parts & labor on evaporator		
	1 ea	Warranty: 5-Year parts on compressor & air-cooled condenser		
	1 ea	Ice Bin, 44"W, top-hinged front-opening door, 700-lb ice storage capacity, for top-mounted ice makers, vinyl clad, painted legs included, protected with H-GUARD Plus Antimicrobial Agent, ETL, ETL-Sanitation		
	1 ea	Warranty: 3-Year parts & labor for bin		
	1 ea	Top Kit, 14", ABS		
	1 ea	Water Filtration System, twin configuration, 19.11" H (manifold & cartridge)		
	1 ea	Warranty: 1-Year on entire water filtration system & replaceable elements, standard		
		NOTE: This is NOT a prison model		

24	1 ea	<p>ROLL-IN REFRIGERATOR</p> <p>True Manufacturing Co., Inc.</p> <p>SPEC SERIES® Roll-in Refrigerator, stainless steel front, aluminum sides, (2) stainless steel doors with locks, cam-lift hinges, digital temperature control, aluminum interior, incandescent interior lighting, stainless steel ramps, 1/2 HP, 115v/60/1, 11.8 amps, NEMA 5-15P, [accommodates 27"Wx29"Dx66"H carts, NOT included], cULus, UL EPH Classified, MADE IN USA</p> <p>Dimensions 83.75(h) x 68(w) x 34.75(d)</p>	\$4,526.72	\$4,526.72
	1 ea	Warranty - 3 year parts and labor, please visit www.Truemfg.com for		



Item	Qty	Description	Sell	Sell Total
		specifics		
	1 ea	Warranty - 5 year compressor (self-contained only), please visit www.Truemfg.com for specifics		
	1 ea	Left door hinged left, right door hinged right standard		
25	1 ea	CABINET, COOK / HOLD / OVEN	\$8,567.02	\$8,567.02
		Alto-Shaam Halo Heat® Slo Cook & Hold Oven, electric, low-temperature, two compartments, 120 lb. capacity each - (4) full-size pans per cavity, simple controller with timer, heavy-duty stainless steel, 5" casters; 2 rigid, 2 swivel with brakes, EcoSmart®, cULus, NSF, CE, IPX3, TUV NORD Dimensions 75.63(h) x 23.94(w) x 31.63(d)		
	1 ea	208-240v/60/1-ph, 22.2-28.9 amps, 5.3-6.0 kW (no cord or plug)		
	2 ea	Solid Door, hinged on right, standard		
26	2 ea	RACK DOLLY	\$152.96	\$305.92
		Cambro Camdolly®, 22-1/2"L x 22-1/2"W x 8-1/4"H (exterior dimensions), without handle, polyethylene construction, (4) 3" heavy duty swivel casters, load capacity 300 lbs., black, NSF Dimensions 8.25(h) x 22.5(w) x 22.5(d)		
27	2 ea	WORK TABLE, STAINLESS STEEL TOP	\$1,076.20	\$2,152.40
		BK Resources Work Table, 96"W x 30"D x 34-3/4"H overall size, 14/304 stainless steel flat top, reinforced with (2) 5" C channels, open base with stainless steel side & rear bracing, (6) 1-5/8" dia. stainless steel legs, adjustable stainless steel feet, NSF, KD Dimensions 34.75(h) x 96(w) x 30(d)		
27.1	2 ea	OVERSHELF	\$365.21	\$730.42
		BK Resources Double Overshelf, table mount, 96"W x 18"D x 31-1/4"H, 18/304 stainless steel, adjustable lower shelf, self tapping screws, shipped KD, NSF Dimensions 31.25(h) x 96(w) x 18(d)		
28	1 ea	HEATED BANQUET CART	\$5,694.15	\$5,694.15
		Alto-Shaam Halo Heat® Banquet Cart, 128 plate capacity, ON/OFF power switch, up and down arrow buttons, heat indicator light, temperature display button, digital display, electronic controller, solid doors, stainless steel construction, (4) 6" heavy-duty casters; 2 rigid, 2 swivel with brake, EcoSmart®, cULus, UL EPH Classified ANSI/NSF 4, CE, IPX4, TUV NORD, EAC Dimensions 67.63(h) x 45.88(w) x 30.81(d)		
	1 ea	120v/60/1-ph, 17.5 amps, 2.1kW, 5 ft. cord, NEMA 5-20P		
	1 ea	Door hinging: right-hand swing, standard		
29	1 ea	UNDERCOUNTER REFRIGERATOR	\$2,015.89	\$2,015.89

Item	Qty	Description	Sell	Sell Total
	1 ea	Blue Air Commercial Refrigeration Undercounter Refrigerator, two-section, 60-3/8"W, 16.5 cu. ft. capacity, (2) self-closing swing doors, recessed door handles, (2) shelves, temperature range 32° F to 40° F, self-contained refrigeration, stainless steel interior & exterior, 6" swivel casters with brakes, 115v/60/1-ph, 5.5 amps, 1/3 HP, cord with NEMA 5-15P, cUL, UL, UL EPH Classified Dimensions 35.88(h) x 60.38(w) x 30(d) 3 Years parts & labor, 5 year compressor warranty (in USA only), standard		
30	2 ea	DISH CART / DOLLY Cambro Dish Caddies Cart, 32-3/4"L x 27-1/2"W x 32"H, poker chip design, non-adjustable, maximum dish size 12-1/4", (4) columns, molded handles, (2) 5" swivel casters with brakes and (2) 10" easy wheels, includes vinyl dust cover, polyethylene construction, black, NSF Dimensions 32(h) x 32.75(w) x 27.5(d)	\$586.33	\$1,172.66
31	1 ea	HEATED HOLDING CABINET Alto-Shaam Halo Heat® Holding Cabinet, double compartment, on/off simple controller with adjustable thermostats, indicator light, (2) sets of chrome plated universal side rails, (4) sets of pan slides, (16) 20" x 12" x 2-1/2" full size pan capacity, heavy stainless steel exterior, 5" casters; 2 rigid, 2 swivel with brakes, EcoSmart®, cULus, UL EPH ANSI/NSF 4, CE, IPX4, TUV NORD, EAC Dimensions 75.81(h) x 26.44(w) x 32.19(d) 120v/60/1-ph, 16.0 amps, 1.9kW, 9' cord, NEMA 5-20P Solid door, hinged on right, standard	\$4,644.64	\$4,644.64
32	1 ea	PLASTIC SHELVING UNIT Cambro Camshelving® Basics Plus Starter Unit, 24"W x 36"L x 72"H, 4-tier, withstands temperature from -36°F (-38°C) to 190°F (88°C), includes: (4) vented polypropylene shelf plates, (4) composite posts with leveling feet installed, pre-assembled post connectors & wedges, (8) traverses & (4) bags of 8 dovetails (4 each A & B), 700 lbs. capacity per shelf /1,800 lbs. max capacity, brushed graphite, NSF Dimensions 72(h) x 36(w) x 24(d)	\$211.51	\$211.51
32.1	3 ea	PLASTIC SHELVING UNIT Cambro Camshelving® Basics Plus Starter Unit, 24"W x 48"L x 72"H, 4-tier, withstands temperature from -36°F (-38°C) to 190°F (88°C), includes: (4) vented polypropylene shelf plates, (4) composite posts with leveling feet installed, pre-assembled post connectors & wedges, (8) traverses & (4) bags of 8 dovetails (4 each A & B), 700 lbs. capacity per shelf /1,800 lbs. max capacity, brushed graphite, NSF Dimensions 72(h) x 48(w) x 24(d)	\$249.93	\$749.79
32.2	3 ea	PLASTIC SHELVING UNIT	\$219.98	\$659.94

Item	Qty	Description	Sell	Sell Total
		Cambro Camshelving® Basics Plus Starter Unit, 18"W x 48"L x 72"H, 4-tier, withstands temperature from -36°F (-38°C) to 190°F (88°C), includes: (4) vented polypropylene shelf plates, (4) composite posts with leveling feet installed, pre-assembled post connectors & wedges, (8) traverses & (4) bags of 8 dovetails (4 each A & B), 700 lbs. capacity per shelf /1,800 lbs. max capacity, brushed graphite, NSF Dimensions 72(h) x 48(w) x 18(d)		
33	1 ea	QUOTE TERMS Complete Restaurant Equipment This quotation is based on our understanding of the information furnished. We are not responsible for this quotation meeting your requirements if based on incorrect or incomplete information. Please check our quotation carefully. Anything not listed will not be furnished.		
34	1 ea	INSTALLATION KIT Complete Restaurant Equipment The above price does not include installation or deliver & set in place. If installation or deliver & set in place is desired please contact your sales representative today for pricing.		
35	1 ea	FREIGHT Custom Unless otherwise stated Freight is not included in pricing. Freight will be added at time of purchase.		

Merchandise	\$151,485.90
Tax 7%	\$10,604.01
Total	\$162,089.91

Prices Good Until: 04/09/2019

- **The above quote does not include freight. Freight will be billed at time of delivery unless noted.
- **Terms: 50% deposit, 40% upon delivery to our warehouse, 10% upon delivery to the job site, unless stated otherwise on this proposal.
- **Equipment stored for longer than 30 days is subject to storage fees at \$500.00 per month.
- **All returns are subject to a restocking fee.
- **In accordance with 30 days terms, a charge of 1½% per month will be charged on all past due balances unless otherwise specified.
- **Buyer grants the seller the right to remove said goods in the event of non-payment.
- **Buyer agrees to pay all attorney fees, costs of removal and/or repairs in the event of non-payment.
- **ALL PLUMBING, ELECTRICAL, MECHANICAL, INTER-CONNECTIONS, HOOK-UPS AND WORK OUTSIDE OUR TRADE WILL BE PROVIDED BY OTHERS UNLESS OTHERWISE SPECIFIED HEREIN.
- **Terms: To Be Determined
- **All drop shipments are to be paid in full at time of purchase.
- **Quote subject to price change with out notice due to factors such as, manufacture price increase, increase in fuel cost, or any and all other price increase related occurrences.
- ** Manufactures Warranty Applies to all Items Quoted. No Warranty by Complete Restaurant Equipment.
- **Note: Representative image shown, actual product may vary
- **The buyer, referenced on the top of this signed quote, assumes title and control of the goods in this quote the moment the goods are delivered to the buyers location or jobsite.

Complete Restaurant Equipment

03/27/2019

A signature on the customer acceptance line constitutes placement of the order and agreement of the above said terms and conditions.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$162,089.91

Parkit Construction, Inc. - Pictures of Various Projects Completed

Rockledge – Old St Mary’s Church Renovation

Picture #1: ADA Ramp, Stairs, Aluminum Rail w/ Wood Pickets



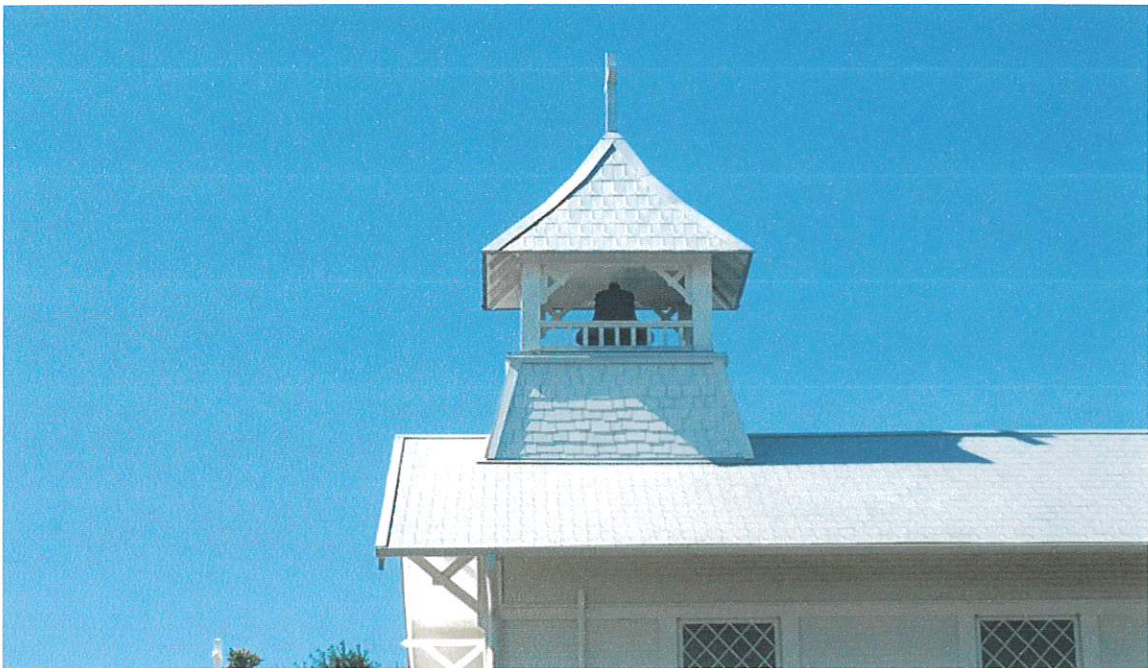
Picture #2 Secondary View of Ramp with Landings:



Picture #3: Interior LED Light Fixtures



Picture #4: Architectural Foam Bell



West Melbourne Council Dias and Chamber Renovation:

Picture #1: Council Chamber – During Construction



Picture #2: Council Chamber – During Construction



Picture #3: Completed Council Chamber Renovation



Picture #4: Completed Council Chamber Renovation



City of Cocoa – Fleet Building and Canopy Addition

Picture #1: Aerial View (New Addition (Left) & Canopy (Front))



Picture #2: Interior Shot of New 3,600 SF addition



City of West Melbourne – Doherty Trail Sidewalk Lighting Project

Picture #1: Day Time View of Sidewalk Lighting



Picture #2: Night Time View of Sidewalk Lighting



City of Melbourne – Sherwood Park Pool Slide Construction



City of Cocoa – Jerry Sellers Water Treatment Facility – Shop Addition



Brevard County – Titusville Senior Center 7,000 SF Flooring Replacement

Before:



After:



Titusville Neighborhood Services Department – Residential Rehab

Before:



After:



Dave Park, P.E., C.G.C.

Education: Bachelor of Science Degree – Civil Engineering (1994)
Project Management Major
Florida Tech – Formerly Florida Institute of Technology

Certifications Held: Registered Professional Engineer – State of Florida (#56879)
Certified General Contractor – State of Florida (#CGC1507351)
- Active Status
USACE – Construction QC for Contractors Certified
FDOT – MOT – Previously Certified Intermediate
Previously Certified by IMSA
Previously DEP Certified Stormwater Management Inspector
Certified by Primavera to Utilize Expedition Software
Eligibility to be a Member of a Dispute Review Board
Eligibility to be a Chairperson of a Dispute Review Board

Partial Listing of Significant Project Experience:

Job: Terminal Access Road and Parking Improvements
Role: Project Manager
Owner: Central Florida Regional Airport – Sanford Orlando
Amount: \$2,348,485.20

Job: Sanford Avenue Road Improvements
Role: Project Manager
Owner: Seminole County
Amount: \$3,100,000.00

Job: Terminal Top Bridge & Enplane Drive Improvements
Role: Project Manager
Owner: Orlando International Airport
Amount: \$2,100,000.00

Job: BP 247, Access Ramps for Public Parking and Rent-a-Car
Owner: Greater Orlando Aviation Authority
Role: Project Manager
Amount: \$3,749,000.00

Job: BP240 - Northwest Support Area Satellite Public Parking Facility
Toll and Administration Plaza
Role: Project Manager
Owner: Greater Orlando Aviation Authority
Amount: \$7,100,000.00

Job: BP242- Loop Road Taper Improvements
Role: Project Manager
Owner: Greater Orlando Aviation Authority
Amount: \$683,000.00

Job: SR404 Bridge & Shoreline Revitalization
 Role: Project Manager
 Owner: Florida Department of Transportation
 Amount: \$1,289,000.00

Job: SR520 Bridge & Shoreline Revitalization
 Role: Project Manager
 Owner: Florida Department of Transportation
 Amount: \$1,284,000.00

Job: Barton Blvd Force Main Improvements
 Role: Project Manager
 Owner: City of Rockledge
 Amount: \$520,890.00

Job: Championsgate Development Water & Wastewater Transmission Mains
 Role: Project Manager
 Owner: City of Kissimmee
 Amount: \$4,186,000.00

Job: Grissom Road Force Main
 Role: Project Manager
 Owner: City of Cocoa
 Amount: \$539,292.00

Job: Replacement of 20" Aerial Watermain
 Role: Project Manager
 Owner: City of Melbourne
 Amount: \$619,115.00

Job: I95 Rest Area Improvements, Mims, Brevard County Florida
 Role: Project Manager
 Owner: Florida Department of Transportation
 Amount: \$959,051.01

Job: Taxiway M & C Extensions, Aprons, Runway Lighting
 Role: Assisted the Project Manager
 Owner: Melbourne International Airport
 Amount: \$4,505,000.

Job: SR528 & George King Blvd. Intersection Improvements
 Role: New Scale House and Building
 Assisted the Project Manager
 Owner: Canaveral Port Authority
 Amount: \$23,363,460.00

Job: SR5 (US-1) Highway Reconstruction from Aurora Road to Post Road
 Role: Project Manager
 Owner: Florida Department of Transportation
 Amount: \$15,790,000.00

Job: SR 5(US-1) Highway Reconstruction from Post Road to Pineda Causeway, Brevard County, Florida
Role: Assisted the Project Manager
Owner: Florida Department of Transportation
Amount: \$10,399,058.06

More Recent Projects

Job: Publix Pooler & Surrounding Retail (Structural Concrete & Masonry)
Role: Principal Owner / PM
Owner: Publix Corporation (GC Elkins Constructors, Inc.)
Amount: \$700,000

Job: Hilton Head Fire Stations (Architectural / Structural Block)
Role: Principal Owner / PM
Owner: Hilton Head Island Fire Rescue
Amount: \$544,000

Job: USACE Kissimmee River Restoration, Dredging and Bridge Work
Also included boat ramp and restroom facilities
Role: Project Engineer and Quality Assurance Representative
Owner: USACE
Amount: Over \$40,000,000.00



Florida's Space Coast

Purchasing Services
2725 Judge Fran Jamieson Way, Suite C303
Viera, FL 32940

Telephone (321) 617-7390
Facsimile (321) 617-7391

July 14, 2016

Parkit Construction Inc
P O Box 120278
West Melbourne FL 32912

RE: Performance Evaluation(s)

Dear General Manager:

Enclosed is an evaluation for the performance of your company on a job completed for Brevard County. This evaluation has been performed pursuant to County Ordinance 98-37, which includes the procedure for pre-qualifying bidders.

This evaluation will be made available to future pre-qualification committees during the pre-qualification process. Your company may submit written comment, of any length, which will accompany the evaluation. Your comments will become part of the official record. Any comments should be directed to my attention at the above address.

Sincerely,

A handwritten signature in cursive script that reads 'Leslie Rothering'.

Leslie Rothering,
Manager, Purchasing Services

Enclosure

cc: file

CONTRACTOR'S PERFORMANCE EVALUATION

Date of Evaluation: 3/09/2016

Company Name: Parkit Construction, Inc.	Project Name: Bldg. E Elect. Circuit Addition
Address: PO Box 120278 West Melbourne, FL 32912	Location: 2725 Judge Fran Jamieson Way Viera FL 32904
Telephone No: 321-426-6556	
Facsimile No: 321-	Project Architect: TLC Engineering

Project Manager: Dave Park	Original Contract Amount: \$8,778.00
Project Supt: Dave Park	Change Order Amount: \$ 0.00
Original Contract Duration: NA calendar days	Final Contract Amount: \$ 8,778.00
Final Contract Duration: NA calendar days	
Contractual Date of Substantial Completion: 2/21/2016	
Actual Date of Substantial Completion: 2/19/2016	
Contractual Date of Final Completion: 2/28/2016	
Actual Date of Final Completion: 2/19/2016	
Scope of Work: (systems, structure, square footage, etc.) Addition of an electrical panel and circuits to the computer and phone room in Bldg. E, Government Center.	

5=Excellent 4=Good 3=Average 2=Below Average 1=Unacceptable

	5	4	3	2	1
Substantial Completion - Calendar Days Ahead/Behind Schedule ± 0 (calendar days)					
Final Completion - Calendar Days Ahead/Behind Schedule ± ____-0 (calendar days)					
As-Built Documents:					
a) Quality	X				
b) Timeliness in relationship to Substantial Completion ± ____-0 (calendar days)					
Owner/Maintenance Manuals:					
a) Quality					
b) Timeliness in relationship to Substantial Completion ____-0 (calendar days)					
Completion of Substantial Completion Punchlist ____+0____ calendar days					

5=Excellent 4=Good 3=Average 2=Below Average 1=Unacceptable

		5	4	3	2	1
Change Orders:						
a) Timeliness of Pricing	N/A					
b) Timeliness of Execution	N/A					
c) Quality/Detail of Pricing	N/A					
d) Claims (Quantity)	N/A					
Payments:		X				
a) Timeliness of Submission		X				
b) Invoicing/Waiver Processing		X				
c) Payments to Suppliers (partial Release of Liens)		X				
d) Payment Claims from Suppliers (final Release of Liens)		X				
Conformance to Plans and Specifications		X				
Quality of Work (based upon deficiencies during construction & punchlist)		X				
Project Supervision		X				
Housekeeping		X				
Safety		X				
Code Compliance (red tags)	N/A					
Timeliness of Correspondence and Response to Notice	N/A					

Special Problems and/or Comments: None.

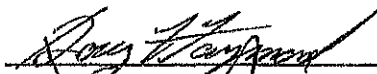
Would you recommend using this Company again: If no, why?
I would recommend Parkit Construction Inc. for future projects.

Name & Title of person performing this Evaluation:

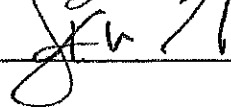
Doug Haymond
Name

Construction Coordinator
Title

Signature of person performing this Evaluation:



Facilities Construction Manager's Signature:



CERTIFICATE OF FINAL COMPLETION

PROJECT NAME: Bldg. E Emergency Circuit Addition WO #: 5048004

CONTRACTOR: Parkit Construction Inc. ARCHITECT: TLC

DATE OF FINAL COMPLETION: 2/19/2016

CERTIFICATION OF ARCHITECT/ENGINEER OR OWNER

Based on my inspections and investigation of the Contractor's work under the above referenced contract, I certify that the work, in general, has been completed in accordance with the contract documents, that all matters previously brought to the Contractor's attention as incomplete or defective have been resolved pursuant to my direction, and that the Contractor has provided sufficient evidence that they have paid all labor, material, and other charges against the project in accordance with the terms of the Contract.

DATE: 3/9/2016 COMPLETED BY: Doug Haymond

SUBSTANTIAL COMPLETION PHASE:	DATE	# of DAYS
Notice to Proceed issued:	1/18/2016	
Contract Time Specified in Original Contract:		35
Time Extensions Granted by Change Orders:		0
Total Contract Time to Substantial Completion:		35
Actual Date Substantial Completion Achieved:	2/19/2016	
Substantial Completion Overrun:		-3

FINAL COMPLETION PHASE:	DATE	# of DAYS
Contract Time Specified Between Substantial & Final:		7
Time Extensions Granted by Change Orders:		0
Total Contract Time to Final Completion:		7
Actual Date Final Completion Achieved:	2/19/2016	
Final Completion Overrun:		-10

CONTRACTOR SIGNATURE:

FACILITIES CONSTRUCTION COORDINATOR: *Doug Haymond*

FACILITIES CONSTRUCTION MANAGER:

SECTION IV

REQUEST FOR PROPOSAL #2019-02
Building A Renovations

Contact Information

Company Name: Reynolds General Contractors, Inc.
 Address: 445 Montreal Ave. Melbourne FL 32935
 Point of Contact (name): Michael R. Reynolds
 Telephone Number: 321-255-0406 or (C) 321-508-8444
 E-mail address: reynolds123@bellsouth.net
 Person authorized to submit proposal (name and title): Mike Reynolds/Dillon Downie - PM
 Signature of person listed immediately above: [Signature]
 Date: 3/28/19

Experience and References

Number of years company has worked in Brevard County: 20

Sub-contractors to be used on project (name, address, telephone number):

- Advanced Electric
- Sun Plumbing
- Coastline Demolition
- D+H Magic Air
- G+G Roofing
- Doug Gulick
- Village Flooring
- Basland Painting
- Schopke + Maguire
- Johnson + Lancaster

References (name of project, company name, address, telephone number):

See attached.

Prior work for Barefoot Bay Recreation District:

Administration Bldg.

Anticipated start Date and number of days of the project

Permit application date: 5/1/19
 Date of commencement of work: Within 7 days of permit release
 Number of work days (excluding weekends): 90

SPACE COAST PATHOLOGISTS, P.A.

ANATOMICAL/CLINICAL PATHOLOGY

1855 W. HIBISCUS BLVD.

MELBOURNE, FLORIDA 32901

(321) 953-4804 FAX (321) 728-7176

HOLMES REGIONAL MEDICAL CENTER
PALM BAY COMMUNITY HOSPITAL
1350 S. HICKORY STREET
MELBOURNE, FL 32901
(321) 434-7191 FAX (321) 434-5295

SEBASTIAN RIVER MEDICAL CENTER
13695 N. U.S. HIGHWAY 1
SEBASTIAN, FL 32978
(772) 589-9500 x5226 FAX (772) 589-1022


July 3, 2003

Mike Reynolds
Reynolds General Contractors, Inc.
445 Montreal Avenue
Melbourne, FL 32935

Dear Mike,

We, at Space Coast Pathologists, P.A., wanted to express how pleased we are with our new building on Hibiscus Blvd. You consulted appropriately in ways to save money without losing quality. Your input was valuable throughout the building which was on budget and on time. We have received numerous compliments on the facility by all who visit.

Thank you for your expertise and craftsmanship.


Carl T. Smedberg, M.D.
President/CEO



John D. Hermansdorfer, M.D.
Orthopaedic Surgery
Hand & Microvascular
Reconstructive Surgery

Robert A. Cooper, M.D.
Orthopaedic Surgery
Total Joint Arthroplasty

Paul M. Kelley, M.D.
Orthopaedic Surgery
Scoliosis & Spine Surgery

Daniel Branham, M.D.
Orthopaedic Surgery
Hand & Upper Extremity
Reconstructive Surgery

Homi S. Cooper, M.D.
Occupational &
Environmental Medicine
Workers' Compensation

December 3, 2007

To Whom It May Concern:

RE: **Reynolds General Contractors, Inc.**
Melbourne, Florida

I am writing to address our satisfaction with our build-out in our office. We were very satisfied with the relationship with the contractor and their ability to manage the project.

We were given a complete set of plans and a timeline and were finished well within that time. Our project took place during business hours while we were operating a busy medical practice. That aspect made it particularly challenging for the subs and the staff, but all problems were handled quickly and professionally.

If I can be of further assistance, please don't hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Anita Schieben".

Anita Schieben, Office Manager
Atlantic Orthopaedic Group

1341 Medical Park Drive, Suite 201 • Melbourne, Florida 32901
Tel: (321) 768-9914 • Fax: (321) 722-0070 • www.atlanticog.com

w.h. benson & company
real estate valuation & consulting
licensed real estate broker

4780 Dairy Road, Unit #103
Melbourne, Florida 32904
Tel: (321) 984-0999
Fax: (321) 984-9796

November 29, 2007

To Whom It May Concern

Subject: Letter of Reference for Scott Lamb, Civil Engineer
Dave Nagrodsky, Architect
Mike Reynolds, General Contractor

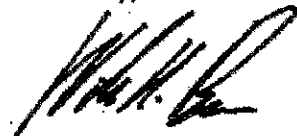
Dear Sir/Madam:

This letter is intended as a letter of reference for Scott Lamb, Dave Nagrodsky and Mike Reynolds. These individuals provided the engineering, architectural and general contracting services for the development of the South Pointe Commons Office Park located on Dairy Road, Melbourne. This project has a site plan for 36,000 square feet. The first two buildings for the project have been completed and the engineering, architectural and general contracting services were delivered in a professional manner. These three individuals worked well together as a team and were very accommodating in resolving any issues and/or disputes that occurred through the development process. I am continuing to use these professionals on future Phases of this project and the quality of the project is evident.

I would recommend these three individuals to any developer and will continue to use their services for future projects.

Please call if you have any questions.

Sincerely,



William H. Benson

William H. Benson, MAI, CCIM, President
Thomas M. Glitto, MAI, Vice President

NORTHROP GRUMMAN

Melbourne Facilities

2000 W Nasa Blvd.
Melbourne Fl 32901

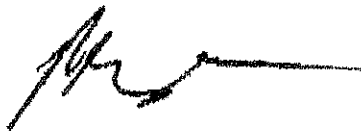
May 17, 2000

To whom it may concern:

I have personally worked with both Mike and David Reynolds (Reynolds General Contractors) on several major construction / renovation contracts. We have found them to be both very responsive and professional with all of our construction project needs. They have either met or surpassed all of our expectations as a General Contractor, and I would Highly recommend them to anyone in need of a quality General Contractor.

Sincerely,

Raymond G Bonavito





Letter of Recommendation – Reynolds General Contractors, Inc.

TO: Whom It May Concern

August 18, 2015

Reynolds General Contractors recently completed a four classroom addition to the New Hope Lutheran Church school building. As the Church Trustee and chairman of the building committee I had the pleasure of coordinating this project with Mike Reynolds, President of Reynolds General Contractors. Based on this experience I would highly recommend Reynolds General Contractors to anyone in need of a general contractor.

Not only did Mike Reynolds complete the project to our specifications, he assumed responsibility for all the problems that surfaced during construction and found solutions. He was very understanding of our budgetary restrictions and found ways to stay in budget and even reduce costs.

Mike Reynolds does not walk away after the final inspections. He stands behind his work and has responded to issues that have come up since we occupied the building. His honesty and integrity is obvious.

Ken Laumer
Trustee
Chairman, Building Committee
New Hope Lutheran Church & Academy
870 Hollywood Blvd
Melbourne, FL 32904

Roger Dean CHEVROLET INC.

2235 OKEECHOBEE BLVD • PHONE (561) 683-8100 • WEST PALM BEACH FLORIDA 33409-4185



October 25, 2014

Mr. Mike Reynolds, President

Reynolds General Contractors, Inc.

445 Montreal Avenue

Melbourne, Florida 32935

Dear Mike,

I wanted to tell you how pleased we are with the job that you performed at our dealership, Roger Dean Chevrolet, West Palm Beach, Florida.

Re-doing our family store was certainly a huge deal to us. The store, as you know, was built in 1965 and although we felt it still looked modern General Motors had a different idea. So that being said, the things that were done to update the facility have turned out beautifully. From new flooring, new ceilings, new lighting, new paint, new tile work, new podium for the sales managers, new reception area, and new lettering on the building all turned out better than we expected.

As you know these changes were very difficult, but you handled everything with a cool demeanor and an understanding of our feelings with all the changes.

You bid the job fairly and finished in a timely, professional manner. And even though you have been finished with us for a bit, you have always taken my calls for even the smallest of questions.


Your sub-contractors performed their tasks without much interruption of our on-going business and for this we are grateful. I was not sure how you were going to pull off keeping us working with all that was being done, but you promised you would and you certainly fulfilled your promise.

I only have one regret – that we did not know you before we started our up-grade on our other Chevrolet facility.

*Deal with Dean!
"We Make It Easy For You"*

Thank you for your professionalism and I am proud to say that I consider you a friend that I feel I could call upon at any time to do any other contracting job that we may have in our future.

Warmest Regards,


Patricia B. Dear



The Sherwin- Williams Company
Florida Office
5790 Hoffner Ave., Suite 501
Orlando, FL. 32822

April 6, 2018

Mike Reynolds
Reynolds General Contractors
445 Montreal Ave.
Melbourne, FL. 32935

RE: Malabar Associates (Sherwin-Williams- Project).
1134 Malabar Road, SE
Palm Bay, FL.

Dear Mike,

I wanted to write to you regarding the outstanding work by David Maxwell and your entire team to construct the above new building leased by Sherwin-Williams.

While your contract was not directly with Sherwin-Williams, I had no issues discussing this project with your team. At times Contractors don't want to discuss suggested changes/ modifications made by the tenant since the "contract" is with another organization yet your team had no issues with this during the project and was most interested in ensuring our needs were met.

Additionally, time line milestones were met and the project was delivered early to allow us to begin set up and open immediately after receiving the formal Certificate of Occupancy. Weekly reports with photos were supplied with detailed information and project schedule. This information was critical to allow us to order equipment/ fixtures/ inventory and have ready when needed.

Again, thank you for an outstanding project and I look forward to having you involved in future Sherwin-Williams Projects.

Rob Mangus

Rob Mangus
Southeast Division Project Engineer

SOUTHERN JANITOR SUPPLY, Inc

34 East Court Melbourne, Florida 32904
321-723-4969 1-800-432-6295
Fax No. 321-951-3141
e-mail: sjs@cfl.rr.com

August 13, 2015

To Whom It May Concern:

Re: Reynolds General Contractor

Reynolds General Contractors and Mike Reynolds have provided outstanding services to our organization.

We recently added a 5000 square foot accessory building at our facility. The project was completed on time, on budget, and the end result was exactly as we requested.

We have had 100% positive experience with RGC3 and would highly recommend their services.

Sincerely,

Bill Pitten, Jr.
President

BP:mnb

BAREFOOT BAY - BLDG. A KITCHEN ESTIMATE

REYNOLDS GENERAL CONTRACTORS					
Acct#	Barefoot Bay - Kitchen	Subcontractors	Bids	Best Bid	Total
1000	General Conditions				\$ 22,640.00
1010	Permits & Fees Allowance			By owners	
1011	Impact Fees			By owners	
1030	General Liability Insurance			\$ 3,850.00	
1050	Arch. & Engineering			By owners	
1190	Plans & Photos			\$ 150.00	
1300	Temporary Facilities			\$ 540.00	
1310	Surveying			\$ 1,750.00	
1320	Testing			\$ 450.00	
1400	Clean-up Rough/Containment			\$ 650.00	
1410	Clean-up Final			\$ 1,250.00	
1420	Dumpster & Dump Fees			\$ 1,500.00	
1520	Project Management & Supervision			\$ 12,500.00	
2000	Sitework				\$ 11,075.00
	Demolition & Concrete Removal			\$ 10,700.00	
		Coastline	\$ 10,700.00		
2250	Soil Poisoning			\$ 375.00	
2870	Landscaping & Irrigation Repair			By Owner	
3000	Concrete				\$ 10,000.00
3010	Slab/Trench/Sidewalk			\$ 7,500.00	
		Schopke	\$ 7,500.00		
	Masonry			\$ 2,500.00	
5000	Metals				\$ 400.00
	Structural Steel - Door Openings/Roof Curbs			\$ 400.00	
		Structural Steel	\$ 400.00		
6000	Carpentry				\$ 1,250.00
	Finish Carpentry			\$ 1,250.00	
		Complete	\$ 1,250.00		
7000	Moisture Protection				\$ 3,650.00
	Roofing - Curbs & 2 penetrations			\$ 3,650.00	
		G&G	\$ 3,650.00		
8000	Doors/Windows/Glass				\$ 3,852.00
8200	Doors & Hardware			\$ 3,852.00	
		Door Gallery	\$ 3,852.00		
9000	Finishes				\$ 27,419.00
9170	Stucco - Patch & repair around new openings			\$ 1,500.00	
		Burrows	\$ 1,500.00		
9250	Drywall & Framing Interior			\$ 3,450.00	
		Gulick	\$ 3,450.00		
9640	Floorcovering - Quarry Tile			\$ 10,279.00	
		Village	\$ 10,279.00		
		All Florida	\$ 24,750.00		
	Painting			\$ 2,750.00	
		Bosland	\$ 2,750.00		
	FRP Allowance			\$ 6,500.00	
	Acoustical Ceiling			\$ 2,940.00	

BAREFOOT BAY - BLDG. A KITCHEN ESTIMATE

		Seitner	\$ 2,940.00		
10000	Specialties				\$ 96,000.00
10250	Firefighting Devices & Sealants			\$ 350.00	
	Kitchen Equipment			\$ 95,650.00	
		J&L	\$ 95,650.00		
15000	Mechanical				\$ 191,776.00
15010	Plumbing - water/sewer/gas			\$ 40,525.00	
		Sun	\$ 40,525.00		
	Ansul Disconnect/New			w/HVAC	
	HVAC			\$ 151,251.00	
		Climatic	\$ 151,251.00		
	Grease Trap & Interceptor			Existing	
	Gas Service			By Owner	
16000	Electrical				\$ 42,006.00
16010	Electrical			\$ 35,256.00	
		Advanced	\$ 35,256.00		
	Fire Alarm			\$ 6,750.00	
		ADS	\$ 6,750.00		
16510	Telephone & Network Systems			By Owner	
16560	Intrusion Detection Equipment			By Owner	
	Total Direct Costs				\$ 410,068.00
	OH & Profit				\$ 49,288.00
	Total Project Costs				\$ 459,356.00
	Notes:				
	Allowance of \$2,000.00 was provided for Eliason door per architect				

BAREFOOT BAY - BLDG. A KITCHEN ESTIMATE

REYNOLDS GENERAL CONTRACTORS					
Acct#	Barefoot Bay - Kitchen	Subcontractors	Bids	Best Bid	Total
1000	General Conditions				\$ 22,640.00
1010	Permits & Fees Allowance			By owners	
1011	Impact Fees			By owners	
1030	General Liability Insurance			\$ 3,850.00	
1050	Arch. & Engineering			By owners	
1190	Plans & Photos			\$ 150.00	
1300	Temporary Facilities			\$ 540.00	
1310	Surveying			\$ 1,750.00	
1320	Testing			\$ 450.00	
1400	Clean-up Rough/Containment			\$ 650.00	
1410	Clean-up Final			\$ 1,250.00	
1420	Dumpster & Dump Fees			\$ 1,500.00	
1520	Project Management & Supervision			\$ 12,500.00	
2000	Sitework				\$ 11,075.00
	Demolition & Concrete Removal			\$ 10,700.00	
		Coastline	\$ 10,700.00		
2250	Soil Polsoning			\$ 375.00	
2870	Landscaping & Irrigation Repair			By Owner	
3000	Concrete				\$ 10,000.00
3010	Slab/Trench/Sidewalk			\$ 7,500.00	
		Schopke	\$ 7,500.00		
	Masonry			\$ 2,500.00	
5000	Metals				\$ 400.00
	Structural Steel - Door Openings/Roof Curbs			\$ 400.00	
		Structural Steel	\$ 400.00		
6000	Carpentry				\$ 1,250.00
	Finish Carpentry			\$ 1,250.00	
		Complete	\$ 1,250.00		
7000	Moisture Protection				\$ 3,650.00
	Roofing - Curbs & 2 penetrations			\$ 3,650.00	
		G&G	\$ 3,650.00		
8000	Doors/Windows/Glass				\$ 3,852.00
8200	Doors & Hardware			\$ 3,852.00	
		Door Gallery	\$ 3,852.00		
9000	Finishes				\$ 27,419.00
9170	Stucco - Patch & repair around new openings			\$ 1,500.00	
		Burrows	\$ 1,500.00		
9250	Drywall & Framing Interior			\$ 3,450.00	
		Gulick	\$ 3,450.00		
9640	Floorcovering - Quarry Tile			\$ 10,279.00	
		Village	\$ 10,279.00		
		All Florida	\$ 24,750.00		
	Painting			\$ 2,750.00	
		Bosland	\$ 2,750.00		
	FRP Allowance			\$ 6,500.00	
	Acoustical Ceiling			\$ 2,940.00	

BAREFOOT BAY - BLDG. A KITCHEN ESTIMATE

		Seltner	\$ 2,940.00		
10000	Specialties				\$ 161,570.00
10250	Firefighting Devices & Sealants			\$ 350.00	
	Kitchen Equipment			\$ 161,220.00	
		J&L	\$ 161,220.00		
15000	Mechanical				\$ 191,776.00
15010	Plumbing - water/sewer/gas			\$ 40,525.00	
		Sun	\$ 40,525.00		
	Ansul Disconnect/New			w/HVAC	
	HVAC			\$ 151,251.00	
		Climatic	\$ 151,251.00		
	Grease Trap & Interceptor			Existing	
	Gas Service			By Owner	
16000	Electrical				\$ 42,006.00
16010	Electrical			\$ 35,256.00	
		Advanced	\$ 35,256.00		
	Fire Alarm			\$ 6,750.00	
		ADS	\$ 6,750.00		
16510	Telephone & Network Systems			By Owner	
16560	Intrusion Detection Equipment			By Owner	
	Total Direct Costs				\$ 475,636.00
	OH & Profit				\$ 49,118.00
	Total Project Costs				\$ 524,756.00
	Notes:				
	Allowance of \$2,000.00 was provided for Eliason door per architect				



BAREFOOT BAY RECREATION DISTRICT

**Barefoot Bay Recreation District RFP Committee Meeting
RFP 2019-02 Building A Renovation
March 29, 2019
9AM –Building C**

Meeting Called to Order

The Barefoot Bay Recreation District held a Meeting on March 29, 2019 in Building C, 625 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Klosky called the meeting to order at 9 AM.

Pledge of Allegiance to the Flag

Led by Mr. Loveland

Roll Call

Present: Mr. Klosky, Mr. Loveland, Mr. Grunow, Mr. Coffey, and Mr. Goetz. Also present Ms. Whitney Hodges, Recording Secretary.

Elect a Chair

Mr. Matt Goetz nominated Mr. Randy Loveland as Chair. Mr. Grunow seconded. None opposed. Mr. Loveland elected as Chairman.

Opening the RFP

Mr. Coffey explained to the audience that BBRD received 2 bids by the March 28, 2019 due date. The bid from Reynolds General Contractors, Inc. (Reynolds) had an amendment to the cost of the kitchen equipment. The amendment was submitted on the morning of March 29, 2019. It is up to the committee to decide if they want to allow the amendment. Mr. Loveland requested committee recommendation on allowing the amendment from Reynolds. Committee consensus to allow the amendment as part of the bid submission.

Chairman Loveland opened the RFPs from Parkit Construction (Parkit) and Reynolds, including the amendment from Reynolds. Mr. Loveland stated that the total cost of the bid from Parkit is \$927,876.00. Total cost of the bid from Reynolds is \$524,756.00.

Mr. Coffey informed Mr. Loveland that he can either allow everyone to quickly read through the bid proposals right away or adjourn the meeting or allow everyone time to look them over and discuss the bids at the next meeting. The Committee agreed to discuss the bids at the next meeting after taking the time to thoroughly review the packets.



BAREFOOT BAY RECREATION DISTRICT

Audience Participation

Mr. Rich Schwatlow asked if the bids include potential unknown costs and if there might be any unknown costs. Mr. Loveland replied that he wouldn't know what the bids covered until he reviewed them and that there might be unknown costs once the work begins.

Motion to adjourn.

Meeting adjourned at 9:23AM.

Board of Trustees Meeting Agenda Memo

Date: Tuesday, April 23, 2019

Title: **Location of Pool #1 New Pit, Heater Building and Possible Relocation of the Smoking Area**

Section & Item: 9.C.

Department: Property Services, Pools

Fiscal Impact: N/A

Contact: Matt Goetz, Property Services Manager, John W. Coffey ICMA-CM, Community Manager

Attachments: Pools location memo attachment map, Pool 1 pit heater location attachment pros cons, Pool 1 smoking area memo attachment map

Reviewed by

General No

Counsel:

Approved by:



Requested Action by BOT

Selection of location for new pool pit, pool heater building and consideration of relocating the smoking area at Pool #1.

Background and Summary Information

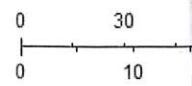
The following agenda item is the selection of the Trustee to serve as a voting member of the RFP evaluation Committee, the announcement of the committee members and the start of the 30 period for proposals to be received. To issue the RFP, staff needs to BOT to select specific locations for the new pit and heater building. Staff identified 5 possible locations (as attached) and has provided pros and cons of each location. Staff recommends either option #1 or option #5 as shown on the attached maps.

Additionally, the planned relocation of the current heater building will make the area adjacent (north side) to the current smoking pit a more populated area during live music events lakeside of the Lounge. The increased use of this area will likely lead to greater numbers of complaints of smoke from the smoking area bothering non-smokers (staff is currently receiving periodic complaints about the smoking area with the majority of complainants requesting smoking be banned from all BBRD areas.

To maximize the number of residents who wish to be south of the Lounge, while providing an area where smoking is allowed, but away from the most densely attended spots, staff proposes to relocate the smoking area to the southeast corner of the pool area as marked on the attached map. Conversely, the BOT could choose to keep the smoking area in the current location or move it elsewhere.

Staff recommends the BOT provide direction to staff regarding the above detailed choices for the new pool pit, heater building and smoking area.

Brevard County Property Appraiser



2846850

For illustration only. No

Brevard County Property Appraiser



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2848850

For illustrati

Pro's and Con's for the 5 locations for new pit and heater building

Option 1 Pro's-

1. Easy access to current plumbing and electrical services resulting in cost savings \$\$\$
2. As a result of the demolition we will already be excavating this site so there should be less cost for excavating a new site
3. it is a spot everyone is already used to seeing the equipment

Cons-

1. Less space on the pool deck for pool furniture (as not to block safety equipment)
2. Additional cost for the heater to be moved mainly gas line
3. Smoking area may need to be moved in order to facilitate the heater

Option 2 Pro's-

1. This location moves the equipment a bit more out of the central location

Cons-

1. May present a blocked view of the lake
2. Loss of the corner where a lot of people sit
3. Added expense for the plumbing and electrical services to be moved

Option 3 Pro's-

1. Completely removes the Pit from the pool deck and lounge area
2. Short run for the gas line

Con's-

1. Relatively large-scale excavation and regrading of the site to bring it to an acceptable grade for storm water
2. Larger expense for moving the electricity and plumbing for the pool
3. Loss of seating space for the BBTL event
4. Large scale removal of concrete in order to facilitate the plumbing and electric

Option 4 Pro's-

1. Completely removes the Pit from the pool deck and lounge area
2. Short run for the gas line

Con's-

1. Larger expense for moving the electricity and plumbing for the pool
2. Large scale removal of concrete in order to facilitate the plumbing and electric
3. Possible relocation of perimeter fence to facilitate location
4. Relocation of the sidewalk for the pit

Option 5 Pro's-

1. Close proximity to the current pit meaning less expense for plumbing and electric
2. Out of the main pool deck
3. Easily accessible
4. Access granted from 360 degrees

Con's-

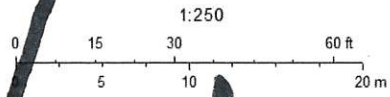
1. Relocation of the smoking area
2. Further away from current pit location than option #1, therefore potentially increased cost

Brevard County Property Appraiser



current

proposed



For illustration only. Not a survey. Map layers may not precisely align.
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4/8/2019, 11:15 AM

Board of Trustees Meeting Agenda Memo

Date: Tuesday, April 23, 2019
 Title: **Selection of RFP Evaluation Committee Member for Pool #1 New Pit, New Heater Building and Pool#2 New Pit**
 Section & Item: 9.D.
 Department: R&M/Capital Projects
 Fiscal Impact: N/A
 Contact: Matt Goetz, Property Services Manager, John W. Coffey ICMA-CM, Community Manager
 Attachments: pools RFP attachment Policy Manual excerpt
 Reviewed by
 General Counsel: No
 Approved by:



Requested Action by BOT

Selection of one Trustee to serve as a voting member of the Request for Proposal Evaluation Committee for the replacement of Pool #1 pit and heater building and Pool #2 pit.

Background and Summary Information

The following projects are recommended to be bundled into one project and released as a request for proposal:

\$40,000	Pool #2 Pit Replacement (FY17 Budgeted project)
\$60,000	Replacement of Pool #1 Pit and the addition of a salt water treatment system (FY18 Budgeted project)
\$44,000	Relocation of the Pool #1 heater building (FY18 Budgeted project)
\$144,000	Total Budget

The reader should note, staff has tried for two years to solicit bids for the Pool #2 pit project without success. Additionally, the Pool #1 projects were delayed due to the past uncertainty of the Lounge expansion. Staff recommends going forward with the projects now as continuing to wait for the Lounge expansion project could result in a catastrophic failure of the Pool #1 pit resulting in a lengthy closure of the pool. Finally, staff believes bundling the three projects increases the likelihood of obtaining a qualified bid for the Pool# 2 project due to the aggregate value of the three projects. The downside of the bundling is the very high probability that both pools will be closed at the same time during the project.

The Policy Manual requires a request for proposal (RFP) process be used for any project anticipated to cost over \$50,000. Additionally, the evaluation committee shall consist of three voting members (one Trustee, one employee from the user department and one non-employee resident as selected by the Community Manager) plus two non-voting members (Chairman of the BOT and the Community Manager).

The anticipated schedule is listed on the following page.

Order	Task	Date (and Time if applicable)
1	Florida Today Advertisement	Apr. 23, 2019
2	Publication Date	Apr. 24, 2019
3	Advertisement	Apr. 24, 2019 through May 24, 2019
4	Mandatory Pre-Submittal Site Inspection Meeting	May 7, 2019 (9:00am) starting at Pool #1, 625 Barefoot Blvd., Barefoot Bay, FL 32976
5	Deadline for Written Questions	May 17, 2019, 4:30pm
6	Responses/Addendum Issued	Apr. 24, 2019 through May 17, 2019
7	Submission Deadline (RFP close date)	May. 24, 2019, 4:30pm
8	RFP Opening Date and initial review	May 28, 2019, Bldg. D/E at 2pm
9	Evaluation Comm. Mtg. (Discussion &	Jun. 3, 2019, Bldg. D/E at 9am

	Review, interviews if needed, otherwise vote one a recommendation to Board of Trustees)	
10	Board of Trustees meeting for Contract Award	Jun. 14, 2019, Bldg. D/E at 1pm
11	Commencement of Work	No later than July 1, 2019

Weighted criteria to be used by the evaluation committee to select a recommended vendor shall be as follows:

- Experience and References: 30%
- Start Date and Number of Days of Project: 20%
- Cost Proposal: 50%

The RFP document is currently being drafted and will be provided to the Trustees and placed on www.bbrd.org prior to the meeting on April 23rd.

Hence, the BOT needs to select one Trustee to serve as a voting member. Afterwards, the Community Manager will announce the 5 persons who will serve on the RFP evaluation committee and the start and end dates for the RFP.

Exhibit A
Barefoot Bay Recreation District Policy Manual
PUBLIC RECORDS REQUEST POLICY

1. Be properly licensed under existing Federal, State and local laws.
2. Provide a Certificate of Insurance to assure BBRD's insurance provider will not be responsible for any losses in any way arising out of or resulting from the contractor's operations, activities, or services provided to BBRD. Further, contractors must agree to hold harmless and indemnify BBRD for any claims whatsoever, which may arise as a result of the contractor's actions. The amounts and types of insurance required will be specifically detailed in the bidding, purchase, and/or contract documents for each specific project. However, the amounts and types of insurance required shall be no less than those as provided for herein unless otherwise waived or approved by the Board of Trustees:

Workers' Compensation Insurance: statutory benefits, as provided by statute;

Employer's Liability Insurance: \$1,000,000 per occurrence;

Comprehensive or Commercial General Liability Insurance (Including, but not limited to, the following Supplementary Coverages: (i) Contractual Liability to cover liability assumed under this Agreement; (ii) Product and Completed Operations Liability Insurance; (iii) Broad Form Property Damage Liability Insurance; and, (iv) Explosion, Collapse, and Underground Hazards (Deletion of the X,C,U Exclusions), if such exposure exists):

Bodily Injury: \$1,000,000 per occurrence
Property Damage:\$1,000,000 per occurrence;

Automobile Liability Insurance:

Bodily Injury: \$1,000,000 per occurrence
Property Damage:\$1,000,000 per occurrence

If a Combined Single Limit is provided, the total coverage shall not be less than \$2,000,000 per occurrence;

Professional Liability Insurance (For professional services as defined pursuant to Florida Law, environmental contractors, or as otherwise specifically required by BBRD): \$1,000,000 per occurrence

The most recent Rating Classification Financial Size Category of the Insurer regarding any coverage's as required herein, as published in the latest edition of AM Best's Rating Guide (Property-Casualty), shall be a minimum of A.

3. Obtain all permits required for the nature of the work.
4. Have the completed job inspected by appropriate staff to affirm correctness of the job before submitting the invoice for payment

Hiring or Use of Employment Service Workers-Temporary Employees

The contract for services or use of an Employment Agency for temporary employees, that can be funded through an existing departmental available budget, shall have the approval of the Community Manager. Any contract requiring a budget amendment to recognize additional monies for said use will be brought to the Board of Trustees for approval.³⁶

Exhibit A
Barefoot Bay Recreation District Policy Manual
PUBLIC RECORDS REQUEST POLICY

Purchase or Sale of Properties by BBRD Using Neighborhood Revitalization Program (NRP) Funding

The Chairman of the NRP BOT Sub-Committee shall be authorized to approve (as recommended by the Community Manager or designee) the expenditures of NRP funds in excess of \$7,500 and not to exceed \$25,000 by staff toward the acquisition of a target property identified by the Sub-Committee in accordance with NRP rules as established by the BOT.

The purchase of the property shall be ratified by the Board of Trustees at the next scheduled regular meeting of the Board of Trustees.

The Chairman of the NRP BOT Sub-Committee shall be authorized to sign any proposed contracts for sale of BBRD owned properties acquired through the NRP (as recommended by the Community Manager or designee). Once a property is under contract for sale, the transaction shall be placed on the next regularly scheduled BOT meeting agenda for confirmation.

Any proceeds from sale of properties acquired through the NRP shall be added back into the NRP expenditure account via a budget amendment at the next available meeting after receipt of proceeds for said sale.

Unacceptable Purchasing Practices

The following practices are prohibited:

1. Purchase of a product or service prior to obtaining an approved purchase order.
2. Splitting purchase orders into smaller amounts for the purpose of avoiding the need for quotations, or formal bidding.
3. Specifying a purchase as a sole source when other sources, or substitute products or services are available.
4. Miscoding purchases to accounts in order to avoid having to process a budget transfer.

2.14 FORMAL SEALED BIDS (FOR PURCHASES OF \$50,000 OR MORE)³⁷

Competitive Procurements Process For Formal Bids

Formal bids are written documents issued by the Department Heads, and approved by the Community Manager, inviting potential contractors to submit sealed, written pricing for specific goods or services in conformance with specifications, terms, conditions and other requirements described in the bid invitation documents. Formal bids shall be utilized to document procurements of goods and contractual services with an aggregate cost of \$50,000 or more.

Request for Proposals or Request for Qualifications (RFP's, RFQ's) are written documents issued by the Department Heads and approved by the Community Manager, inviting potential vendors to submit sealed proposals for specific professional services or goods in conformance with the scope of services, terms, conditions and other requirements described the RFP documents. RFP's are utilized for procurements of professional services or goods with an aggregate cost of \$50,000 or more. At the time of publication of the RFP/RFQ a copy shall be furnished to each member of the Board of Trustees.

RFQ's/RFP's for engineers/consultants will follow Sec. 287.055 F. S.

Request for Proposals/Qualifications. RFQ's/RFP's shall be publicly advertised as provided by law or otherwise.

Exhibit A
Barefoot Bay Recreation District Policy Manual
PUBLIC RECORDS REQUEST POLICY

Specific Procedures for Formal Sealed Bids/Quotes

Bids/Quotes shall be opened in public at the date, time and place stated in the public notices. No bids shall be accepted after the time and date or at any location other than that designated for bid opening. Bids received late will be returned unopened. All quotes/bids received and accepted will be made available for public inspection ten (10) days after opening or upon recommendation of award, whichever occurs first as per Sec. 119.07 (3) (m), F.S.

A tabulation of all formal sealed bids/quotes received with the recommended award(s) will be available for public inspection in the main offices of the District during regular business hours no later than (3) business days after a public opening. Vendors filing protest of award must do so as per the section titled, "Vendor Complaints and Disputes."

Award of Bids

For formal sealed bids/quotes, the user department shall submit a recommendation of award to the Community Manager prior to final award. On all procurements, to determine the lowest responsive and qualified quoter/bidder, the following will be considered:

1. The ability, capacity, equipment, and skill of the quoter/bidder to perform the contract
2. Whether the quoter/bidder can perform the contract within the time specified, without delay or interference
3. The character, integrity, reputation, judgment, experience and efficiency of the quoter/bidder
4. The quality of performance on previous contracts
5. The previous and existing compliance by the quoter/bidder with laws and ordinances relating to the contract
6. The sufficiency of the financial resources to perform the contract to provide the service
7. The quality, availability and adaptability of the supplies or contractual services to the particular use required
8. The ability of the quoter/bidder to provide future maintenance and service
9. The number and scope of conditions attached to the quote/bid

Waiver of Irregularities

The Board of Trustees shall have the authority to waive irregularities in any and all formal sealed quote/bids.

Evaluation Committee

An evaluation Committee, identified by the Community Manager prior to issuance of the RFP or RFQ, shall review all responses to the RFP or RFQ. The Board shall be advised of the membership of the committee at the time of the issuance of the RFP or RFQ.³⁸

Members of the Evaluation Committee shall consist of at least one (1) user department representative, one (1) Board member, and one (1) third-party non-employee resident chosen at the discretion of the Community Manager. The Community Manager and Board Chairman shall serve on the committee as non-voting members.³⁹

The Committee should consist of an odd number of people to avoid a tie when selecting the awarded vendor. Selection committee meetings are subject to Sunshine Law; and therefore, public notice of the intended meeting of the committee must be posted in advance to allow for the provision of any special accommodation needs of any attendees. Committee members should not conduct, with another voting committee member, any discussion related to the proposals received except

Exhibit A
 Barefoot Bay Recreation District Policy Manual
PUBLIC RECORDS REQUEST POLICY

during public meetings. A memorandum explaining the evaluation process and committee member responsibilities will be provided to each committee member prior to any meeting.

The user department, in conjunction with the Community Manager shall select evaluation criteria (to include price whenever possible). Such criteria must be stated in the RFP. The user department may also assign a weight to each criterion by its relative importance, with the total weights equal to 100. If used, these weights will be assigned prior to issuance of the solicitation but may or may not be published in the solicitation. If unpublished, the weights will be revealed at the opening of the RFP unless otherwise directed within the RFP. If weights are not assigned, the RFP shall set for the relative importance of the factors in addition to price that will be considered in award. The intent of which is to provide a complete understanding on the part of all competitors of the basis upon which award will be made.

The user department/Community Manager shall issue and receive the RFP proposals. Committee members shall review the received proposals and independently score each proposal for each criterion. Price will be objectively scored, as shown, when applicable.

The lowest priced proposal receives the maximum weighted score for the price criteria. The other proposals should receive a percentage of the weighted score based on the percentage differential between the lowest proposal and the other proposals. All weighted scores are then multiplied by the maximum score available (i.e. 45%) to determine the total percentage awarded.

<u>VENDOR PRICE</u>	<u>% AWARDED</u>	<u>X</u>	<u>WEIGHT</u>	<u>=</u>	<u>WEIGHTED SCORE</u>
A \$20,000	(100 %)	X	45%	=	45
B \$25,000	(80%)	X	45%	=	36
C \$28,000	(71%)	X	45%	=	31

*Vendor B's percentage is $\$20,000/\$25,000 = 80\%$

** Vendor C's percentage is $\$20,000/\$28,000 = 71\%$

NOTE: Weighted Score shall be rounded to nearest whole number price evaluation and calculation may be revised to conform to the needs for each individual RFP selection committee. Each committee member shall then rank each vendor's score. A scoring sheet (Exhibit A) shall be completed by each voting committee member. The rankings are then added for each vendor and the vendor with the lowest sum of collective rankings is recommended for award. A ranking sheet (Exhibit B) compiling the ranking of each proposal shall be completed by the Community Manager and posted with the scoring sheets.

If oral presentations are requested and the vendors short-listed, the original rankings are eliminated and the process begins again. At a minimum, three (3) vendors should be short-listed. A summary of total scores and rankings will be prepared for the vendors after all members of the evaluation committee have reviewed and evaluated the written and, if required, oral presentations. A copy of all evaluation forms and notes completed by each evaluator must be maintained by the Community Manager for review and audit records. The Community Manager will prepare an agenda item for Board approval of the recommended award.

Exhibit A
Barefoot Bay Recreation District Policy Manual
PUBLIC RECORDS REQUEST POLICY

If fewer than three sealed and qualified proposals are received by the Evaluation Committee, by a majority vote the Evaluation Committee may request the Community Manager to seek non-sealed bids for comparative analysis or forward their recommendation for award of contract or (in the case of a RFQ) their recommended ranking order for staff to negotiate a contract to the Board of Trustees for their consideration.⁴⁰

Vendor Complaints & Disputes (Protests)

Barefoot Bay Recreation District encourages prompt and fair handling of all complaints and disputes with the business community. In order to resolve disputed matters in an equitable manner, the following procedures are adopted:

1. *Posting of Bid/RFP Award Notices*

No later than three (3) business days after a bid opening the Community or his/her designee shall post the intended award recommendation. If after posting the tabulation, the highest ranked vendor is found non-responsive to the specifications, the next highest vendor shall be the intended award recommendation. The time for filing a protest will begin on the date of the notice of posting of intended award.

2. *Posting of Formal Sealed Proposals*

No later than three (3) business days after the selection committee recommendations are finalized the Community Manager or his/her designee shall post the selection committee's rankings and recommended award for proposals.

3. *Proceedings for Protest of Award*

Any bidder, quoter, or proposer who is allegedly aggrieved in connection with the solicitation or pending award of a contract must file a formal written protest with the Community Manager within five (5) business days of the posted award recommendation. The formal written protest shall reference the bid/quote/proposal number and shall state with particularity the facts and laws upon which the protest is based, including full details of adverse effects and the relief sought. The Community Manager shall schedule the protest to be heard before the Board of Trustees prior to the Board's consideration of the intended award. The intended award vendor shall be given notice and an opportunity to be heard during the protest hearing. The Board of Trustees shall have the sole discretion to reverse any intended award on the basis of a protest; to require re-evaluation by the selection committee, or to take any other action as determined by the Board to be appropriate and responsive to the protest.

4. *Stay of Procurement During Protests*

Failure to observe any or all of the above procedures shall constitute a waiver of the right to protest a contract award. In the event of a timely protest under the procedure, the District shall not proceed further with solicitation or with the award until a protest is resolved.

PART THREE. GENERAL RULES APPLICABLE TO DISTRICT FACILITIES

3.0 GENERAL

Definitions:

As used in these rules, the following terms shall have the following meanings:



Barefoot Bay Recreation District

625 Barefoot Boulevard, "Old Administration Building"
Barefoot Bay, FL 32976-9233

Phone 772-664-3141
Fax 772-664-1928

Memo To: Board of Trustees

From: John W. Coffey, ICMA-CM, Community Manager

Date: April 23, 2019

Subject: Manager's Report

Due to the short turn around from the April 12th meeting (to the publication date of this agenda) all information normally provided in this section will be disseminated at the April 23rd meeting.