

Barefoot Bay Recreation District

Employment Opportunity Job posting

The Position: Host (PT Seasonal Opening & PT Regular Opening)
Part-time position – Must be able to work Wednesday & Friday at the 19th Hole, & Thursday at Rustic Roast & catering functions.
Pay rate: \$12.00 per hour.

Supervision received:

Works under the direct supervision of the Food and Beverage Manager and lead bartender

General Purpose:

Greet and seat guests, communicate with management in a timely manner regarding customer questions, comments and issues. Interacts with kitchen staff to ensure smooth flow of operations and maintains general cleanliness of dining area, tables, beverage and condiment stations.

Key Responsibilities:

Daily responsibilities will include, but are not limited to:

- Greets and seats guests with a smile and a friendly, polite manner.
 - Communicates in a friendly and diplomatic fashion.
 - Knows and can communicate information about the menu.
 - Inquiries about guest satisfaction.
 - Informs kitchen of arrival of large parties.
 - Expedites food as needed.
 - Maintains a safe and clean environment.
 - Picks up debris and cleans spills.
 - Clear and cleans tables and chairs in a timely manner.
 - Assists team members as necessary.
 - Other duties as assigned.
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Desired minimum qualifications:

Education and Experience

- Must have a pleasant outgoing manner and enjoy working with the public.
 - Must be a team player and work well with co-workers.
 - Must be organized and follow the directions of the manager.
 - Must have high school diploma or GED equivalent.
 - Must have a command of the English language (reading, writing and speaking).
 - Knowledge of restaurant operations.
 - Must be well groomed and have good hygiene habits.
 - Must be able to work flexible hours including holidays and weekends.
 - Able to lift 10 lbs. of product.
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Selections guidelines:

Formal application, rating of education and experience; oral interview and reference check. A background check and drug testing are required. Job-related tests may also be required.

To Apply: Employment applications are available on www.bbrd.org or in Administration office, 625 Barefoot Blvd. Forward completed application to ksullivan@bbird.org, fax to (772) 664-7552 or deliver to 625 Barefoot Blvd.

**Barefoot Bay Recreation District is a Drug-Free Workplace and
an Equal Opportunity Employer**

Posted: November 15, 2023

Closes: When filled