

Employment Opportunity Job Posting

The Position: Part-Time Pool Attendant
Salary Range: \$12.00-18.60 per hour
Pay Grade: 1

General Purpose:

To greet residents and guests to the pool area as well as check for proper badges. Also maintain pool areas so they are neat and clean for guests.

Essential duties include but are not limited to:

- Must maintain a friendly and helpful disposition by smiling and standing to greet guests while requesting to see their homeowner and/or guest badges.
 - Effectively communicate with department staff to attain customer needs.
 - Check delinquent list of patrons and refer them tactfully to the office to clear up any discrepancies.
 - Throughout shift: straighten furniture, wipe down tables, empty ashtrays, check bathrooms for debris-completed at least 3 times during shift.
 - Maintain and oversee the use of the Billiard room.
 - Issue guest passes after office hours.
 - Report all repair needs to your manger.
 - Report all incidents to your manager by phone and in writing. If incident requires, call 911 immediately.
 - Maintain daily pool host report.
 - Make guests aware of and enforce the pool rules.
 - In the event of bad weather, clear the pool immediately, take down umbrellas and stake chairs.
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Experience/Qualifications:

- Must be able to swim proficiently.
 - Outstanding customer service skills
 - Command of English language (reading, writing, and speaking)
 - Must be assertive, polite, diligent and practice diplomacy with general public.
 - Able to cope with stressful situations.
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Selection Guidelines: Formal application, rating of education and experience; oral interview and reference check. The following pre-employment job related tests will be required:

- Background check
 - Drug test
 - Lift test to 25 lbs.
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To Apply: Employment applications are available on www.bbrd.org or at the Administration Building (625 Barefoot Blvd). Forward completed application to ltummolo@bbrd.org or fax to (772) 664-7552 or deliver to 625 Barefoot Blvd.

Barefoot Bay Recreation District is a Drug-Free Workplace and an Equal Opportunity

Employer posting Date: 4/3/2024

Closing Date: Until Filled