



BAREFOOT BAY RECREATION DISTRICT

Golf Course Golf Cart Lease Evaluation Committee Monday July 3, 2023, 2PM

Meeting Called to Order

The Barefoot Bay Recreation District Golf Course Golf Cart Lease Evaluation Committee held an RFP Review meeting, Administration Conference Room, 625 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Klosky called the meeting to order at 2PM.

Pledge of Allegiance to the Flag

Led by Mr. Klosky.

Roll Call

Present: Mr. Joseph Klosky (Trustee), Ernie Cruz (Golf Operations Officer), JoAnne Plasse, Kent Cichon (Community Manager), Bruce Amoss (President BOT). Also, present: Hurrol Brinker (Treasurer BOT) and Denise Simonton (Customer Service Clerk-Minutes).

RFP Review

Mr. Cichon recapped the last meeting. He reviewed that only one Sealed Bid was received from EZ-Go, and the committee elected per the purchasing policy to have the Community Manager to seek additional bids and to follow-up with EZ-Go to request another proposal for Lead Battery Carts as outlined in the RFP Specifications.

Mr. Cichon stated:

He and Ernie Cruz had contacted Yamaha and Club Car. Yamaha is the current Vendor of the 33 Cart Fleet we are looking to replace. Both vendors are interested

in submitting non-sealed bids by 4:00 pm Monday, July 10, 2023. They also, contacted the EZ-Go representative regarding the lithium battery powered cart option in the proposal and that they didn't provide an option for the lead-acid battery as requested by the proposal. They were non-responsive to the request to submit the proposal for lead-acid battery powered cart. They were questioned and responded that they no longer provided lead battery powered carts but only lithium.

The representative asked that if the committee chooses to go with another vendor for lithium batteries—they want an opportunity to since they submitted the sealed bid.

Mr. Cruz is concerned that there are issues with the braking system on the EZ-GO cart. He is not sure that system is reliable from information he has received. He would not have chosen that cart. Also, the Elite carts roof is 4" shorter/lower than the current fleet. He has concerns of hitting heads. These also have heavier roofs. The 4" difference is significant.

Ms. Plasse posed the question – Do we know that the other two vendors are not going to submit lithium battery carts.

Mr. Cruz responded both are assumed per conversations that they would have and submit Lead-Acid battery carts.

Mr. Cichon stated that EZ-Go maybe able to beat pricing, but other criteria may not be equal or better such as:

- Delivery Date
- Cost
- Warranty
- Maintenance Plan (i.e.: turnaround/loaner, etc.)

Mr. Klosky proposed a question about lithium battery maintenance and Mr. Cruz responded – No maintenance they are replaced.

Mr. Cichon – Addresses Q & A Option - Policy reads that there will be a Q&A with bidders unless it is unanimous not to.

He believes the vendor EZ-Go is interested in speaking about the benefits of the lithium battery.

Mr. Klosky posed a question: Would we be ready to hear about the lithium battery? Then commented that he doesn't like to put the cart before the horse. First get the question of what car is satisfactory before having them present about the lithium battery.

The subject was raised regarding the cost of the lithium battery though we have had a positive result with the fleet powered by the lead batteries. Mr. Cruz commented that only one battery has gone out after 3 ½ years. He guarantees it's probably a relay or ignition switch.

If we don't have issues why pay the higher price. Lithium is zero maintenance, but we don't really have problems.

Mr. Klosky recommends that they should wait on the other two bids before deciding about the Q&A or presentation.

Mr. Cichon stated that they would wait until the other two bids are submitted by July 10, 2023. They will meet on July 11, 2023, at which time they will go home for a week to evaluate/complete the score sheets with copies of each proposal.

Mr. Cichon then explained the score sheets and provided one each and said they will be given three copies after the meeting. Instructed them to identify the order by points. Will hold on the decision for the Q&A until next week's meeting.

On Monday, July 17, 2023, at 2:00 pm.

Scored Sheets will be presented and ranked/ordered.

Decision will be made as to Q&A (only 1 member needed to request). If decision was made to have Q&A/Presentation will schedule in person/zoom meeting, etc.

Ms. Plasse posed a question – Does anyone really want to address lithium batteries?

Mr. Cichon – Stated he can come up with a couple of scenarios but will wait until the proposals come in.

Mr. Cichon – Regarding Scoring Sheets

He cut and pasted criteria and categories directly from actual RFP Documents.

Top – Scoring

Scoring Ranges from Zero to Ten. Where zero is unsatisfactory, 4-5-6 is marginal and 9-10 exceeds expectations.

Below that – 3 Major Categories

1. Desired Specs (35 points)
2. Adequacy of Maintenance Plan **(25 points)
3. Cost **(40 points)

**Use the rankings above\the categories are weighted

Write in the Company Name (Example: Yamaha)

1. Summary of desired specifications a, b, c - you don't have to do the math.
2. You cannot give more than a Ten.
3. Same for Categories 2 and 3.
4. Can put notes about your thoughts for the categories.

Down at the bottom:

1. Name (Submitted by)
2. Signature
3. Date you did your scoring.

Note: They are public records, and they will also be going to the Board with the recommendation for the regular BOT meeting.

Mr. Cichon turned the floor over to Mr. Cruz.

Mr. Cruz instructed the members of the committee to be fair, objective, use good judgment. Try and understand that EZ-Go did submit the sealed proposal. That we hope that the other two and possibly EZ-Go will submit proposals for the specs in our request. Also, remember that we will have these for 4 years to operate.

We do not know which Yamaha & Club Car are going to submit but we do know that the EZ-Go Elite we know the specs.

Mr. Cichon commented that members sometimes ask about definitions. Make up your mind what you think is re: marginal/satisfactory, etc. One vendor may not meet something, and others may meet all. They may have hit one item right on the button (i.e.: 2a) and maybe they didn't hit b, c & d – average?

Mr. Cruz interjected – Whatever rating system you choose use it on all three.

Mr. Cichon – recapped:

July 17th meeting – We will get them back and assemble them, identify what 1, 2 & 3 is.

July 11th meeting – We will decide on the Q&A (in person, zoom, etc.)

After which time you will be able to do new scoring sheets if you wish to rescore and then we will recompile recommendation.

If you decide on July 11th that you don't want Q&A then the score sheets will be compiled at the July 17th meeting for recommendation to the BOT to decide. They don't have to abide by the recommendation. The BOT could vote #5 as #1. That's what the trustees could do if they wanted.

Mr. Klosky posed a question on the Q&A decision. Mr. Cichon responded to the question stating that the purchasing policy about waiving the Q&A requires unanimous decision of the five-member committee.

Mr. Amoss requested that when the members fill out the scoring sheets, please put your comments that will be very helpful for the BOT when making decisions.

Adjournment

Mr. Cruz motioned to adjourn.

Mr. Klosky seconded the motion.

Meeting adjourned at 2:43 pm



Joseph Klosky