



BAREFOOT BAY RECREATION DISTRICT

Board of Trustees Regular Meeting

June 14, 2019

1PM –Building D&E

Meeting Called to Order

The Barefoot Bay Recreation District Board of Trustees held a Meeting on June 14, 2019 Building D&E 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Klosky called the meeting to order at 1PM.

Pledge of Allegiance to the Flag

Led by Mr. Wheaton.

Roll Call

Present: Mr. Klosky, Mr. Wheaton Ms. Henderson, Mr. Diana, and Mr. Loveland. Also present, John W. Coffey, ICMA-CM, Community Manager, Cliff Repperger, General Counsel and Dawn Myers, District Clerk.

Minutes

Ms. Henderson made a motion to approve the minutes for May 28, 2019. Second by Mr. Wheaton. Motion carried unanimously.

Treasurer's Report

Mr. Diana made a motion to approve the Treasurer's Report for June 14, 2019 as read. Second by Ms. Henderson. Motion passed unanimously.

Audience Participation

Mr. Rich Schwatlow suggested a fun community project to design a flag or come up with a slogan for the Bay.

Ms. Jeanne Osborne thanked the staff for displaying the flags this morning for Flag Day. She addressed Mr. Schwatlow's request for a flag by stating that we did at one time have a Barefoot Bay Flag.

New Business

DOR Violations

Case# 19-000402 947 JACARANDA DRIVE

ARTICLE III, SECT. 3 (A) (B) (C) (D) (E) Vehicle Violations (Boats/Trailer/RV/Comm. Vehicles, Etc.)

Mr. Wheaton made a motion to refer Case# 19-000402 947 JACARANDA DRIVE to General Counsel Repperger for legal action, equitable or other appropriate action with failure to comply. If the BOT brings any such action to enforce the DOR, the charge for such action shall be charged to the Respondents account and shall constitute as a lien. Second by Ms. Henderson. Motion passed unanimously.



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Case# 18-002248 1022 Wren Circle

ARTICLE III, SECT. 2 (C) (D) Condition of Prop. (C) Unauthorized items

Mr. Diana made a motion to refer Case# 18-002248 1022 Wren Circle to General Counsel Repperger for legal action, equitable or other appropriate action with failure to comply. If the BOT brings any such action to enforce the DOR, the charge for such action shall be charged to the Respondents account and shall constitute as a lien. Second by Ms. Henderson. Motion passed unanimously.

Case# 19-000416 516 EGRET CIRCLE

ARTICLE III, SECT. 2 (C) (D) Condition of Prop. (C) Unauthorized items

Mr. Diana made a motion to refer Case# 19-000416 516 EGRET CIRCLE to General Counsel Repperger for legal action, equitable or other appropriate action with failure to comply. If the BOT brings any such action to enforce the DOR, the charge for such action shall be charged to the Respondents account and shall constitute as a lien if the violations still exist upon inspection. Second by Mr. Loveland. Motion passed unanimously.

19-000417 516 EGRET CIRCLE

ARTICLE III, SECT.11 and SECT 2(D) Exterior Maintenance

19-000418 516 EGRET CIRCLE

ARTICLE III, SECT.10 and SECT. 2(D) Condition of Skirting

Mr. Diana made a motion via consent agenda to refer 19-000417 and 19-000418 516 EGRET CIRCLE to General Counsel Repperger for legal action, equitable or other appropriate action with failure to comply. If the BOT brings any such action to enforce the DOR, the charge for such action shall be charged to the Respondents account and shall constitute as a lien. Second by Mr. Loveland. Motion passed unanimously.

Case# 18-004845 710 LARK DRIVE

ARTICLE III, SECT.11 and SECT 2(D) Exterior Maintenance

Case# 18-004613 710 LARK DRIVE

ARTICLE III, SECT. 2 (A) (D) Lawn and Landscape Recurring Maintenance Condition of Prop. (A)(D) Lawn & Landscape (Recurring Maintenance)

Mr. Diana made a motion via consent agenda to refer Case# 18-004845 and Case# 18-004613 710 LARK DRIVE to General Counsel Repperger for legal action, equitable or other appropriate action with failure to comply. If the BOT brings any such action to enforce the DOR, the charge for such action shall be charged to the Respondents account and shall constitute as a lien. Second by Ms. Henderson passed unanimously.

NAB Emergency Generator Installation Award of Contract

The New Administration Building (NAB) was designed to be the BBRD Emergency Operations Center (EOC) during hurricane and other emergencies and thus planned to have a propane fueled emergency generator installed after the building was completed. Mr. Goetz solicited the following quotes:

\$56,960.00 Complete Eclectic (100 KW unit)

\$29,337.00 US Generator (48 KW unit)



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Mr. Coffey stated that the US Generator quote will not be enough wattage and we did not receive a response by a third vendor, Eau Gallie Electric. As a result, based on the language in the Policy Manual which allows the Community Manager to waive the 2nd quote due to lack of a vendor.

Mr. Coffey stated that the system would use an underground storage tank for fuel and would not be tied into the existing propane line across Veteran's Way.

Mr. Diana made a motion use the exception provided within the Policy Manual to waive the second bid and award contract for the installation of an emergency backup generator for the New Administration Building to Complete Electric in the amount of \$56,960.00. Second by Ms. Henderson. Motion passed unanimously.

Discussion on Issuing a Request for Qualifications to Select Pools Construction Vendor of Record

Ms. Henderson stated that this issue is critical, and this may be the only way to ensure we can resolve the problems with the pool pit and the pool heater. Mr. Klosky commented on completing the project in phases.

Ms. Henderson made a motion to place the Pools RFQ on the agenda for the first meeting in July. Second by Mr. Loveland. Motion carried unanimously.

General Counsel, SDS and Community Manager Evaluations

Mr. Klosky stated that one evaluation was submitted after the due date of June 10th and asked the Board if the evaluation that was turned in late should be accepted. Mr. Wheaton voiced his dissatisfaction regarding the way this was handled as he was not contacted to inquire why the evaluation was late. He stated he would have brought it in however, he had a medical procedure in the prior week that prevented him from bringing it in on Monday. Consensus not to accept the late submission. Combined scores were as follows:

Community Manager 88.48%

SDS 86.67%

General Counsel 80.28%

Mr. Klosky read the results of the evaluations as presented on the screen. Ms. Henderson commented that the month of May or before is very early to do these evaluations. She stated that they should be done at the end of the year, so the trustees have had ample enough time to assess and fill out the evaluations appropriately.

Manager's Report

Resident Relations

- **ARCC Update**
 - May 28th meeting had 13 consent (1 denied) and 5 non-consent approved (1 denied)
 - June 11th is the next meeting (New Administration Conference Room at 9am).
- **Violations Committee Update**
 - May 24th meeting had 16 cases on the agenda (10 came into compliance before the meeting, 3 were found in violation).



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- o June 14th is the next meeting

Food & Beverage

- **Father's Day Clam Bake** – Tickets are on sale at the Lounge, the 19th Hole and the Administration Building. Flyers with all the details are posted.

Golf-Pro Shop

- **Jr. Camp** signup has begun. See Pro Shop or this week's *Peek at the Week* for details
- **Course Closure for aerification**
 - o Tuesday, May 28th Back Nine and Putting Green
 - o Wednesday, May 29th Front Nine and Driving Range
 - o Grass will NOT be cut for 7 to 10 days on greens depending on healing conditions

Property Services

- Replaced rusted gate at the beach
- Repaired softball field gates
- Replaced pool circulation pump at pool #1
- Resumed installation of the walkway extension at the beach
- Power washed and painted the back porch of the 19th Hole
- Repainted steps to the Pro Shop
- Cleared water closet drain issue at the golf maintenance facility
- Replaced hot water heater at the 19th Hole
- Repaired and repainted railings at the 19th Hole
- Addressed all current DOR grass violations
- Continued solicitation for quotes/bids for various projects

General Information

- **New Administration Building Project Update:**
 - o Irrigation and partial landscaping will be installed next week
 - o Veterans Monument and Traffic Circle will be converted to NAB lakewater system
 - o Veterans Monument area landscaping will be removed and updated as part of the project
 - o Remainder of landscaping (sans spot reserved for Petals and Palms autumn project) and sod will be installed after the new sidewalk is installed

Attorney Report

Blissful things transfer to circuit court is complete. Motion for summary judgment should be in by next week approximately. General Counsel Repperger has (22) cases that he is actively working on. He is planning to work closely with DOR department to get those cases resolved. General Counsel Repperger spoke to the District Broker regarding the Lease agreement which is in its final stages. He anticipates completion of the agreement in July.



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Trustee Incidental Remarks

Mr. Loveland discussed his recent trip to the Florida Association of Special Districts (FASD) conference in Ft. Myers this week. He congratulated Mr. Klosky on achieving credit for the Certified District Officer classes he attended at the FASD Conference.

Mr. Diana wished all fathers a Happy Father's Day. He commented on the topic of removing the assessments from the county tax roll as Commissioner Tobia has suggested. He distributed copies of a breakdown of the District assessments if we were to increase with the State CPI as recommended by Commissioner Tobia. His handout illustrated how the assessment fee would have steadily increased if we followed the state CPI to \$883.43. He voiced his dissatisfaction with Commissioner Tobia's attempt to criticize the District regarding raising taxes as we have clearly remained under the state CPI over the last 10 years.

Ms. Henderson expressed her wish to all fathers to have a Happy Father's Day, to Mr. Loveland a Happy Birthday and to Mr. Klosky congratulations on obtaining his certification at the recent FASD conference.

Mr. Wheaton had no comments.

Mr. Klosky wished Mr. Loveland a Happy Belated Birthday.

Mr. Klosky requested feedback from the Trustees regarding their opinion about whether the topic of the new smoking area should be a Board issue or left to staff to make that decision. Board consensus to cancel the upcoming workshop on the topic of smoking area at Pool 1 and leave the matter in the hands of staff for a resolution.

Adjournment

The next meeting will be on June 25, 2019 at 7pm in Building D/E.

Mr. Wheaton made a motion to adjourn. Second by Ms. Henderson.

Meeting adjourned at 2:20 P.M.

Steve Diana, Secretary

Dawn Myers, District Clerk