



# BAREFOOT BAY RECREATION DISTRICT

Board of Trustees Regular Meeting

August 11, 2022

1PM –Building D&E

## Meeting Called to Order

The Barefoot Bay Recreation District Board of Trustees held a Meeting on August 11, 2022, Building D&E 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Maino called the meeting to order at 1PM.

## Pledge of Allegiance to the Flag

Led by Mr. Loveland.

## Roll Call

Present: Mr. Loveland, Mr. Brinker, Mr. Maino, Mr. Morrissey. Also, present, Kent Cichon, Community Manager, John Cary, General Counsel, Stephanie Brown, District Clerk, Rich Armington, Resident Relations/HR Manager, Kathy Mendes, Food & Beverage Manager, Charles Henley, Finance Manager, Matt Goetz, Property Services Manager, and Mackenzie Leiva, Management Analyst. Mr. Amoss was excused.

## Additions or Deletions to the Agenda

None.

## Approval of the Agenda

*Mr. Morrissey made a motion to approve the agenda as is. Second by Mr. Brinker. Motion passed.*

## Presentations and Proclamations

None.

## Approval of Minutes

*Mr. Brinker made a motion to approve BOT regular meeting minutes dated July 26, 2022. Second by Mr. Morrissey. Motion passed.*

## Treasurer's Report

*Mr. Brinker made a motion to approve the Treasurer's Report for August 11, 2022, as read. Second by Mr. Morrissey. Motion passed.*



# BAREFOOT BAY RECREATION DISTRICT

## **Audience Participation**

Louise Crouse-808 Sapodilla Dr-invited residents to attend an event on September 11th at Concordia Lutheran Church (300 Barefoot Blvd) from 1-3:30pm to honor our veterans and community.

Elaine Vanberschot-1090 Parkway Lane-reminded residents of the upcoming Candidate Forum on September 27, 2022, in Building A and an informal gathering in late October under the pavilion to meet the BOT candidates.

## **Unfinished Business**

### **Classification & Compensation Study Recommendation**

Resolution 2022-17 Read by Mr. Cary:

A RESOLUTION OF THE BAREFOOT BAY RECREATION DISTRICT SUPERSEDING AND REPLACING RESOLUTION 2021-14 AND ADOPTING AN EMPLOYEE PAY AND CLASSIFICATION PLAN FOR FISCAL YEAR 2022-2023; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT WITH OTHER PROVISIONS; AND, PROVIDING FOR AN EFFECTIVE DATE.

*Mr. Loveland spoke in favor of the employee pay and classification plan. He asked Mr. Goetz about the employee call out and if the amount was still \$25. Mr. Goetz responded that the amount is correct and if an employee exceeds the \$25 worth of time, the employee will get paid overtime. Mr. Brinker agreed with Mr. Loveland and expressed his gratitude to staff for the work done on the pay and classification plan. Mr. Morrissey agreed with Mr. Loveland and Mr. Brinker. Mr. Maino voiced his concern about the amount of money needed to address compression and how the Employee Pay and Classification Plan will affect the BBRD budget and staffing. Mr. Loveland suggested researching employees' job descriptions and efficiency, and how to best utilize revenue.*

*Mr. Loveland made a motion to accept Resolution 2022-17 as read. Second by Mr. Morrissey. Motion passed. 4-0 (vote).*

## **New Business**

### **Liability & Workers Compensation Insurance Award of Contract**

Staff recommends the BOT renew liability and workers' compensation insurance coverage to Florida Insurance Alliance in the amount of \$153,282. After the FY22 Audit is completed, staff will prepare a budget amendment for consideration by the BOT moving the surplus \$1,020 from the various accounts to R&M/Capital Contingency.

*Mr. Loveland made a motion to renew liability and workers' compensation insurance coverage to Florida Insurance Alliance in the amount of \$153,282. Second by Mr. Morrissey. Motion passed.*



# BAREFOOT BAY RECREATION DISTRICT

## Employee Insurance Renewals

Mr. Armington gave an overview of the new insurance plan (Florida Blue-medical insurance) as well as the renewing insurance plans (Principal for dental, vision, group life, and short-term disability).

### Health Insurance

Staff recommends the BOT adopt the following Florida Blue plans for FY23 90% employer-paid premiums and at 40% dependent coverage at an estimated cost of \$395,214:

1. PPO 03748
2. HMO Blue Care 54 (Obamacare affordable plan)

### Dental Insurance

Staff recommends the BOT award contract for dental insurance to Principal at a cost of \$6,960 to BBRD.

### Group Life and AD&D Insurance

Staff recommends the BOT award contract for Group Life and AD&D Insurance to Principal at an annual cost of \$1,757 (9% increase).

### Vision Insurance

Staff recommends the BOT award contract for employee paid vision insurance to Principal for the VSP Choice plan at no cost to BBRD.

### Supplemental Short-Term Disability Insurance

Staff recommends the BOT award contract to Principal for supplemental life and accidental death & dismemberment (AD&D) insurance at zero cost to BBRD.

*Mr. Brinker made a motion to accept employee insurance renewals as presented by Mr. Armington for the total amount of \$403,931. Second by Mr. Morrissey. Motion passed.*

## Authorization of Certificate to Non-Ad Valorem Assessment Roll for FY2022/23

Resolution 2022-18 Read by Mr. Cary:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT; PROVIDING FOR THE PREPARATION, ADOPTION, AND AUTHORIZATION OF CERTIFICATION OF A NON-AD VALOREM ASSESSMENT ROLL; PROVIDING FOR CORRECTIONS OF ERRORS AND OMISSIONS; PROVIDING FOR CONFLICTS; PROVIDING AN EFFECTIVE DATE.

*Mr. Loveland made a motion to accept Resolution 2022-18 as read. Second by Mr. Brinker. Motion passed.*





# BAREFOOT BAY RECREATION DISTRICT

## **Proposed New BOT Meeting Times**

Mr. Loveland spoke in favor of staff offering residents direction on how to participate in a BOT meeting if they are unable to attend. Mr. Maino provided an explanation for conducting BOT regular meetings during the day.

Mr. Cichon read a letter from Mr. Amoss who spoke in favor of waiting for the new BOT to take office in January 2023 before making any changes to BOT Meeting dates and times. Mr. Brinker spoke in favor of the BOT meeting dates and times remaining the same. Mr. Morrissey spoke in favor of 1 night BOT regular meeting a month.

## **Manager's Report**

### **Resident Relations**

#### **ARCC Meeting 8/2/2022**

- 3 Old Business – approved
- 12 Consent Items – 12 approved
- 10 Other Items – 9 approved and 1 denied

#### **VC Meeting 7/22/2022**

- 8 Cases – came into compliance prior to the meeting
- 9 Cases – found to be in violation

#### **VC Meeting 8/12/2022**

- 29 Cases to be presented

## **July Home Sales**

- 32 homes were sold
- 30 orientations
- 57 residents present

### **Food & Beverage**

- On August 20th take a trip to Barefoot Treasure Island with music by TC and Sass. This is a Pirates and Wenches themed event with prizes for best costumes. There will be an Island Style buffet from 5-7 p.m. and music from 6-10 p.m. Tickets for the buffet are on sale in the Lounge, the 19<sup>th</sup> Hole, and the Administration building.
- Music Bingo will be held in the Lounge on Monday, August 22. The County is setting up voting machines for the Primary election on August 23, 2022, so the building will not be available.
- Groove Infusion, a dance band from Orlando, is back in Barefoot Bay on Friday, August 26th from 7-10:30 p.m.



# BAREFOOT BAY RECREATION DISTRICT

Flyers with all the details are posted.

## Property Services

- Replaced drinking fountain @ Pool #1 grill area
- Constructed ballot box for the Administration office
- Trimmed out windows @ D&E
- Replaced rotten sections of siding on the pumphouse
- Repaired irrigation at the Administration Office
- Continued to solicit bids for the beach restrooms
- Repaired the locks on the fishing pier
- Cleaned up tree that came down near the Administration Building
- Removed dead oak tree in Building A parking lot
- Ordered paint for the Lounge
- Cleaned the carpets in the dining room of the 19th Hole
- Cleaned the carpets in the lounge
- Continued to replaced wood fence at the softball field
- Serviced BBRD equipment

## Golf Operations

- Greens Renovation #10 and Practice Green
  - In Grow-in phase
  - Temporary green on Hole #10 in play until duration of project completion
  - ETC: October
- Point of Sale System for golf course
  - Our Golfnow system becomes obsolete in June 2023
    - Researching new POS System vs. continuing with new Golfnow system with new terms
- Lawn Bowl & Softball Field
  - ABM states fields will be ready for play before peak season play

## General Information

DOR ballot referendum package has been mailed out and the deadline for residents to return ballots is October 4, 2022

Coffee Tea and Chat with the Community Manager will be held on August 25, 2022, at 6:30pm in Building D/E



# BAREFOOT BAY RECREATION DISTRICT

## Attorney's Report

Mr. Cary stated that the Brevard Board of County Commissioners approved the resolutions for the trustee term limits and the expenditure cap and have been forwarded to the Supervisor of Elections office for approval of the ballot language.

## Incidental Trustee Remarks

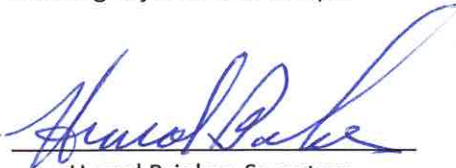
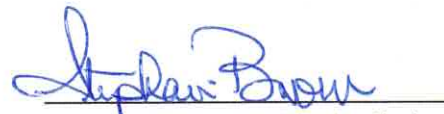
None.

## Adjournment

The next regular meeting will be on August 23, 2022, at 1pm in Building D/E.

Mr. Loveland made a motion to adjourn. Second by Mr. Brinker. Mr. Maino adjourned.

Meeting adjourned at 2:07pm

  
Hurrol Brinker, Secretary  
Stephanie Brown, District Clerk