



BAREFOOT BAY RECREATION DISTRICT

Board of Trustees Regular Meeting
April 26, 2022
7PM –Building D&E

Meeting Called to Order

The Barefoot Bay Recreation District Board of Trustees held a Meeting on April 26, 2022, Building D&E 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Amoss called the meeting to order at 7PM.

Pledge of Allegiance to the Flag

Led by Mr. Morrissey.

Roll Call

Present: Mr. Nugent, Mr. Morrissey, Mr. Amoss, Mr. Brinker, Mr. Maino-excused. Also, present, John W. Coffey, ICMA-CM, Community Manager, John Cary, General Counsel, Mackenzie Leiva, Management Analyst, Cindy Mihalick, Administrative Assistant to the District Clerk, and Matt Goetz, Property Services Manager.

Additions or Deletions to the Agenda

None

Approval of the Agenda

Mr. Nugent made a motion to approve the agenda as is. Second by Mr. Morrissey. Motion passed unanimously.

Presentations and Proclamations

None

Approval of Minutes

Mr. Brinker made a motion to approve BOT Budget Workshop minutes dated March 31, 2022, and BOT Regular Meeting minutes dated April 8, 2022. Second by Mr. Morrissey. Motion passed unanimously.

Treasurer's Report

Mr. Morrissey made a motion to approve the Treasurer's Report for April 26, 2022, as read. Second by Mr. Brinker. Motion passed unanimously.

Audience Participation

Jackie Broderick requested to donate a memorial bench on Hole #9.



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Unfinished Business

None

New Business

Acceptance of Donation Request

Staff recommends the BOT waive the 90-day clause and accept the donation of \$858.50 from Mrs. Broderick for a bench on the Golf Course.

Mr. Nugent made a motion to waive the 90-day clause and accept the donation of \$858.50 from Mrs. Broderick for a bench on the Golf Course. Second by Mr. Brinker. Motion passed unanimously.

BBRD Policy Manual Amendment: Travel Reimbursement Rates and Procurement

Resolution 2022-07 Read by Mr. Cary:

RESOLUTION OF THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT; PROVIDING FOR THE ADOPTION OF A REVISION TO THE POLICY MANUAL ADOPTED MAY 8, 2009, AS SUBSEQUENTLY AMENDED THROUGH August 13, 2021; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE

Mr. Nugent made a motion to approve Resolution 2022-07 as read. Second by Morrissey. Motion passed unanimously.

FY22 Budget Amendment: 19th Hole Kitchen & Walk-in-Cooler Project & Mid-Size Truck Replacement

Resolution 2022-08 Read by Mr. Cary:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT AMENDING RESOLUTION 2021-09; AMENDING THE BUDGET.

Mr. Brinker made a motion to approve Resolution 2022-08 as read. Second by Nugent. Motion passed unanimously.

Neighborhood Revitalization Program (NRP) Purchase Confirmation: 855 Hawthorn Circle

Staff recommends the BOT confirm the purchase of 855 Hawthorn Circle via the Neighborhood Revitalization Program.

Mr. Brinker made a motion to confirm the purchase of 855 Hawthorn Circle via the Neighborhood Revitalization Program. Second by Mr. Morrissey. Motion passed unanimously.



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Manager's Report

District Clerk

BOT Meeting Video/livestreaming Update - IM Solutions is scheduled to install the audio-visual and streaming equipment from 5/18/22-5/20/22. This will include testing and training of the production equipment.

Finance

Assessments Received –94.4% Collected or \$3,798,968.99 Balance to Collect: \$226,467.01

Resident Relations

ARCC Meeting 4/12/2022

- 1 Old Business – denied
- 16 Consent Items – 15 approved, 1 approved with stipulation
- 11 Other Items – 8 approved, 1 approved with stipulation, 2 denied

ARCC Meeting 4/26/2022

- 1 Old Business - approved
- 13 Consent Items - approved
- 13 Other Items – 12 approved, 1 denied

Next ARCC Meeting is May 10th at 9am in the Administration Building Conference Room.

VC Meeting 4/8/22

- 9 cases came into compliance prior to the meeting.
- 3 cases found to be in violation.

VC Meeting 4/22/22

- 5 cases came into compliance prior to the meeting.
- 12 cases found to be in violation.

Next VC Meeting is scheduled for May 13th at 10am in the Administration Building Conference Room.

Food & Beverage

- "Tres de Mayo" buffet will be available at Karaoke on May 3 from 5-7 p.m. This event will kick off Taco Tuesday once again Lakeside of Lounge.
- A Mother's Day Brunch will be held from 10-1 p.m. on Mother's Day lakeside of the Lounge. A variety of breakfast and lunch items, a carving station and pastry will be offered. Royal Ink will perform during brunch from 10-1 p.m. on the stage and DJ Terry perform for the Street Dance from 2-6 p.m.



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Flyers with all the details are posted.

Property Services

- Repainted the veteran's memorial
- Installed more handrails at the back door of the 19th hole
- Completed repairing the damaged bar area behind the lounge
- Assembled and finished some cabinets for the food and beverage dept.
- Cleaned up debris at east lake
- Repaired pool heater
- Repaired lounge bulletin board
- Cleaned up waste in the cul-de-sac on Sequoia
- Assembled 12 new tables for the pavilion
- Administered monthly Fire extinguisher inspections
- Serviced BBRD equipment
- Cold patched a hole in the shopping center parking lot
- Replaced door stops on the lounge restrooms
- Continued to solicit bids for various projects

Golf-Pro Shop

- **Picnic Area Scoreboard project update:** completed, installation of picnic tables and concrete pads to follow. Picnic tables were ordered on April 6, 2022. Delivered on April 14, 2022 but refused due to multiple pieces damaged.
- We wish to thank everyone during the peak season for joining us. As we start to transition to our summer maintenance program a few things will occur.
- **Greens Replacement/Repair projects update:**
 - No 10 green is going to be rebuilt to USGA specs and therefore we have made a temporary green at the end of the 10th fairway. Please do not walk into the construction zone and adhere to all posted warning signs.
 - Our putting green will close to begin ABM's repair. Please remain away from construction zone until it is re-opened.
- Our hours of play will expand from 6:30pm until 7:30pm (effective immediately); however, the Pro Shop will close at 6:30 and the last cart must be in by 7:00pm.
- We will begin an aggressive weed killing program so you may see a yellowing on the course.
- Our summer rates will go into effect on May 1st.
- **Irrigation Pump Repairs project update:**
 - Pump pedestals complete
 - Repaired pump reinstalled and operational
- **May 14th BBRD Employee Golf Tournament**
 - Course closed to member/public play until 2pm



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General Information

- **Kitchen Trailer Project update** – The unit is currently being built and the “wrap” design was approved by staff.
- **Brevard County Public Works Request about Micco Road Crossing**– Traffic Operations requested BBRD and/or Micco HOA take on the responsibility of monitoring the crosswalk flags and their replacement purchases since the initial set of flags quickly disappeared. Micco HOA declined to take on the responsibility. Staff respectfully recommends the BOT decline this additional responsibility.

Consensus of the Board to decline the county's request to take on the responsibility of monitoring the crosswalks.

- **Evergreen Pay and Benefits Study Update** – The report is expected within the next few days and representatives from the company will be at the May 12th BOT meeting to make a presentation on the findings.
- **Remaining Budget Workshops** – Staff recommends the BOT cancel the Tuesday May 3rd 10am workshop. Staff believes the BOT should be able to complete their review at the May 5th 7pm Budget Workshop.

Consensus of the Board is to cancel both the Tuesday, May 3rd, 2022, 10 AM Budget Workshop as well as the May 5th, 2022, 7 PM Budget Workshop and add the topic as an agenda item to the May 12th, 2022, BOT Meeting.



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Attorney's Report

Mr. Cary stated that the legislation has been signed and will move forward to the Brevard County Commissioner's office for approval. He also stated that he will have more information at the next BOT meeting about other bills that may affect BBRD.

Incidental Trustee Remarks

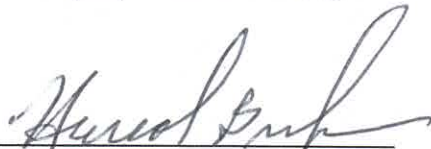
Mr. Amoss thanked everyone for attending.


Adjournment

The next regular meeting will be on May 12, 2022, at 1pm in Building D/E.

Mr. Morrissey made a motion to adjourn. Second by Mr. Brinker. Mr. Amoss adjourned.

Meeting adjourned at 7:21 PM.


Hurrol Brinker, Secretary


Stephanie Brown, District Clerk