



BAREFOOT BAY RECREATION DISTRICT

Board of Trustees Regular Meeting

October 26, 2021

7PM –Building A

Meeting Called to Order

The Barefoot Bay Recreation District Board of Trustees held a Meeting on October 26, 2021, Building A 625 Barefoot Boulevard, Barefoot Bay, Florida 32976. Mr. Maino called the meeting to order at 7PM.

Pledge of Allegiance to the Flag

Led by Mr. Maino.

Roll Call

Present: Mr. Grunow, Mr. Nugent, Mr. Morrissey, Mr. Amoss, Mr. Maino. Also, present, John W. Coffey, ICMA-CM, Community Manager, Cliff Repperger, General Counsel, Stephanie Brown, District Clerk, Matt Goetz, Property Services, and Kathy Mendes, Food & Beverage Manager.

Additions or Deletions to the Agenda

Mr. Morrissey requested item 11B Review of the DOR to be added to the agenda.

Approval of the Agenda

Mr. Nugent made a motion to approve item 11B as an addition to the agenda. Second by Mr. Grunow. Motion passed unanimously.

Presentations and Proclamations

The CVO presented the donation check to Helen Boyd on behalf of the American Cancer Society. Chairman Maino presented the Veterans Proclamation to Mr. Grunow, who accepted on behalf of the American Legion.

Approval of Minutes

Mr. Amoss made a motion to approve BOT minutes dated October 8, 2021, and Special Meeting minutes dated October 15, 2021. Second by Mr. Morrissey. Motion passed unanimously.

Treasurer's Report

Mr. Grunow made a motion to approve the Treasurer's Report for October 26, 2021, as read. Second by Mr. Morrissey. Motion passed unanimously.



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Audience Participation

Richard Lepage-1037 Royal Palm Bay-voiced his concern about kitchen amenity availability in Building A during his club meetings.

Elaine Vanberschot-1090 Parkway Lane-would like to remind residents about the Candidate Forum that will be held in Building A from 7-9pm on October 27, 2021.

Unfinished Business

Discussion of COVID-19 Precautions

Staff recommends extending the one rider per cart rule on the Golf Course through November 15, 2021, to be revisited at the November 12, 2021, BOT Meeting.

Mr. Amoss read a letter from a resident who spoke in favor of extending the temporary one rider per cart rule. He also spoke in favor of extending the temporary rule.

Mr. Nugent made a motion to extend the one rider per cart rule on the Golf Course through November 15, 2021, to be revisited at the November 12, 2021, BOT Meeting. Second by Mr. Grunow. Motion passed unanimously.

New Business

Revised Employee Handbook: Veteran's Preference

Staff recommends the BOT adopt the revised BBRD Employee Handbook as read.

Mr. Nugent made a motion to adopt the revised BBRD Employee Handbook as read. Second by Mr. Amoss. Motion passed unanimously.

Review of the DOR

Mr. Morrissey read a letter from Tom Nelson regarding establishing a DOR Advisory Committee and instituting an application fee for committee applications. Mr. Maino suggested for the BOT to recommend how the process should be implemented so that the committee will have the right information and direction. Mr. Grunow agreed with Mr. Maino and voiced his concern about charging a fee for committee applications. Mr. Coffey recommended bringing back selections for the DOR Advisory Committee on the December 3, 2021, BOT Meeting. Mr. Repperger provided some background on the process of previous committees and recommended getting guidance from the ARCC Committee.

Mr. Amoss made a motion to review the DOR and for staff to move forward with committee member selections to be brought to the December 3, 2021, BOT Meeting. Second by Mr. Morrissey. Motion passed unanimously.



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Manager's Report

Office of the District Clerk

- Turned over Shopping Center vault space to Paradise Planners
- Facilitated insurance site-visit by new liability and workers compensation company
- Signed proposal for design of new video recording/production system for Building D/E that will reduce staff time/costs in set up and tear down for meetings and streamline technical aspects of the recording/production system.

Resident Relations

ARCC Meeting 10/12/2021

- 17 Consent Items – approved
- 2 Other Items – approved

ARCC Meeting 10/26/2021

- 1 old business (extension request) – approved
- 6 Consent Items – all approved
- 7 Other Items – 6 approved and 1 denied

Next ARCC Meeting

- Is scheduled for November 9th at 9am in Bldg. D/E

VC Meeting 10/22/2021

- Was canceled due to most cases coming into compliance prior to the meeting

Next VC Meeting

- Is scheduled for November 12nd at 10am in Bldg. D/E

Food & Beverage

- Our annual **Color My World Cancer Free walk** was held on October 16, 2021, and through the amazing support of Barefoot Bay residents, family, friends, and employees, over \$17,000 was raised for the American Cancer Society.
- The **19th Hole** is now serving **breakfast** Monday-Saturday 8-11 a.m. and Sunday 7-noon.
- Our **annual Halloween party** will be Lakeside of the Lounge on October 30th. Get into a freaky costume to win a prize for best costume and dance to the beats of TC & Sass from 7-10:30pm.
- Trivia Night starts in the Lounge on Wednesday, November 3 from 6:30-8:30 p.m.
- Winter Beats Series
 - Tickets will go on sale Monday, November 1st in Building A (not the Administration Building) at 9am for the first 2 shows in the Winter Beats series.



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- **Simply Tina** is a Tina Turner tribute band that will perform on Saturday, January 15th and tickets are \$25.
- **Dueling Pianos** will perform on Saturday, January 29th and tickets are \$20.

Property Services

- Replaced all the flags at the Veterans' Gathering Center
- Repaired post light at Pool #2
- Repaired broken hydraulic cylinder on the tractor
- Constructed ramp for the new shed at the softball field
- Continued rope fence along Midway and Hawthorne
- Replaced fuel meter at Falcon Drive diesel pump
- Pressure washed the bleachers at the Softball Field
- Wired the new shed for interior and exterior light
- Repaired broken field drag at Softball Field
- Replaced rotten parking lot drain at ABM worksite
- Replaced burned out lights at the Pro Shop
- Repaired roof leak at Building D/E
- Replaced one AC vent and surrounding tile at Building D/E
- Repaired ceiling at the Pro Shop
- Replaced and re-worked irrigation valve at the Shopping Center
- Secured electrician services for the permitting and installation of the ADA pool lifts
- Continued to solicited bids and quotes for projects

Golf-Pro Shop

- November Tournaments (see Pro Shop for details)
 - 13th BBRD Member/Member
 - 8:30 Shotgun
 - 16th 9 & 18-Hole Ladies Scramble
 - 8:00 Shotgun
- Saturday Mixed League starts Nov 6th
 - Sign up for tee times per our normal tee time process
- Bert and Ernie say, "only 60 shopping days left before Christmas...come on down to the Pro Shop for all your BBRD logo gifts."

General Information

- **Shopping Center Electrical Project update:**
 - The vendor has secured the building permit and begun mobilization
 - BBRD's engineer of record and the vendor jointly re-inspected several panels to resolved voltage discrepancies between the construction plans the submittals (by the vendor) prior to the commencement of work.



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- **Legal Services Advertisement** – The Invitation to bid was posted on the following sites:
 - www.bbrd.org
 - www.fasd.com/resources/job-board/
 - www.cclgl.org/resources/listserve/
 - www.fccma.org/job-listings/

The advertisement closes at 3pm on November 5th and an agenda item will be on the November 12th BOT Meeting to select candidates to be interviewed.

- **ADA Lifts for Pools Project update** – The project is in permitting and staff anticipates installation of the lifts within the next 30 days.
- **Building A Terrance (Opposite the Lounge) Awning Project update** – The vendor was on-site today to install the Awning.
- **Lawn Bowling Green Replacement** – As I previously notified the Trustees, I signed a proposal today in the amount of \$14,820.00 to replace the existing turf with Celebration Bermuda and overseeding by December 1, 2021.
- **Remaining Regularly Scheduled BOT Meetings** – Residents are reminded, per the custom of the BOT, the second meetings in November and December will not be held (i.e., they were not originally scheduled last year). Additionally, the first meeting in December is on Friday, December 3rd at 1pm.

Mr. Maino asked for updates on the Building A kitchen renovation project. Mr. Coffey responded that renovation is mostly complete with the exception of the platforms.



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Attorney's Report

Mr. Repperger suggested focusing on addressing specific issues in the DOR review as opposed to updating the entire DOR. He also stated that he has not received communication from Steward Medical Group since sending over the approved lease agreement. Steps have been taken at 750 Lark to mow and remove debris and is close to being in compliance. Mr. Repperger stated that an update will be given on all other DOR cases prior to the November 12, 2021, BOT Meeting. There is currently no update on the beach pilings at this time.

Incidental Trustee Remarks

Mr. Grunow reminded residents of the upcoming Townhall and to vote on next Tuesday.

Mr. Morrissey asked for update on beach pilings. Mr. Repperger responded that there is no update on the beach pilings at this time.

Mr. Amoss thanked everyone who participated in the cancer walk.

Mr. Maino recommended residents going to the Over Sixty Softball League on Tuesdays and Thursdays.

Adjournment

The next meeting will be on October 28, 2021, at 7pm in Building A.

Mr. Morrissey made a motion to adjourn. Second by Mr. Nugent. Mr. Maino adjourned.

Meeting adjourned at 7:57pm.


Jeff Grunow, Secretary


Stephanie Brown, District Clerk