



# BAREFOOT BAY RECREATION DISTRICT

Board of Trustees Regular Meeting

April 9, 2021

1PM –Building D&E

## Meeting Called to Order

The Barefoot Bay Recreation District Board of Trustees held a Meeting on April 9, 2021 Building D&E 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Maino called the meeting to order at 1PM.

## Pledge of Allegiance to the Flag

Led by Mr. Maino.

## Roll Call

Present: Mr. Maino, Mr. Grunow, Mr. Nugent, Mr. Loveland, Mr. Morrissey. Also present, John W. Coffey, ICMA-CM, Community Manager, Krista Runte, Deputy General Counsel, Cynthia Mihalick, Assistant to the District Clerk, Richard Armington, Resident Relations Manager, and Kathy Mendes, Food & Beverage Manager.

*Mr. Maino made a motion to amend the agenda to discuss legal counsel as Item 9H. Second by Mr. Morrissey. Motion passed unanimously.*

## Presentations and Proclamations

None.

## Approval of Minutes

*Mr. Nugent made a motion to approve the BOT Regular Meeting minutes dated March 23, 2021, BOT Budget Workshop minutes dated March 16, 2021, and March 25, 2021. Second by Mr. Morrissey. Motion passed unanimously.*

## Treasurer's Report

*Mr. Grunow made a motion to approve the Treasurer's Report for April 9, 2021 as read. Second by Mr. Nugent. Motion passed unanimously.*

## Audience Participation

Jeffrey Viera-809 Lychee-spoke about the complaint made about running his RC boat and the possible trespassing.

James Sukiennik-1103 Oriole Circle-questions the intent of the DOR rules and spoke in support of use of common areas by the residents.

Jerry Simon-918 Sequoia-expressed concern that repairs are being deferred and delays with projects, including the pools and the restrooms at the beach.

Carmalyn Janssen-513 Citron-spoke in support of allowing use of RC boats.



# BAREFOOT BAY RECREATION DISTRICT

Laurie Limacher-804 Lychee-spoke in favor of allowing use of RC boats.

Shirley Barrett-918 Dogwood Drive- expressed concern about the delays for repairs, including the pools and the kitchen project.

Jeanne Osborne-100 Cherokee Ct – spoke in favor of allowing use of RC boats.

Beverly Gelinas-702 Silverthorn Ct – spoke in favor of allowing use of the RC boats. She also expressed concern about the length of time Pool #2 has been closed.

Mr. Maino read a note that was submitted with signatures from eight homeowners on Pompano and Manatee Courts in support of allowing use of the RC boats.

*Mr. Loveland made a motion to add RC boats to the agenda as item 9I. Second by Mr. Morrissey. Motion passed unanimously.*

## **Unfinished Business**

### **No Parking on Common Areas Update**

Staff recommends the BOT authorize staff to pursue option #4 at the corner of Midway and Hawthorne as a pilot program.

Mr. Loveland asked about putting up signs that had been ordered. Mr. Coffey responded that the signs would come from towing company, they have not been purchased yet, as the towing contract has not been signed. Mr. Grunow suggested gravel be placed where unauthorized parking is taking place and charge in a similar manner to the RV parking. Mr. Morrissey suggested about putting notices on the vehicles.

*Motion by Mr. Grunow to install bollards and rope fencing along the curbing and hope Brevard County does not make BBRD remove them. Second by Mr. Loveland. Motion passed unanimously.*

### **Phased Re-Opening Discussion**

Staff recommends the two following steps in the continued phased re-opening:

#### **Food & Beverage**

- Resume weeknight entertainment Lakeside of the Lounge effective April 22, 2021
- Outside only
- Will initially only consist of karaoke on Thursday nights but may be gradually expanded based on demand and nightly receipts

#### **Bar service only**

#### **Building Usage**

- Expand building capacities to approximately 75% effective May 1, 2021, which will reopen the card room for use.



## BAREFOOT BAY RECREATION DISTRICT

*Motion by Mr. Grunow to resume weeknight entertainment Lakeside of the Lounge effective April 22, 2021 and expand building capacities to approximately 75% effective May 1, 2021. Second by Mr. Morrissey. Motion passed unanimously.*

### **New Business**

#### **Request for Forgiveness of Debt and Release of Liens: 908 Cashew Circle**

Staff recommends the BOT waive \$4,768.32 in liens for lot mows and administrative costs.

*Mr. Nugent made a motion to waive \$4,768.32 in liens for lot mows and administrative costs. Second by Mr. Maino. Motion defeated 3-2. Mr. Nugent and Mr. Maino were in favor.*

#### **Expansion of Micco RV Storage Lot Update**

Staff made multiple attempts to contact property owner for possible RV lot expansion without success.

*Consensus of the BOT to place this project on hold.*

#### **Discussion of FDOT SR5 (US 1) Improvements Project**

BOT discussed the aspects of this project. The improvements impacting Barefoot Bay will be enhancements to signalization at Micco Road and Barefoot Boulevard, temporary closure of the pier for work and elimination of the southbound lane turning into Barefoot Boulevard.

#### **Amended FY21 Employee Pay and Classification Plan**

Resolution 2021-04 as read by Ms. Runte:

RESOLUTION 2021-04 A RESOLUTION OF THE BAREFOOT BAY RECREATION DISTRICT SUPERSEDING AND REPLACING RESOLUTION 2020-15 AND ADOPTING AN AMENDED EMPLOYEE PAY AND CLASSIFICATION PLAN FOR FISCAL YEAR 2020-2021; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT WITH OTHER PROVISIONS; AND, PROVIDING FOR AN EFFECTIVE DATE.

*Mr. Loveland made a motion to accept Resolution 2021-04 as read. Second by Mr. Grunow. Motion passed unanimously.*





# BAREFOOT BAY RECREATION DISTRICT

## **Adoption of Amended Policy Manual Revising the Investment Procedures and Building A Kitchen Usage Fees**

Resolution 2021-05 as read by Ms. Runte:

RESOLUTION 2021-05 A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT; PROVIDING FOR THE ADOPTION OF A REVISION TO THE POLICY MANUAL ADOPTED MAY 8, 2009, AS SUBSEQUENTLY AMENDED THROUGH NOVEMBER 13, 2020; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE

*Mr. Nugent made a motion to accept Resolution 2021-05 as read. Second by Mr. Morrissey. Motion passed unanimously.*

### **FDEP Permitting Service for Beach Restroom Project**

Staff recommends the BOT approve the proposal from TLC for FDEP permitting services in the amount of \$9,750.00.

Mr. Coffey provided an update on Beach Restroom project. During site plan development process, it was learned that 2018 coastal construction line moved and construction elements that suggest 40-foot pilings may be needed to be put in the ground. Attorney Repperger and Mr. Coffey should have resolution on how to proceed next week.

*Mr. Morrissey made a motion to approve the proposal from TLC for FDEP permitting services in the amount of \$9,750.00. Second by Mr. Grunow. Motion passed unanimously.*

### **Dates for BOT Townhall Meetings**

Staff recommends the BOT select one date for each month for townhall meetings.

*Consensus of the board was to hold townhall meetings on the following dates and times:*

- Thursday, April 29th from 1-3pm
- Thursday, July 29th from 7-9pm
- Thursday, October 28th from 9-11am

### **Legal Counsel**

Mr. Maino expressed concern about the difference of opinion for legal representation present at this meeting. A consensus had been previously reached by the trustees that there were no agenda items requiring legal opinion. However, one trustee spoke to Mr. Repperger independently and a representative from the legal firm was provided for this meeting. Mr. Grunow suggested that the way legal services are utilized by the Board of Trustees should be reviewed.

*Consensus of the BOT to place review of legal services as an agenda item for a future BOT meeting.*



# BAREFOOT BAY RECREATION DISTRICT

## RC Boats

Mr. Loveland recommended that the main lakes surrounding the recreation complex be used for RC boats and stated that there is nothing listed in the DOR about this particular activity. Mr. Grunow agreed with Mr. Loveland's suggestion, but that there should be some limitations put in place. Mr. Coffey played a video of the RC boats for the trustees.

*Mr. Grunow made a motion directing staff to research and devise a plan for usage of radio-controlled boats on the waterways. Second by Mr. Morrissey. Motion passed unanimously.*

## Manager's Report

### Resident Relations

#### **ARCC Meeting 03/30/2021**

- 27 Consent Items approved
- 10 Other Items approved

#### **Next ARCC Meeting (04/13/2021)**

- Will be held in Bldg. D/E at 9am.

#### **VC Meeting 03/26/2021**

- 12 cases were on the agenda
- 6 were found in violation
- 3 came into compliance prior to the meeting
- 3 were tabled as the homeowners are working with DOR staff

#### **VC Meeting 4/09/21 (Bldg. D/E at 10am)**

- 13 cases to be presented
- Meeting canceled as the majority of cases came into compliance prior to the meeting

#### **Next Violations Committee Meeting**

- Scheduled for April 23rd in Bldg. D/E at 10am

### Food & Beverage

- **Barefoot Bay's 50<sup>th</sup> Anniversary Celebration update** – The planning group is meeting regularly. We have received interest from many clubs, and if you haven't already, outdoor activity clubs (such as Tennis, Pickle Ball, Bocci) who would like to participate should contact Dianne Carey at [dianecareystevens@gmail.com](mailto:dianecareystevens@gmail.com), and the ethnic/regional clubs may contact Tom O'Donnell at [odie390@gmail.com](mailto:odie390@gmail.com). Start thinking about getting your golf carts and bicycles decorated for the Patriotic golf cart and bicycle parade which will kick off our July 3<sup>rd</sup> celebration at 11am. Flyers with all the details will be posted next week.
- The 19<sup>th</sup> Hole has a weekday **boxed lunch special** going on now through September. Each day a \$5 boxed lunch special (½ sandwich, chips, and a cookie) will be available from 11am-1pm. with the purchase of a drink. Except Wednesdays.... Wednesdays are **\$2 dog days**.



## BAREFOOT BAY RECREATION DISTRICT

- Great afternoon music continues this weekend on the Lakeside stage with TC & SASS on Saturday (10<sup>th</sup>). Joe Reid & Heartland on Sunday (11<sup>th</sup>) is canceled due to illness and weather.
- Solicited quotes for the FY21 Budgeted project "Building A Awning (30' x 13') over Terrace Opposite Lounge," selected most responsible cost-effective vendor, and processed deposit payment.

### Property Services

- Began soliciting quotes/bids for remainder of FY21 planned minor projects
- Repaired softball scoreboard
- Installed handrail in front of Building D/E
- Replaced stands and broken umbrellas at the pools
- Secured the softball field with chains and locks to discourage vandalism.... field is still open to residents to play softball
- Straightened up signs on BBRD property
- Pulled benches near basketball to fix due to vandalism
- Facilitated repairs to 19th hole A/C
- Prepped all A/C units for the summer
- Rebuilt vandalized picnic table
- Replaced picnic table at Pool #2
- Painted the hallway door in the 19th Hole
- Trimmed trees and picked up debris at the beach
- Began in-house drainage project west side of the Lounge
- Power washed bridge by the playground and painted damaged areas
- Removed unauthorized buoys from East Lake
- Repaired camera mounts at Micco RV Storage Lot
- Continued storm water maintenance on Marlin Circle
- Repaired skirting on sheds at the Softball Field
- Ordered additional "Beware of Alligators" for East Lake per the request of an adjacent homeowner
- Addressed all current DOR violations

### Golf-Pro Shop

- Water Coolers and Ice Chest update:
  - Coolers placed on course on April 5th (Use at your own risk)
  - Ice chest placed by green #9 on April 5th (Use at your own risk)
- FRDAP Grant Program (100% reimbursable) update:
  - Notice of commencement approval from FDEP was received on March 25, 2021
    - Picnic Area Renovation (\$13K) and Landscaping (\$5K)
      - Will begin seeking quotes mid-April
    - Reconstruction of Practice Greens will occur in FY22 (\$32K)
    - See page FY22 Working Draft Proposed Budget page D-38 for details
- Jr. Golf "COVID-19 safe" Camp coming in June...details TBD
- Staff is working with General Counsel Repperger in reviewing the current "Chits" program





# BAREFOOT BAY RECREATION DISTRICT

## General Information

Pool #1 Heater update – Replacement part on order and will be installed by vendor when received.

Pool #2 Pit Replacement Project update – The pool will re-open once the vendor addresses the 6 items identified by the Health Department Inspector. No follow-up inspection is required.

Building A Renovations Project update – Since the last BOT meeting, the following tasks have been accomplished:

- Delivery of additional kitchen equipment
- Concrete flooring (pad for walk in cooler and plumbing and electrical cuts) poured
- Assembly entrance walls erected (see picture to the right)
- Assembly area entrance doors ordered
- Old HVAC access doorway on east tower stucco applied (see picture)

Scheduled for next week is the following:

- Interior wall (i.e., drywall) installation/repair
- Final duct work
- Installation of drop ceiling
- Beginning of hood installation (pending permit approval)



# BAREFOOT BAY RECREATION DISTRICT

## Attorney's Report

Ms. Runte had no items to report, but did advise that Mr. Repperger will provide status updates on judgment hearings for some DOR case at the next BOT meeting.

## Incidental Trustee Remarks

Mr. Grunow requested a future agenda item should be to request the county to do a safety study of Micco Road by the golf cart crossings, as there has been an increase in traffic in these locations. He also wished to inform residents that the American Legion Auxiliary will have an ice cream giveaway at the Veterans Gathering Center for children 1-3 pm on Saturday April 10, 2021.

Mr. Morrissey mentioned that he has received many complaints from residents about speeding from Midway to Micco and Barefoot Bay Boulevard. He reminded residents that the speed limit is 25 MPH.

Mr. Maino addressed the concern brought up in public audience about the trespassing charge and wanted residents to know that it is a mechanism you use to stop something.

## Adjournment

The next meeting will be on April 27, 2021 at 7pm in Building D/E

Mr. Nugent made a motion to adjourn. Mr. Maino adjourned.

Meeting adjourned at 2:36pm

  
\_\_\_\_\_  
Jeff Grunow, Secretary