



# BAREFOOT BAY RECREATION DISTRICT

Board of Trustees Regular Meeting

March 12, 2021

1PM –Building D&E

## Meeting Called to Order

The Barefoot Bay Recreation District Board of Trustees held a Meeting on March 12, 2021 Building D&E 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Maino called the meeting to order at 1PM.

## Pledge of Allegiance to the Flag

Led by Mr. Loveland.

## Roll Call

Present: Mr. Maino, Mr. Grunow, Mr. Nugent, Mr. Loveland. Also, present, John W. Coffey, ICMA-CM, Community Manager, Cliff Repperger, General Counsel, Stephanie Brown, District Clerk, Cindy Mihalick, Administrative Assistant to the District Clerk, Rich Armington, Resident Relations Manager, Matt Goetz, Property Services Manager and Joel Knop, representative of Moore Stephens Lovelace, P.A. Mr. Morrissey was excused.

*Mr. Maino made a motion to request waiver of fees for Oktoberfest on October 2, 2021 be added to the agenda as item number E2. Second by Mr. Nugent. Motion passed.*

## Presentations and Proclamations

None.

## Approval of Minutes

*Mr. Grunow made a motion to approve the BOT Regular Meeting minutes dated February 23, 2021. Second by Mr. Loveland. Motion passed.*

## Treasurer's Report

*Mr. Grunow made a motion to approve the Treasurer's Report for March 12, 2021 as read. Second by Mr. Nugent. Motion passed.*

## Audience Participation

Mr. Coffey read a letter from Richard Schwatlow-636 Marlin Circle who spoke in favor of raising the one-time fee charged to new homeowners to generate revenue. He also spoke in favor of residents being able to utilize the referendum process to make decisions on projects that are considered beneficial to BBRD. Mr. Schwatlow had questions for Mr. Maino about BOT Meeting operating rules.

Louise Krause-808 Sapodilla-expressed gratitude to BBRD staff in assisting Concordia Lutheran Church with hosting the Johnson & Johnson event.



# BAREFOOT BAY RECREATION DISTRICT

## Unfinished Business

### Phased Re-Opening Discussion

Staff recommendation to shift Saturday street dances from afternoon to evening (6-10pm) effective May 1, 2021.

*Mr. Loveland made a motion to accept staff recommendation to shift Saturday street dances from afternoon to evening (6-10pm) effective May 1, 2021. Second by Mr. Grunow. Motion passed.*

*Mr. Maino and Mr. Grunow agreed that the Billiards Room should remain closed.*

## New Business

### FY20 Audit Presentation

Mr. Knopp from Moore Stephens Lovelace, P.A. presented the FY20 Audit Report with no findings.

*Mr. Loveland made a motion to accept the presented FY20 Audit Report as read. Second by Mr. Grunow. Motion passed.*

### FY21 Budget Amendment: NRP Sales Proceeds

Resolution 2021-02 Read by Mr. Repperger:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT AMENDING RESOLUTION 2020-08; AMENDING THE BUDGET.

*Mr. Nugent made a motion to approve resolution 2021-02 as read. Second by Mr. Grunow. Motion passed.*

### Building A Veterans' Hallway Electronic Display System

Staff recommends the BOT award contract for Veterans memorial kiosk at a cost of \$24,300.00 to Advanced Kiosks for procurement and installation of a veterans' memorial kiosk and display station in Building A and instruct staff to transfer the required funding from contingency.

Mr. Grunow spoke in favor of the Veterans Kiosk and Mr. Maino agreed.

*Mr. Loveland made a motion to award contract for Veterans memorial kiosk at a cost of \$24,300.00 to Advanced Kiosks for procurement and installation of a veterans' memorial kiosk and display station in Building A and instruct staff to transfer the required funding from contingency. Second by Mr. Grunow. Motion passed. (For historic purposes, the correct amount of the award of contract to Veteran's Memorial Kiosk and the amount transferred from contingency for the electronic display system was \$14,870)*



# BAREFOOT BAY RECREATION DISTRICT

## **Building A Towers Roof Replacement**

Staff recommends the BOT award contract for Building A towers roof replacement at a cost of \$24,300.00 to MGM Contracting, Inc. and instruct staff to transfer the required funding from contingency.

*Mr. Grunow made a motion to award contract for Building A towers roof replacement at a cost of \$24,300.00 to MGM Contracting, Inc. and instruct staff to transfer the required funding from contingency. Second by Mr. Nugent. Motion passed.*

## **Waiver of Guest Pass Requirement for July 3, 2021 Celebration of 50th Anniversary**

Staff recommends the BOT waive guest passes at Pool #1 on July 3, 2021 for the 50th Anniversary celebration.

*Mr. Nugent made a motion to waive guest passes at Pool #1 on July 3, 2021 for the 50th Anniversary celebration. Second by Mr. Grunow. Motion passed.*

## **Waiver of Guess Pass Requirement for October 2, 2021 Octoberfest**

Mr. Maino recommended waiving the guest pass requirement for the October 2, 2021 Octoberfest.

*Mr. Loveland made a motion to waive the guess pass requirement for October 2, 2021 Octoberfest. Second by Mr. Grunow. Motion passed.*

## **Manager's Report**

### Finance

- **Families First Coronavirus Response Act (FFCRA) Update** - Staff received a notice from the IRS stating that BBRD is not eligible for the FFCRA tax credit. A total of \$30,657.59 was deducted from BBRD payroll tax payments since April 1, 2020 for said tax credit. Staff expects to receive a request for payment from the IRS in the future. Due to the amount, one-time nature of payment, and desire for transparency staff will place the payment authorization on a future BOT agenda prior to issuing payment.

### Resident Relations

#### **ARCC Meeting 03/02/2021**

- 24 Consent Items – all approved
- 19 Other Items – 15 approved, 1 approved for measurements, 3 approved with stipulations

#### **Next ARCC Meeting**

- Scheduled for March 16<sup>th</sup> in Bldg. D/E at 9am
- 16 consent items
- 9 other items

#### **VC Meeting 2/26/2021**





## BAREFOOT BAY RECREATION DISTRICT

- 2 cases came into compliance prior to the meeting
- 9 cases were found in violation
- 3 cases continued as homeowners are working with staff toward voluntary compliance

### VC Meeting 3/12/2021

- Canceled as the majority of cases came into voluntary compliance

### Next Violations Committee Meeting

Scheduled for March 26<sup>th</sup> in Bldg. D/E at 10am

### Food & Beverage

- When the weather cooperates, Saturday and Sunday street dances are well attended. Don't miss this weekend's line up of The Jacks Band on Saturday and TC & Sass on Sunday.
- Plans for the **50<sup>th</sup> Anniversary Celebration of Barefoot Bay** are in the works. A full day of activities is being planned for Saturday, July 3, 2021.
- The **Color My World Cancer Free tee shirts** are for sale in the Lounge, Administration, and the CVO office for \$15. Five dollars of every sale will go to the American Cancer Society. The tee shirt was designed by Barefoot Bay's own Meg Frigon. The Cancer Walk event has been postponed to October 16<sup>th</sup>, but the tee shirts are in!
- The first meeting of the **2022 Barefoot by The Lake Festival** was held this past Wednesday. The next festival is planned for February 11 and 12, 2022.

### Property Services

- Addressed backed up underground sewer line at the shopping center
- Replaced water pump and radiator on the backhoe and also installed new headlights
- Stripped and repainted all the decorative pillars in front of Building A
- Replaced water damaged boards above the doors in front of Building A
- Tore down old sheds behind building A (new sheds to be delivered and set up mid-March)
- Repaired damaged white fence behind Building A
- Repaired broken bench at the tennis court
- Replaced missing latch on playground gate
- Final touch up painting at Pool #2 in anticipation of re-opening
- Continued to solicit bids for projects
- Multiple conference calls regarding risk management issues

### Golf-Pro Shop

- Tournaments (Call Pro Shop @ 664-3174 for details)
  - Club Championship (Sign up underway)
    - March 19<sup>th</sup> & 20<sup>th</sup>
    - No Pre-Tournament dinner (Boxed lunch on first day tee time)
  - Pairings based on handicaps and flights. No shotgun start
- Watertronics has completed the work on the irrigation pumps



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## Attorney's Report

Mr. Repperger spoke with the Site Engineer who believes that the piles would not be required and suggested that BBRD apply for the FDEP permit. Mr. Repperger suggested two options to altering the current number of BOT members, having a referendum to rescind the previous referendum, or propose another Special Act legislative change. Mr. Maino responded that a workshop would be ideal to discuss BOT term limits. Mr. Grunow agreed with Mr. Maino. Mr. Repperger stated that the ground lease for Steward Medical is still in the process of being completed and expects to bring it to the BOT Meeting on April 9, 2021.

## Incidental Trustee Remarks

Mr. Loveland gave an overview of the meeting that he conducted with Barefoot Bay Homeowners. Some issues discussed were orientation packets, website and Citizenserve. He stated that the meeting was positive, productive and homeowners received a lot of information.

Mr. Grunow expressed his gratitude to Mr. Coffey for working with the FL Department of Health to try and get a COVID-19 vaccination site in Barefoot Bay.

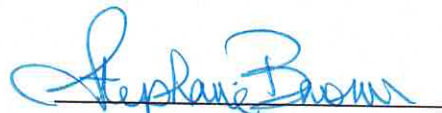
Mr. Maino spoke about an email he received from FL Department of Transportation regarding an invite to go over SR5 US Hwy 1 improvements and how it will affect BBRD. He also responded to a comment made from a resident about the BOT responding to questions asked during audience participation. He stated that most questions get answered during agenda item discussions.

## Adjournment

The next meeting will be on March 23, 2021 at 7pm in Building D/E

Mr. Loveland made a motion to adjourn. Mr. Maino adjourned.

Meeting adjourned at 2:11pm

  
Jeff Grunow, Secretary  
Stephanie Brown, District Clerk