

BAREFOOT BAY RECREATION DISTRICT

Board of Trustees Regular Meeting

November 13, 2020

1PM –Building D&E

Meeting Called to Order

The Barefoot Bay Recreation District Board of Trustees held a Meeting on November 13, 2020 Building D&E 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Klosky called the meeting to order at 1PM.

Pledge of Allegiance to the Flag

Led by Mr. Loveland.

Roll Call

Present: Mr. Klosky, Mr. Maino, Mr. Loveland, Ms. Henderson, Mr. Grunow. Also, present, John W. Coffey, ICMA-CM, Community Manager, Cliff Repperger, General Counsel, Stephanie Brown, District Clerk, Rich Armington, Resident Relations Manager, Charles Henley, Finance Manager, Kathy Mendez, Food & Beverage Manager, and Matt Goetz, Property Services Manager.

Presentations and Proclamations

None.

Approval of Minutes

Ms. Henderson made a motion to approve the minutes dated October 27, 2020. Second by Mr. Loveland. Motion passed.

Treasurer's Report

Mr. Maino made a motion to approve the Treasurer's Report for November 13, 2020 as read and approved payment of bills over \$5,000 in the amount of \$90,974.73. Second by Ms. Henderson. Motion passed.

Oath of Office - Trustee-elect Grunow

Mr. Grunow took the Oath of Office given by District Clerk Stephanie Brown.

Reorganization of BOT

BOT consensus that Trustee Jeff Grunow will act as Secretary until the Jan 8, in which there will be a reorganization of the BOT.

Audience Participation

Richard Schwatlow-636-Marlin Circle-gave an overview of various questions/issues on the no parking signs. He also spoke in favor of a non-conflict resolution to the parking.

Jack Reddy-806 Tamarind Circle-Complimented BOT on the CPI agreement. He also suggested that BBBRD staff to get accounts in order for the new budget season.

John Sammonds-926 Wren Circle-Spoke in favor of opening the Billiards facility and accept responsibility for keeping it sanitized.



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Unfinished Business

Phased Re-Opening Discussion

Assessment of current conditions and consideration of further re-openings based on the conditions-based re-opening timeline.

Ms. Henderson spoke in favor of staying in Phase 3. Mr. Maino spoke in favor of remaining in phase 3 but placing tables back outside the 19th Hole. Mr. Grunow also spoke in favor of staying in Phase 3. Mr. Loveland agreed with staying in Phase 3. He also spoke in favor of looking at a long-term plan for COVID-19 Safety. Mr. Loveland spoke in favor of the Billiards room remaining closed due to the size.

Consensus of the BOT for the Billiards facility to remain closed currently.

Mr. Maino made a motion to put the tables back at the 19th Hole. Second by Ms. Henderson. Motion passed unanimously.

Adoption of Revised Policy Manual and Further Discussion of Implementing No Parking on

Resolution 2020-14 read by Mr. Coffey:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT; PROVIDING FOR THE ADOPTION OF A REVISION TO THE POLICY MANUAL ADOPTED MAY 8, 2009, AS SUBSEQUENTLY AMENDED THROUGH SEPTEMBER 22, 2020; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE

Mr. Grunow spoke in favor of adding no parking in the policy manual and then educate the residents and hit the most trouble spots. Mr. Maino asked about the pricing of the signs and if 150 signs were being placed. He also asked to identify the problem areas. Mr. Coffey responded that it could be that many signs due to the suggested areas being covered. Mr. Klosky responded Hawthorne and the Pickleball Courts are the problem areas.

Mr. Maino made a motion to approve Resolution 2020-14 as read. Second by Mr. Loveland.

Mr. Maino amended the motion to approve Resolution 2020-14 as read but limiting it to only the Hawthorne and the Pickleball Court area. Second by Mr. Loveland. Motion passed, 4-1. Ms. Henderson dissents.

New Business

DOR Violations

DOR Violation 20-001564 618 Dolphin Circle

Ms. Henderson made a motion to refer case #20-001564 Dolphin Circle to General Counsel Repperger for legal action, equitable or other appropriate action with failure to comply. If the BOT brings any such action to enforce DOR, the charge for such action shall be charged to the Respondents account and shall constitute as a lien. Second by Mr. Grunow. Motion passed unanimously.



BAREFOOT BAY RECREATION DISTRICT

DOR Violation 20-002616 248 Dolphin Circle

Mr. Maino made a motion to refer case #20-002616 248 Dolphin Circle to General Counsel Repperger for legal action, equitable or other appropriate action with failure to comply. If the BOT brings any such action to enforce DOR, the charge for such action shall be charged to the Respondents account and shall constitute as a lien. Second by Mr. Loveland. Motion passed unanimously.

DOR Violation 20-002145 843 Tamarind Circle

Mr. Loveland made a motion to refer case #20-002145 Tamarind Circle to General Counsel Repperger for legal action, equitable or other appropriate action with failure to comply. If the BOT brings any such action to enforce DOR, the charge for such action shall be charged to the Respondents account and shall constitute as a lien. Second by Mr. Maino. Motion passed unanimously.

DOR Violation 20-002471 601 Marlin Circle

20-002471 601 Marlin Circle Came into compliance.

DOR Violation 19-004176 602 Sea-Gull Drive

Ms. Henderson made a motion to refer case #19-004176 602 Sea-Gull Drive to General Counsel Repperger for legal action, equitable or other appropriate action with failure to comply. If the BOT brings any such action to enforce DOR, the charge for such action shall be charged to the Respondents account and shall constitute as a lien. Second by Mr. Loveland. Motion passed unanimously.

Revised ARCC Guidelines

Staff recommends the BOT acknowledge receipt of the revised ARCC guidelines.

Consensus of the BOT to acknowledge receipt of the revised ARCC guidelines.

Request for Forgiveness of Debt and Release of Liens: 919 Cashew Circle and 946 Pecan Circle

Staff recommends that the BOT in the intent of the NRP program forgive and release the liens on the 919 Cashew Circle and 946 Pecan Circle.

Ms. Henderson voiced her concern about setting a precedent in forgiving the lien.

Mr. Grunow made a motion to forgive and release the liens on the 919 Cashew Circle and 946 Pecan Circle. Second by Mr. Maino. Motion passed unanimously.

Request for Forgiveness of Debt and Release of Liens: 893 Pecan Circle

Staff recommends that the BOT in the intent of the NRP program forgive and release the liens on the 893 Pecan Circle.

Mr. Maino made a motion to forgive and release the liens on the 893 Pecan Circle. Second by Mr. Loveland. Motion passed unanimously.



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Request for Forgiveness of Debt and Release of Liens: 813 Beech Court

Staff recommends that the BOT in the intent of the NRP program forgive and release the liens on the 813 Beech Court.

Mr. Maino made a motion to forgive and release the liens on the 813 Beech Court. Second by Mr. Grunow. Motion passed unanimously.

Request for Forgiveness of Debt and Release of Liens: 853 Laurel Circle, 881 Cashew Circle, 857 Laurel Circle, 958 Laurel Circle, 413 Plover Drive, 919 Vireo Drive, 804 Wren Circle, 1025 Oriole Circle, 614 Puffin Drive, 619 Oleander Circle, 1222 Chipewa Drive and 1213 Chipewa Drive

Staff recommends that the BOT in the intent of the NRP program forgive and release the liens on the 853 Laurel Circle, 881 Cashew Circle, 857 Laurel Circle, 958 Laurel Circle, 413 Plover Drive, 919 Vireo Drive, 804 Wren Circle, 1025 Oriole Circle, 614 Puffin Drive, 619 Oleander Circle, 1222 Chipewa Drive and 1213 Chipewa Drive

Mr. Maino made a motion to forgive and release the liens on the 853 Laurel Circle, 881 Cashew Circle, 857 Laurel Circle, 958 Laurel Circle, 413 Plover Drive, 919 Vireo Drive, 804 Wren Circle, 1025 Oriole Circle, 614 Puffin Drive, 619 Oleander Circle, 1222 Chipewa Drive and 1213 Chipewa Drive. Second by Mr. Grunow. Motion passed unanimously.

FY21 Budget Amendment: Project Carryover from FY20

Resolution 2020-13 read by Mr. Repperger:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT AMENDING RESOLUTION 2020-08; AMENDING THE BUDGET.

Mr. Loveland made a motion to approve Resolution 2020-13 as read. Second by Ms. Henderson. Motion passed unanimously.

Replacement Truck Purchase

Staff recommends the BOT award contract to Duval Fleet for a 2021 F-150 truck in the amount of \$22,921.00.

Mr. Loveland made a motion to award contract to Duval Fleet for a 2021 F-150 truck in the amount of \$22,921.00. Second by Mr. Maino. Motion passed unanimously.

Truck Purchase

Staff recommends the BOT award contract to Duval Fleet for a 2021 Ford Ranger truck in the amount of \$22,521.00.

Mr. Grunow made a motion to award contract to Duval Fleet for a 2021 Ford Ranger truck in the amount of \$22,521.00. Second by Mr. Loveland. Motion passed unanimously.



BAREFOOT BAY RECREATION DISTRICT

Christmas Parade and Light up the Bay Support

Staff recommends the BOT authorize BBRD to expend up to \$600 on Christmas parade, festivities, and Light up the Bay contest as requested by Chairman Klosky.

Mr. Maino made a motion to authorize BBRD to expend up to \$600 on Christmas parade, festivities, and Light up the Bay contest. Second by Ms. Henderson. Motion passed. Mr. Klosky abstained.

Manager's Report

Resident Relations

ARCC Meeting 10/27/20

- 24 Consent items – all approved
- 11 Other items – 10 approved & 1 tabled

ARCC Meeting 11/10/2020

- 17 Consent items approved
- 4 Other items 2 approved & 2 tabled
- 1 Old Business (extension) approved

Next ARCC Meeting

- Scheduled for November 24th in Bldg. D/E at 9am

Violations Committee Meeting 11/13/20 (Bldg. D/E at 10am)

- 16 Cases are on the agenda
 - 5 came into compliance prior to the meeting
 - 3 are working with DOR staff

Next Violations Committee Meeting

- Scheduled for December 4th in Bldg. D/E at 10am

Interesting Facts for October

- 29 homes sold
- 45 new homeowners received their badges



BAREFOOT BAY RECREATION DISTRICT

Property Services

- Painted new picnic tables for Pool #1
- Added sand and clay to the softball field per their direction and rototilled
- Completed the East lake trail refreshment
- Continued Working on pool 2# refurbishment
- Trimmed trees around the common grounds
- Put in posts to prevent golf carts from entering the fenced area at the miniature golf course
- Rebuilt and made repairs to benches on the fishing pier
- Rebuilt and reset the swains in the lake
- Checked the beach property and moved the bench under the walkway back to where it belongs
- Made repairs to the Barefoot Bay food store's doors
- Replaced globes blown off during the last wind event
- Set up and tore down the Veterans Day event
- Set up and tore down fireworks event
- Made minor repairs to Miniature Golf Course
- Assessed and repaired a water leak at the Veterans' Gathering Center
- Put up all the flags for the Veterans' Gathering Center
- Worked with the contractor to prep for new storage area in Building A Kitchen
- Greased the RV lot gates and readjusted the chains
- Trimmed all the vegetation around pool 1
- Addressed all current DOR violations
- Continued to solicit for bids/quotes for various projects

Golf-Pro Shop

- November 23 & 24 (Course Overseed)
 - 23rd Back Nine and Putting Green Closed
 - 24th Front Nine and Driving Range Closed
- November 26th (Thanksgiving)
 - Golf Course Closed at 2pm
 - Last cart out 10am
- Now playing at your golf course
 - Saturday Mixed Couples
 - Sunday PM Scrambles
 - Call Pro Shop 664.3174 for details
- December 25th
 - Course Closed
- December 31st
 - Course Closes at 2pm
 - Last Cart out at 10am



BAREFOOT BAY RECREATION DISTRICT

Food and Beverage

- November 26th (Thanksgiving)
 - 19th Hole Closed
 - Lounge Closed
- December 24th
 - 19th Hole closes at 6pm
 - Lounge closes at 6pm
- December 25th
 - 19th Closed
 - Lounge Closed

General Information

Beach Re-nourishment Update – On October 26, 2020, the Brevard County Board of County Commissioners voted to spend an estimated \$2.6 Million (from the County tourism development fund) to renourish approximately half of the beach from Spessard Holland Park to the Sebastian Inlet State Park (14.5 miles). The work is planned to be completed in March 2021.

FY22 Budget Preparation Status – Trustees and residents are encouraged to submit their ideas for new or revised R&M/Capital projects to Community Manager Coffey (jcoffey@bbrd.org) or drop them off (preferable in written form) at the Administration Building by December 4th. Due to the compressed budget preparation schedule this year, there will not be a separate Five-Year Financial Model and Capital Improvement Plan workshop. All projects (recommended for funding or not recommended for funding) will be considered by the BOT at their March and May workshops.



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Attorney's Report

Mr. Repperger gave an update on DOR cases. He stated that there are 22 Active cases, 5 litigation cases and 7 complaints that have been sent to staff.

Incidental Trustee Remarks

Mr. Loveland welcomed Mr. Grunow to the BOT

Mr. Grunow expressed his gratitude to the BOT for considering him for the BOT and expressed his gratitude to

Mr. Goetz and Mr. Coffey for setting up the Veteran's Day festivities.

Ms. Henderson welcomed Mr. Grunow to the BOT and wished everyone a Happy Thanksgiving.

Mr. Maino welcomed Mr. Grunow and complimented the fireworks display.

Mr. Klosky welcomed all the new BOT members.


Adjournment

The next meeting will be on December 4, 2020 at 1pm in Building D/E

Ms. Henderson made a motion to adjourn. Mr. Klosky adjourned.

Meeting adjourned at 2:45pm


Jeff Grunow, Secretary


Stephanie Brown, District Clerk