



# BAREFOOT BAY RECREATION DISTRICT

Board of Trustees Regular Meeting (closed to the public)

October 27, 2020

7PM –Building D&E

## Meeting Called to Order

The Barefoot Bay Recreation District Board of Trustees held a Meeting on October 27, 2020 Building D&E 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Klosky called the meeting to order at 7PM.

## Pledge of Allegiance to the Flag

Led by Ms. Henderson.

## Roll Call

Present: Mr. Klosky, Mr. Maino, Mr. Loveland, Ms. Henderson. Also, present, John W. Coffey, ICMA-CM, Community Manager, Cliff Repperger, General Counsel, Stephanie Brown, District Clerk, Rich Armington, Resident Relations Manager, Ernie Cruz, Golf Operations Manager, and Matt Goetz, Property Services Manager.

## Presentations and Proclamations

Chairman Klosky presented the Veteran's Day Proclamation.

*Ms. Henderson made a motion to approve the Veteran's Day Proclamation resolution. Second by Mr. Maino. Motion passes.*

## Approval of Minutes

*Ms. Henderson made a motion to approve the minutes dated October 9, 2020. Second by Mr. Loveland. Motion passed.*

## Treasurer's Report

*Mr. Maino made a motion to approve the Treasurer's Report for October 27, 2020 as read. Second by Ms. Henderson. Motion passed.*

## Audience Participation

Mr. Coffey read a letter from Jack Reddy-806 Tamarind Circle-spoke in favor of reviewing solutions to shrinking the budget deficit. He also praised the BBRD Golf Course for getting two awards.

Mr. Coffey read a letter from Rick Berndsen-920 Cashew Circle-who spoke in favor of placing parking restriction signs in the most abused areas for specific time periods of the day. He also suggested contacting the county Sheriff's Office for solutions to the BBRD parking issue.

Mr. Coffey read a letter from Richard Schwatlow-636 Marlin Circle-who spoke in favor of creating a pamphlet of useful information for new Barefoot Bay Residents.

Mr. Coffey commented that a copy of the folder that Resident Relations gives to new residents was given to the



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BOT.

## **Unfinished Business**

### **Phased Re-Opening Discussion**

Assessment of current conditions and consideration of further re-openings based on the conditions-based re-opening timeline.

*Consensus of the Board to take no action for re-opening at this time.*

### **Discussion of Implementing No Parking on Specific Common Areas**

Mr. Coffey gave a review of proposed language amending the *Policy Manual* and identification of locations for no parking signs.

Mr. Klosky spoke in favor of placing no parking signs behind the Shopping Center, Community Center and Cypress street. Ms. Henderson voiced her concern of placing parking signs on county property. Mr. Loveland voiced his concern about being able to enforce the towing. He asked General Counsel Repperger if BBRD could be sued for towing a car that was on County Property. Mr. Repperger responded that there is a possibility of being sued, but he does not see any liability issues. Mr. Loveland also spoke in favor of placing signs on Hawthorne and on each side of the Handball Court. Ms. Henderson spoke in favor of placing signs without the option of towing.

Mr. Loveland suggested staff contact the Department of Transportation and Sheriff's Office to see what is enforceable.

## **New Business**

### **Selection of a Qualified Elector to Fill the Unexpired Term of Trustee Compton**

Mr. Coffey gave an overview of the list of candidates and options that the BOT can take

Ms. Henderson voiced her concern about nominating someone a week away from the election. Mr. Maino and Mr. Loveland voiced their disapproval of postponing the vote. Mr. Maino nominated Jim Morrissey for the trustee vacancy. Mr. Loveland nominated Jeff Grunow for the trustee vacancy.

A vote was taken. 3 votes for Mr. Grunow and 1 for Mr. Morrissey.

*Mr. Loveland made a motion for the approval of Jeff Grunow to fill the unexpired term of Trustee Compton. Second by Ms. Henderson. Motion passed. 3-1 Mr. Maino dissented.*

### **SDS Agreement Amendment: Management Analyst Position and Extension**

Staff recommends the BOT approved the proposed amended agreement with Special District Services, Inc. (SDS) for management services and the addition of a Management Analyst position.

Mr. Maino voiced his disapproval of the amended agreement with SDS with only two years left to go in a 5-year contract. Mr. Loveland spoke in favor of the position being in the SDS contract because it would offer more efficiency for BBRD and better communication with residents. Mr. Klosky spoke in favor of the SDS amended contract.



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*Mr. Loveland made a motion to approve the proposed amended agreement with Special District Services, Inc. (SDS) for management services and the addition of a Management Analyst position. Second by Ms. Henderson. Motion passed. 3—1. Mr. Maino dissented.*

### **Golf Course Irrigation Pumps Maintenance**

Staff recommends the BOT award contract to Watertronics in the amount of \$9,048.10 for the maintenance of both Golf Course irrigation pumps as proposed in their October 14th bid, while waiving the second bid requirement.

Ms. Henderson asked if Mr. Cruz has been satisfied with Watertronics service over the last 5 years. Mr. Cruz responded that he has been satisfied with their work.

*Mr. Maino made a motion to award the contract to Watertronics in the amount of \$9,048.10 for the maintenance of both Golf Course irrigation pumps as proposed in their October 14<sup>th</sup>, 2020 bid, while waiving the second bid requirement. Second by Mr. Loveland. Motion passed.*

### **Pool #2 Resurfacing**

Staff recommends the BOT approve the Pool #2 resurfacing proposal from Family Pools, Inc. in the amount of \$43,327 plus permitting and instruct staff to transfer the necessary budget from R&M/Capital Contingency.

*Ms. Henderson made a motion to approve the Pool #2 resurfacing proposal from Family Pools, Inc. in the amount of \$43,327 plus permitting and instruct staff to transfer the necessary budget from R&M/Capital Contingency. Second by Mr. Maino. Motion passed.*

### **Open Meeting Preferences**

Mr. Coffey gave a review of options regarding how open BOT meetings should operate starting November 13, 2020.

*Ms. Henderson made a motion to accept option #2 (discontinue the conference call system, continue with temperature checks, masks for residents and doors will not be propped open for ventilation). Second by Mr. Loveland. Motion passed.*

### **Budget Review Presentation**

Mr. Coffey gave an overview of F20, FY21 Budget and its impact moving forward.

Mr. Klosky stated that the presentation was put together well. Mr. Maino asked if BBRD was up or down as far as finances. Mr. Coffey responded that BBRD is up slightly. He also stated that the presentation was done well.



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## Manager's Report

### Resident Relations

#### **ARCC Meeting 10/13/20**

- (1) Old item – Extension denied
- 12 Consent items – 11 approved & 1 denied
- 6 Other items – 4 approved & 2 denied

#### **ARCC Meeting 10/27/2020 Agenda**

- 24 Consent items – all approved
- 11 Other Items – 10 approved and 1 tabled

#### **Next ARCC Meeting**

- Scheduled for November 10th in the Administration Bldg. at 9am

#### **Violations Committee Meeting 10/09/20**

- 5 Cases came into compliance prior to the meeting
- 2 DOR is working with the homeowner
- 5 Cases found in violation

#### **Violations Committee Meeting 10/23/20**

- 5 Cases came into compliance prior to the meeting
- 1 Case – DOR is working with the homeowner
- 5 Cases were found in violation

#### **Next Violations Committee Meeting**

- Scheduled for November 13th in Bldg. D/E at 10am

### Property Services

- Installed shelving and storage at the new shed for garden club
- Disinfected Property Services Complex and Administration Building after COVID-19 exposure
- Added clay and sand mixture to the Softball Field
- Completed sod installation at the Gunther Bypass golf cart path
- Took down the storm shutters at the 19th Hole
- Reinstalled the picnic tables at the 19th Hole



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- Obtained state contracting bids for FY21 replacement trucks (planned for November 13<sup>th</sup> agenda)
- Constructed new picnic tables for pool 1
- Replaced seats on backhoe and Kubota tractors
- Mowed all common areas with skeleton crew (Happy Halloween, bad pun is free of charge)
- Trimmed trees on the common grounds and the boulevard
- Addressed all current DOR violations
- Continued to solicit for bids/quotes for various projects

### Golf-Pro Shop

- Golf Course hours will change effective November 1<sup>st</sup> (Daylight Saving Time ends)
  - 7 am – 5:30 pm
- Golf Course Closed for election day (all day)
  - November 3<sup>rd</sup>
- November 23<sup>RD</sup> & 24<sup>TH</sup> (Course Overseeding)
  - 23<sup>rd</sup> Back Nine and Putting Green Closed
  - 24<sup>th</sup> Front Nine and Driving Range Closed
  - The golf course is being sprayed with herbicides to kill weeds to prepare for annual overseed. Course will be turning yellow and brown.

### General Information

- **Golf Course and 19<sup>th</sup> Hole Closed for Election Day** (November 3, 2020)
  - To ensure maximum parking is available for voters, the facilities will be closed all day. Both facilities will re-open on Wednesday, November 4, 2020.
- **Golf Course 100% Reimbursable \$50,000 Grant Update** – Staff received the fully executed grant paperwork last week. This grant will reimburse BBRD up to \$50,000 for eligible expenditures related to greens expansion (and renovation), picnic facility expansion, and landscaping. Deadline for completion of work is late Autumn 2022.
- **Annual Suspension of Ban on Political Signs on BBRD Maintained Property Reminder**
  - Beginning at sunset on Election eve until sunrise on Wednesday, November 4<sup>th</sup>, staff will not remove political signs placed on BBRD property and/or Brevard County ROW.
- **Veterans Day Events** (November 11, 2020)
  - Parade starts at 10:30am
  - Ceremony (under the oaks east of the New Administration Building starts at 11am
  - Fireworks (shot from lake side of miniature golf course) starts at 7pm
  - New Administration Building and Falcon Drive Complex will be closed in observance of the national holiday



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## Attorney's Report

Mr. Repperger gave an update on the Stewart Medical Lease. A motion was also filed in the Blissful Things case. He will provide an update for the DOR cases at the November 13, 2020 BOT meeting.

## Incidental Trustee Remarks

Mr. Loveland expressed his gratitude to the service staff returning to work at BBRD.

Ms. Henderson wished the Veterans a Happy Veteran's Day.


Mr. Klosky congratulated Mr. Coffey on his 7 years as Community Manager. He also wished Veterans a Happy Veteran's Day and wished everyone a Happy Halloween.

## Adjournment

The next meeting will be on November 13, 2020 at 1pm in Building D/E

Ms. Henderson made a motion to adjourn. Mr. Klosky adjourned.

Meeting adjourned at 8:55pm

  
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Joseph Klosky, Chairman  
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Stephanie Brown, District Clerk