



# BAREFOOT BAY RECREATION DISTRICT

Board of Trustees Regular Meeting

March 13, 2020

1PM –Building D&E

## Meeting Called to Order

The Barefoot Bay Recreation District Board of Trustees held a Meeting on March 13, 2020 Building D&E 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Klosky called the meeting to order at 1PM.

## Pledge of Allegiance to the Flag

Led by Mr. Maino.

## Roll Call

Present: Mr. Klosky, Ms. Henderson, Mr. Maino and Mr. Compton. Also, present, John W. Coffey, ICMA-CM, Community Manager, Cliff Repperger, General Counsel, and Stephanie Brown, District Clerk, Matt Goetz, Property Services Manager, Rich Armington, Resident Relations Manager, Kathy Mendez, Food & Beverage Manager, Charles Henley, Finance Manager and Ernie Cruz, Golf Operations Manager. Mr. Loveland was excused.

## Presentations and Proclamations

Mr. Klosky presented employees Eric VanBershot and Christopher Burke with a 5-year Appreciation Award. The BOT presented the St. Patrick's Day Proclamation, accepted by the Irish Club.

*Ms. Henderson made motion to approve resolution. Second by Mr. Compton. Motion passed unanimously.*

## Approval of Minutes

*Mr. Compton made a motion to approve the minutes dated February 25th, 2020. Second by Ms. Henderson. Motion passed unanimously.*

## Treasurer's Report

*Mr. Compton made a motion to approve the Treasurer's Report for March 13th, 2020 as read. Second by Mr. Maino. Motion passed unanimously.*

## Audience Participation

Elaine VanBershot-gave a reminder that the CVO Comedy Show has been postponed.

Rich Schwatlow-636 Marlin Circle- voiced his disapproval of changing building names and approved of having an option on the ballot for 'no change'. Mr. Schwatlow also voiced his concern that in-person only voting doesn't allow provisions for homebound or handicapped residents.

Mary McGrath-813 Silverthorn Ct-voiced her support for the Leesburg Concrete contract.

Jack Reddy-806 Tamarind Circle-(spoke on behalf of George Baldwin). Stated voting can be accomplished at the CVO and Administration building. Mr. Reddy expressed his gratitude for the Irish Club recognition. He also stated that the St Patrick's Day Parade is cancelled due to the COVID-19 virus



## BAREFOOT BAY RECREATION DISTRICT

Judy Alan-600 Sea-Gull Drive- stated that the way the sand has been pushed back on Barefoot Bay beach (escarpment was created by nature), the fishing carts cannot be accommodated.

Jan Hannify-492 Tarpon Drive suggested Hand Sanitizer Stations for all common areas.

### **Unfinished Business**

#### **Replacement of Two (Golf Course) Greens Award of Contract**

Mr. Coffey wanted direction/Staff recommends from the board to approve the proposal from ABM

Mr. Maino would like to move forward with the proposal from ABM. Ms. Henderson is in favor of postponing repairing the greens and moving forward with two phases of the irrigation system replacement in FY20 and two phases in FY 21. Mr. Compton asked if the greens are repaired, will they come back in a better condition. Mr. Cruz responded that he cannot predict what the condition of the greens will be. He also suggested following the recommendation of ABM. Mr. Compton voiced his concern over the ABM cost proposal and ABM not taking accountability for damage that may be created from repairing the greens.

Jean Osbourne-spoke in favor of replacing the greens.

Bernie Silveria-Cashew Circle-spoke in favor of the irrigation system.

*Mr. Maino made a motion to approve the contract. Second by Mr. Compton. Motion fails 3-1. Ms. Henderson, Mr. Compton and Mr. Klosky dissent.*

*Ms. Henderson made a motion to move irrigation system repairs into FY 20 (2 phases) and FY21 (2 Phases). Second by Mr. Compton. Motion passes 3-1. Mr. Maino dissents.*

#### **Lounge/Lakeside Expansion Design Proposal**

Mr. Coffey gave an overview on the meeting held with the design team for building A, explained design options, phases and what was recommended. Ms. Mendez spoke about the slider being included in the design plan on the southside of the Lounge. Staff recommends approval of the design

Rich Schatlow-voiced his concern over the cost of the proposal. Spoke in favor of building a new building in the Shopping Center Plaza and repurposing building A and the Lounge.

Bernie Silveria-964 Cashew Circle-spoke in favor of moving forward with Phase I.

Cindy Johnson-1143 Tequesta Drive-spoke in favor of moving forward the design proposal, but with the addition of the drop-down shades.

*Ms. Henderson made a motion to accept the Lounge/Lakeside Expansion Design Proposal. Second by Mr. Compton. Ms. Henderson withdrew the motion.*

*Ms. Henderson made a motion to approve design work for phase I. Motion died for lack of a second.*

*Mr. Compton made a motion to accept the Lounge/Lakeside Expansion Design Proposal. Second by Ms. Henderson. Motion passes unanimously.*



# BAREFOOT BAY RECREATION DISTRICT

## New Business

### **DOR violation 19-004998 602 Sea-Gull Drive**

*Mr. Compton made a motion to refer case #19-004998 Sea-Gull Drive to General Counsel Repperger for legal action, equitable or other appropriate action with failure to comply. If the BOT brings any such action to enforce DOR, the charge for such action shall be charged to the Respondents account and shall constitute as a lien. Second by Mr. Henderson. Motion passed unanimously.*

### **DOR Violation 19-005046 947 Jacaranda Drive**

*Mr. Maino made a motion to refer case #19-005046 947 Jacaranda Drive to General Counsel Repperger for legal action, equitable or other appropriate action with failure to comply. If the BOT brings any such action to enforce DOR, the charge for such action shall be charged to the Respondents account and shall constitute as a lien. Second by Mr. Compton. Motion passed unanimously.*

### **Discussion of Combining Lots (as permitted under the DOR)**

Mr. Compton spoke about the tradition of combining lots to save money on assessment fees. He voiced his concern that combining lots negatively effects the tax base. Mr. Compton spoke in favor of grandfathering in those who already pay one assessment fee on double lots. He asked the Trustees for a recommendation on if the policy should be changed.

Tom Nelson-spoke about Mr. Compton's survey on Facebook. He stated that It was not Brevard County, but Barefoot Bay that made that decision to only charge one fee for double lots. Mr. Nelson spoke in favor of paying two assessment fees moving forward and suggested defining the criteria for combining lots.

Louis Crouse-808 Sapodilla Dr.-spoke in favor of the decision being made by a referendum.

*Mr. Compton made a motion to have Mr. Repperger draft a DOR Amendment question to remove the dual lot provision requiring an assessment fee to be paid for each individual lot and to grandfather in any existing double lots. Second by Ms. Henderson. Motion passes 3-1. Mr. Maino dissents.*

### **Beach Prefabricated Restrooms RFP Evaluation Committee Recommendation**

Staff recommends awarding of the contract to Leesburg Concrete in the amount of \$83,939

Rich Schatlow-voiced his concern that the cost in the proposal will not cover the entire cost of the project. He also asked why there will be no referendum for this project. Mr. Repperger responded that the project has an operation exemption. An operational replacement of an existing facility is outside of the cap requirement. Mr. Repperger also added that he considered the project to be an upgrade on an existing facility which improves ADA compliance.

*Mr. Maino made motion to award the contract to Leesburg Concrete in the amount of \$83,939. Second by Ms. Henderson. Motion passes unanimously.*



# BAREFOOT BAY RECREATION DISTRICT

## **Manager's Report**

### Coronavirus Planning

Staff asked direction for large events and operations in lieu of COVID-19 virus. Mr. Maino spoke in favor of putting out statement to Barefoot Bay Residents and consider cancelling large gatherings with over 200 people. He also stated he does not want to jeopardize the financial well-being of Barefoot Bay Recreation District staff. Mr. Compton spoke in favor of the Community Manager the decision. Ms. Henderson spoke in favor of examining events with large gatherings. Mr. Klosky spoke in favor of staff making the decision.

*BOT gave direction for staff to make the decision regarding cancelling any operations and large events due to COVID-19 virus.*

### Finance

- \$3,863,365.00 (gross) or 85.8% of the annual assessment receipts were received as of March 6th, 2020. Details are attached.

### Resident Relations

#### **ARCC Meeting 03/03/20**

- 3 Old Business – 2 approved and 1 denied
- 17 Consent Items – all approved
- 17 Other Items -all approved

#### **ARCC Meeting 03/17/20**

- Next meeting

**VC Meeting 02/28/20** was canceled

#### **VC Meeting 03/13/20**

- 18 Cases on the agenda

#### **VC Meeting 03/27/20**

- Next meeting



# BAREFOOT BAY RECREATION DISTRICT

## February Interesting Statistics

- 40 home sales
- 52 new badges issued

To accommodate our residents during the new badge process, the Administration building, will be open on the following Saturdays to take pictures from 9am to Noon:

- March 21, 2020
- March 28, 2020
- April 04, 2020
- April 18, 2020

## Food & Beverage

This year's **Saint Patrick's Day** celebration will be held on Monday, March 16, 2020 due to Presidential preference election on March 17, 2020. A full day of events is planned. Tickets are now on sale for Corned Beef Sandwiches or dinners on February 21st at the Lounge, the 19th Hole and the Administration Building.

Anyone who has purchased a ticket and does not use it can trade it in for a similarly valued Food & Beverage gift certificate at the Administration Building starting on March 17<sup>th</sup>.

The **Dueling Pianos** are coming to Barefoot Bay for two shows on March 28th and March 29th. A few tickets are \$15 are still available at the Administration Building.

An **Easter Sunday Brunch** will be offered at the 19th Hole on April 12th from 8-11am. No tickets required.

Tickets for the **Mother's Day lunch** will go on sale Monday, April 13th at the Lounge, the 19th Hole and Administration Building.

Flyers with all the details are posted.



# BAREFOOT BAY RECREATION DISTRICT

## Golf-Pro Shop

- Tournaments at BBRD Golf Course:
  - BBRD Club Championship
    - March 19th – 21st
    - Pairing Dinner Thursday Night at 6pm (Bldg. A)
    - Tournament Tee Times Friday and Saturday
    - \$34/9 Holes
    - \$43 18 Holes
    - Sign up at pro shop on-going
  - Martini League End of Season Tournament
    - March 31<sup>st</sup>, 3pm Shotgun
    - Based on golf membership status
    - Sign up at pro shop on-going
- Netting on Number 1 tee damaged by wind: Repaired

## Property Services

- Completed Storm water repair work at east lake and installed sod
- Repaired broken posts around the Pool 1 area
- Placed new memorial bench at Veterans Way
- Replaced 2 broken hydraulic lines on the backhoe
- Continued work on the miniature golf course
- Replaced lock on the beach and looked for new vendor for the locks
- Rebuilt doors on the Shopping Center shed
- Replaced AC unit on the east side of D/E Building
- Began replacement of the Building A kitchen panel
- Repaired handicap access door at the lounge
- Continued soliciting bids and quotes for various projects

## General Information

- FY21 Working Draft Budget (WDPB):
  - The Trustees will receive their copy between on March 31<sup>st</sup> (Policy Manual deadline is April 1<sup>st</sup>)



## BAREFOOT BAY RECREATION DISTRICT

- FY21 WDPB Resident's Budgets (condensed version containing the transmittal letter and line-item budgets) will be available free to residents starting Thursday, April 2<sup>nd</sup> at the Administration Building.
- Electronic copies of the FY21 WDPB and FY21 WDPB Resident's Budget will be available on [www.bbrd.org](http://www.bbrd.org) starting Friday, April 3<sup>rd</sup>.
- The first BOT Budget Workshop is Tuesday, April 21<sup>st</sup> in Building D/E at 7pm
- Reminder the **1<sup>st</sup> BOT meeting in April is Friday the 3<sup>rd</sup> at 1pm** due to the 2<sup>nd</sup> Friday being Good Friday and during Passover.



# BAREFOOT BAY RECREATION DISTRICT

## Attorney's Report

Mr. Repperger spoke about the language changes to the DOR fining section. He also stated he could add language for lot assessment fee changes. Mr. Repperger gave an update on various cases, one of the worse (715 Barefoot Bay Blvd) came into compliance. He also stated that a hearing date should be coming soon for the Blissful Things Case.

## Incidental Trustee Remarks

Mr. Klosky spoke in favor of cancelling BOT meeting on March 24, 2020. Mr. Maino is also in favor. Mr. Compton suggested making the March 24 BOT Meeting a DOR workshop instead.

*Mr. Compton made a motion to cancel the March 24, 2020 Regular BOT meeting and hold a DOR Amendment Workshop. Second by Ms. Henderson. Motion passed unanimously.*

## Adjournment

The next meeting will be on April 3, 2020 at 1pm in Building D/E

Mr. Compton made a motion to adjourn. Mr. Klosky adjourned.

Meeting adjourned at 3:47 pm

Roger Compton, Secretary

Stephanie Brown, District Clerk