



# BAREFOOT BAY RECREATION DISTRICT

**Board of Trustees Regular Meeting  
September 15, 2017  
1 P.M. –Building D&E**

## **Meeting Called to Order**

The Barefoot Bay Recreation District held a Regular Meeting on September 15, 2017 in Building D&E, 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Diana called the meeting to order at 1:00 P.M.

Mr. Diana stated that he hoped the residents of Barefoot Bay fared well in the hurricane. He spoke to the essential emergency staff who sheltered in place during Hurricane Irma and whose efforts helped bring Barefoot Bay up and running again as quickly as possible after the storm. He commended all emergency staff for exceling in their roles and following the process within the BBRD Emergency Plan seamlessly.

## **Thought for the Day**

Mr. Diana asked for a moment of silence to honor our service personnel both past and present who have helped protect our country. He also asked that we remember our Barefoot Bay residents both past and present.

## **Pledge of Allegiance to the Flag**

Led by Mr. Lavier.

## **Roll Call**

Present: Mr. Diana, Mr. Lavier, Mr. Cavaliere, Mr. Geier and Mr. Klosky. Also present: John W. Coffey, Community Manager, Cliff Repperger, General Counsel, and Dawn Myers, District Clerk.

## **Presentations**

Mr. Diana presented proclamations to Richard Moran and Heather Copithorne for their part in developing and implementing youth activities and in particular, the summer swim event, enjoyed by BBRD children and parents for the past two summers.

*Mr. Lavier made a motion to approve the youth swim proclamations for Richard Moran and Heather Copithorne. Second by Mr. Geier. Motion carried unanimously*

Mr. Cavaliere applauded the emergency team that worked in Barefoot Bay pre, during and post Hurricane Irma and maintained that this sort of dedication must be publically acknowledged. He recognized Dawn Myers, District Clerk, for her work with Brevard County transportation and evacuations as well as the communications throughout the storm along with the emergency hotline operators, Sally Ann Biondollilo and Chuck Kelly. He voiced appreciation for Mr. Coffey, Matt Goetz, Property Services Manager, Pat Diamond, Crew Lead and Danny Gilbert, Building Maintenance Technician for their part in securing the Bay before the storm, sheltering in place during the storm and helping remove debris and restore the amenities directly after the storm.

Mr. Geier also shared his gratitude for the emergency team. He thanked them for helping remind him of how fortunate he is to live in a community where not only the residents, but staff as well, all work together



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for the safety and betterment of the community. He thanked Mr. Coffey for his great leadership role during the emergency and thanked Mr. Diana for doing his part in helping Ms. Myers answer phones for anxious homeowners both here and up north during the evacuation period.

Mr. Diana also thanked Mr. Geier for his help in answering the phones in the same time period during evacuations. He echoed the sentiments of his colleagues declaring that he too was proud of the entire emergency team's efforts and stated, "We are Barefoot Bay strong."

## **Minutes**

*Mr. Klosky made a motion to approve the minutes dated August 22, 2017. Second by Mr. Lavier. Motion carried unanimously.*

## **Treasurer's Report**

No Treasurer's Report available due to Hurricane Irma.

*Mr. Klosky made a motion to table the Treasurer's report until the next meeting. Second by Mr. Lavier. Motion carried unanimously.*

## **Audience comment on Agenda Items**

Ms. Joy Liddy commended the District for their response to the aftermath of Hurricane Irma and for those employees that stayed throughout the storm as she and her staff also stayed in the community during the storm. She inquired about the debris left behind in the aftermath of the hurricane and when it will be picked up. Mr. Coffey explained that Brevard County Waste Management have contracted with outside vendors to retrieve the debris. That should begin shortly.

## **Unfinished Business**

### **DOR Violation 17-001058 581 Tarpon Drive**

*Mr. Geier made a motion to table DOR Violation 17-001058 581 Tarpon Drive until the next meeting. Second by Mr. Lavier. Motion carried unanimously.*

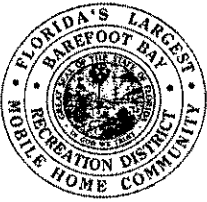
## **New Business**

### **DOR Violation 17-002427 932 Sequoia Street**

*Mr. Cavaliere made a motion to table the DOR Violation 17-002427 932 Sequoia Street until the next meeting. Second by Mr. Geier. Motion carried unanimously.*

## **Request for Waiver of Social Membership Fee: 412 Papaya Circle**

Ms. Joy Liddy requested a waiver of the social membership fee that has been triggered due to the transfer of her husband's name, in the form of a Trust on their homeowner's deed after his passing to her name as right of survivor five years ago. Ms. Liddy stated that her name was on the original deed, however Trust rules dictated that her deceased husband's name must be removed thereby triggering a social membership fee per past social membership policy that a fee must be paid when ownership on the deed is transferred even in name only. The current policy has been amended so that the name only transfer does not trigger a new social member fee. General Counsel opined that it is within the Board's discretion to apply the new rules to this past situation or retro activate the old social membership policy. He stated that the statute of



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limitations policy would prevent the District from collecting on other transfers from the past and this situation in particular will be outside of the statute of limitations in less than a year. He explained that should this action have been discovered at the time it would have most likely been exempt. Mr. Coffey stated that the Board could make a determination on future situations like this on a case by case basis but cautioned that if the waiver is applied today other similar issues may arise that would encourage others to ask for waivers as well in their situation as well. Lengthy discussion ensued.

*Mr. Cavaliere made a motion to deny the waiver on the social membership fees from 1997, 2002 and 2012. Second by Mr. Lavier.*

*Mr. Cavaliere amended his motion to include the language "years 1997 and 2002 waiver cannot be denied due to statute of limitations the waiver being denied is only for year 2012". Second by Mr. Lavier.*

*Mr. Geier opposed. Motion carried 4-1*

*Mr. Cavaliere made a motion to begin collection process. Second by Lavier. Mr. Geier and Mr. Diana opposed. Motion carried 3-2.*

## **Deck the Halls Request for Direct Payment of FY18 Funds**

Due to the number and size of decorations planned for purchase by the Deck the Halls club, staff recommended using \$3,000 of the budgeted \$10,000 for Christmas decorations toward the purchase of an additional storage shed. The Deck the Halls club has also requested the release of the remaining \$7,000.00 in the first check run of FY18 to procure decorations in time for the 2017 Christmas season.

*Mr. Geier made a motion to spend \$3,000 on the shed and the remaining \$7,000 in a check to the Deck the Halls Club. Second by Mr. Geier. Motion carried unanimously.*

## **Liability & Workers' Compensation Insurance Award Approval**

Staff presented two quotes for Liability and Worker's Comp Insurance, one from our current provider Public Risk Insurance Agency (PRIA) and the second from Florida Municipal Insurance Trust (FMIT). Mr. Coffey noted that the quote from FMIT is a \$52,000 saving from our current provider and includes wind damage to the pier which we currently do not have.

Mr. Matt Montgomery from PRIA, discussed the District's long term relationship without incident. He stated that he would like to try to maintain the good working relationship developed in the last 8 years and asked that the Board allow General Counsel the time to review the new policy to ensure the summaries are comparable as he had not had the time due to the disruption from the hurricane.

General Counsel Repperger cautioned the Board on making a decision at this time and requested time to review that the summaries from both agencies are apples to apples.

*Mr. Cavaliere made a motion to accept the quote from FMIT for Liability and Worker's Comp insurance. Second by Mr. Lavier. Motion carried unanimously.*

## **Employee Health Insurance Renewals**

Participating employees have been insured for medical coverage under United Health Care (UHC) since October 1, 2015. Due to a majority of employees not financially able to accept the current family health plans with UHC, staff researched alternate health plans for a savings of \$12,144 from the FY18 Budget. Staff recommended the Board adopt three plans:



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Health First's POS HFHP VC5 6105 plan at 80% BBRD costs

Health First's HFHP HDHMO 6600 w/Copay 6020 at 80% BBRD costs

Health First's HFHP HDHMO 2500/80 Copay 6003 at 80% BBRD costs

*Mr. Lavier made a motion to accept staff's recommendation for health insurance through HFHP. Second by Mr. Geier. Motion carried unanimously.*

*Mr. Cavaliere made a motion to accept staff's recommendation for renewal of dental insurance with UHC. Second by Mr. Klosky. Motion carried unanimously.*

*Mr. Klosky made a motion to accept staff's recommendation for renewal of vision insurance through UHC. Second by Mr. Cavaliere. Motion carried unanimously.*

*Mr. Klosky made a motion to accept staff's recommendation for renewal with MET Life Voluntary Supplemental insurance. Second by Mr. Lavier. Motion carried unanimously.*

*Mr. Lavier made a motion to accept staff's recommendation for renewal with MET Life for Life & ADD insurance. Second by Mr. Cavaliere. Motion carried unanimously.*

## **Certification of Amended and Restated DOR**

General Counsel Repperger requested tabling this item until the next meeting.

*Mr. Klosky made a motion to table this agenda item until the next meeting. Second by Mr. Lavier. Motion carried unanimously.*

## **Discussion of Pool #2 Pit Replacement Project**

Mr. Coffey requested direction from the Board regarding soliciting quotes for the budgeted Pool #2 Pit Replacement in an effort to avoid a winter season start date for this project.

*Mr. Klosky made a motion to wait until the first of 2018 to re-start soliciting bids for a non-winter season commencement date. Second by Mr. Lavier. Motion carried unanimously.*

## **FY19 Budget Preparation Calendar**

Mr. Coffey presented the schedule of meetings for the upcoming FY19 budget workshops for approval by the Board.

*Mr. Klosky made a motion to approve the FY19 Budget preparation calendar. Second by Mr. Geier. Motion carried unanimously.*

## **Manager's Report**

### Food and Beverage

#### **1. Re-openings**

- The Lounge is back to normal hours of operations.
- The 19<sup>th</sup> Hole and Pasta Night will resume once the Golf Course re-opens.

- 2. Annual Summer Games and Chili Cook Off** – The event is postponed to a date in the future to be determined. Instead there will be a street dance this Sunday (17Sep17) with *Three Ring Circus* providing the entertainment. The grill will open at noon.

### Resident Relations

#### **3. ARCC Updates:**



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The meeting scheduled for Tuesday 19Sep17 is canceled. The next ARCC meeting will be 03Oct17 at 9am in the BFBHOA office.

## 4. Violations Committee Updates:

The meeting scheduled for 08Sep17 was canceled due to Hurricane Irma. All cases scheduled for the 8th will be added to the agenda for 22Sep17 at 10am in D/E.

## Golf-Pro Shop

## 5. Re-opening

- Staff anticipates re-opening the golf course to play on Tuesday, 26Sep17.

## Special Projects

- ABM-BBRD Contract: Met with General Counsel Repperger and anticipate proposed amended agreement to be on the 13Oct17 BOT agenda for consideration.
- Golf course drainage ABM (Supplies arrived 28Aug17 and work started 29Aug17) Estimated project time 2 weeks from start date.
- #13 Tee Box completed. Increased size by 25% and should be open 7Sep17.
- Restoration of second bunker on hole #10 began 29Aug17
- Resume deadline for Associate Golf Professional was 01Sep17 with interviews beginning the week of 11Sep17. Two members will assist in the hiring process: John Armstrong and Joanne Plasse.
- Final Junior Grant paperwork was submitted to state on 30Aug17.

## 6. Miscellaneous

- Only 101 shopping days left before Christmas. The Pro Shop will re-open when the course re-opens. Ernie says *"Get your early Christmas shopping done at the Pro Shop."*



## Property Services

## 7. Routine work

- Repaired loose pavers around pool #1
- Removed a palm tree in the soccer/football field
- Addressed all DOR grass violations

## 8. Special Projects

- Hurricane Cleanup
  - Staff continues to clean up hurricane debris.
  - Staff is soliciting quotes for repairs to damages from Irma
- New Veterans' Service Office Update – Scheduled carpet replacement (date TBD). Final build-out to follow.
- Bocce Ball Courts Update – Staff began site preparation for the replacement of the four courts. Two courts will be replaced at a time thereby allowing residents the use of two courts at all times. This project will be deferred until Hurricane cleanup is completed.
- Replacement Dump Truck – The truck funded for procurement in FY17 arrived today. Staff will dispose of the old vehicle in the near future per an on-line auction.



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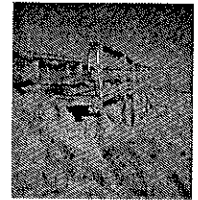
## General

- **Replacement Building F Project Update**

Staff met with the TLC architect this week to discuss RFP requirements and anticipates having a proposal for the RFP process, establishment of the RFP committee and approval of the Building Plans on the 13Oct17 BOT agenda for consideration.

- **Impact of Irma at the Beach**

Irma obviously did not learn it is better to give than receive...as the storm took about 5 feet of beach in front of the walkover. Additionally, it appears the beach is now significantly narrower than before the storm.



- **26Sep17 BOT Meeting**

Due to the short turn around (agenda submittal deadline is next Tuesday), staff recommends canceling the meeting. The next meeting would be Friday 13Oct17.

*Mr. Klosky made a motion cancel the 2<sup>nd</sup> meeting in September. Second by Mr. Cavaliere. Motion carried unanimously.*

Mr. Coffey introduced the new Finance Manager, Mr. Charles Henley.

## **Attorney's Report**

General Counsel Repperger did not have a report. He discussed the topic of abatement of the normal DOR process due to the damages caused by Hurricane Irma. Mr. Coffey stated that there will be a 3-month grace period of violations due to the storm. Courtesy letters will still be sent out to the residents.

## **Incidental Trustee Remarks**

Mr. Cavaliere suggested the District procure a generator for emergencies in the future. He stated that the District should supply some materials such as ice, to help the residents immediately after the storm. He gave his appreciation for the greatly improved communication by staff and the HOA this year.

Mr. Klosky gave praise to the employees for their work in the storm and also the HOA for their part in helping the residents.

Mr. Ed Geier reminded the residents to be cautious with any vendors offering aid after the storm use your best judgment and get all credentials before making any payments.

Mr. Lavier also commended staff for everything they have done for the community.

Mr. Diana reiterated that the Emergency Plan worked seamlessly. He recommended adding action items to help the residents after the storm for the future. He asked that the HOA provide a list of the names of veterans that traditionally use the van to go back and forth to the VA clinic to ensure they are well.

Mr. Roger Compton stated that the needs are not as great as suggested. If there is a need for items we should get names as the HOA was at Building A with ice and water to give away and no one showed up.

## **Adjournment**

The next meeting will be on Friday, October 13, 2017 at 1PM in Building D/E.


*Mr. Cavaliere made a motion to adjourn. Second by Mr. Lavier. Motion carried unanimously.*

Meeting adjourned 3:13 PM.



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Joseph Klosky, Secretary

  
Dawn Myers, District Clerk