



BAREFOOT BAY RECREATION DISTRICT

**Board of Trustees Regular Meeting
September 14, 2018
1 P.M. – Building D&E**

Meeting Called to Order

The Barefoot Bay Recreation District held a Regular Meeting on September 14, 2018 in Building D&E, 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Diana called the meeting to order at 1:00 P.M.

Thought for the Day

Mr. Diana asked for a moment of silence to honor our service personnel both past and present who have helped protect our country. He also asked that we remember our Barefoot Bay residents both past and present.

Pledge of Allegiance to the Flag

Led by Mr. Cavaliere.

Roll Call

Present: Mr. Diana, Mr. Cavaliere and Mr. Klosky. Mr. Lavier and Mr. Wheaton were excused. Also present: John W. Coffey, Community Manager, Cliff Repperger, General Counsel and Dawn Myers, District Clerk.

Presentations

None brought forward

Minutes

Mr. Klosky made a motion to approve the minutes for August 28, 2018 as written. Second by Mr. Cavaliere carried unanimously.

Treasurer's Report

Mr. Cavaliere read the Treasurer's Report for September 14, 2018.

Mr. Klosky made a motion to approve the Treasurer's Report as written. Second by Mr. Cavaliere. Motion carried unanimously.

Audience comment On Agenda Items

Mr. Rich Schwatlow discussed his views on the proposed new meeting building behind the shopping center. He gave suggestions for the Lounge as a new meeting space or sports bar and renovating Building A into a "New Lounge".

Mr. Ed Keely suggested the Board think about 30-year financing for the new Lounge reconstruction explaining that the millennials will be moving in within 15 years and will pay for it as they are known to enjoy congregating in public spaces.

Ms. Jeanne Osborne asked the Board to slow down and think of options other than long term financing for the projects.



BAREFOOT BAY RECREATION DISTRICT

Ms. Lisa O' Rourke asked for permission to annually set up outside of Building A to sell PRISM tickets for Sebastian High School on election day. Mr. Cavaliere asked General Counsel to research the guidelines for allowing groups access to the patio outside of Building A. Mr. Diana and Mr. Cavaliere asked to place the item on the next agenda for discussion.

Ms. Carol Joseph clarified to the previous speaker that the Board decided in the last meeting not to go forward with the referendum. She continued that the funds some residents are suggesting we use to pay for the projects in lieu of financing is not as readily available as many people believe. She named the various infrastructure issues around the community that need addressing which are quite costly to repair.

Ms. Nancy Eisele stated that she believed there was a capital improvement fund for the projects available.

Unfinished Business

Financing of Projects

Mr. Cavaliere discussed the options for moving forward with the projects now that the referendum has been opposed. He stated that he understood residents who claim the projects should be prioritized however, choosing what projects should be prioritized will always be a point of contention among the residents since every group wants "their" project completed.

Mr. Rich Schwatlow expressed ideas gathered from some of the residents regarding financing the projects such as pay as you go and short-term loan (3-5 years). He asked that the Board consider the diverse ideas that are being discussed by the residents in the community.

Mr. Steve Norton provided his opinion on his understanding of the complexity involved for the Board of Trustees to make proper financial decisions, he encouraged the residents to trust the Trustees to make the right choices. Mr. Norton commented on the shared amenities stating that they benefit all residents not just those that one prefers.

Ms. Louise Crouse addressed Mr. Cavaliere's statement about an alternate financing plan not being provided to the Board as she did provide a plan to the Trustees in writing. She stated that she refrained from emailing the plan to Mr. Cavaliere as he commented that he was not interested in her plan. She maintained that some projects can be bundled together and paid for with a short-term loan that could be paid for in three years using the \$700,000.

Mr. Ed Keely shared his dissatisfaction and impatience on the apparent difficulty the Board is having trying to decide how to prioritize and fund the proposed projects on the list. He stated that the Board should know how to prioritize the list.

Mr. Cavaliere made a motion to proceed with the projects on the list. Second by Mr. Klosky. Motion carried unanimously.

Lifting the Moratorium

Mr. Cavaliere stated that the moratorium was put in place due to issues of meeting space limitations. He has since spoken to residents who claim they do not need a room to meet but are concerned because they are not permitted to place notice of their clubs in the Peek at the Week or the LED sign since they are not a recognized club. He was not against lifting the moratorium on clubs that do not need rooms to meet. Mr. Diana mentioned that the new Administration building will have an extra meeting space available for the residents.



BAREFOOT BAY RECREATION DISTRICT

Mr. Roger Compton, President of the HOA, advised the Board to address the concerns that put the moratorium in place to begin with aside from the space issue, namely the forming of clubs to make a profit.

Mr. Coffey stated that, in his opinion, there is not a space problem as much as a problem of residents waiting until the last minute to schedule rooms. Mr. Diana stated that he has no problem lifting the moratorium as long as a mechanism is in place to prevent profit making ventures.

Mr. Cavaliere made a motion to lift the moratorium on clubs. Second by Mr. Klosky. Motion carried unanimously.

Mr. Cavaliere made a motion to approve the pending club requests by consent agenda. Second by Mr. Klosky. Motion carried unanimously.

Violations Committee Member Re-appointment

Staff reported that Ms. Arlene Maguire's term has expired. Ms. Maguire has volunteered to continue serving on the committee. Staff recommends re-appointing Ms. Maguire to the Violations Committee for another term of three years.

Mr. Klosky made a motion to approve re-appointing Ms. Arlene Maguire on the Violations Committee for a 3-year term. Second by Mr. Cavaliere. Motion carried unanimously.

Re-organization of Support staff (budget, full-time status, and benefits) from Golf-Pro Shop to Administration: District Clerk and Resident Relations: Customer Service

Mr. Coffey informed the Board of the proposed reorganization in the office of the District Clerk and Resident Relations. The FY19 Budget was designed with the reorganization in mind. He explained that Resident Relations will require additional hours for the customer service clerks in the new Administration Building and the District Clerk will lose the assistance of a part time position currently shared by two receptionists when we transition to the new building. He recommended the Board approve the proposed reorganization and instruct staff to place the required budget amendment on the next available agenda.

Mr. Klosky made a motion to approve the proposed reorganization and instruct staff to place the required budget amendment on the next available agenda. Second by Mr. Cavaliere. Motion carried unanimously.

Golf Bunker Sod Installation

Mr. Coffey reported on the status of the bunker projects on the golf course. He informed the Board that Mr. Ernie Cruz, Golf Manager, began work on the bunker repairs which were originally scheduled for FY 2021. Mr. Cruz has completed the project and will now require ABM to come in to remove and install new sod around the bunkers. Staff recommended the Board approve the contract to ABM for \$28,800 for golf bunker sod installation in the amount of \$28,800.00 and authorize staff to execute the required budget transfer from contingency via the Exception to Competition clause in the BBRD Policy Manual.

Mr. Cavaliere made a motion to award the contract for golf bunker sod installation in the amount of \$28,800.00 to ABM and authorize staff to execute the required budget transfer from contingency. Second by Mr. Klosky. Motion carried unanimously.

FY19 Liability and Workers Compensation Insurance Renewal

Mr. Coffey reported that the FY19 Liability and Workers Compensation renewal reflects an increase in coverage due to the results of the standard property assessment while showing savings in the worker's



BAREFOOT BAY RECREATION DISTRICT

compensation premiums. He recommended approval of the FY19 liability and workers compensation insurance renewal premium to Florida Municipal Insurance Trust in the amount of \$188,587.00.

Mr. Klosky made a motion to award contract for the FY19 liability and workers compensation insurance to Florida Municipal Insurance Trust in the amount of \$188,587.00 and instruct staff to place a budget amendment to reallocate the surplus workers compensation budget from various departments into the Liability Insurance line-item within the Administration Department: District Clerk Sub-department line item at the next available BOT meeting. Second by Mr. Cavaliere. Motion carried unanimously.

Web-based Agenda System (FY19)

Due to the cumbersome process of preparing agenda packages via Adobe binders, Mr. Coffey informed the Board that staff solicited several quotes from a web-based agenda preparation vendor. The web-based system is custom designed to reflect the community's standard agenda format while simultaneously expediting and simplifying the process for everyone involved. Staff recommended awarding the contract to Civics Plus.

Mr. Cavaliere made a motion to award the contract for FY19 to CivicPlus for an annual subscription to a web-based agenda process and archival system. Second by Mr. Klosky. Motion carried unanimously.

New Administration Building Cabling for Telephone/Data System

Mr. Coffey presented the staff solicited proposals regarding the contract for telephone and cabling installation in the New Administration Building. Staff solicited four quotes and recommended award of contract to NCS for \$18,350.00.

Mr. Cavaliere made a motion to award contract for telephone/data cabling installation in the New Administration Building to NCS in the amount of \$18,350.00 and instruct staff to place a budget amendment on the next available agenda to increase the project budget correspondingly with use of Fund Balance. Second by Mr. Klosky. Motion carried unanimously.

Attorney's Report

General Counsel Repperger opined on the issue of the number of political signs permitted in Barefoot Bay resident yards. He stated that the regulation for political signs does not apply in Barefoot Bay and advised that the Board can take whatever action they deem appropriate regarding limiting the amount of signs allowed in resident yards.

Incidental Trustee Remarks

Mr. Klosky had no remarks.

Mr. Cavaliere had no remarks.

Mr. Diana wished the residents of North Carolina in the path of the impending hurricane safe refuge. He requested Mr. Coffey ensure that Food and Beverage correct any issues in that department

Adjournment

Mr. Cavaliere made a motion to adjourn. The next meeting will be on Tuesday, September 24, 2018 at 7PM in Building D/E. Meeting adjourned 2:20PM.


Joseph Klosky, Secretary


Dawn Myers, District Clerk