



BAREFOOT BAY RECREATION DISTRICT

**Board of Trustees Regular Meeting
August 22, 2017
7 P.M. –Building D&E**

Meeting Called to Order

The Barefoot Bay Recreation District held a Regular Meeting on August 22, 2017 in Building D&E, 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Diana called the meeting to order at 7:00 P.M.

Thought for the Day

Mr. Diana asked for a moment of silence to honor our service personnel both past and present who have helped protect our country. He also asked that we remember our Barefoot Bay residents both past and present.

Pledge of Allegiance to the Flag

Led by Mr. Klosky

Roll Call

Present: Mr. Diana, Mr. Lavier, Mr. Cavaliere, Mr. Geier and Mr. Klosky. Also present: John W. Coffey, Community Manager, Cliff Repperger, General Counsel, and Dawn Myers, District Clerk.

Presentations

Mr. Cavaliere made a special presentation to the youth summer softball volunteers for all their help this summer. He commended volunteers Robert Shepard, Rich Moran, Heather Copithorne, Joe Zegler, Brian Belanger, Tony Biondillio, Joe Drosey and John Sprint.

Mr. Brian Belanger spoke on the fun and the extreme benefits of the youth softball. He stated that it was a lot of fun and much improved from last year. Mr. Belanger acknowledged that he will be moving out of the Bay but will be back next year to help with softball again.

Mr. Diana on behalf of the Board of Trustees, presented Ms. Kimi Cheng with an Award of Excellence to recognize her efforts in the Finance Department. Ms. Cheng recently announced she was leaving her position as the Finance Manager for Barefoot Bay. He commended her on the vast improvements to the Finance Department while in her role as Manager and let her know that she will be missed.

Minutes

Mr. Klosky made a motion to approve the minutes dated July 25, 2017. Second by Mr. Lavier. Motion carried unanimously.

Treasurer's Report

Mr. Geier presented the Treasurer's Report for August 22, 2017.

Mr. Klosky made a motion to accept the Treasurer's Report. Second by Mr. Lavier. Motion carried unanimously.



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Mr. Diana recognized and wished a Happy Birthday to Ms. Jeanne Osborne.

Audience comment on Agenda Items

Ms. Jeanne Osborne acknowledged Ms. Barbara Glaeser who is celebrating her 100th birthday this Saturday. She requested that the Board recognize Ms. Glaeser as a respected and treasured long term resident of Barefoot Bay who was in the original Welcome Wagon Club over forty years ago.

Mr. Geier made a motion to send a letter acknowledging Ms. Barbara Glaeser for her 100th birthday.

Second by Mr. Lavier. Motion carried unanimously.

Ms. Kathy Tocci asked what can be done to bring discussion regarding constructing a fourth pool in the Barefoot Bay area south of Micco Road Back to the table. She stated that she lived in the Bay between the years 1988 and 1998 when project was discussed and voted on by the residents. She believed that the topic was vastly approved by the residents at the time. Mr. Diana suggested Ms. Tocci bring the topic up at the upcoming budget hearings scheduled for early next year.

Ms. Nancy Eisele stated that the referendum for the pool was voted down by the residents due to potential costs for the construction and maintenance.

Ms. Jeanne Osborne stated that the proposal for a fourth pool was voted down twice as she was on the Board during one period that a referendum was submitted and turned down by the residents.

Mr. Powell stated that he is frustrated with people cutting through the cul-de-sac on his street and tearing up the open lot nearby.

Mr. Geier stated that Barefoot Bay roads are under county ordinance. He and Mr. Lavier maintained that this Board does not condone that behavior but there is little that can be done to alleviate the frequent cut through. Mr. Powell can contact the District's representative, Mr. John Tobia, to see if they will erect No Throughway signs.

Assessment Roll Approval

Staff presented the FY 18 Certificate to Non-Ad Valorem Assessment Roll and Resolution for review and approval.

Mr. Lavier made a motion to accept the assessment roll. Second by Mr. Geier. Motion carried unanimously.

Memorial Donation Request

Mrs. Rosemarie Nevader requested donation of \$100 to planting of a Jacaranda tree with a suggestion that it is planted in the vicinity of the 19th Hole or shopping center in memory of her late husband John "Jack" Nevader (who passed away in 2007). Staff researched the cost for the tree and found one for \$95 from Valkaria Gardens. Due to landscaping limitations staff received agreement from Ms. Nevader to plant the tree at the shopping center along Barefoot Blvd.

Mr. Lavier made a motion to confirm the memorial donation request. Second by Mr. Geier. Motion carried unanimously.

Stormwater Project Change Order #2

Mr. Coffey discussed his inspection of Cherokee Court and Pocatella Drive noting that new piping installed was approximately 80% full of water behind Pocatella Drive. Mr. Coffey called for a meeting to



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inspect the area with the District Engineer's Civil Engineer Subcontractor, BSE and requested he inspect the situation. He suggested either doing nothing as the past flooding should not occur or replace the piping that runs under the BBRD entrance road to the northern end of West RV lot that is approximately 90% above the water line. Staff recommended the Board approve the change order with funding to come from Fund Balance or ensure maximum drainage.

Mr. Klosky made a motion to approve the change order to JoBear Construction for \$53,567.80. Second by Mr. Geier. Motion carried unanimously.

Approval of Violation Committee Member Resignation

The Board acknowledged the resignation of Mr. Ed Dunham from the Violations Committee.

Mr. Klosky made a motion to accept Mr. Ed Dunham's resignation from the Violations Committee. Second by Mr. Lavier. Motion carried unanimously.

Appointment to Violations Committee

The Board reviewed resumes from Mr. Jeff Grunow, Mr. Jim Tirone and Mr. Hurrol Brinker as candidates for the open seat on the Violations Committee. Mr. Hurrol Brinker withdrew his resume prior to this meeting.

Mr. Cavaliere made a motion to appoint Jeff Grunow to the open seat on the Violations Committee. Second by Mr. Geier. Motion carried unanimously.

Approval of ARC Committee Member Resignation

The Board acknowledged the resignation of Mr. Dusty Rhodes from the ARC Committee.

Mr. Klosky made a motion to accept the resignation of Mr. Dusty Rhodes resignation from the ARC Resignation. Second by Mr. Lavier. Motion carried unanimously.

Approval to Procure Food & Beverage Department Equipment

Staff recommended the Board authorize execution of a budget transfer from the Golf Pump House project to the Food & Beverage Miscellaneous Equipment project (within the R&M/Capital Department for \$6,984 and procure the needed Commercial outdoor grill (\$4,410), 19th Hole POS Server (\$1,129) and the balance of the Lounge Ice Maker (\$1,435).

Mr. Klosky made a motion to authorize staff to process the budget transfer of \$6,984 from the Golf Pump House project to the Food & Beverage Miscellaneous Equipment project for the commercial outdoor grill, the POS Server and the balance of the Lounge Ice Maker. Second by Mr. Cavaliere. Motion carried unanimously.

Manager's Report

Food and Beverage

Annual Island Escape Party –Last chance for Island Escape tickets for this Saturday, 26Aug17. A tropical buffet will start at 4:30pm. There is a change in the music. A medical emergency prevents Dreamer from playing; however, Collins & Company will take their place from 5-9pm. Tickets may be purchased in the Lounge, the 19th Hole or Resident Relations.

Annual Summer Games and Chili Cook Off – On Sunday, 17Sep17 will be a full afternoon of fun which kicks off with the chili cook off in the pavilion at noon. There are prizes for 1st, 2nd and 3rd place. There is no fee to enter. A variety of games will be played all afternoon including a watermelon



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relay, balloon toss and corn hole tournament. You also get a chance to dunk a Trustee, DOR Officer or your neighbor from 2-6pm in the dunk tank. Music will be provided by, appropriately named, *Three Ring Circus*. The grill will open at noon. Flyers with all the details are posted.

Resident Relations

ARCC Updates:

- On 08Aug17 13 permits were on the agenda and 12 were approved at that meeting. One was denied, and will be revised and brought back at another meeting. Additional discussion at the meeting included fire pits, and excessive vegetable gardens.
- On 22Aug17 15 permits were on the agenda to be reviewed. All were approved at that meeting.
- The next meeting will be 05Sep17 at 9am in the BFBHOA Office.

Violations Committee Updates:

- On 28Jul17 there were 13 cases on the agenda 4 came into compliance prior to the meeting and 9 were found in violation.
- On 11Aug17 there were 31 cases on the agenda, 15 came into compliance prior to the meeting and 16 were found in violation.
- The next VC meeting is 25Aug17 at 10:00 AM in D/E. 31 cases are on the agenda.

Neighborhood Revitalization Program Sub-Committee Update – Staff is ready for the newly formed BOT sub-committee (Trustees Cavaliere, Klosky and Geier) to meet. Options for meeting dates and times include:

- Tues., 5Sep17, Bldg. D/E, 2:30pm
- Wed., 13Sep17, Bldg. D/E, 2:30pm
- Tues., 19Sep17, Bldg. D/E, 2:30pm

Board Consensus to hold the first NRP Committee meeting on September 5th at 2:30 PM in Building D/E.

Golf-Pro Shop

Special Projects

- Driving range basin work in progress. Estimated completion 8Sep17.
- ABM awarded drainage work will begin 28Aug17. Estimated completion 8Sep17.
- Pump house: Architect design is completed. Awaiting permitting.
- #13 Tee Box is completed. Increased size by 25% and should be open 27Aug17.
- Bunker restoration continues. Five bunkers completed so far.

Miscellaneous

- Only 125 shopping days left before Christmas. Ernie says "*Get your early Christmas shopping done at the Pro Shop.*"

Property Services

Routine work

- Repaired rusted off lights on the pier
- Cleaned and installed new plumbing in front water fountain
- Addressed all DOR grass violations



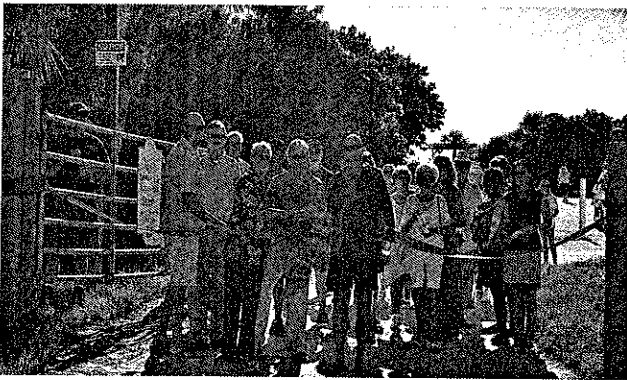
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Special Projects

- New Veterans' Service Office Update – Waiting on carpet replacement before completing build out,
- Stormwater Project Update – Tamarind final grading and sodding is completed. Cherokee swale cleaning is completed. Clean up of both sites remain.
- Bocce Ball Courts Update – Staff will begin shortly the replacement of the four courts. Two courts will be replaced at a time thereby allowing residents the use of two courts at all times.

Beach Project Update:

Grand Re-opening Ribbon Cutting Ceremony was held on Tuesday, 15Aug17 at 9am at the beach. Thank you to Matt Goetz, Property Services Manager and his team for all their work.



Replacement Building F Project Update – Staff received the preliminary 100% design plans and once they are reviewed to ensure all requested elements are included, copies (ledger size) will be provided to the Trustees upon request. Residents may review the plans at Building F if interested. Staff will be seeking a proposal from TLC for the architect of record to conduct the RFP process.

Building A and 19th Hole Kitchen Design Updates – TLC subcontractors were on-site the second week of August making final measurements and verifying electrical loads prior to finalizing their designs.

Employee Health Insurance Renewal Update – Staff received a preliminary renewal quote from United Health Care for a 29% increase. Staff is currently working with our new broker to seek other quotes and options which will be presented at the 8Sep17 BOT meeting.

2015 Completed LWCF Comm. Center Grant Reimbursement Update – DEP kicked back our latest submittal requesting various documents to be revised. Staff and the grant writer are currently working on the requested items.

Community Center and Golf Grants – Mr. Ruskay, BBRD's grant writer, informed me today there is a \$750 close out paperwork charge per grant unless BBRD wants to compile the paperwork and submit the required documentation. Former Community Manager Yarborough authorized said service for the 2015 completed grant (still in limbo). Understanding how unsatisfied some of the Trustees are with our grant experiences, staff requested direction regarding if the BOT wishes to incur these costs? Board Consensus to move forward with pursuing the grant.



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FY18 R&M/Capital Project Prioritization – Staff estimates BBRD has between \$2.5-3.0 million in projects scheduled for next year (see attachment list). Although some are simple procurements, many are complex projects and staff requests BOT direction in prioritizing them. Options include scheduling a workshop or placing this on the next agenda for discussion. Dates and times for a workshop include:

- Tues., 5Sep17, Bldg. D/E, 2:30pm
- Wed., 13Sep17, Bldg. D/E, 2:30pm
- Tues., 19Sep17, Bldg. D/E, 2:30pm

Board Consensus to hold the financing workshop on Sept 5th after the NRP Workshop.

Costing of Projects Identified by BOT for Possible Financing – Only 7 of the 37 projects identified remain to be costed out by TLC. Staff will schedule a workshop as soon as the remaining information is received.

ABM-BBRD Contract – Mr. Cruz and I request permission from the BOT to negotiate a revised contract between ABM and BBRD for maintenance of the golf course, softball field and the lawn bowling court. Mr. Matt Hill of ABM is in agreement with this request and states ABM will not be seeking any change in compensation or duration of the current contract. Both sides are interested in modifying scope of services (copy is attached) to permit ABM flexibility in staffing (i.e. additional seasonal help during the busy summer months). Board Consensus to move forward with amendments to the ABM contract.

Attorney's Report

General Counsel Repperger gave an update regarding the status of the referendum. The County Commissioners approved the resolution approving the referendum which will be forwarded to the Supervisors of Elections Office. The DOR Ballot results were received and the DOR is currently being amended. General Counsel will bring the amendments back to the Board at the next meeting.

Incidental Trustee Remarks

Mr. Frank Cavaliere announced that touch football will start on the first Sunday in September at 1PM at the field behind the shopping center. Anyone is welcome to come out and enjoy the fun.

Mr. Klosky gave praise to Mr. Coffey and his staff; Ernie Cruz, Kathy Mendes and Matt Goetz for their dedication to various projects. He recognized Ms. Kimi Cheng's resignation as Finance Manager and acknowledged that she will be missed.

Mr. Ed Geier stated that he would like to bring the topic of realtor registration regarding DOR enforcement to a workshop for discussion.

Mr. Lavier wished a happy birthday to Mr. Diana last week, Mr. Klosky tomorrow and Ms. Jeanne Osborne tonight. He also wished Ms. Barbara Glaeser a happy 100th birthday.

Mr. Diana thanked Mr. Goetz and Property Services staff for all their hard work at the Beach. Mr. Lavier added his gratitude Property Services in behalf of the entire Board.

Adjournment

The next meeting will be on Friday, September 8, 2017 at 1PM in Building D/E.

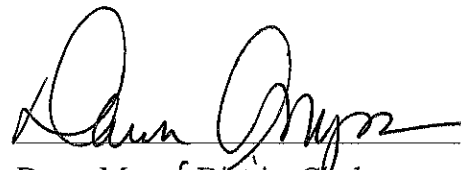
Mr. Cavaliere made a motion to adjourn. Second by Mr. Lavier. Motion carried unanimously.

Meeting adjourned 8:25 PM.



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Joseph Klosky, Secretary


Dawn Myers, District Clerk