



BAREFOOT BAY RECREATION DISTRICT

Board of Trustees Regular Meeting

June 27, 2017

7 P.M. –Building D&E

Meeting Called to Order

The Barefoot Bay Recreation District held a Regular Meeting on June 27, 2017 in Building D&E, 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Diana called the meeting to order at 7:00 P.M.

Thought for the Day

Mr. Diana asked for a moment of silence to honor our service personnel both past and present who have helped protect our country. He also asked that we remember our Barefoot Bay residents both past and present.

Pledge of Allegiance to the Flag

Led by Mr. Lavier.

Roll Call

Present: Mr. Diana, Mr. Lavier, Mr. Cavaliere, Mr. Geier and Mr. Klosky. Also present: John W. Coffey, Community Manager, Cliff Repperger, General Counsel and Dawn Myers, District Clerk.

Presentations

None brought forward

Minutes

Mr. Klosky made a motion to approve the minutes dated June 9, 2017. Second by Mr. Geier. Motion carried unanimously.

Treasurer's Report

Mr. Geier presented the Treasurer's Report for June 27, 2017.

Mr. Klosky made a motion to accept the Treasurer's Report. Second by Mr. Lavier. Motion carried unanimously.

Audience comment on Agenda Items

Mr. Richard Schwatlow suggested hiring a city planner to help with the vision for Barefoot Bay twenty and thirty years into the future.

New Business

Confirmation of 19th Hole Carpet Replacement Change Order Approval

Mr. Coffey reported on the request from the carpet vendor currently working on the improvements to the 19th Hole. He explained that they did not realize the carpet could not be manually removed, and as such, the removal process would require a mechanical remover at the cost of \$1000. Due to the 19th Hole closure, and in an effort to minimize further future closures, Mr. Coffey approved the change order, even though it exceeded his approval limitation of 10% above the original project amount. Staff recommended approval of the change order to Empire Today for \$1000.

Mr. Cavaliere made a motion to confirm the approval of the change order to Empire Today of \$1,000.00. Second by Mr. Geier. Motion carried unanimously.

Adoption of FY18 Budget and Public Hearing

The Board of Trustees met at a workshop to discuss the FY18 5yr Plan and on three separate workshops, including a Regular Meeting, to review the FY18 Proposed Budget of \$6,223,707.00. The FY18 Homeowners Proposed Budget Summary was mailed out to all the residents on June 2, 2017. Staff recommends the Board approve the FY18 Proposed Budget as mailed to the residents.

General Counsel read the resolution:



BAREFOOT BAY RECREATION DISTRICT

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT ESTABLISHING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018; PROVIDING FOR CONFLICTS; PROVIDING AN EFFECTIVE DATE.

Mr. Diana opened the Public Hearing for the FY18 Proposed Budget for public input.

Ms. Janet Christen presented the Board with eleven questions regarding various aspects of the FY18 Proposed Budget and District operations. Mr. Coffey briefly explained the public budget review process that the Trustees have been involved in over the last 5 months. Mr. Geier stated that he will personally explain the other questions on the list presented after the meeting.

Ms. Lizzann Taylor encouraged all residents to visit www.bbrd.org to get updated information regarding meeting agendas and other helpful information about the Barefoot Bay community.

Mr. Diana closed the Public Hearing.

Mr. Klosky voiced his opposition to the proposed increase of \$1.50 to the assessment fee.

Mr. Geier made a motion to approve Resolution 2017-10 adopting the FY18 Proposed Budget of \$6,223,707.00 as mailed to the residents. Second by Mr. Cavaliere. Mr. Klosky opposed. Motion carried 4-1.

Public Hearing and Adoption of FY18 Assessment Rate

The Board of Trustees met at a workshop to discuss the FY18 5yr Plan and on three separate workshops, including a Regular Meeting, to review the FY18 Proposed Budget of \$6,223,707.00. The FY18 Homeowners Proposed Budget Summary was mailed out to all the residents on June 2, 2017. Staff recommends the Board approve the FY18 Proposed Budget as mailed to the residents.

General Counsel read the resolution:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT ESTABLISHING AN ASSESSMENT OF \$738.00 FOR EACH IMPROVED RESIDENTIAL LOT WITHIN THE SAID DISTRICT TO FUND THE 2017/18 FISCAL YEAR OPERATING BUDGET OF THE DISTRICT; PROVIDING FOR THE COLLECTION OF SAID ASSESSMENT IN THE MANNER PROVIDED FOR AD VALOREM TAXES PURSUANT TO SECTION 197.363, FLORIDA STATUTES; PROVIDING THAT SAID ASSESSMENT SHALL BE A VALID LIEN UPON EACH IMPROVED RESIDENTIAL LOT SO ASSESSED UNTIL SUCH ASSESSMENT HAS BEEN PAID IN FULL; PROVIDING THAT SAID ASSESSMENT SHALL BE CONSIDERED PART OF THE COUNTY TAX SUBJECT TO THE SAME PENALTIES, CHARGES, FEES, AND REMEDIES PROVIDED FOR THE ENFORCEMENT AND COLLECTION OF COUNTY TAXES; PROVIDING FOR CONFLICTS; PROVIDING AN EFFECTIVE DATE.

Mr. Diana opened the Public Hearing for FY18 Assessment Rate for public input.

None brought forward.

Mr. Diana closed the Public Hearing.

Mr. Klosky voiced his opposition again for the increase in the assessment fee. Mr. Cavaliere commented on Mr. Klosky's opinion, stating that his public stance on improving the infrastructure is in opposition with his rejection of the assessment increase. Mr. Diana reminded the residents that the Board is doing their best to be fiscally responsible and any increase in assessments affects them as well. They are working for the betterment of the Bay.



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Mr. Cavaliere made a motion to approve the Resolution 2017-11 adopting the FY18 Assessment of \$738.00 as mailed out to the residents. Second by Mr. Lavier. Mr. Klosky opposed. Motion carried 4-1.

DOR Ballot Mail Out Confirmation Award of Contract

The Board of Trustees previously approved the Supervisor's of Elections Office coordination and subsequent mail out of the 2017 DOR Ballot. On June 14, 2017 Southwest Direct provided the District with the final invoice of \$8505.51 to include postage. Staff processed payment to expedite the mail out. *Mr. Lavier made a motion to confirm the final invoice amount of \$8505.51 for the DOR Ballot Mail out. Second by Mr. Klosky. Motion carried unanimously.*

Shopping Center Lease Amendment: Florist (Blissful Things) Request to Provide Post Office Services

The Board of Trustees recently approved a lease for a new florist in the shopping center. Blissful Things has requested permission to add an amendment to their lease authorizing a contract post office in their shop. Due to numerous requests for postal service within the Bay since the closing of the last postal center several years ago, staff recommends approval of the request from Blissful Things for a contract postal office at their shop.

Mr. Klosky made a motion to approve the additional use of Contract Postal Service to the Blissful Things lease. Second by Mr. Geier. Motion carried unanimously.

Removal of Violations Committee Member

Since the enactment of a new policy for committee members which states that the member will be relieved of their seat on the committee if three or more meetings in a row are missed, Ms. Beverly Charette has incurred three consecutive absences from the Violations Committee. Staff recommends removal of Ms. Charette for the consecutive absences.

Mr. Klosky made a motion to remove Ms. Charette from the Violations Committee for missing three or more consecutive meetings. Second by Mr. Lavier. Motion carried unanimously.

Appointment to Violations Committee

Two letters of interest were received for the open seat on the Violations Committee from Ms. Wilma Weglein and Mr. Hurrol Brinker for review by the Board.

Mr. Klosky made a motion to appoint Ms. Wilma Weglein to the open seat on the Violations Committee. Second by Mr. Lavier. Mr. Cavaliere opposed. Motion carried 4-1

Building A Roof Replacement Award of Contract

Mr. Coffey explained that the contract for the Building A Roof replacement though originally sent out for RFP, did not receive any bids. Staff subsequently solicited quotes on the project. Mr. Coffey also suggested the Board make a decision regarding options for the color of the metal roof as it is very shiny if not painted.

Mr. Klosky made a motion to award a contract to Atlantic Roofing II in the amount of \$50,815 for the replacement of the Building A metal roof to include paint and recommendations for a color. Second by Mr. Geier. Motion carried unanimously.



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Authorization to Procure Hurricane Preparation Shed

Staff has solicited two quotes for a 12x20 emergency equipment shed. Recommendation is for the metal framed shed as opposed to the wooden frame. Staff also requested authorization to transfer funds for the sheds from R&M contingency to a new line item in order to purchase the sheds.

Mr. Geier made a motion to authorize staff to execute a budget transfer of \$5,000.00 from R&M/Capital Contingency to a new line item and procure the needed shed. Second by Mr. Lavier. Motion carried unanimously

Golf Course Drainage Award of Contract

Staff attempted to solicit quotes for the golf course drainage needs, however only one quote was provided by ABM. Mr. Coffey stated that per BBRD Policy, the Community Manager is authorized to use the Exception to Competition clause in the event multiple quotes cannot be obtained in a reasonable amount of time.

Mr. Klosky made a motion to award a contract for drainage improvements on the golf course in the amount of \$15,996.00 to ABM. Second by Mr. Lavier. Motion carried unanimously.

Golf Course Pump House Award of Contract

The irrigation pumps on the golf course are currently in the open and exposed to the elements. Staff initially pursued input from Barefoot Bay engineering company, TLC, for a custom built structure which proved to be too expensive. TLC subsequently advised staff solicit quotes for fiberglass and or wood/metal composite structures. Due to the necessity of further essential construction if the fiberglass structure is purchased, staff recommends awarding the contract for the wood/metal building from Barefoot Services. Mr. Diana inquired about lightening protection since the pumps have been struck on more than one occasion. Mr. Ernie Cruz, Golf Manager, stated that he is currently in the process of soliciting a second quote for lightening protection. Mr. Geier and Mr. Diana commended Mr. Cruz and Mr. Matt Goetz, Property Services Manager, for going above and beyond to get these projects completed.

Mr. Klosky made a motion to award a contract for construction of a pump house building on the golf course in the amount of \$18,740.00 to Barefoot Services, Inc. Second by Mr. Lavier. Motion carried unanimously.

Resumption of Building F Design

Mr. Coffey presented the Board with the proposal from TLC for design and architectural/construction services for \$39,240 to resume the work towards the Building F replacement project. He gave detailed information regarding the funds available to support the resumption of the project.

Mr. Cavaliere made a motion to approve \$39,240 to TLC Engineering Services for the resumption of Building F construction. Second by Mr. Klosky. Motion carried unanimously.

Manager's Report

Office of District Clerk

Upcoming BOT Workshops:

Thurs. 22Jun17, D/E, 2:30pm (deferred items from 23May17 BOT meeting)

Thurs., 06Jul17, D/E, 2:30pm (new date) (lots with excessive back taxes/liens and implementation of removal of derelict homes program and additional signage along US1)



BAREFOOT BAY RECREATION DISTRICT

Finance

Assessment Update – As of 16Jun17, \$3,512,160.00 in gross receipts were received which represents 99.88% of the FY17 Budget (see attached for details). This is the final update of the fiscal year regarding this matter.

Resident Relations

ARCC Update:

13Jun17 had 9 permits reviewed and approved.

The next ARCC meeting is scheduled for 27Jun17.

Violations Committee Update:

09Jun17 had 7 cases on the agenda and 2 came into compliance prior to the meeting

The next meeting is scheduled for 23Jun17 with 22 cases on the agenda. 4 cases came into compliance prior to the meeting.

Question and Answer Sessions regarding DOR Ballot – Staff will be holding informal meetings in Building A on the following dates and times to answer any questions residents may have regarding the questions:

Thursday, 6Jul17, 9-11am

Wednesday 12Jul17, 3-5pm

Wednesday 12Jul17, 7-9pm

Food and Beverage

19th Hole Update – Everything looks good after a minor face lift and will be cooler once new air conditioning unit is tweaked by the vendor. Last week customers had a lot of fun trying their luck at spinning the wheel at the 19th Hole re-opening event. There were chances to win a complementary drink, burger or extra punch on their loyalty card.

Summer Pasta Night Specials – During this summer, residents can enjoy a great deal on smaller portions of pasta dishes for \$5.95 and \$6.95.

Independence Day Weekend Street Dance and Entertainment – There will be a Street Dance on Sunday, 02Jul17 with Collins & Company playing from 2-6pm. The grill opens at noon. On July 4th there will be a D.J. by the pool from 2-6pm. The grill will also open at noon with All American Hot dog specials starting at \$1 until 5pm.

Annual Island Escape Party – The event of the summer will be held Saturday, 26Aug17. Tickets will go on sale 10Jul17 at the Lounge, the 19th Hole and Resident Relations. Flyers with all the details are posted.



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Golf-Pro Shop

Tournaments

Nine and Dine (29Jun17 @ 5:00 pm then food in D&E after) Field is full.

Jr. Golf (July 15th @ 8:30 Shotgun) Sign up begins July 1st

New Golf Course Summer Rates effective 08Jun17

Golf and Lunch rate will be added when the 19th Hole opens (\$25.00 + tax includes 18 holes, cart, and lunch at 19th hole)

Special Projects

Grant Projects

Range Tee Box complete (awaiting sod grow in)

Hitting cage should be complete by 22Jun17 weather permitting.

Initial irrigation consultant has been on site. Awaiting design recommendation and rough cost estimate.

In-house bunker repair projects began 15Jun17. #10 greenside is completed

Driving range drainage repairs are underway. Drainage supplies on back-order.

Property Services

Routine Work Update:

Set up and restoration of flag retirement ceremony

Cut all DOR grass violations

Cutting grass as fast as possible but Mother Nature is growing it faster than we can mow in some areas.

Began bush hogging canal banks as part of stormwater maintenance work. This will continue on a periodic as needed basis throughout the growing season.

Special Projects

Daily site inspections of the beach and stormwater drainage projects.

Beach:

Privacy hedge is planted on the berm

Irrigation system installed

CCTV system is installed. Turnover from vendor to be scheduled.

Stormwater:

Grading of Tamarind portion of project is underway. Heavy rains are delaying progress.

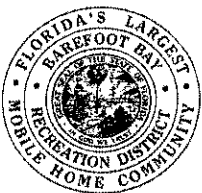
Continue to address minor restoration issues for residents.

Finished work in the 19th hole (new carpet, A/C, paint, lights, ceiling tiles and fans)

Hosted fire extinguisher use training for staff

Hosted CPR training for staff

Continued customization of long-term records storage unit.



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General

Beach Pervious Parking Service Material Procurement – As previously notified to the BOT via email, staff inadvertently miscalculated the amount of crushed concrete needed to install the driving and parking surface, planned to begin next week. In lieu of delaying the completion of the beach project to place the award of contract for approximately \$15,000 in materials on the 14Jul17 BOT agenda, staff requests the BOT authorize Chairman Diana to sign the lowest responsible bid and staff will place confirmation of the award of contract on the 14Jul17 BOT agenda.

Mr. Geier made a motion to authorize Mr. Diana to sign the award of contract to the lowest responsible bid. Second by Mr. Klosky. Motion carried unanimously.

Attorneys Report

General Counsel asked for direction from the Board regarding returned ballots that were signed by someone other than the addressee and sent back to the District by the SOE for determination of validity.

Mr. Geier made a motion to have General Counsel review the returned ballots with staff. Second by Mr. Cavaliere. Motion carried unanimously.

He brought up the topic from the recent workshop regarding self-insurance and gave suggestions to either set up a sub-committee to pursue the subject with Representative Fine, as currently this item is not permitted under the Charter.

Ms. Jean Osborne stated that we should stop talking about self-insurance as it is not feasible for the District.

Mr. Diana stated that due to the monumental task of changing the charter we will not pursue this topic.

Incidental Trustee Remarks

Mr. Lavier announced that he received a hostile anonymous letter recently that was effectively threatening him to resign. He has spoken to Mr. Coffey and General Counsel Repperger and is submitting the letter to the Brevard County Sheriff Office. He stated that under Florida law it is a second degree felony offense to threaten a public official. He maintained that he will not be intimidated by anonymous threats and has no plans to leave his seat on the Board.

Mr. Geier formally wished the residents a Happy 4th of July on behalf of the Board. He commended the work at the beach and encouraged residents to take a look at the progress. He congratulated the University of Florida women's college softball team for their recent victory and the men's baseball team for being one win away from national champions.

Mr. Klosky informed the Board of an anonymous call regarding potential violation of the Sunshine Laws between certain trustees at the recent workshop on June 22nd. He stated that he will listen to the audio and bring the information back if necessary.

Mr. Cavaliere stated that he supports Mr. Lavier and hears only positive things in reference to his efforts as maintained the purpose for his position on the Board largely as a representative for staff needs and pursuing fiscally responsible ways to improve the community infrastructure. He reiterated that he devotes much of his free time to listening and trying to solve the various issues in the Bay without compensation.



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Countless hours are spent in meetings discussing the budget among other topics until some resolution is reached. He admitted that though he may inadvertently react sharply if these ideas are brought back up time and again after a resolution has been reached, he is not being personal but can get frustrated at times. Mr. Cavaliere stated his main focus is aimed at dedicating his time to the betterment of the Bay.

Mr. Klosky followed Mr. Cavaliere's statements by adding that he does not take the words from other trustees as offensive as he realizes it takes opposing views at times to address and resolve the issues at hand.

Mr. Diana thanked all who came out to Pool 1 for the Summer Solstice event this past weekend. He stated that his wife and friends coordinate and finance all aspects of multiple events throughout the year. He was pleased to see the great turnout and looks forward to seeing everyone again at the next event. Mr. Diana stated that he thoroughly enjoys his position on the Board and made a statement publically supporting Mr. Lavier and all the other trustees on the Board.

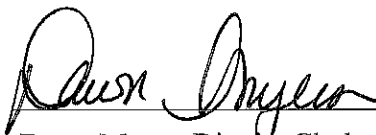
Adjournment

The next meeting will be on July 14, 2017 at 1PM in Building D/E.

Mr. Cavaliere made a motion to adjourn. Second by Mr. Lavier. Motion carried unanimously.

Meeting adjourned 8:32PM.


Joe Klosky, Secretary


Dawn Myers, District Clerk