



BAREFOOT BAY RECREATION DISTRICT

**Board of Trustees Regular Meeting
January 24, 2017
1 P.M. –Building D&E**

Called to Order

The Barefoot Bay Recreation District held a Regular Meeting on January 24, 2017 in Building D&E, 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Diana called the meeting to order at 7:00 P.M.

Thought for the Day

Mr. Diana asked for a moment of silence to honor our service personnel both past and present who have helped protect our country. He also asked that we remember our Barefoot Bay residents both past and present.

Mr. Cavaliere led the Pledge of Allegiance to the Flag.

Mr. Diana stated with heavy heart that he had to regretfully announce the resignation of Trustee Wright from her seat as 2nd Vice Chair. Mr. Diana read her resignation letter aloud which stated that Ms. Wright had other opportunities arise which would not allow to dedicate the time she needed to her position on the Board. In all fairness to the residents she decided it was in the benefit of the District if she resigned from her role on the Board.

Roll Call

Present: Mr. Klosky, Ms. Wright, Mr. Lavier, Mr. Diana and Mr. Cavaliere. Also present: John W. Coffey, Community Manager, General Counsel Cliff Repperger, and Dawn Myers, District Clerk.

Minutes

Due to one business day turnaround the minutes were not available for the agenda but will be included with the next agenda.

Treasurer's Report

Mr. Cavaliere presented the Treasurer's Report for January 24, 2017.

Mr. Klosky made a motion to accept the Treasurer's Report. Second by Mr. Lavier. Motion carried unanimously.

Audience comment on Agenda Items

Mr. Jim Rigg distributed a cost comparison of the beach projects based on estimates he has acquired and the estimates from the engineer. He showed that in his estimates largely via volunteer participation, and independent contractors, the costs would be substantially lower. Mr. Rigg stated that his estimates for the same projects selected at the town hall meeting; parking lot, security gate, restroom and pavilion would come to a total of \$61,193 compared to \$192,950 from the engineers. Mr. Cavaliere voiced a concern of the costs submitted by Mr. Rigg as there was no information on where the costs came from or



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who the vendors were. He was not confident if the costs were firm or not. He stated that the District is facing a deadline with this grant and will need to make a decision.

Unfinished Business

None brought forward

New Business

Selection of Banking RFP Evaluation Committee

Mr. Coffey presented the Board with options for choosing the Banking RFP Committee. Traditionally the Board has opted to adhere to BBRD policy which would require BOT to select one voting member. The Community Manager announced committee membership with Finance Manager, Kimi Cheng being the user department representation and Finance Advisory Committee Chairman, Ed Geier being the third-party nonemployee resident.

Mr. Klosky made a motion to appoint Mr. Cavaliere to the RFP Committee as Trustee representative. Second by Mr. Lavier. Motion carried unanimously.

Security Advisory Committee Resignation

Mr. Peter DiVergilio was appointed to Security Advisory Committee for an unexpired three year term on April 26, 2016. On January 7, 2017, Mr. DiVergilio emailed his resignation letter the BOT via the District Clerk due to his recent employment with the District. BBRD policy prohibits employees to be voting members on advisory committees.

Mr. Lavier made a motion to accept the resignation from Mr. Peter DiVergilio. Second by Mr. Cavaliere. Motion carried unanimously.

Golf FRDAP Grant Award

In 2016, BBRD received notice of award of a \$50,000 no match Florida Recreation Development Assistance Program (FRDAP) grant as administered by the Department of Environmental Protection. The grant agreement needs Chairman Diana's signature.

. The following are the projects titles submitted as part of the grant application.

Active Recreation - Golf Course, Driving Range, Picnic Shelter

Support Projects, Restrooms (Rehabilitation), Landscaping

Funding for this grant program is included in the Golf-Pro Shop FY17 Budget with reimbursement anticipated in late FY18. Staff requested the Board authorize Chairman Diana to sign the agreement on behalf of BBRD.

Mr. Klosky made a motion to have Chairman Diana sign the document on behalf of the District. Second by Mr. Lavier. Motion carried unanimously.

Confirmation of Pier Repair Award of Contract



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The Community Manager was originally granted authorization to select a vendor and proceed with repairs for the hurricane damaged pier. Mr. Coffey submitted the contract for the Pier repair for confirmation of award for Board approval.

Mr. Klosky made a motion to confirm award of contract of \$9,500 to Dockside Builders for repairs to the pier and waive the 2nd quote requirement. Second by Mr. Cavaliere. Motion carried unanimously.

Purchase of Tax Deed at 2/23/2017 Brevard County Tax Deed Sale

The property at 944 Pecan Circle has been in violation of the Deed of Restrictions on numerous occasions. Neighbors frequently complain about the condition of the property and the late night activity. Ms. Sue Cuddie requested the Board authorize execution of a plan to acquire the property from a tax deed sale and evict the current owners. The Board was in agreement that the home is in sever disrepair and the owners are non-compliant with BBRD Deed of Restrictions.

Ms. Carol Brown spoke on behalf of neighbors around 944 Pecan Circle. She urged the Board to purchase the property and demolish the home as it is in severe disrepair. The property seriously affects and devalues the surrounding homes.

Mr. Cavalier made a motion that we move forward to do whatever we can to acquire the property. Second by Mr. Lavier. Motion carried unanimously.

The Board directed Ms. Cuddie to contact the county to find out if the fines attached to the home can be reduced and bring the item back to the February 10th agenda with a sale amount for presentation to the Board.

DOR Violations

Case# 16-004634 927 Wren Circle

ARTICLE III, Sect. 11 (C) Exterior Maintenance.

Mr. Cavaliere made a motion to take action to clean up the property at Case# 16-004634 927 Wren Circle and lien the property for any costs. Second by Mr. Lavier. Motion carried unanimously.

DOR Amendment Ballot Questions

Committee reviewed the DOR questions and requirements to use the Supervisor of Elections for ballot canvassing.

Mr. Schwatlow voiced his concern regarding the allowance of commercial vehicles in a residential area as this is a county prohibition. Mr. Schawlow stated that allowing language that permits commercial vehicles violates the county requirements. He was concerned of the change we will bring to the community should this be permissible.

Mr. Cavaliere made a motion to table the item until the February 10th meeting and until cost estimates can be acquired and General Counsel's recommendations have been reviewed. Second by Mr. Klosky. Motion carried unanimously.

Facilities Planning Advisory Committee Recommendation: Beach Site Plan

Staff submitted a list to FDEP on January 6, 2017 regarding the Costal Partnership Initiative \$60,000, 50% match grant agreement. Subsequently, staff was informed that the walking trail would require a 60 day federal review, and essentially delaying commencement of the program.



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Before staff can proceed with the projects, a finalized site plan must be submitted to FDEP for approval. The Facilities Planning Advisory Committee (FPAC) met on January 19, 2017 to review the conceptual site plan and made a recommendation to the Board to adopt a revised site plan. A summary of changes are as follows:

Deletion of interior parking, Addition of pervious parking along northern boundary and western boundary immediately to the east of the berm, Addition of non-pervious handicap parking spots immediately to the west of the end of the extended boardwalk to the crossover, Conversion of pervious walking trail from handicap parking to crossover and to pavilion with non-pervious surface Elimination of RV parking throughout the property and Elimination of nature trail in areas of driving paths. Staff requested the Board adopt a Facilities Planning recommended site plan for the beach and authorize staff to proceed with CPI related projects.

Mr. Klosky made a motion to approve the recommended site plan. Second by Mr. Cavaliere. Motion carried unanimously.

Manager's Report

Mr. Coffey provided the department report.

District Clerk

Draft minutes from the 13Jan17 meeting will not be available for the 24Jan17 meeting due to the short turnaround, but will be a part of the February 10, 2017 agenda package.

Staff toured BBRD and further discussed reimbursement process issues with FEMA project managers. Local Bill defining Trustee term limits update, staff completed the required advertisement in Florida Today.

Finance

Assessment Receipts Update – As of 10Jan17, \$2,462,843.7 or 75% of net receipts were received (see attached for details).

Resident Relations

Request by Deck the Halls Club to hold a Bingo Game – The Policy Manual permits gambling/games of chance as long as permitted by state statute and authorized by the BOT. The event is planned for 04Feb17. Mary Weller and Betsy Davis presented their request for authorization to generate funds towards the Deck the Halls Club. General Counsel stated that it is not permissible for Barefoot Bay to run a Bingo night due to Florida gambling statutes. The Board requested Ms. Weller try to convert the event into another kind of fundraiser that will not run into the legal complications.

ARCC Update – 24Jan17 had 37 permits reviewed and approved, including 7 to replace carports damaged in Hurricane Matthew.

Violation Committee Update – Next meeting is Friday, 27Jan17 at 10 AM in D/E. 10 violations are scheduled for review. Additionally, since 01Oct16, 93 Statements of Violation were issued. Of those, 79 were homeowners and 14 were renters.

Food & Beverage

St. Paddy's Day – Tickets for the party on the Lakeside of the Lounge will go on sale 6Feb17 at the 19th Hole and the Lounge. A full day is planned and flyers with all the details will be posted. Corned Beef sandwich tickets are \$8 and are served at noon and a buffet for \$12 is served at 2:30 p.m.

NFL Championship Tickets Update – There are some tickets still available for seat at the 19th Hole for the big game. Tickets are \$5.

Motown Show Update – Tickets for Saturday night's show in Building A are sold out.

Golf-Pro Shop

Fleet Golf Cart Update:



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Received Yamaha cart fleet (awaiting storm covers (back-ordered) and decals installed
Storm covers have shipped to our location per Yamaha representative.

Golf Course Tournaments Updates:

January

Veteran's tournament success. 192 players. Most for an event.

Bayside High School Benefit Tournament - 28Jan17

February

Golf Gala - 11Feb17

Member/Member - 25Feb17

Call or stop by the Pro Shop for more information about any of the tournaments.

Donation Update – The memorial tree donated by Ms. Nulty was planted on #8 hole today

Property Services

Stormwater Maintenance of Canals Update – Staff began clearing of the canal banks utilizing the new equipment behind the softball field and Garden Club areas. Staff will be hauling away limbs. Continued routine maintenance of the canal banks will keep the exotics under control.

Routine Work Update:

Grounds crew cut all current high grass DOR cases, including one overgrown lot

Repaired light over Pool 1 with lift

Completed multiple work orders

Solicited quotes for light pole replacements as damaged from Hurricane Matthew (will be on next agenda)

Began researching requirements for Building A Roof Replacement RFP development (scheduled to be released after 2nd BOT meeting in February.)

General Issues

Entertainment calendar will be included in the Tattler starting in the March edition.

635 Hyacinth Property Update – On 27Sep16, the BOT authorized staff to list the property for sale at \$18,000. Since then, no offers have been received. Staff requests direction if the BOT wants to drop the price to \$15,000.

Mr. Klosky made a motion to drop the price for the property on 635 Hyacinth to \$14,999. Second by Mr. Cavaliere. Motion carried unanimously.

Mr. Coffey requested alternate dates for the Budget in an effort to hold an evening meeting.

Mr. Cavaliere made a motion to move the Budget meeting on April 6th to April 17th at 7pm. Second by Mr. Lavier. Motion carried unanimously.

Attorneys Report

No report

Incidental Trustee Remarks

On behalf of the incoming President of the HOA, Mr. Diana requested that discussion of a master plan for future projects be placed on the agenda for the second meeting in February. Board consensus to place the item on the agenda.

Mr. Klosky requested the Board begin preparation of the SDS/Community Manager evaluations. Mr. Diana directed Mr. Klosky to prepare the necessary evaluations.



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Audience Participation

Ms. Carol Joseph read a letter she wrote to the Board of Trustees regarding a misconception regarding the tennis club schedule. She stated that she also wrote an apology letter to the tennis club. She originally requested the Board reconfigure one of the tennis courts to a pickleball court. However since the pickleball courts in the 5YR plan are due to be moved up to FY18 she withdrew her request. Susie White stated that she is in support of the pickleball players. She agreed with Ms. Joseph that pickleball is a rapidly growing sport and would like to see the pickleball courts installed as well.

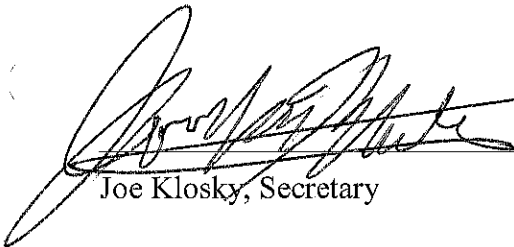
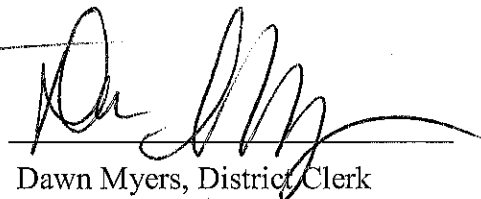
Mr. Jack Reddy inquired about the when the new trustee will be selected. Mr. Diana stated that we are accepting resumes and the new trustee will be selected the February 10, 2017 meeting. He commented on the long presentation on the Beach topic for residents that are not interested in the beach projects. He asked that topics of this nature be held separately.

Adjournment

The next meeting will be on February 10, 2017 at 1PM in Building D/E.

Mr. Cavaliere made a motion to adjourn. Second by Mr. Lavier. Motion carried unanimously.

Meeting adjourned 8:58PM.


Joe Klosky, Secretary
Dawn Myers, District Clerk