



BAREFOOT BAY RECREATION DISTRICT

Board of Trustees Regular Meeting January 13, 2017 1 P.M. –Building D&E

Called to Order

The Barefoot Bay Recreation District held a Regular Meeting on January 13, 2017 in Building D&E, 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Klosky called the meeting to order at 1:00 P.M.

Thought for the Day

Mr. Klosky asked for a moment of silence to honor our service personnel both past and present who have helped protect our country. He also asked that we remember our Barefoot Bay residents both past and present.

Mr. Lavier led the Pledge of Allegiance to the Flag.

Roll Call

Present: Mr. Klosky, Ms. Wright, Mr. Lavier, Mr. Diana and Mr. Cavaliere. Also present: Jason Pierman, SDS, John W. Coffey, Community Manager, General Counsel Cliff Repperger, and Dawn Myers, District Clerk.

Presentations

Mr. Klosky presented Mr. Raymond Spencer with a formal proclamation accepting his donation of the original Barefoot Bay Song written by Mr. Spencer, as the official song of Barefoot Bay.

Mr. Diana made a motion to approve proclamation for the Barefoot Bay Song. Second by Brian Lavier Motion carried unanimously.

Minutes

Mr. Lavier made a motion to approve the minutes December 9, 2017. Second by Mr. Cavaliere. Motion carried unanimously.

Treasurer's Report

Mr. Cavaliere presented the Treasurer's Report for January 13, 2017.

Mr. Diana made a motion to accept the Treasurer's Report. Second by Ms. Wright. Motion carried unanimously.

Trustee Oath and Reorganization of the Board

Ms. Myers, District Clerk administered the Oath of Office to Mr. Cavaliere, Mr. Lavier and Mr. Klosky. Ms. Wright nominated Mr. Diana for Chairman of the Board. None opposed.

Mr. Steve Diana – Chair

Mr. Cavaliere nominated Mr. Lavier for 1st Vice Chair. None opposed

Mr. Lavier – 1st Vice Chair



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Ms. Wright nominated herself for 2nd Vice Chair. Mr. Lavier nominated Mr. Cavaliere for 2nd Vice Chair. Mr. Cavaliere rejected the nomination. None opposed for Ms. Wright.

Ms. Wright – 2nd Vice Chair.

Mr. Cavaliere nominated Mr. Klosky for Secretary. None opposed.

Mr. Klosky – Secretary

Mr. Cavaliere – Treasurer

Audience Participation

Ms. Lizzann Taylor requested a change on the Treasurer's report. Cash expenditures should read December 1st to December 31st.

Mr. Richard Schwaltow was opposed to using the vacant shopping center space for the Building F replacement as we will lose the revenue of that space and will spend more money trying to convert it to useable offices. He recommended staying with the original plan to completion rather than jumping to an alternate plan too soon.

Mr. Ed Geier, newly selected Finance Advisory Committee Chairman, addressed the Board regarding the direction he will lead the committee in. He stated that he has a history of working in public office and his purpose is to lead the Finance Committee with the intention of the betterment of the Bay. Mr. Geier stated that emergencies should not be sent to Finance Committee. Staff is capable of making pertinent decisions. He commented on the banking RFP process stating it should have been sent out for RFP before the interview process by the Finance committee. He asked that the Board send direction to the committee for analysis as the committee will not meet without the Board's direction. Mr. Geier announced there are three openings on the Finance committee.

New Business

DOR Violations

Case # 16-004161 890 PECAN CIRCLE ARTICLE II, SECT.3 (A) (15) ADIR (Lamp Post)

Mr. Cavaliere made a motion to bring Case # 16-004161 890 PECAN CIRCLE to the attorney for legal, equitable or other appropriate action with failure to comply. Second by Ms. Wright. Motion carried unanimously.

Case # 16-004253 453 EGRET CIRCLE ARTICLE II, SECT.3 (A) (15) ADIR (Lamp Post)

Mr. Cavaliere made a motion to bring Case # 16-004253 453 EGRET CIRCLE to the attorney for legal, equitable or other appropriate action with failure to comply. Second by Mr. Lavier. Motion carried unanimously.

Case # 16-003412 715 BAREFOOT BOULEVARD ARTICLE III, SECT.2 (C) Condition of Prop. *Mr. Cavaliere made a motion to bring 16-003412 715 BAREFOOT BOULEVARD to the attorney for legal, equitable or other appropriate action with failure to comply. Second by Mr. Lavier. Motion carried unanimously.*

Case # 16-004248 890 PECAN CIRCLE ARTICLE III, SECT.2 (C) Condition of Prop.



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Mr. Cavaliere made a motion to bring 16-004248 890 PECAN CIRCLE to the attorney for legal, equitable or other appropriate action with failure to comply. Second by Mr. Lavier. Motion carried unanimously.

Case # 16-004248 526 PERSIMMON DRIVE ARTICLE III, SECT.11 Exterior Maintenance.

Mr. Cavaliere made a motion to bring 16-004248 526 PERSIMMON DRIVE to the attorney for legal, equitable or other appropriate action with failure to comply. Second by Mr. Lavier. Motion carried unanimously.

Beach Planning Discussion

Mr. Jim Rigg presented his plan for accomplishing the projects at the beach with the use of volunteers and independent contractors at a vastly reduced cost to the District. Mr. Cavaliere inquired about where Mr. Rigg received his figures. Ms. Wright and Mr. Diana thanked Mr. Rigg for his work on the beach over the years. Board consensus that we are under a time constraint and will need to move forward with the plan if we are to receive the beach grant award.

Mr. Cavaliere made a motion for staff to continue to pursue the beach grant and proceed with the required projects. Second by Mr. Lavier. Motion carried unanimously.

Use of Vacant Shopping Center Units for Replacement Building F Project.

Ms. Wright commented on the need to make a decision on the Building F replacement project as the current building is in deplorable condition and not fit for the workers. She recommended reconfiguring the vacant space in the shopping center for Building F offices. Mr. Coffey presented a sample layout if the current space was reconfigured to hold the offices. Mr. Cavaliere voiced his opinion on continuing with the appeal in an effort to clarify the language for referendum for future reference as it has not been clearly defined. He stated that moving into the shopping center will waste a lot of money and we will still have no firm decision on the referendum issue.

Mr. Klosky made a motion not to move forward with pursuing the shopping center as an option for the Building F replacement project. Second by Mr. Cavaliere. Ms. Wright opposed. Motion carried 4-1.

Budget Amendments: FY17 Pay Plan

On November 10, 2016, the Board approved Resolution 2016-25 to adopt an Employee Pay Classification Plan. Staff recommends the Board approve the above budget amendments reallocating the funding in different departments/sub-departments and approve the accompanying Resolution.

Mr. General Counsel read the resolution:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT AMENDING RESOLUTION 2016-10; AMENDING THE BUDGET; PROVIDING FOR AN EFFECTIVE DATE.

Mr. Lavier made a motion to approve resolution the budget amendment for the FY17 Pay Plan. Second by Ms. Wright. Motion carried unanimously.



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Confirmation of Award of Contract for Golf Course Overseeding

The FY17 Budget contains funding for the annual overseeding of the golf course, which the BOT authorized beginning in FY16. Staff recommends the BOT confirm the award of contract to ABM for \$9,622.50 for annual overseeding of the golf course and waive the 2nd quote requirement.

Mr. Klosky made a motion to confirm the award of contract to ABM for \$9,622.50 for annual overseeding of the golf course and waive the 2nd quote requirement. Second by Mr. Cavaliere. Motion carried unanimously.

Resignation of Mr. E.J. Wright from Facilities Planning Advisory Committee & Security Advisory Committee

On December 19, 2016, Mr. Wright submitted his resignation letter to Community Manager Coffey and District Clerk Myers. Said letter was promptly forwarded to the BOT and this agenda item is needed to officially accept Mr. Wright's resignation.

Mr. Klosky made a motion to accept Mr. Wright's resignation from all the committees he is currently sitting on. Second by Mr. Cavaliere. Motion carried unanimously.

Donation Request: Tree for Golf Course

Golf Operations Manager Ernie Cruz received a donation request form from Ms. Leslie Nulty and worked with her to identify her desired location on hole #8, type and cost of the tree. Ms. Nulty requests donation of \$450 for installation of a Christmas Palm.

Mr. Lavier made a motion to approve Ms. Nulty's donation request. Second by Mr. Klosky. Motion carried unanimously.

Confirmation of Building D/E Air Condition Replacement Award of Contract

Currently, Building D is cooled by two residential 4 ton units outside and a 10 ton commercial air handler in the ceiling. These units run on an outdated refrigerant which can no longer be installed. One of the 4 ton units has failed and needs replacing. Florida Breeze, an A/C vendor who BBRD has had good experience within in the last year, recommends replacing both 4 ton units with a new 10 ton unit and is willing to replace a problematic unit in the 19th Hole with the remaining 4 ton unit from D/E. 19th Hole with the remaining 4 ton unit from D/E. Staff recommends the Board confirm the award of contract in the amount of \$8,900.00 for the replacement of the D/E air conditioning unit and the swap out of the units in the 19th Hole.

Mr. Cavaliere made a motion to award of contract in the amount of \$8,900.00 for the replacement of the D/E air conditioning unit and the swap out of the units in the 19th Hole. Second by Ms. Wright. Motion carried unanimously.

FY17 General Fund Transfer from Operating Account to Committed Fund Balance-CIP and its Resolution

General Counsel read the Resolution:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT; APPROVING AND AMENDING COMMITTED FUND



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BALANCES FOR CAPITAL IMPROVEMENT PROJECTS IN FISCAL YEAR 2016-2017; AND AUTHORIZING THE TRASFER OF SIX HUNDRED FORTY FOUR THOUSAND AND FIVE HUNDRED DOLLARS FROM THE DISTRICT'S OPERATING ACCOUNT TO SBA CAPITAL IMPROVEMENT ACCOUNT; PROVIDING FOR CONFLICTS; PROVIDING AN EFFECTIVE DATE.

Mr. Klosky made a motion to approve the Resolution to commit \$644,500 of General Fund Unassigned Fund Balance for the purpose of FY17 Capital Improvement Projects purpose. Second by Ms. Wright. Motion carried unanimously.

FY17 General Fund Transfer from Operating Account to Debt Service Fund and Resolution

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT; AUTHORIZING THE TRANSFER OF FOUR HUNDRED THIRTY THOUSAND DOLLARS (\$430,000.00) FROM THE DISTRICT'S OPERATING ACCOUNT TO THE DISTRICT'S STATE BOARD OF ADMINISTRATION DEBT ACCOUNT; PROVIDING FOR CONFLICTS; PROVIDING AN EFFECTIVE DATE.

Mr. Klosky made a motion to approve the Resolution to authorize the transfer of \$430,000 from General Fund BOA Operating Account to Debt Service Fund SBA Debt Account. Second by Mr. Cavaliere. Motion carried unanimously.

Finance Advisory Committee Recommendation: Removal of Absent Member

At the Jan. 5, 2017 Finance Advisory Committee meeting the committee voted to recommend the BOT remove Ms. Linda Pellegrino from her 3 year term due to excessive absenteeism. The motion passed 4-0. Ms. Jean Osborne asked that the Board establish a policy about excessive absenteeism on the committees.

Ms. Lizzann Taylor asked to consider the members that are not full-time residents when making this motion. Mr. Cavaliere was opposed as part of accepting a role on the committees is the obligation to attend the meetings.

Mr. Cavaliere made a motion to remove a committee member from the committee after three consecutive absences. Second by Ms. Wright. Motion carried unanimously.

Mr. Cavaliere made a motion to approve removing the absent committee member from the Finance Advisory Board and seek a replacement to fill her unexpired 3-year term. Second by Ms. Wright. Motion carried unanimously.

ClerkBase Demonstration

District Clerk Myers demonstrated the newly implemented agenda and minutes search engine now located on the bbrd.org website.

Manager's Report

District Clerk

C.O.P.S. Authorization to Patrol RV Lots – Per the request of the Security

Committee, staff will contact BCSO to see what type of authorization is needed to allow the C.O.P.S. to patrol the RV lots.



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FEMA meeting – Staff will meet with a FEMA representative on January 10, 2017 regarding funding for Hurricane Mathew damages.

Insurance Coverage Research – Staff is soliciting quotes for wave damage coverage for the pier. After Hurricane Matthew, staff learned the pier is not currently covered for damages except by fire.

Project Updates:

Long-term Records Storage Unit – Staff is currently soliciting quotes. CCTV System Change Order – Per the request of Trustee Wright, staff is soliciting a quote for a change order to add additional cameras. This proposed change order will be placed on the next available BOT agenda.

Finance

Assessment Receipts Update – As of Dec. 12, 2016, \$2,182,188.18 in net receipts were received, representing 65% of the FY17 Budget

Resident Relations

ARCC Update:

Meeting of 13Dec16 – 19 Permits were reviewed and 18 were approved. One permit was tabled for need of additional information. Meeting of Dec. 27, 2016 – 34 Permits were reviewed and approved. The majority of the permits were for repairs to hurricane damage. The committee will meet on 10Jan17 to review 19 new applications and the application tabled on Dec 13, 2016. Next meeting – Jan. 23, 2017 at 9am in the Lounge. The ARCC Committee meets every second week. Permits must be received by noon the Tuesday prior to the meeting.

DOR Update:

Meeting of Dec. 09, 2016 – 17 Violations were on the agenda. 3 came into compliance prior to that meeting. 14 were found in violation. Next Meeting – The Violation Committee is back to its regular schedule of meeting on the 2nd and 4th Friday of each month at 10am in D/E.

Food & Beverage

19th Hole New Tables & Chairs – Were received and set out. Motown Show – Tickets are sold out.

Wednesdays @ the 19th Hole – \$1 grilled hot dog days from 11-3 p.m.

Golf-Pro Shop

Fleet Golf Cart Update – Received Yamaha cart fleet (awaiting stormcovers [back-ordered] and decals to be installed). Covers and decals should arrive next week.

January Golf Course Tournaments (Contact Pro Shop at 772.664.3174 for information): Veteran's Tournament – Jan. 21, 2017...Even if you're not a golfer, come out and watch the Sebastian Sky Dive Team perform a spectacular tribute to our veterans at 12:30pm. Bayside High School Football Program Benefit – Jan. 28, 2017. This is your chance to play golf scramble style, help your local high school sports program and meet some potential future NFL players.

R&M Projects Update:

Driving Range netting improvements are complete (hitting bay for long shots), and drainage will be completed during the off-season.

Restroom on hole #16 is closed for emergency sewer line repairs.

Pro Shop News:



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Hat sale while supplies last (Buy 1 get 10% off and/or Buy 2 get 20%off)

Tervis Tumblers and license plate frames are now available.

Property Services

R&M/Capital Projects Updates: Continued to solicit quotes for various projects.

Installed new bleachers at the softball field and added stone around them

Routine/Special Projects Updates:

Procured New rototiller for the Kubota and tilled the softball infield. Straightened fence at the tennis courts and reset them with new concrete. Windscreens will be reinstalled soon. Removed all Christmas decorations and built brackets to hang them up in the new sheds. Reinstalled canopy at the 19th Hole. Repaired broken shower at pool 1 and repainted the stall. Second shower will be repainted soon. Repainted Property Service office and replaced ceiling tiles. Prepared the Bobcat for canal/lake bank mowing which will begin Tuesday Jan. 17, 2017.

General Information

Hurricane Repairs to Pier Update – Staff obtained sufficient detail from a vendor to sign a quote for repairs to the pier Dec. 22, 2016. Per Board consensus in November, I signed the quote and will place it on the Jan. 24, 2017 Board agenda for confirmation. Hurricane Repairs Beach Walkover Update – Due to shifting sand and Brevard County's emergency sand replenishment scheduled for the next two months, an extension of the walkover is no longer needed. American Red Cross Home Fire Campaign Offer – A representative of the American Red Cross has inquired if the Board would be interested in BBRD partnering with them and Brevard County Fire Department to host a Home Fire Campaign where volunteers go door to door offering to install free smoke detectors. Staff seeks direction from the Board regarding this proposal. Board consensus to defer to HOA. Joint BOT-HOA meeting date – In response the Board wanting to schedule a joint workshop with the new HOA Executive Board, the following dates and times were sent to the Board Feb. 21, 2017 at 1pm or 21Feb17 at 1pm Staff requests direction from the BOT regarding which date to use. Consensus to use Feb 7, 2017

5-Year Financial Model and Capital Improvement Plan Review Meetings Update:

Facilities Planning Advisory Committee

16Jan17, D, 1-3pm (canceled)

19Jan17, C, 10am-noon

24Jan17, D, 10am-noon

Finance Advisory Committee

18Jan17, D, 1-3pm

26Jan17, D, 10am-noon

BOT

31Jan17, D&E, 2-4pm

Attorney Report

General Counsel announced that the local Bill for the Term Limits was accepted by the Representative Fines office. Rep. Randy Fine has agreed to sponsor the local bill in the 2017 Legislative Session.



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Assuming the bill receives unanimous support from the delegation the bill will be advertised and filed prior to the start of the session on March 7, 2017. General Counsel is working with the Lizzann Taylor on reviewing the Ballot amendments. He reported that a notice of appeal has been filed on the order denying summary judgement in the Guinther vs BBRD case. He will advise the Board once the appeal courts rules on the notice.

Trustee Incidental Remarks

Ms. Wright commended Mr. Gary Gresko, President on the Artist's Guild on his commitment and contributions to Barefoot Bay. Mr. Gresko is not only an artist with work frequently displayed in building A but he is a veteran and skilled sailboat/yacht restoration expert. On behalf of the Board Ms. Wright personally thanked him for all his help restoring the Barefoot Bay sailboat that was on the entrance wall for many year and all that Mr. Gresko does for the community. This is a great example of the community working together to make barefoot Bay a better place to live.

Tom Granholm asked about the buffer that will be used between the resident property and the FPL solar farm soon to be built in the area off Micco Road. He was concerned about the type of buffers that will be used. Mr. Diana urged all the residents to send a letter to the county to ensure that FPL will follow through with their promise to use natural non evasive buffers.

Al Keely thanked the Board for the work done to beautify the BBRD Beach. He commented on RVs at the beach stating that he was opposed to them parking at the beach. Mr. Coffey stated that the plan is not to have the area open for campers in the future.

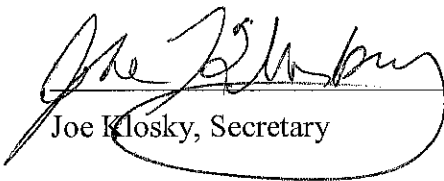
Brian Belanger commented on the great job ABM and John Coffey has done for the softball league and the softball field.

Adjournment

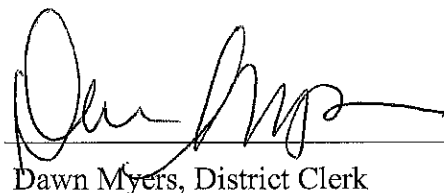
The next meeting will be on January 24, 2017 at 7PM in Building D/E.

Mr. Lavier made a motion to adjourn. Second by Mr. Cavaliere. Motion carried unanimously.

Meeting adjourned 3:37PM.



Joe Klosky, Secretary



Dawn Myers, District Clerk