



BAREFOOT BAY RECREATION DISTRICT

**Board of Trustees Regular Meeting
January 12, 2018
1 P.M. –Building D&E**

Meeting Called to Order

The Barefoot Bay Recreation District held a Regular Meeting on January 12, 2018 in Building D&E, 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Diana called the meeting to order at 1:00 P.M.

Thought for the Day

Mr. Diana asked for a moment of silence to honor our service personnel both past and present who have helped protect our country. He also asked that we remember our Barefoot Bay residents both past and present.

Pledge of Allegiance to the Flag

Led by Mr. Geier.

Roll Call

Present: Mr. Diana, Mr. Lavier, Mr. Cavaliere, Mr. Geier, and Mr. Klosky. Also present: Trustee-Elect Wheaton, Jason Pierman, SDS, John W. Coffey, Community Manager, Cliff Repperger, General Counsel, and Dawn Myers, District Clerk.

Minutes

Mr. Geier made a motion to approve the minutes dated December 9, 2017. Second by Mr. Lavier. Motion carried unanimously.

Treasurer's Report

Mr. Geier read the Treasurer's Report for January 12, 2018.

Mr. Klosky made a motion to approve the Treasurer's report as written. Second by Mr. Lavier. Motion carried unanimously.

New Trustee Oath of Office

The honorable circuit court Judge Robin Lemondidis, administered the State of Florida Oath of Office and Affirmation to Trustee Diana and Trustee Wheaton.

Reorganization of Board

Mr. Cavaliere made a nomination to elect Mr. Lavier for Chairman.

Mr. Wheaton made a nomination to elect Mr. Klosky for Chairman.

The trustees made their selection for Chairman by secret vote 3-2 in favor of Mr. Lavier.

Mr. Cavaliere made a nomination to elect Mr. Diana for 1st Vice Chair

Mr. Wheaton made a nomination to elect Mr. Klosky for 1st Vice Chair

The trustees made their selection for 1st Vice Chair by secret vote 3-2 in favor of Mr. Diana.

Mr. Cavaliere made a nomination to elect Mr. Wheaton for 2nd Chair. None opposed.



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Mr. Cavaliere made a nomination to elect Mr. Klosky for Secretary. None opposed.

Mr. Diana made a nomination to elect Mr. Cavaliere for Treasurer. None opposed.

Presentations

Mr. Diana presented exiting trustee Mr. Geier with an honorary plaque and thanked him for his service and dedication on the Board.

Audience comment on Agenda Items

Ms. Jeanne Osborne pointed out the petition for the substation post office in Barefoot Bay was left out for resident signature at the meeting tonight and will be left at the Pro Shop as well.

Mr. Jack Reddy complimented the Board for ensuring the employees are diligently checking badges and requesting the guest pass fee.

Mr. Richard Schwatlow commented on the replacement building D/E project. He voiced his approval of the proposal to build new an updated facilities for the residents. He requested information on the water treatment plant. The plant is owned and operated by the County and Mr. Schwatlow will have to contact them.

Mr. Fred Osterbeck stated that he sent a letter to the Board on behalf of the neighborhood watch program regarding a nuisance house at 915 Wren Circle. He would like the Board to enforce the nuisance laws as soon as possible. He stated that he has contacted John Tobia's office and they are willing to address the situation as a nuisance issue. He asked that the Board either rewrite the nuisance laws or enforce the nuisance law. General Council Repperger opined what the needed definition of nuisance abatement would have to be in order to get a case brought against the nuisance house. The Barefoot Bay DOR has a general nuisance provision. He explained how we could establish a nuisance case through a violation of the DOR. Mr. Cavaliere asked General Counsel Repperger to prepare a document with options on how the Board to can pursue this situation. He asked for placement of this topic on the agenda at the next meeting.

Mr. Robert Maxey requested information on the status of a mini golf. Mr. Coffey stated that it is in the budget for this year and planned for completion by the end of June.

Unfinished Business

DOR Violations

Case # 17-004824 / 526 Persimmon - Unauthorized items

Mr. Lavier asked if anyone was in the audience to represent the case.

Mr. Stephane Fecteau swore under oath that there were Unapproved items piling on the side of the house as shown in the photos provided in the agenda package.

Mr. Cavaliere made a motion send Case # 17-004824 / 526 Persimmon to the attorney's office and take legal and equitable action. Second by Mr. Klosky. Motion carried unanimously.

Case # 17-005246 937 Hyacinth Circle Exterior Maintenance

Mr. Lavier asked if anyone was in the audience to represent the case.



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Mr. Cavaliere made a motion forward Case # 17-005246 / 937 Hyacinth Circle to the attorney's office and take legal and equitable action. Second by Mr. Klosky. Motion carried unanimously.

Case # 17-005224 Exterior Maintenance Case #17-005228 Condition of Skirting 17-005225 Powerwash / 1003 Wren Circle

Mr. Lavier asked if anyone was in the audience to represent these cases.

Mr. Cavaliere made a motion forward Cases # 17-005224, #17-005228 and #17-005225 / 1003 Wren Circle to the attorney's office and take legal and equitable action. Second by Mr. Klosky. Motion carried unanimously.

Merry Christmas Golfers

Mr. David Glusken requested consideration and resolution of his Tuesday and Thursday tee time which a new policy is now causing a conflict to him and his group.

Mr. Cavaliere explained the case of Merry Christmas Golfers is a case involving a group of golfers who disregarded the closed status of the golf course on Christmas Day and played in violation of the management decision to close the course on Christmas Day. He stated that he understood this is an unofficial tradition but one member went over and above by slandering the golf manager, the Board and management in general on social media regarding the incident by flagrantly insulting and challenging the golf manager publicly. He stated that the member's actions should be addressed swiftly and strictly as he has not only violated the golf course rules and BBRD Policy but also showed a deep disrespect for staff.

Mr. Lavier was in agreement with Mr. Cavaliere as something must be done in order to send a message that the closed amenities should be taken serious.

Mr. Cavaliere made a motion to revoke Mr. Charlie Lefebvre's golf membership. Motion died for lack of a second.

Mr. Cavaliere made a motion to support Staff's decision in whatever they decide do in order to handle this situation. Second by Mr. Wheaton. Motion passed unanimously.

Budget Amendment and Resolution 2018-01

Staff has prepared a proposed amendment to the FY18 General Fund Budget reflecting the savings from reduced Health Insurance, Liability Insurance and Workers Comp Insurance costs along with the addition and closeout of R&M/Capital Projects

General Counsel Repperger read the resolution:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT AMENDING RESOLUTION 2017-10; AMENDING THE BUDGET; PROVIDING FOR AN EFFECTIVE DATE.

Mr. Klosky made a motion to approve the resolution amending the budget. Second by Mr. Diana. Motion carried unanimously.

Veterans Building

Proposed Veterans Building

Mr. Cavaliere stated that he was honored to offer this opportunity to the Veterans in gratitude for the freedoms they have helped us maintain over the years.



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Mr. Cavaliere made a motion to take the topic of a proposed Veterans Building to a workshop for further discussion. Second by Mr. Diana. Motion carried unanimously.

Mr. Ray Beaugault thanked the Board for their consideration.

ABM Contract Extension

Mr. Coffey advised the Board that the current ABM contract expires on September 30, 2018 and they should either negotiate a contract extension or develop a request for proposal (RFP) for maintenance services of the golf course, softball field area and lawn bowling court. Based on the excellent services provided by ABM, staff recommends the BOT direct staff to negotiate a contract extension and bring the proposed agreement back to the BOT no later than the first meeting in March for consideration. If the Board is not in agreement with the contract they can advise staff to issue a RFP.

Mr. Klosky made a motion to negotiate a contract extension and bring the proposed agreement back to the BOT no later than the first meeting in March for consideration. Second by Mr. Diana. Motion carried unanimously.

Manager's Report

Finance

- **FY18 Assessment Collection Update** – \$2,602,651.47 (gross) or 72.3% of the FY18 Budget has been received as of 21Dec17. Please see attached for details.

Resident Relations

- **ARCC Updates:**
 - The meeting on 12Dec17 had 50 permits on the agenda, 49 were approved and one was tabled.
 - The meeting on 29Dec17 had 42 permits on the agenda, 38 were approved with 4 being tabled.
 - The meeting schedule on 09Jan18 in the BFBHOA Office at 9am has 20 permits are on the agenda to be reviewed. After reviewing the permits, the ARCC will review the ARCC guidelines for possible revisions.
- **Violations Committee Updates:**
 - The meeting 08Dec17 had 29 cases on the agenda, 14 came into compliance prior to the meeting and 15 were found in violation.
 - The next meeting is scheduled for 12Jan18 at 10am in Bldg. D/E. There are 35 cases on the agenda.

Food and Beverage

- Line Dancing has started up for the season in the Lounge, so come and kick up your heels on Mondays from 4:30-5:45pm.
- Service with Style, a hospitality group out of Brandon, Florida, will be providing kitchen staff training and follow up management training on Tuesday, 16Jan18. The 19th Hole kitchen will open at 11am that day. Notices will be posted.
- Alcohol Compliance Training for all servers and bartenders will be held on Wednesday, 24Jan18. The training is provided by Regulatory Compliance Services and topics include responsible service practices, alcoholic beverage laws and regulations and intoxicated patron intervention.



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- A "Professional American Football Championship" game party will be held on 4Feb18 at the 19th Hole. Tickets go on sale Monday, 15Jan18 and flyers are posted with all the details.

Golf-Pro Shop

- **Routine Work**
 - Tournaments (call Pro Shop for details 664.3174)
 - Saturday, 20Jan18: Annual Veteran's Tournament 8:30am & 1pm Shotgun start
 - Sebastian Sky Dive Team on range at Noon
 - Tuesday, 23Jan18: Ladies League 18 Hole CTP, 8am Shotgun start
- **Special Projects**
 - Fence Replacement at ABM Worksite – The Project is completed. A sign with hours of operations is on order (to help folks understand they do not work 9am-5pm).
 - Cart Barn Roof /repair – Permit was issued and the project will begin shortly.
 - Monthly Inventory – On 31Jan18, the Pro Shop will close at 2pm for inventory.

Property Services

- **Routine work**
 - Removed large debris out of the canals near Waterway and Barefoot Circle.
 - Replace pool pump at Pool 2.
 - Addressed all DOR lawn debris cases.

Removed all Christmas decorations and put into storage.

Trimmed dead palms down the BLVD

Trimmed palm trees @ the DE 19th hole and golf course parking area

Repaired washouts on the Guinther bypass trail (from Lounge to the Egret Bridge)

Received 2 new 2017 gator TX model utility carts (FY18 Budgeted items)

- **Special Projects**
 - Removal of Christmas decorations will commence on Monday 8Jan18.
 - Worked with Golf-Pro Shop staff to replace the fence at the Golf Course that was damaged by Hurricane Irma.
 - The Bocce ball courts will be replaced starting the week of 22Jan18 as part of the grant program. Staff will replace two at a time and start with the ones closest to Bldg. A.
 - Routine storm water canal maintenance will also begin the week of 22Jan18. Matt says "if you live on one of the storm water canals we will be behind your home!"
 - Brokered a deal with the Over 60 Softball Association to swap out their used SandPro for utility cart scheduled for auction thereby reducing future capital costs due to the price differential between SandPro's and utility carts. The O60SA is very happy with the "new to them" cart (it will be provided to them in the near future once minor maintenance is completed and new BBRD-O60SA decal is acquired and affixed to the unit).



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- Finalized the switch in procurement for custodial supplies thereby significantly reducing the cost of consumables while increase the quality of many products.

General Information

- **Proposed FY19-23 Five-Year Financial Models and Capital Improvement Plans Update** – I will be delivering the two 5yrFMs&CIPs (General Fund and proposed 2018 Bond Projects Fund) spreadsheets and accompanying memo to the trustees on 12Jan18. Said documents will be posted on www.bbrd.org the following day and copies can be obtained at Building F starting Tuesday, 16Jan18. The BOT workshop to review the interactive 5yrFMs&CIPs will be held on Thurs., 30Jan18 at 7pm in Bldg. D/E.
- **Conceptual Design for new D/E/19th Hole/Pro Shop/Cart Barn Complex Update** – The public is invited to the BOT workshop on Tues., 16Jan18, Bldg. D/E at 7pm where the BOT will review the conceptual floorplan and proposed conceptual site plans.
- **Workshop for SDS Presentation/Discussion Regarding Financing Options for Capital Projects Update** – The public is invited to attend the BOT workshop with SDS and General Counsel Repperger on Mon., 22Jan18 at 2:30pm in Bldg. D/E.
- **Martin Luther King, Jr. Holiday Observation** – All BBRD Offices will be closed on Monday, 15Jan18 in honor of the civil rights leader's 89th birthday (actual holiday is the observed holiday this year).

Attorney's Report

General Counsel gave an update on the settled payment for Ms. Joy Liddy from the September directive by the Board to ensure that fee was collected and verified that it was with no further action from his office. He is working on the contract for the Administration Building replacement project and employee bonuses. He requested permission to attend the Workshop on Financing Options. Consensus by the Board to have General Counsel attend the workshop.

Incidental Trustee Remarks

Mr. Cavaliere addressed new Trustee Wheaton about ensuring his facts are checked before publishing articles in the Tattler and also advised him about the plans in place for Building D/E. He looks forward to hearing about the plans he has in mind. He stated that he is also looking forward to working with him and by no means intends to lecture Mr. Wheaton but stated that he was just addressing him on these topics based on his experience on the Board.

Mr. Wheaton requested Mr. Cavaliere talk to him personally about any inconsistencies in his articles. He also stated that he does have a plan in mind for the D/E complex project and looks forward to moving ahead with this.

Mr. Diana thanked the Board and residents for allowing him to be Chairman for the last year. He asked that we remember his mindset of a "kinder, gentler, Barefoot Bay" as this is his vision for our community. He suggested we refrain from addressing the Administration Building as "Building F".



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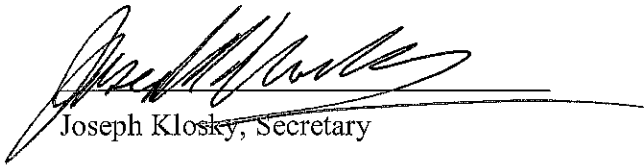
Mr. Lavier welcomed Mr. Wheaton aboard and thanked everyone for giving him the opportunity to serve as Chairman. He thanked Mr. Geier for his service on the Board and stated that he is looking forward to doing the best job he can for the community in the coming year.

Adjournment

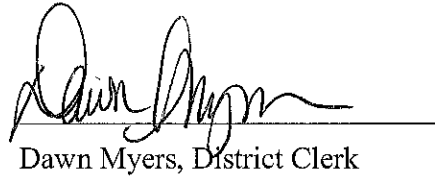
The next meeting will be on Tuesday, January 23, 2017 at 7PM in Building D/E.

Mr. Cavaliere made a motion to adjourn. Second by Mr. Lavier. Motion carried unanimously.

Meeting adjourned 3:28 PM.



Joseph Klosky, Secretary



Dawn Myers, District Clerk