



# BAREFOOT BAY RECREATION DISTRICT

## Board of Trustees Regular Meeting

April 12, 2019

1PM –Building D&E

### Meeting Called to Order

The Barefoot Bay Recreation District Board of Trustees held a Meeting on April 12, 2019 in Building D&E 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Klosky called the meeting to order at 1PM.

### Pledge of Allegiance to the Flag

Led by Mr. Wheaton.

### Roll Call

Present: Mr. Klosky, Mr. Wheaton Ms. Henderson, Mr. Diana, and Mr. Loveland. Also present Jason Pierman, SDS, John W. Coffey, ICMA-CM, Cliff Repperger, General Counsel and Dawn Myers, District Clerk.

### Presentations

#### Proclamation for Mrs. Jean White

Mr. Klosky and the Board of Trustees presented Mrs. Jean White with a proclamation honoring her 100<sup>th</sup> birthday and 25 years in Barefoot Bay. Mrs. White addressed the Board thanking them for all they do to keep Barefoot Bay an "A-1 community". Mrs. White also informed the audience that her and her husband never regretted coming to Barefoot Bay.

#### Employee Milestones

Mr. Klosky and Mr. Coffey presented a 10-year milestone award to Ms. Marna Ward and thanked her on behalf of the Board of Trustees for her hard work and diligence over the years.

#### Barefoot By The Lake

Ms. Kathy Mendes, Food and Beverage Manager, spoke on behalf of Mr. Roger Compton, President of the CVO and CVO Directors, Elaine Vanberschot and Betsy Davis regarding the success of this year's Barefoot By The Lake Festival. She thanked the Planning Committee, District staff and the resident volunteers for a phenomenal job with this all phases of the festival. She pointed out the successes of some of the newly implemented ideas used this year such as the kickoff band on the first day, reserved seating, covered eating area, variety of music and vendors and sponsorship row so sponsors have a good opportunity to advertise. She stated that she was confident with a few tweaks, next year's festival will be even more successful. Mr. Diana thanked the Planning Committee for a wonderful successful event and stated that he is looking forward to the next one.

### Minutes

*Mr. Henderson made a motion to approve the minutes for March 26, 2019. Second by Mr. Wheaton. Motion carried unanimously.*



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## **Treasurer's Report**

*Mr. Diana made a motion to approve the Treasure's Report for April 12, 2019 as read. Second by Ms. Henderson. Motion passed unanimously.*

## **Audience Participation**

Mr. Schwatlow shared his thoughts with the Board about options for the Lounge. He encouraged them not to rule out the idea to have an open space plan.

Mr. Roger Compton, CVO President reminded the community of the Meet and Greet taking place next Thursday, April 17, 2019 where members of the CVO, Trustees, the Community Manager and the District Managers will provide helpful information regarding District operations. He restated the purpose for The CVO touching on their many accomplishments including raising over \$10,000 for non-CVO volunteer organizations in the community since February 2017. In addition, Mr. Compton stated they have raised over \$2,500 for the American Cancer Society and also raised money for the Florida Sheriff Associations and other state organizations. He reiterated that the CVO support all volunteer groups and organizations throughout the community.

Mr. Jeff Grunow stated that he is speaking as a resident today but will be the next commander of the American Legion Post 366 on Tuesday. He thanked the Board for their assistance with the Veterans Service office over the years. He invited the Board and the community to the planned Memorial Day event and the Flag Day ceremony. He also invited the community to bring any old flags to the container at Pool 1 for proper disposal. The Flag ceremony will be held on June 14<sup>th</sup> at 11am lakeside along Barefoot Boulevard.

Ms. Elena Becker commented on alleged obscene language on a flag flying just under an American flag. She asked the Board to please address this situation. General Counsel stated that there is nothing in the DOR regarding flags. Mr. Loveland suggested we research offensive curse words on flags. General Counsel state he would investigate the subject.

Mr. Rick Parker commented on behalf of a group of golfers regarding the nets going up on the golf course. Mr. Coffey stated that they will be replaced this summer.

Mr. Paul Preston stated that he was suspended from the Over 60 Softball Team unfairly. He asked the Board to examine the League's practice for suspending members and asked for their assistance in restating his seat on the League. The District does not govern Club procedures, but Mr. Klosky stated that Mr. Repperger would look into the topic for Mr. Preston's clarification.

Ms. Jeanne Osborne commented on her dissatisfaction with the aforementioned alleged obscenity on a flag. Ms. Osborne stated that the word (and stated the alleged obscenity) did not belong flying under the American Flag.

Ms. Carol Joseph invited all children to the Easter Egg hunt sponsored by the South Mainland Library. She stated that the invitation is extended to all children in and outside of Barefoot Bay on April 20th at 11am.

Ms. Nancy Eisele invited all residents to the National Day of Prayer ceremony in the back of the Administration Building under the Oaks on May 2, 2019.



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## **New Business**

### **CVO Donated Pavilion Installation**

In December 2018, the CVO requested to donate a 40' Hexagonal Duo-Top Structure to be placed on the concrete pad behind Building A. The costs for this project include: \$25,604.98 for the structure, \$1,100.00 for sealed construction drawings, \$621.00 for freight and \$23,000.00 for installation. CVO will fund the purchase and installation per the BBRD Policy Manual language on donations. The original vendor for installation was unable to complete the job due to the difficulty in installing the pavilion at the proposed location. CVO President Compton informed staff that the CVO was willing to donate the additional funds to secure another installation vendor. Mr. Wheaton voiced his opposition to the amount of money for the purchase of the pavilion and installation stating that there are cheaper structures that could have been considered. Mr. Compton stated that the Pavilion is well worth the cost as it is quite large, up to hurricane standards and will drastically improve the aesthetics of the area behind Building A and Pool 1.

*Mr. Loveland made a motion to award contract to Superior Recreational Products in the amount of \$42,000.00, waiving the second bid requirement, accepting the additional donation of \$19,000.00 from the CVO and instruct staff to bring a budget amendment back to the next available BOT meeting for consideration. Second by Mr. Diana. Mr. Wheaton opposed. Motion passed 4-1.*

### **Pool #2 Canopy**

At the November 15, 2017 BOT workshop, Trustee-elect Wheaton suggested prioritization of a canopy at Pool #2 so when residents have a place to wait out the weather during rain. Staff acquired two quotes for a 20-foot by 24-foot aluminum canopy: \$10,538.00 Endeavor Construction, Inc. and \$7,050.00 Tripod Aluminum, Inc. Tripod Aluminum clarified their quote includes permitting. Staff plans on soliciting quotes for a concrete pad on which the canopy will be sited as well.

*Mr. Loveland made a motion to award contract for construction of a canopy to Tripod Aluminum, Inc. in the amount of \$7,050.00 and authorize staff to execute the required budget transfer from R&M/Capital Contingency once a quote is signed for the installation of the concrete pad. Second by Mr. Wheaton. Motion passed unanimously.*

Mr. Diana requested placing a canopy at Pool 3 as well. Mr. Coffey stated that we can see how the canopy works then duplicate the purchase if the BOT so desires.

### **Lake Bank Restoration, Phase 6**

Due to a discrepancy in the area where the geotubbing will be placed, Mr. Coffey suggested the Board table this item until he can get further information. Ms. Henderson asked for quotes for Lee Composite Gabion retaining walls and metal walls.

*Mr. Diana made a motion to table this item until the upcoming Board meeting on May 10th. Second by Mr. Loveland. Motion carried unanimously.*



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## **Barefoot Bay Official Song Recording Cost Request**

Due to an overwhelming positive response since the New Administration Building ribbon cutting, Mr. Ray Spencer offered a proposition that the Board fund the production and recording of the Official Barefoot Bay Song. Costs are estimated at \$800 approximately. Mr. Roger Compton offered to have the CVO fund the production as a CVO project.

*Mr. Loveland made a motion to allow the CVO to fund the costs for production and recording of the Official Barefoot Bay Song and keep any costs from marketing the song within the CVO. Second by Mr. Diana. Motion carried unanimously.*

## **Manager's Report**

### Finance

- **FY19 Assessment Collection Update** – \$3,710,099.79 (gross) or 92.8% of the FY19 Budget has been received as of April 8th.

### Resident Relations

- **ARCC Update**
  - April 2nd meeting: 6 consent approved and 14 non-consent (12 approved, 1 tabled & 1 denied).
  - April 16th is the next meeting (New Administration Conference Room at 9am) with 16 permits on the agenda (3 old, 11 consent and 15 other)
- **Violations Committee Update**
  - April 12th meeting has 20 cases on the agenda
  - April 26th is the next meeting
- **Interesting fact of the month of March**
  - 41 homes sold
  - 66 new homeowners received their badges

### Food & Beverage

- **Ring of Fire Show** – If you're lucky enough to have tickets to the Ring of Fire dance show on April 13th (SOLD OUT), there is a special fun bonus for ticket holders. A free line dancing class will be held from 4:45-5:45pm to learn how to kick up your heels to the tunes of Willie, Cash & Haggard.
- **Easter Buffet Brunch** is planned at the 19th Hole on Sunday, April 21 from 8-11am. Tickets are not required. The \$12 tickets cover coffee and nice variety of menu items.
- **Mother's Day Brunch** – Tickets will go on sale for a Mother's Day Brunch on Monday, April 22nd at the Lounge, the 19th Hole and the New Administration Building. The brunch will be Lakeside of the Lounge from 9am until noon. The Dave Capp Jazz duo will perform. Flyers with all the details are posted.

### Golf-Pro Shop

- **Winter Overseed Checkout** – Just as Frosty the Snowman sometimes stays too long up north, ABM will be assisting the winter overseed in "checking out of the golf course" (starting on April 8th through April 19) and welcoming back the summertime Bermuda turf. ABM will accomplish this by



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the application of a selective herbicide on the course. This process very likely will turn the golf course yellow, brown, and white. It will not kill the Bermuda turf, but it may look dead for a short period of time.

## Property Services

- Replaced burned up vacuum pump at Pool #3
- Disconnected power, water and sewer from the Old Administration Building
- Painted crosswalk in the building A parking lot
- Moved antenna for the marquee sign from the Old Administration Building to the New Administration Building
- Resurfaced the bocce ball courts
- Facilitated the Dude Solutions facilities assessment
- Made repairs to the DOR truck (leak in differential and headlight wiring issues)
- Replaced broken lighting at the Shopping Center
- Working with FPL to get meter pulled from Old Administration Building (last disconnect needed prior to demolition)

## General Information

- The next **Building A Renovations RFP Evaluation Committee Meeting** is scheduled for Wednesday, April 17th at 9am in Building D/E
- **FY20 Working Draft Budget (WDPB):**
  - FY20 WDPB Resident's Budgets (condensed version containing the transmittal letter and line-item budgets) are available free to residents at the New Administration Building.
  - Electronic copies of the FY20 WDPB and FY20 WDPB Resident's Budget are available on [www.bbrd.org](http://www.bbrd.org).
  - BOT Budget Workshop are scheduled as follows:
    - Tues., April 16<sup>th</sup> in Building D/E at 7pm
    - Tues., April 23<sup>rd</sup> in Building D/E at 2pm (afternoon of an evening BOT Regular Meeting)
    - Tues., April 30<sup>th</sup> in Building D/E at 9am
    - Tues., May 7<sup>th</sup> in Building D/E at 7pm
    - Thurs., May 9<sup>th</sup> in Building D/E at 2pm (if needed)
- **Miscellaneous Projects Updates**
  - New Administration Building:
    - One quote has been received for installation of an emergency backup generator (will come to BOT when second quote is received)
    - Phase 3 irrigation/landscaping design begun (will also convert area around Veterans' Monument from potable water to lake water)
  - Miniature Golf
    - Design is substantially completed
    - Craftsman is working on vertical structures (i.e. miniatures of BBRD landmarks)



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- Construction planned for mid-summer
- Location of Pool#1 pit replacement, heater relocation and smoking area relocation will be on the April 23rd agenda.
- Issuance of a RFP for the combined projects of Pool#1 pit replacement, Pool #1 Heater relocation and Pool #2 pit replacement will also be on the April 23rd agenda.
- **Beach Update** – A recent site inspection of the beach found the A1A Sea Oats have grown nicely since being planted as a privacy hedge and now average 6 feet in height.



- **New Administration Building Temporary Closure** – The Building will be closed from 11am to 1pm on Monday, April 22nd so staff can attend the 4th Annual Spring Employee Picnic.

### Attorney Report

- General Counsel Repperger advised the Board of an agenda item brought to the County Commissioner's Agenda by Commissioner Tobia essentially requesting the county take a look at modifying the method of collection currently in use for the District assessments. General Counsel explained that in 2009 the District moved from a monthly collection to annual collection per an agreement with the County tax collector. He stated that he will meet with Commissioner Tobia, Mr. Coffey and Mr. Charles Henley, Finance Manager on April 18<sup>th</sup> to discuss the topic and advise him about the benefits of the current method of collection for his edification. He will update the Board on this subject at the next meeting.

### Trustee Incidental Remarks

Mr. Loveland thanked Mr. Coffey for the help with the lirioppe and for Ms. Henderson's research on the golf course lake bank.

Mr. Diana had no comment.

Ms. Henderson offered her apology for her misstatement at the last meeting regarding the topic of a Project Manager. She stated she had no intention of implying Mr. Coffey was incapable of managing our projects but was intending to offer assistance to Mr. Coffey in an effort to save him time in his busy schedule. She announced a Golf meeting on April 25<sup>th</sup> at 10am in Building D/E.



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Mr. Wheaton had no remarks.

Mr. Klosky shared a critical comment from a resident regarding the length of time it took for the New Administration Building to be constructed. The resident stated that he could have had the job completed in half the time. Mr. Klosky advised any former contractors with criticisms on District spending and projects to please get a contractor's license to do business in Brevard County and then come back to offer their services with our projects and projects' costs. Mr. Diana stated that he is very pleased with the way the building turned out and speaks for the District when he says we are committed to hiring the best vendors and certified contractors to help us with our projects.

### Adjournment

Next meeting will be on April 23, 2019 at 7pm in Building D/E.

Mr. Wheaton made a motion to adjourn. Second by Ms. Henderson. Meeting adjourned at 2:15pm.

A blue ink signature, appearing to read "Steve Diana", written over a horizontal line.

Steve Diana, Secretary

A blue ink signature, appearing to read "Dawn Myers", written over a horizontal line.

Dawn Myers, District Clerk