

**Barefoot Bay Recreation District
Regular Meeting of the Board of Trustees**

Tuesday, May 24, 2016

7:00 PM

1225 BAREFOOT BOULEVARD, BUILDING D/E



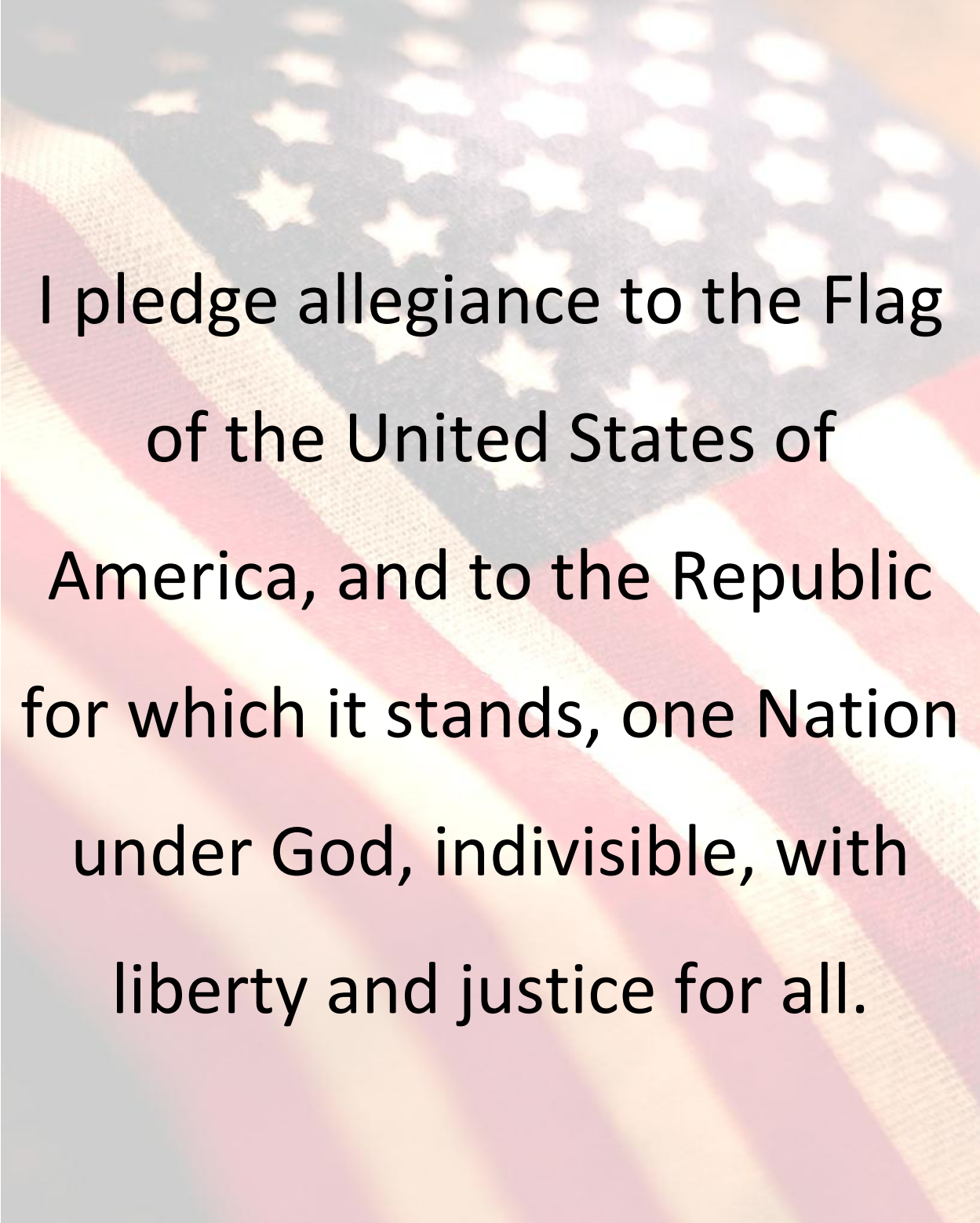
BAREFOOT BAY RECREATION DISTRICT

Barefoot Bay Recreation District Regular Meeting
Tuesday, May 24, 2016 7 P.M.
Building D&E

AGENDA

Please turn off all cell phones

1. Thought for the Day
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Presentations and Proclamations
5. Approval of Minutes
6. Treasurer's Report
7. Audience comment on Agenda Items
8. Unfinished Business
9. New Business
 - A. FY17 Proposed Budget Mailout
 - B. CCTV Replacement and Expansion
10. Manager's Report
11. Attorney's Report
12. Committee/Liaison Reports
13. Incidental Trustee Remarks
14. Audience Participation
15. Adjournment



I pledge allegiance to the Flag
of the United States of
America, and to the Republic
for which it stands, one Nation
under God, indivisible, with
liberty and justice for all.

Roll Call

Trustees

Chairman - Mr. Klosky

1st Vice Chair - Ms. Wright

2nd Vice Chair - Mr. Lavier

Secretary - Mr. Diana

Treasurer - Mr. Cavaliere

Also Present

General Counsel- Cliff Repperger, Jr., Esq.

Community Manager - John W. Coffey

District Clerk - Dawn Myers

Approval of Minutes

Treasurer's Report

Barefoot Bay Recreation District
Treasurer's Report
May 24, 2016

Cash Balances in General Fund

as of 5/16/2016

Bank of America:

| | |
|--|------------------------|
| Operating Account | \$ 1,794,254.91 |
| Money Market Account | \$ 105,597.46 |
| Total Cash Balances @BOA in General Fund: | \$ 1,899,852.37 |

SBA:

as of 5/16/2016

| | |
|--|----------------------|
| Capital Improvement Account | \$ 83,216.35 |
| Reserve Account | \$ 449,678.36 |
| Total Cash Balances @SBA in General Fund: | \$ 532,894.71 |

Total Cash Balances in General Fund: \$ 2,432,747.08

Cash Balance in Debt Fund

as of 5/16/2016

SBA:

| | |
|---|----------------------|
| Debt Account | \$ 692,856.04 |
| Total Cash Balance in Debt Fund: | \$ 692,856.04 |

* Participant Return for SBA in April 2016 was 0.59%

Total Cash Balances in All Funds: \$ 3,125,603.12

Total Cash receipts from May 1 to May 15, 2016:

| | |
|-----------------------|----------------------|
| Daily deposits: | \$ 65,013.41 |
| Assessments received: | \$ 75,283.73 |
| | \$ 140,297.14 |

Expenditures over \$5,000 from 5/1/16 to 5/15/16

| <u>Vendor</u> | <u>Description</u> | <u>Check Amount</u> |
|---|------------------------------|---------------------|
| Employees | Employees Salaries and Wages | \$ 64,668.81 |
| Federal and State Payroll Taxes | Employer Tax Liabilities | \$ 5,827.30 |
| Preferred Government Ins Trust | Worker Comp. Ins. | \$ 5,338.75 |
| Total of Expenditures over \$5,000 | | \$ 75,834.86 |

Audience Participation Agenda items only

Unfinished Business

New Business

| |
|---------------------|
| Meeting Date |
| May 24, 2016 |



| |
|------------------|
| Agenda |
| Section 9 |
| Item No A |

Agenda Report
Barefoot Bay Recreation District Board of Trustees

Subject: FY17 Proposed Budget Mail Out

Dept/Office: Administration: District Clerk's Office

Requested Action: Approval of FY17 Proposed Budget for Mail Out to Property Owners

Summary Explanation and Background:

Per BBRD Policy Manual, section 2.8, the BOT shall “adopt proposed draft for mail out to community and hear comments from both Trustees and citizens.” Since the beginning of the calendar year, the following committee meetings and BOT workshops were held:

Review of 5-Year Financial Model and Capital Improvement Program

Multiple Finance Committee meetings
Multiple Facilities Planning Committee meetings
Budget workshop on 28Jan16

FY17 Working Draft Proposed Budget

Multiple Finance Committee meetings
Multiple Facilities Planning Committee meetings
Budget workshop on 4Apr16, 20Apr16, 3May16

The FY17 Proposed Budget is balanced at \$6,169,454 with the following elements:

- No increase in monthly assessment (\$60 per month or \$720 per year)
- 10% increase in Vehicle Storage monthly rental fees
- 10% increase in Golf Membership fees
- 2.5% increase in Food & Beverage prices
- Continuation of \$3 daily guess pass fee
- 2.66 new FTEs (1.4 FTE Security Officers, .066 FTE Catering Coordinator, 0.33 FTE Seasonal Cook and 0.27 FTE to convert P/T Accounting Assoc. to F/T).
- (40 hrs/wk. = 1.0 FTE)
- \$299,658 in Decision Points
- \$612,500 in R&M and Capital projects
- Final Debt Service Payment on common areas mortgage
- \$287,000 use of Fund Balance (for one-time projects)
- Financially Feasible 5-Year Financial Model & Capital Improvement Program
- General Fund Minimum Fund Balance Policy of 20% (excluding transfers and R&M/Capital Projects)
- Adoption of Employee Pay Grade System (effective 01Jan17)

An easy to read FY17 Proposed Budget document (revenue-expenditures summary,

decision points summary and departmental line items) available to residents at www.bbrd.org and available in Building F. The entire budget document will be updated later this summer after the BOT formally adopts the FY17 Budget at the 28Jun16 meeting.

Staff recommends the BOT authorize staff to mail out the FY17 Proposed Budget to property owners.

Exhibits Attached: FY17 Proposed Budget mail out and excerpt of Policy Manual.

Contact: John W. Coffey, Community Manager

Fiscal Impact: N/A

Contract/Agreement Reviewed by Attorney: N/A

Community Manager's Approval:



Barefoot Bay Recreation District
Draft Budget - General Fund
Fiscal Year 17 (10/01/2016 – 9/30/2017)

The FY17 Proposed Budget is based on an assessment rate of **\$720.00**
(\$60/month) per year per lot.

| | FY 15 Actual | FY16 Original Budget | FY 16 Est. Year-end | FY 17 Base Budget | FY 17 Decision Points | FY 17 Proposed Budget |
|--------------------------------|-------------------------|-------------------------------------|------------------------------------|----------------------------------|--------------------------------------|--------------------------------------|
| Revenues/Sources | | | | | | |
| Administration | 3,412,354 | 3,541,055 | 3,555,349 | 3,539,085 | - | 3,539,085 |
| Resident Relations* | 73,531 | 90,975 | 63,337 | 89,709 | - | 89,709 |
| Food & Beverage | 821,312 | 762,253 | 882,993 | 905,329 | - | 905,329 |
| Golf-Pro Shop | 652,295 | 634,158 | 741,313 | 799,306 | 27,000 | 826,306 |
| Recreation | 288,326 | N/A | N/A | N/A | - | N/A |
| Property Services | N/A | 232,000 | 268,020 | 260,000 | - | 260,000 |
| Vehicle Storage | 116,635 | 106,000 | 134,061 | 134,290 | 13,300 | 147,590 |
| Shopping Center | 126,741 | 128,117 | 123,238 | 114,435 | - | 114,435 |
| R&M/Capital Projects | 2,600 | - | - | - | 287,000 | 287,000 |
| Grants | - | - | 198,222 | - | - | - |
| Total Revenues/Sources | 5,493,795 | 5,494,558 | 5,966,533 | 5,842,154 | 327,300 | 6,169,454 |
| Expenditures/Uses | | | | | | |
| Administration | 1,783,322 | 1,845,166 | 1,666,241 | 1,614,702 | 136,642 | 1,751,344 |
| Resident Relations* | 273,309 | 288,979 | 298,949 | 293,042 | 57,676 | 350,718 |
| Food & Beverage | 844,933 | 796,180 | 926,958 | 940,238 | 28,340 | 968,578 |
| Golf-Pro Shop | 883,556 | 873,648 | 834,377 | 853,005 | 69,500 | 922,505 |
| Maintenance | 467,538 | N/A | N/A | N/A | - | N/A |
| Custodial | 274,063 | N/A | N/A | N/A | - | N/A |
| Pools | 373,896 | N/A | N/A | N/A | - | N/A |
| Recreation | 82,843 | N/A | N/A | N/A | - | N/A |
| Property Services | N/A | 1,298,664 | 1,284,657 | 1,344,390 | 7,500 | 1,351,890 |
| Vehicle Storage | 26,396 | 17,287 | 17,828 | 18,579 | - | 18,579 |
| Shopping Center | 40,451 | 35,966 | 32,001 | 40,469 | - | 40,469 |
| Stormwater | 18,960 | 98,668 | 82,870 | 70,870 | - | 70,870 |
| R&M/Capital Projects | 259,832 | 240,000 | 737,137 | 82,000 | 612,500 | 694,500 |
| Grants | 108,740 | - | 15,637 | N/A | N/A | N/A |
| Total Expenditures/Uses | 5,437,838 | 5,494,558 | 5,896,655 | 5,257,295 | 912,158 | 6,169,454 |
| surplus/deficit | | | | | | 0 |

* included Building A costs in FY15

Maint., Custodial, Pools & Rec. Depts. were merged into new Prop. Services Dept. in FY16

FY17 includes a 10% increase in golf membership fees and vehicle storage fees and 2.66 new FTEs (1.4 FTE security officers, .066 FTE Catering Coordinator, 0.33 FTE Seasonal Cook and 0.27 FTE to convert P/T Accounting Assoc. to F/T).

The public hearing to set the Assessment will be held
on June 28, 2016, Building D&E at 7:00pm

| | | | |
|-----------------------------------|------------------|-------------------------------|---------|
| Revenues | | 401 A Benefit | 16,205 |
| District Assessment Fee | 3,516,480 | Medical/Dental/Life Insurance | 201,003 |
| Recreation Fees | 260,000 | HR Consulting Fees | 6,000 |
| Guest Passes | 76,797 | Payroll Fees | 14,308 |
| Golf Memberships | 294,301 | Professional Fees | 75,329 |
| Non Resident Golf User Fees | 10,670 | Legal Fees | 128,000 |
| Non Resident Golf Initiation Fees | 850 | Management Fees | 172,632 |
| Fleet Golf Cart Rentals | 109,496 | Management Fees/Tax Roll | 5,000 |
| Private Golf Cart Fees | 90,670 | Accounting & Auditing Fees | 32,500 |
| Handicap Fees | 7,040 | Software Renewal/Support Fees | 19,054 |
| Golf Club Storage | 466 | Operating Supplies | 66,094 |
| Practice Range | 1,856 | Cleaning Supplies | 25,606 |
| Greens Fees | 218,545 | Chlorine | 26,210 |
| Golf Rental Equipment | 1,485 | Chemicals | 1,274 |
| Merchandise Sales | 78,782 | Beverage Supplies | 7,000 |
| Beverage Sales | 634,602 | Paper Supplies | 8,078 |
| Food Sales | 269,177 | Small Tools & Hardware | 6,280 |
| Building Rentals | 4,609 | Fuel | 29,880 |
| DOR Enforcement Fees | 8,000 | Collection Fees | 66,000 |
| Interest Income | 3,500 | Collection Discounts | 114,000 |
| Miscellaneous Income Golf | 1,056 | Property Taxes | 29,800 |
| Donations | 5,495 | ICMA Retirement | 1,000 |
| Vending Machine Income | 1,550 | Employee Incentive | 120,990 |
| Sales Tax Discounts | 360 | Employee Recruitment | 8,775 |
| Delinquent Fee Collections | 7,125 | Lien & Recording Fees | 3,550 |
| Lien Fee Reimbursement | 2,000 | Travel & Training | 18,050 |
| Legal Fee Recovery | 2,300 | Telephone, Internet, Cable | 32,272 |
| Postage Revenue | 300 | Postage | 12,770 |
| Ins. Proceeds (reimbursements) | 3,000 | Utilities/Electrical | 76,807 |
| Misc. Income General | 11,282 | Utilities/Propane | 16,230 |
| Vehicle Storage Income | 146,300 | Utilities/Water | 48,025 |
| Leasing Income | 89,664 | Utilities/Solid Waste-Garbage | 21,429 |
| Common Area Maint. Income | 15,377 | Utilities/Portable Toilets | 6,100 |
| Real Estate Taxes Income | 9,319 | Equipment Leasing | 81,378 |
| Use of Fund Balance | 287,000 | Uniform Leasing | 6,555 |
| Total Revenues: | 6,169,454 | Insurance | 140,754 |
| Expenditures | | Resident Activities | 2,900 |
| F/T Salaries | 1,029,723 | Workers Comp. Insurance | 73,596 |
| P/T Wages | 682,033 | Access System Service Fee | 4,199 |
| Overtime | 2,702 | Licenses, permits & lien fees | 1,050 |
| Special Pay | 2,350 | Printing | 6,055 |
| Payroll Taxes | 153,843 | Advertising | 10,472 |
| | | Employee Clothing Allowance | 8,911 |

| | | | |
|---|------------------|--|----------------|
| Bank Charges | 28,800 | Restore Golf Bunkers Ph. 2 | 30,000 |
| Dues & Subscriptions | 18,486 | Hi-Def CCTV Cameras | 25,000 |
| DOR Enforcement Expenses | 2,100 | Crushed Conc. Golf Cart Parking | 11,000 |
| Election Expenses | 2,300 | L/T Records Storage Unit | 5,500 |
| Golf Course Maintenance | 443,377 | Golf Course Pump House | 60,000 |
| R & M Misc | 28,070 | Beach Projects | 75,000 |
| R & M Buildings | 92,652 | Sub-Total: | 487,500 |
| R & M Grounds | 148,285 | | |
| R & M Equipment | 96,075 | | |
| R & M Pools | 8,800 | FY17 Personnel Summary (FTEs): | |
| Vehicle Maintenance | 6,000 | Full-time | 33.00 |
| Canal/Lake Restoration | 18,000 | Part-time | 34.96 |
| Contingency | 122,055 | Total Positions: | 67.96 |
| Music & Entertainment | 59,950 | | |
| Food Costs of Sales | 131,226 | | |
| Beverage Costs of Sales | 225,794 | Non-Capital Decision Point Summary: | |
| Soft Drinks & CO ₂ | 32,512 | Use of Fund Balance for Projects | 287,000 |
| Merchandise Cost of Sales | 38,500 | 10% inc. in Vehicle Storage Fees | 13,300 |
| Miscellaneous Expenditures | 1,200 | 10% inc. in Golf Membership Fees | 27,000 |
| Transfer to Debt Service Fund | 430,000 | Total Revenue D.P.s | 327,300 |
| R&M Projects | 461,000 | | |
| Capital projects | 151,500 | Keyword Searchable Web-Based | |
| Total Expenditures: | 6,169,454 | Minutes/Agendas | 4,400 |
| | | (4 months) | 19,240 |
| Repair & Maint. Project Summary: | | Convert P/T Accounting Position to F/T | 19,502 |
| Repay Reserves (Parking Lot) | 50,000 | Pay Plan Adjustment | 66,500 |
| Removal of Undesirable Homes | 10,000 | Contingency for Golf Projects | 27,000 |
| Replace Damaged Concrete | 25,000 | Reclass. Cal. Coord. Position to Cal./RV | |
| 19th Hole Tables & Chairs | 12,000 | Storage Coord. | 7,676 |
| | | 1.4 FTE Security Officers | 50,000 |
| Resurf. Shuffleboard Conc./Curbs | 28,000 | 0.66FTE Catering Coord. & 0.33 FTE | |
| Sub-Total: | 125,000 | Seasonal Cook | 28,340 |
| | | Pro Shop Building Upgrades | 10,000 |
| Capital Project Summary: | | Winter overseed of Fairways | 9,500 |
| Upgrade elec. Infrast. in Bld. A | 70,000 | Ph. 1 Tables/Chairs Replace. | 5,000 |
| Replace Pit at Pool #2 | 40,000 | Christmas Decorations | 2,500 |
| Replace roof on Bldg. A | 60,000 | Grant - Golf Course | 50,000 |
| Misc. F&B Equipment | 9,500 | Total Expenditure D.P.s* | 299,658 |
| Replace P.S. Dump Truck (used) | 55,000 | | |
| Replace P.S. Golf Cart (2011) | 9,000 | | |
| Replace 4 Bocce Ball Courts | 15,000 | | |
| Bleachers for Softball Field (2) | 6,000 | | |
| Golf Course Drainage | 16,500 | | |

* Excluding R&M/Capital Projects



Mr. & Mrs. Happy Camper
1313 Happiest Place on Earth Lane
Barefoot Bay, FL 32976

For a complete department by department line-item budget, please go to <http://bbrd.org/wp-content/uploads/FY17-Proposed-Budget-Line-Items-16May16.pdf> or stop by Building F for a paper copy.

Please direct any questions to:
John W. Coffey, BBRD Community Manager
772.664.3141
jcoffey@bbrd.org

or
Kimi Cheng, Finance Manager
772.664.3141
kimicheng@bbrd.org

2.8 YEARLY BUDGET SCHEDULE AND LEVY OF ASSESSMENTS

The audit should be completed according to Florida Statutes. The yearly budget schedule is prepared in accordance with the requirements as provided in Article VI BREVARD COUNTY ORDINANCE NO. 84-05 (The Charter of the Barefoot Bay Recreation District) as excerpted below:

Fiscal Year and Budget Process

"The fiscal year of the district shall commence on October 1 of each year and end on September 30 of the following year. The trustees shall, on or before April 1 of each year, prepare an annual financial statement of income and disbursements during the prior fiscal year. On or before July 1 of each year, the trustees shall prepare and adopt an itemized budget showing the amount of money necessary for the operation of the district for the next fiscal year and the special assessment to be assessed and collected upon improved residential parcels of the district for the next ensuing year. Each year such a financial statement shall be published once during the month of April in a newspaper of general circulation within the county. A copy of the statement and a copy of the budget shall also be furnished to each owner of an improved residential parcel within 30 days after its preparation, and a copy of each shall be made available for public inspection at the principal office of the district at reasonable hours."

In order to meet the time frame mandated by the Charter, and the Florida Statutes, the Community Manager will begin to hold pre-budget meetings with each department of the district in order to have a draft of the proposed budget available for trustee perusal and public meetings. The Community Manager shall have a working draft available by April 1 of each year.

| | |
|---------------------------------------|---|
| April 1 | Prior fiscal year Financial Statement and working draft of next fiscal year's Budget to be presented to Trustees. |
| First Week of April | First working draft presented to the Trustees |
| Third Week of April | Workshop for the Trustees to give their recommendations to the Community Manager. |
| Fourth Week of April | Publish prior fiscal year Financial Statement in generally circulated newspaper within Brevard County. |
| Third week of May | Workshop to present proposed draft for mail out to community and hear comments from both Trustees and citizens. |
| Regular May Meeting | Adopt proposed draft for mail out to property owner of record and set Public Hearing date (must be 21 days after notice is published). |
| On or before Monday after May meeting | Publish notice of Public Hearing in newspaper of general circulation (must be 21 days prior to hearing). Mail proposed budget, proposed assessment rate, and prior year financial statements to all property owners of record. |
| June 20th to June 30th | Time frame for Public Hearing, for community input, on proposed budget, proposed assessment that was received in mail. Board will have to consider two resolutions. One to set the special assessment rate, and one to adopt the formal budget. |
| September 15 | Deadline to certify the Non-Ad valorem Assessment Roll to Brevard County Tax Collector |
| September 30 | Current fiscal year ends |

| |
|---------------------|
| Meeting Date |
| May 24, 2016 |



| |
|-------------------------|
| Agenda |
| Section 9 |
| Item No B |

Agenda Report
Barefoot Bay Recreation District Board of Trustees

Subject: CCTV Replacement and Expansion Project

Dept/Office: Administration: District Clerk

Requested Action: Award of Contract

Summary Explanation and Background:

On January 6, 2016, ADS Security General Manager, Adam Gaffney, met with District Clerk, Dawn Myers, Facilities Planning Chair and Security Committee Vice Chair, Mr. E.J. Wright and Trustee, Ms. Lee Wright to discuss options for additional, digital, wide range security cameras for the community complex and Building D/E complex. IT bandwidth availability, fiber optics, type of equipment and location options were discussed. The first quote for new camera installation was submitted to staff the following day to include (4) 180 degree wide ranging cameras. Additionally, Vice Chair, Mr. E.J. Wright solicited additional quotes which resulted with two of the three vendors sought, dropping out of the bidding process. Three quotes were recommended so the search for additional vendors continued.

On January 28, 2016 the Board of Trustees endorsed the proposed 5Year Fiscal Model and Capital Improvement Plan (5YrFM&CIP) which contained \$25,000 for Phase I of the proposed camera install for FY16 and a subsequent \$25,000 for FY17 designated for Phase II of a community wide security camera project.

The proposal was reviewed in the Facilities, Finance and Security Committees for further discussion. Finance and Facilities Committees recommended forwarding final decision to lie with the Security committee. After another tour of the proposed locations with the second vendor, Mr. Wright followed the recommendations from ATP Security and revised the options to include additional locations with a reduction in the quantity of the costly 180 degree camera. The original vendor provided a revised quote to match.

On March 10, 2016 the Security Committee approved the CCTV proposal as a FY16 Budget Amendment and FY17 proposal for inclusion in the FY17 Proposed Working Draft Budget.

On April 4, 2016 the Board reached a consensus on the FY17 Proposed Budget including the CCTV proposal at the final BOT Budget Workshop. This project will require a budget amendment as it is not a FY16 Budgeted item.

Currently, staff is in possession of (2) quotes, as traditionally recommended, since a 3rd additional vendor solicited for quotes subsequently dropped out of the bidding process.

| | ADS | ATP |
|----------------|----------|----------|
| Installation | \$19,983 | \$18,930 |
| Maintenance | \$1,992 | \$1,300 |
| SubTotal | \$21,975 | \$20,230 |
| | | |
| *Fiber | \$6,327 | \$6,327 |
| Total | \$28,302 | \$26,557 |
| | | |
| *Not to exceed | | |

The above cost of fiber installation between Bldg A and Bldg F and also between the Lounge and the playground (as listed above) is the maximum cost for the part of the project. Staff is seeking a 2nd quote for the fiber installation.

Although BBRD has an ongoing contractual relationship with ADS, staff recommends the BOT award the contract to ATP for \$18,930 based on the reduced initial and annual cost. Staff will bring back as a budget amendment using fund balance to cover the cost.

Exhibits Attached: Quotes from ADS and ATP

Contact: Dawn Myers, District Clerk or E.J. Wright, Facilities Planning Committee Chair and Security Committee Vice Chair

Fiscal Impact: Not to exceed \$26,557 for the first 12 months

Contract/Agreement Reviewed by Attorney: N/A

Community Manager's Approval:

Project Name: Barefoot Bay Recreation Center
Location: 625 Barefoot Blvd.
Sebastian, FL
POC: EJ Wright
Survey Conducted By: Randy L. Cuti Jr

DATE: Friday, 3/25/2016
DATE OF SURVEY: Tuesday, May 4, 2016
POC Contact #: EJWright46@gmail.com



CCTV Equipment and Quote

1. 1 ea. Digital Watchdog Black Jack Cube 64 -Channel Network Video Recorder with 18 TB
2. 1 ea. 24 position POE managed gigabyte switch
3. 1 ea. 43" Inch Flat Screen Monitor (No Charge) w/wall bracket
4. 2 ea. 180-degree all-weather dome color cameras with 2.8 mm lens and 100 ft IR
5. 8 ea. 2.1 MP Indoor Dome cameras 2.8 mm lens with 100 ft IR.
6. 9 ea. 2.1 MP Bullet All-weather UL66 rated 2.88 mm lens with 100 ft IR
7. Licenses for all cameras
8. (2 ea.) NON-metal poles 12 ft. (Playground area)
9. 3 ea. Boxes of Cat 5 E cable
10. 2 containers of RJ 45 connectors
11. County Permitting (NO TAX)

Installation: 4 days

Networking and installing remote access to management smart phone devices.

Customer to conduct trenching of areas (playground and Administrative building) Any fiber will be conducted by Customer.

NOTE: A scissor lift will be required to mount the 180- degree camera near the exterior swimming pool.

Annual Maintenance Agreement: We would also like to offer an annual maintenance package at a rate of \$1,300.00 for a 12-month period (\$108.33 per month). We will provide any necessary service to any and all cameras whereby you contact ATP and report a service related problem such as inoperative, malfunction, water damage due to natural causes (Nature related, theft, vandalism not included). Any defective equipment will be replaced with new like item/brand item.

Total Equipment and Installation: \$18,930.00

Thank You

This quote is good for a thirty-day period once received by customer (6/1/2016)

I can be reached at (321) 271-0425.

Thank You

Randy Cuti
Director of Security CCTV



ADS Security

4356 Fortune Place
Suite A
West Melbourne, FL 32904
EF20000960

QUOTATION

Barefoot Bay

NAME

625 Barefoot Bay Blvd

ADDRESS

Barefoot Bay

Florida

CITY

STATE

ZIP

TELEPHONE

FAX

E-Mail Address

SYSTEM TYPE: X Commercial Grade Security System

1. (1) Blackjack NVR, 64-Chan with 18TB Memory
2. (1) POE for all new IP cameras
3. (1) 24-inch Monitor
4. (2) 12MP, 180deg, WDR, Dome with Mount and Housing
5. (15) Tie in Existing Analog Cameras
6. (8) 4.1MP, IR Indoor Dome Camera's, 120db WDR, IP66, 2.8mm lens, 30 IR LED's (up to 100ft)
7. (9) 4.1 MP, IR Bullet Camera's, 120db WDR, IP66, 2.8mm lens, 30 IR LED's (up to 100ft)
8. (1) Licenses for all cameras
9. (2) non-metal poles for 3 cameras at the playground/Basketball court

Trenching and Electric provided by Barefoot Bay for the run out to the Playground/poles.
Fiber connectors and run to be provided by Hunter communications

Price includes: All Cable, Conduit, Labor, Wire, Training, and Installation

Investment Summary:

Installation (not including tax or permit)

\$19,986.00

(Optional Maintenance is available for \$166.00 per month)

Adam Gaffney – VPGM -Phone#: 321-537-5485
Quotations valid for thirty (30) days from date above.

Manager's Report



Barefoot Bay Recreation District

625 Barefoot Boulevard, Building "F"
Barefoot Bay, FL 32976-9233

Phone 772-664-3141
Fax 772-664-1928

Memo To: Board of Trustees

From: John W. Coffey, Community Manager

Date: May 24, 2016

Subject: Manager's Report

1. **Annual Brevard County Hurricane Meeting** – Brevard County agencies will host the annual informational meeting regarding hurricane preparation and evaluation procedures on 3Jun16 in Bldg. A at 2:30pm.
2. **Resident Relations Evening and Saturday Hours for Badge Renewals** – Resident Relations will be open some extended hours and one Saturday (in June) to allow residents who do not find it convenient to renew their badges during our normal operating hours. Specific special hours include:
 - a. Monday 23May16: Open till 5:30pm
 - b. Tuesday 24May16: Open till 5:30pm
 - c. Friday 27May16: Open till 7pm
 - d. Saturday 4Jun16: 10m-2pm
3. **19th Hole Closure for Maintenance** – The 19th Hole will be closed 6Jun-10Jun for maintenance and other activities that cannot be accomplished during normal operating hours. Food & Beverage staff will have limited hours of operations in D/E to offer as much service as possible.

Attorney's Report

Trustees Liaison Reports

Incidental Remarks from Trustees

Audience Participation

Adjournment