

**Barefoot Bay Recreation District
Regular Meeting of the Board of Trustees**

Friday, March 11, 2016

1:00 PM

1225 BAREFOOT BOULEVARD, BUILDING D/E



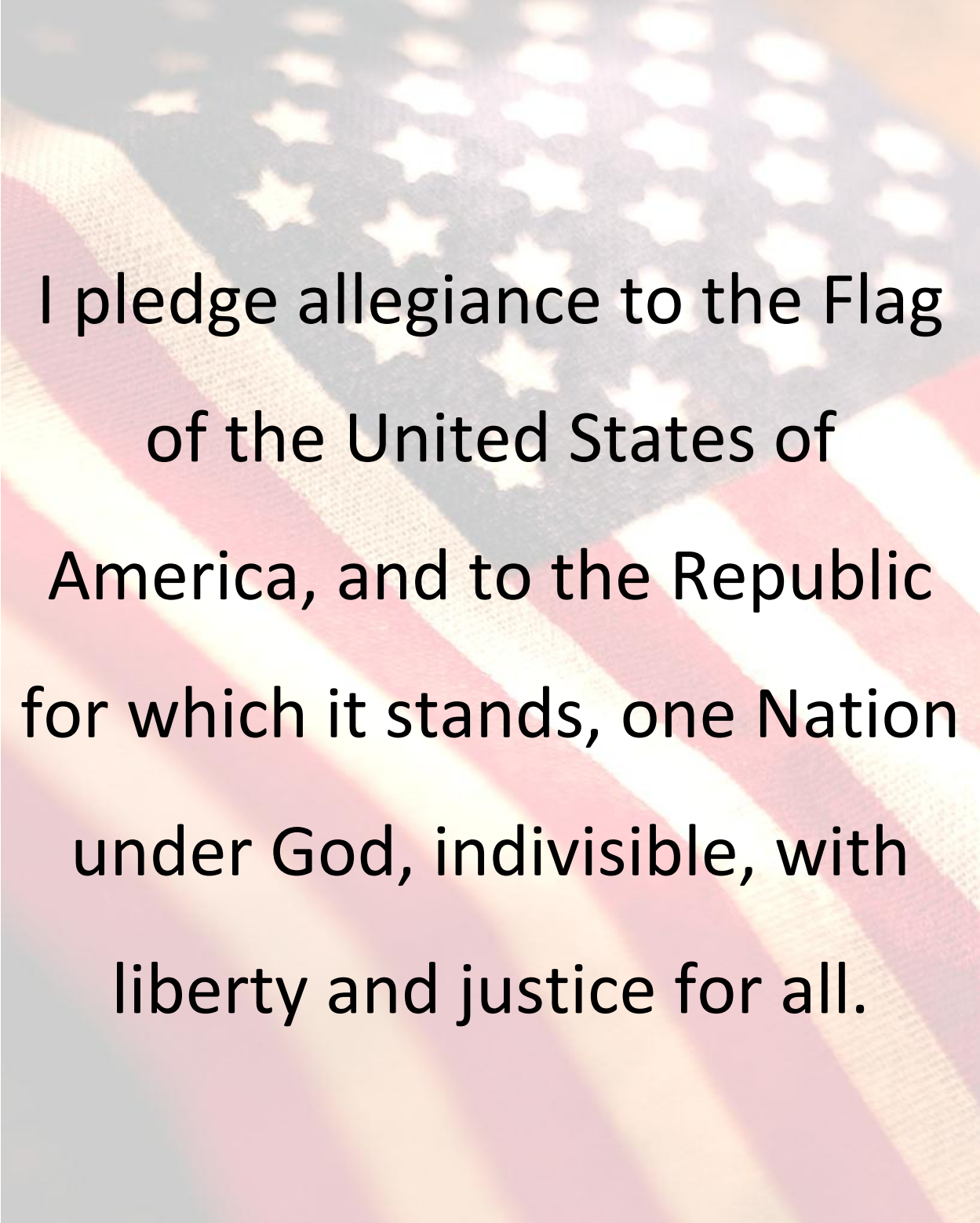
BAREFOOT BAY RECREATION DISTRICT

Barefoot Bay Recreation District Regular Meeting
Friday, March 11, 2016 1 P.M.
Building D&E

AGENDA

Please turn off all cell phones

1. Thought for the Day
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Presentations and Proclamations
5. Approval of Minutes
6. Treasurer's Report
7. Audience comment on Agenda Items
8. Unfinished Business
 - A. A
 - I. Ballot
 - II. Landscaping
9. New Business
 - A. DOR Violations
 - I. Case # 15-003658 453 EGRET CIRCLE
 - II. Case # 16-000052 466 EGRET CIRCLE
 - III. Case # 16-000052 466 EGRET CIRCLE
 - B. Acceptance of Resignations and Appointments to Finance Committee
 - C. Acceptance of Resignation and Appointment to Facilities Planning Committee
 - D. Acceptance of Resignation and Appointment to Security Committee
 - E. Paid Courtesy Golf Cart Drivers
10. Attorney's Report
11. Committee/Liaison Reports
12. Incidental Trustee Remarks
13. Audience Participation
14. Adjournment



I pledge allegiance to the Flag
of the United States of
America, and to the Republic
for which it stands, one Nation
under God, indivisible, with
liberty and justice for all.

Roll Call

Trustees

Chairman - Mr. Klosky

1st Vice Chair - Ms. Wright

2nd Vice Chair - Mr. Lavier

Secretary - Mr. Diana

Treasurer - Mr. Cavaliere

Also Present

General Counsel- Cliff Repperger, Jr., Esq.

Community Manager - John W. Coffey

District Clerk - Dawn Myers

Approval of Minutes



BAREFOOT BAY RECREATION DISTRICT

Board of Trustees Regular Meeting Tuesday, February 23, 2016 7 P.M. –Building D&E

The Barefoot Bay Recreation District held a Regular Meeting on February 23, 2016 in Building D&E, 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Klosky called the meeting to order at 7:00 P.M.

Thought for the Day

Mr. Klosky asked for a moment of silence to honor our service personnel both past and present who have helped protect our country. He also asked that we remember our Barefoot Bay residents.

Mr. Lavier led the Pledge of Allegiance to the Flag.

Roll Call

Present: Mr. Klosky, Ms. Wright, Mr. Lavier, Mr. Diana and Mr. Cavaliere. Also present: John W. Coffey, Community Manager, General Counsel Cliff Repperger and Dawn Myers, District Clerk.

Minutes

Mr. Cavaliere made a motion to approve the minutes from February 12, 2016. Second by Mr. Diana. Motion carried unanimously.

Treasurer's Report

Mr. Cavaliere presented the Treasurer's Report for February 23, 2016.

Mr. Diana made a motion to accept the Treasurer's Report. Second by Mr. Lavier. Motion carried unanimously.

Audience Participation (Agenda items only)

None brought forward

Old Business

None brought forward

New Business

710 Barefoot Blvd

Mr. Klosky asked to move agenda item 7C - 710 Barefoot Blvd. to the beginning of the agenda due to the urgency of this topic. Mr. Coffey gave the background information on this case and explained that during the last year the property owner has received over 20 DOR violations that are usually resolved at the last minute only to incur subsequent violations in an ongoing pattern of violation and resolution under duress.

Greg Deslandes addressed the Trustees' recent vote to deny assistance from the HOA to establish fining authority. He stated that it would be a great advantage in this case and other similar violation cases in Barefoot Bay. He encouraged the Board to focus on the benefits of working together as it pertains to the community as a whole. Bob Kahl commented on the county code officer visiting the home to let the homeowner know he will be fined if does not clean up the property. He stated that this visit has inspired the property owner to begin to clean up the current violations. Mr. Kahl stated that the HOA could have this same authority if the Board would decide to work with them.

Mr. Diana made a motion to take action on the property located at 710 Barefoot Blvd. and address the case at the Special Meeting scheduled for Friday, February 26, 2016. Second by Mr. Lavier. Motion carried unanimously.



BAREFOOT BAY RECREATION DISTRICT

Steve Diana recommended that we address cases like these more aggressively than in the past and utilize the County for assistance in an effort to expedite resolution.

Advisory Committee Adoption of Rules

The revised Rules of Trustees require the Board to adopt rules and responsibilities for each advisory committee and then appoint residents to specific terms on each committee.

ARCC

This is not a Board appointed committee. Members are elected and are subject to the ARCC committee guidelines as stated in the DOR. Committee consist of 5 members with 2 alternates.

Mr. Cavaliere made a motion to accept the rules for ARCC. Second by Mr. Diana. Motion carried unanimously.

Golf

This is not a Board appointed committee. Members are elected and are subject to the Golf by-laws as written. Committee consists of 5 members.

Mr. Cavaliere made a motion to accept the rules for the Golf Committee. Second by Mr. Diana. Motion carried unanimously.

Recreation

Ms. Wright made a motion to add some recommendations to add to the rules. 1.) Alternate replaces a member should they leave the committee 2.) Regular voting members shall be required to attend all meetings, two or more absences will be replaced by an alternate. Second by Mr. Diana for discussion. Discussion ensued regarding Ms. Wright's recommendations. Mr. Diana withdrew his second. Committee consists of 7 members and two alternates.

Mr. Lavier made a motion to accept the rules for Recreation Committee as written. Second by Mr. Diana. Motion carried unanimously.

DOR and Charter Review

Board consensus to remove the requirement that legal counsel be present at all meetings. Committee consists of 7 members and two alternates

Mr. Diana made a motion to accept the rules for DOR and Charter Committee without the requirement that legal counsel is present at all meetings. Second by Mr. Lavier. Motion carried unanimously

Security

Committee consists of 7 members and two alternates.

Mr. Diana made a motion to accept the rules for the Security Committee. Second by Mr. Cavaliere. Motion carried unanimously.

Facilities Planning

Committee consists of 7 members and two alternates.

Mr. Cavaliere made a motion to accept the rules for the Facilities Planning Committee. Second by Mr. Diana. Motion carried unanimously.

Ballot

Committee consists of 7 members and three alternates.

Mr. Cavaliere made a motion to accept the rules for the Ballot Committee. Second by Mr. Lavier. Motion carried unanimously.

Finance

Committee consists of 5 members and two alternates. Jack Reddy requested clarification on the purpose of the Finance committee and the Security committee. Mr. Klosky stated the Security will consist of residents whose purpose is to focus on the safety needs of the community. Mr. Coffey drew attention to



BAREFOOT BAY RECREATION DISTRICT

the purpose stated in the rules for finance: The Finance Committee reviews and provides recommendations to the Board of Trustees regarding use of finances throughout Barefoot Bay Recreation District (BBRD).

Mr. Cavaliere made a motion to accept the Finance Committee. Second by Mr. Lavier. Motion carried unanimously.

Landscaping

Committee consists of 5 members and two alternates.

Mr. Cavaliere made a motion to accept the rules for the Landscaping Committee. Second by Mr. Diana. Motion carried unanimously.

Advisory Committee Appointment of Members

Recreation

Committee consists of 7 members and two alternates. Ms. Wright presented her nominations.

Three year term

Donna Bond

Ann Manzo

Grace Peet

Forrest Banta-Alt

Nancy Eisele-Alt

Two year term

Bob Estok

Rich Schwatlow

One year term

Louise Crouse

Susie White

Ms. Wright made a motion to accept her nominations and terms for the Recreation Committee. Second by Mr. Diana. Motion carried unanimously.

DOR and Charter Review

Committee consists of 7 members and two alternates. Ms. Wright presented her nominations.

Three year term

Greg Deslandes

Elizabeth Taylor

Harold Wortman

Wilma Weglein-Alt

Albert Grunow-Alt

Two year term

Bob Peet

Carole Kennedy

One year term

Lynne Kahl

Susie White

Ms. Wright made a motion to accept her nominations and terms for the DOR and Charter Committee. Second by Mr. Lavier. Motion carried unanimously.

Security

Committee consists of 7 members and two alternates. Mr. Klosky presented his nominations.

Three year term

Richard Schwatlow

Ted Firlein

E.J. Wright

Peter Divergilio-Alt

Greg Delandes-Alt

Two year term

Tom Nelson

Jeff Grant

One year term

Wilma Wegelin

Richard Keller

Mr. Klosky made a motion to accept his nominations and terms for the Security Committee. Second by Mr. Diana. Motion carried unanimously.



BAREFOOT BAY RECREATION DISTRICT

Facilities Planning

Committee consists of 7 members and two alternates. Mr. Diana presented his nominations.

Three year term

Jeanne Osborne
Hurrol Brinker
Lenny Pellegrino
Will English-Alt
Rich Keller-Alt

Two year term

Forrest Banta
Jeff Grant

One year term

E.J. Wright
Albert Grunow

Mr. Diana made a motion to accept his nominations and terms for the Facilities Planning Committee. Second by Mr. Lavier. Motion carried unanimously.

Ballot and Landscaping

Committee consists of 7 members and three alternates.

Due to the lack of submissions to fill this committee Board consensus was to defer the item to the next meeting.

Mr. Diana made a motion to defer appointments to the Ballot Committee to the next meeting. Second by Mr. Lavier. Motion carried unanimously.

Finance

Committee consists of 5 members and two alternates. Carol Joseph gave summaries of the finance resumes received. She was pleased to announce the collective wealth of financial experience in the resumes the resumes submitted. Mr. Cavaliere presented his nominations.

Three year term

Linda Pellegrino
Hurrol Brinker
Bob Peet-Alt
Louise Crouse-Alt

Two year term

Bill Sherwood
John Nyhan

One year term

Tom Guinther

Mr. Cavaliere made a motion to accept his nominations and terms for the Finance Committee. Second by Brian Lavier. Motion failed. Mr. Cavalier requested the Board choose the nominations.

Ms. Wright presented her nominations for the Finance Committee.

Three year term

Linda Pellegrino
Hurrol Brinker
Bob Peet-Alt
Wilma Weglein-Alt

Two year term

Bill Sherwood
Jeanne Osborne

One year term

Susie White

Ms. Wright made a motion to accept her nominations and terms for the Finance Committee. Second by Mr. Diana. Motion carried unanimously.

Manager's Report

As of the date of this report, \$2,804,818.28 (or 80%) of gross receipts were received by BBRD. The shed for Christmas decorations and a replacement for a wind damaged shed for lawn bowling were scheduled for delivery on Feb. 17, 2016. Mr. Morris, a 10 year employee will retire from full-time service to BBRD on 6Mar16. After a brief respite, Mr. Morris will return to work at BBRD as a part - time Building Tech. Matt Goetz, currently Transitional Property Services Crew Leader, will be appointed as Acting Property Services Manager effective March 7, 2016. Mr. Goetz will have a six month probationary period in which I will evaluate his ability to permanently serve in the position. On



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behalf of the Board Mr. Diana and Mr. Klosky thanked Mr. Morris for his service to the Bay for the last 10 years.

Trustee Liaison Report

Mr. Klosky read the ARCC report. He announced that the ARCC meetings will now be held in the Lounge. ARCC meets on the 2nd and 4th Tuesday of each month.

Mr. Lavier reported on the upcoming Club Championship on March 18, 19, & 20 sign up in the Pro Shop. Easels have arrived which will now display the Veteran's Wall outside more securely. The second shed purchase by the District has been ordered and the lawn bowling shed has been replaced.

Mr. Cavaliere will update on the Finance committee at the next meeting. He asked to be replaced as liaison to the HOA.

Ms. Wright announced the St Patrick's Day event tickets are currently on sale. The event begins with a parade at 10AM. Activities include the Brevard County Bag Pipers, songs from the Irish Club, a Barefoot Bay blessing from Deacon John Dunlap and music by Steve Cole and Jim Moy. Corn beef sandwiches are \$8 and buffet is \$12.

Trustee's Incident Remarks

Mr. Cavaliere conveyed some feedback he received regarding a possible planning committee for future amenities. Ms. Wright and Mr. Klosky were not in agreement that this was needed as the Facilities Planning committee addresses these issues.

Audience Participation

On behalf of the golf members Mr. Phil Thiebeau voiced his dissatisfaction regarding staff's decision to temporary transition long time Golf employee Sandy Lobello to another department. Mr. Coffey referred to the Board approved Employee Handbook and the SDS contract which permits him to make these staff decisions. Due to the nature of this item as a personnel issue, Mr. Coffey stated that he will not comment on this topic at this meeting. He invited Mr. Thiebeau to speak to him personally in his office if he would like to discuss this further.

Carol Mecanko commented on the recent incident at the 19th Hole where she and another golfer was asked to sit outside during Wednesday Pasta Night. Ms. Mecanko stated the 19th Hole was designated for the golfers first, in her opinion, this event should be held in Building D/E. She asked that the Board address this issue.

Nancy Eisele invited all residents to the New Homeowners Orientation on Sunday at 1PM in D/E.

Bob Kahl announced that the HOA is allowing him to use their van to offer rides at no charge, to any interested residents who wish to attend the upcoming Little Theatre Production in Building A on March 3, 4, & 5.

Louise Crouse announced Little Theater tickets are still available. Call her at 663.0314 to purchase. Thanks to the committees for allowing the Little Theater the use of Building A while they practiced in the last couple of months and to Property Services for their help with production.

Rich Schwatlow stated that the Neighborhood Watch meetings are having resurgence in interest again in Barefoot Bay. He asked that residents please volunteer for the C.O.P program. Only 21 volunteers would be needed to have 12 hours of marked car coverage in the Bay. He commented on over 218 families that have moved in to Barefoot Bay recently. The community is not the same as it once was 10-20 years ago and the residents need to be aware of the changes.



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Jeanne Osborne stated that the Indian neighborhood watch has been meeting for 30 years.

Harold Wortman spoke to Mr. Cavaliere's earlier request that the Board replace him as liaison to the HOA. He stated that the HOA will provide their own liaison and report at the District meetings going forward. This Saturday is the HOA card party at 7PM. Over 80 people are scheduled to come and there are over 70 items for the Chinese Auction. Call 321.327.9116 for tickets.

Greg Deslandes commented on the rights of the Board of Trustees as an elected body to request assistance from County code enforcement officers. These officers carry the authority to issue fines and enter onto private property under lawful investigation of violations of county ordinances. He suggested our DOR officers compile reports on the repeated offenders in an effort to assist the code enforcement officers. Mr. Deslandes reviewed some of the county code regulations that can be referenced to the rules in the District's Deed of Restrictions and addressed by county code enforcement.

Lea Levesque spoke about violation notices from the DOR being sent to her Barefoot Bay address instead of her northern address. She stated that she was unable to reach the Violations department when she tried to find more information. She was not happy about the way she was contacted and stated that a neighbor had the same issue she received a letter for yet they did not receive a violation letter. Ms. Cuddie asked that residents to forward their Barefoot Bay address when they return home or her department will not have the means to contact them correctly.

Gary Goetz asked the Board to put a reason for their rules in the DOR.

The next meeting is scheduled for Friday, March 11, 2016 in Building D/E at 1PM.

Ms. Wright made a motion to adjourn. Second by Mr. Diana. Meeting adjourned 8:36 p.m.

Steve Diana, Secretary

Dawn Myers, District Clerk

Treasurer's Report

Barefoot Bay Recreation District
Treasurer's Report
March 11, 2016

Cash Balances in General Fund

as of 2/29/2016

Bank of America:

Operating Account	\$ 1,657,296.97
Money Market Account	\$ 105,592.18
Total Cash Balances @BOA in General Fund:	\$ 1,762,889.15

SBA:

Capital Improvement Account	\$ 83,135.31
Reserve Account	\$ 449,240.42
Total Cash Balances @SBA in General Fund:	\$ 532,375.73

Total Cash Balances in General Fund: \$ 2,295,264.88

Cash Balance in Debt Fund

as of 2/29/2016

SBA:

Debt Account	\$ 692,181.26
Total Cash Balance in Debt Fund:	\$ 692,181.26

* Participant Return for SBA in Feb 2016 is 0.53%

Total Cash Balances in All Funds: \$ 2,987,446.14

Total Cash receipts for February 2016:

Daily deposits:	\$ 212,303.79
Assessments received:	\$ 165,565.31
	\$ 377,869.10

Expenditures over \$5,000 from 2/12/16 to 3/3/16

<u>Vendor</u>	<u>Description</u>	<u>Check Amount</u>
Employees	Employees Salaries and Wages	\$ 67,001.14
Federal and State Payroll Taxes	Employer Tax Liabilities	\$ 6,680.00
ABM Landscape & Turf Services	Golf Course/Ball field maint. 2/16	\$ 37,556.75
Preferred Govt Ins. Trust	Workman's Comp Insurance	\$ 5,338.75
United Healthcare Ins. Company	Medical, dental, vision Ins. 3/16	\$ 17,871.67
Gray Robinson	Legal fees for January 2016	\$ 11,717.50
Sysco Southeast FL LLC	Food inventory	\$ 5,449.05
Total of Expenditures over \$5,000		\$ 151,614.86

Audience Participation Agenda items only

Unfinished Business

Meeting Date
Mar. 11, 2016



Agenda	
Section	8
Item No	A I

Agenda Report
Barefoot Bay Ballot District Board of Trustees

Subject: Appointment of Ballot Committee Members

Dept/Office: Administration: District Clerk's Office

Requested Action: Appointment of Ballot Committee Members
<p>Summary Explanation and Background:</p> <p>On 12Feb16, the BOT adopted the Revised BOT Rules which requires the BOT to adopt rules and responsibilities for each advisory committee and then appoint residents to specific terms on each committee.</p> <p>Per the adopted committee rules, 7 members plus 2 alternates comprise the newly reconstituted Ballot Committee with the following terms of appointment:</p> <ul style="list-style-type: none"> 3 members for 3 year terms 2 members for 2 year terms 2 members for 1 year term 2 alternate members for 3 year terms <p>The BOT continued this item from the 23Feb16 meeting</p> <p>Copies of resumes received as of 04MarFeb16 will be provided separately to the BOT. Copies of additional resumes received, after 04Mar16 and before the BOT meeting, will be provided to the BOT as they are received. A summary of residents' names who have submitted resumes will be updated daily at bbrd.org and provided to the BOT.</p>
Exhibits Attached: N/A
Contact: Dawn Myers, District Clerk and John W. Coffey, Community Manager
Fiscal Impact: N/A
Contract/Agreement Reviewed by Attorney: N/A
Community Manager's Approval:

Meeting Date
Mar. 11, 2016



Agenda	
Section	8
Item No	A II

Agenda Report
Barefoot Bay Landscaping District Board of Trustees

Subject: Appointment of Landscaping Committee Members

Dept/Office: Administration: District Clerk's Office

Requested Action: Appointment of Landscaping Committee Members
<p>Summary Explanation and Background:</p> <p>On 12Feb16, the BOT adopted the Revised BOT Rules which requires the BOT to adopt rules and responsibilities for each advisory committee and then appoint residents to specific terms on each committee.</p> <p>Per the Adopted committee rules, 5 members plus 2 alternates comprise the newly reconstituted Landscaping Committee with the following terms of appointment:</p> <ul style="list-style-type: none"> 2 members for 3 year terms 2 members for 2 year terms 1 members for 1 year term 2 alternate members for 3 year terms <p>The BOT continued this item from the 23Feb16 meeting</p> <p>Copies of resumes received as of 04MarFeb16 will be provided separately to the BOT. Copies of additional resumes received, after 04Mar16 and before the BOT meeting, will be provided to the BOT as they are received. A summary of residents' names who have submitted resumes will be updated daily at bbrd.org and provided to the BOT.</p>
Exhibits Attached: N/A
Contact: Dawn Myers, District Clerk and John W. Coffey, Community Coffey
Fiscal Impact: N/A
Contract/Agreement Reviewed by Attorney: N/A
Community Manager's Approval:

New Business

Meeting Date

03/11/2016

**Agenda**

Section 9A

Item No. i

Agenda Report***Barefoot Bay Recreation District Board of Trustees***

#3774

Subject: Case # 15-003658 453 EGRET CIRCLE**Dept/Office:** Resident Relations/DOR Enforcement

Requested Action: To consider the Violations Committee's finding and recommendation to bring an action for legal, equitable or other appropriate action with failure to comply.

If the Board of Trustees brings any such action to enforce the DOR, the charge for such action shall be charged to the Respondents account and shall constitute as a lien.

Summary Explanation and Background: The Violations Committee met on 02/12/2016 and found ARTICLE II, SECT. 3 (A)(15) ADIR (Lamp Post) The respondent has been given until 02/26/2016 to bring the property into compliance.

Staff has signed Affidavit of Notices, First Class and Certified mailing of Order of Finding and Recommended Order and Notice of Hearing and Affidavit of Non-Compliance.

There are three years delinquent taxes on the property. Pursuant to the Violations Committee Order, the property was inspected and found to be still in violation.

Exhibits Attached: *Findings of Fact of Recommended Order Issued by the Violations Committee * Notice of Board Hearing * Photographs

Contact: Susan Cuddie, Paul Ingardia, Thelma Gruseck, Thomas O'Donnell, Rich Armington

Fiscal Impact:

Contract/Agreement Reviewed by Attorney ☐ YES ☐ NO ☐ N/A **Community Manager approval:** _____



Feb 27, 2016



Feb 04, 2016

**BAREFOOT BAY VIOLATIONS COMMITTEE
BREVARD COUNTY, FLORIDA**

BAREFOOT BAY RECREATION DISTRICT

Petitioner

Vs

Case no. 15-003658

#3774

TAYLOR, MARIA ELENA, GOIN, ROSEMARIE A
453 EGRET CIR
BAREFOOT BAY, FL 32976

Respondent(s),

VIOLATIONS COMMITTEE FINDINGS OF FACT AND RECOMMENDED ORDER
AND
NOTICE OF DISTRICT HEARING

THIS CAUSE having come on for the public hearing before the Violations Committee on 02/12/2016 after due notice to the Respondent and the Violation Committee having heard testimony under oath and receiving evidence, thereupon issues this Finding of Fact and Recommended Order as follows:

- A. The Respondent(s) TAYLOR, MARIA ELENA, et. al. is/are the owner(s) of that certain parcel of real property located at 453 EGRET CIRCLE , Barefoot Bay, FL 32976 (the "Property")
- B. Based upon the testimony heard and the evidence presented, the Violation Committee concluded that there is a violation of ARTICLE II, SECT. 3 (A)(15), ADIR (Lamp Post), Lamp post non-operational

ORDER

Based upon the foregoing finding of fact and recommended order, it is
ORDERED AND ADJUDGED THAT:

1. Respondent(s) shall by February 26, 2016 come into compliance with the violation cited herein by making lamppost operational.
2. Should the Respondent(s) fail to comply with this Recommended Order by February 26, 2016 the Respondent(s) is advised that the matter will be forwarded to the Board of Trustees with the Violation Committee's findings and recommendations along with a status report from DOR Enforcement Staff for the Board of Trustees to make a determination as to whether to proceed with legal action. Based on the nature of the violation found to exist in this matter, should the violation not be corrected within the time provided herein, the Violations Committee does recommend legal or equitable action, or other appropriate action, be taken by the Board of Trustees.
3. The Respondent is further advised that he/she shall contact the DOR staff and schedule an inspection to confirm the compliance with this Order has been achieved. Upon compliance, an Order of Compliance shall be issued by the Violations Committee and the Respondent shall be deemed in compliance with the violation(s) cited herein.
4. The Respondent(s) are further advised that should a repeat violation occur, the Respondent(s) will not be given notice to cure and will be brought before the Violations Committee.

DONE AND ORDERED this 02/12/2016 at Barefoot Bay Recreation District Brevard County, Florida.

Violations Committee of the Barefoot Bay
Recreation District Brevard County, Florida


M. Joy Liddy, Chair

- Al Grunow, Vice Chair

**BAREFOOT BAY RECREATION DISTRICT
BREVARD COUNTY, FLORIDA**

**NOTICE OF HEARING
OF
FINDINGS OF FACT AND RECOMMENDED ORDER ISSUED BY THE VIOLATIONS
COMMITTEE**

Pursuant to Resolution 2008-1 of the Board of Trustees of The Barefoot Bay Recreation District adopted the 22nd day of January, 2008; Section 7: Enforcement Procedure.

Notice is hereby given that a **Hearing** will be conducted before the Barefoot Bay Board of Trustees at **1:00 P.M.** on **March 11, 2016** at **1225 Barefoot Boulevard, Building D&E, Barefoot Bay, Florida.**

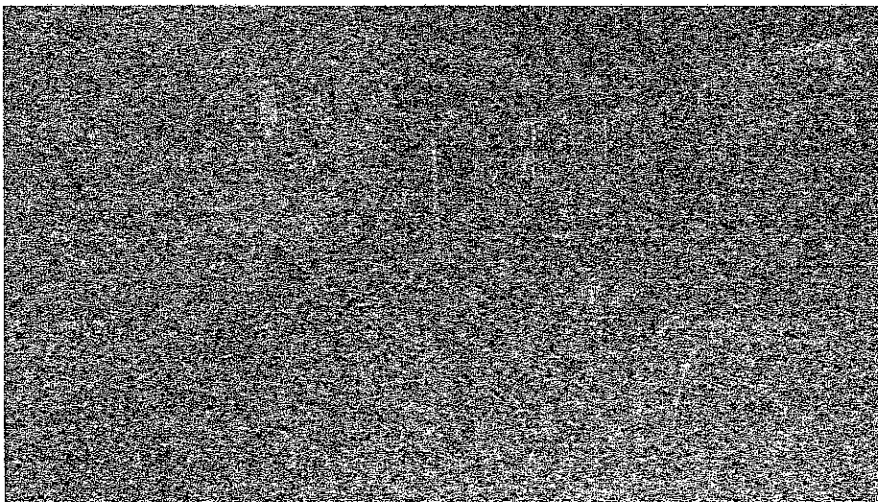
The purpose of this **Hearing** will be to consider the Recommended Order of the Violations Committee to the Board of Trustees for your Case.

The Board shall not conduct a full de novo quasi-judicial hearing on the violation, but shall consider the **Finding of Fact and Recommended Order** issued by the Violations Committee. The owner may not present new or additional evidence, but shall be given an opportunity to be heard. If the Board of Trustees concurs with the Violation Committee that a violation has been established, the Board of Trustees shall have the authority to bring an action for injunctive or other appropriate legal or equitable relief in a court of competent jurisdiction in Brevard County, Florida to remedy the violation. If the Board of Trustees brings any such legal action to enforce the Deed of Restrictions and is deemed to be the prevailing party in such action, the Board of Trustees shall be entitled to an award of attorney's fees and court costs incident to bringing such action.

IF ANY INDIVIDUAL WISHES TO APPEAL ANY DECISION MADE BY THE BOARD OF TRUSTEES WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, A VERBATIM RECORD OF THE PROCEEDING WILL BE REQUIRED, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED SUCH PERSON MUST PROVIDE A COURT REPORTER, COURT STENOGRAPHER OR OTHER METHOD ACCEPTABLE TO A COURT OF LAW TO PROVIDE FOR SUCH VERBATIM RECORD; THE DISTRICT DOES NOT PROVIDE SUCH RECORD (FS 286.0105).

THIS IS A PUBLIC MEETING. ALL INTERESTED PARTIES MAY ATTEND. THE FACILITY WHEREIN THIS PUBLIC MEETING WILL BE HELD IS ACCESSIBLE TO THE PHYSICALLY HANDICAPPED. IN ACCORDANCE WITH AMERICAN DISABILITIES ACT, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE DEED OF RESTRICTIONS ENFORCEMENT OFFICE AT 771-664-4722.

February 11, 2016
Deed of Restrictions STAFF



Richard Armington
Feb 04, 2016

**BAREFOOT BAY VIOLATIONS COMMITTEE
BREVARD COUNTY, FLORIDA**

BAREFOOT BAY RECREATION DISTRICT

Petitioner

Vs

Case no. 15-003658

#3774

TAYLOR, MARIA ELENA, GOIN, ROSEMARIE A
453 EGRET CIR
BAREFOOT BAY, FL 32976

Respondent(s),

RE: 453 EGRET CIRCLE

AFFIDAVIT OF NON-COMPLIANCE

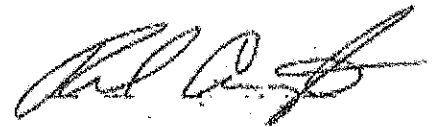
STATE OF FLORIDA
COUNTY OF BREVARD

BEFORE ME, the undersigned authority, personally appeared Richard Armington, Deed of Restrictions Enforcement Officer for the Barefoot Bay Recreation District who, after being duly sworn, deposes and says.

1. That on the 02/12/2016 the Violations Committee held a public hearing and issues its Order in the above-styled matter.
2. That, the pursuant to said Order, Respondent was to have taken certain corrective action to bring the property into compliance.
3. Said Order further provided for a recommendation of a Review before the Board of Trustees of the Barefoot Bay Recreation District for further action if the required corrective action has not been taken as ordered.
4. That pursuant to said Order, a re-inspection was performed.
5. That the re-inspection revealed that the corrective action ordered by the Violations Committee has **not** been taken.

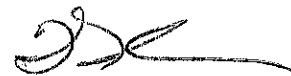
FURTHER AFFIANT SAYETH NAUGHT.

Dated February 27, 2016.

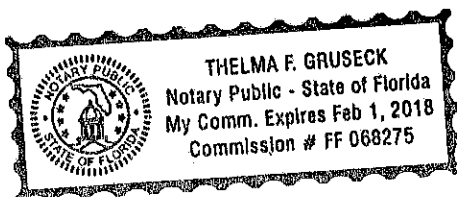


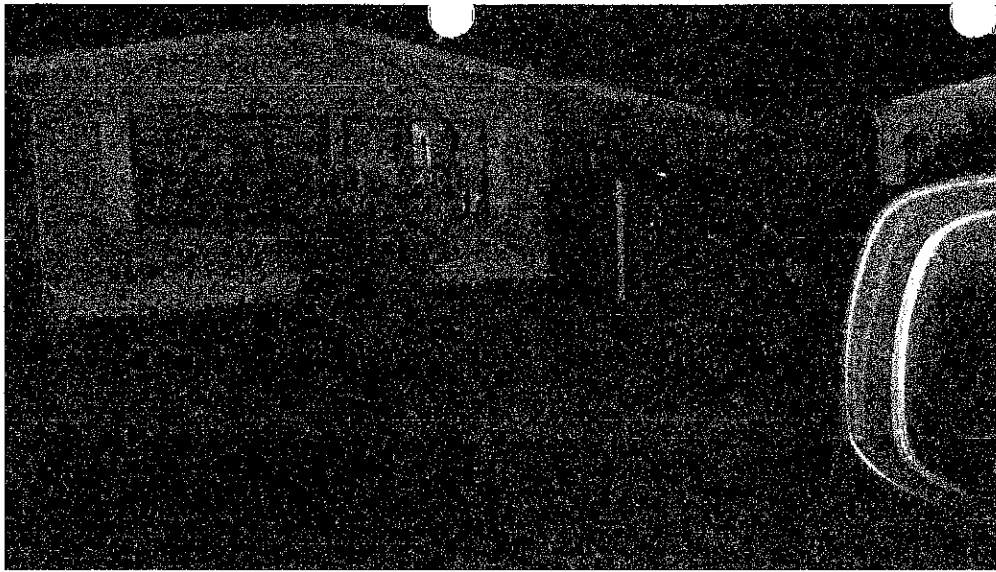
Richard Armington, DOR Enforcement Officer,

The forgoing instrument was acknowledged before me on February 27, 2016, by Richard Armington, who is personally know to me and who did take an oath.



Thelma F. Gruseck, Notary Public
State of Florida at Large





Richard Armington
Feb 27, 2016

Meeting Date

03/11/2016

**Agenda**

Section 9A

Item No. ii

Agenda Report***Barefoot Bay Recreation District Board of Trustees***

#1626

Subject: Case # 16-000052 466 EGRET CIRCLE**Dept/Office:** Resident Relations/DOR Enforcement

Requested Action: To consider the Violations Committee's finding and recommendation to bring an action for legal, equitable or other appropriate action with failure to comply.

If the Board of Trustees brings any such action to enforce the DOR, the charge for such action shall be charged to the Respondents account and shall constitute as a lien.

Summary Explanation and Background: The Violations Committee met on 02/12/2016 and found ARTICLE II, SECT. (3) (A)(7) ADIR (Skirting) The respondent has been given until 02/26/2016 to bring the property into compliance.

Staff has signed Affidavit of Notices, First Class and Certified mailing of Order of Finding and Recommended Order and Notice of Hearing and Affidavit of Non-Compliance.

There are two years delinquent taxes on the property. Pursuant to the Violations Committee Order, the property was inspected and found to be still in violation.

Exhibits Attached: *Findings of Fact of Recommended Order Issued by the Violations Committee * Notice of Board Hearing * Photographs

Contact: Susan Cuddie, Paul Ingardia, Thelma Gruseck, Thomas O'Donnell, Rich Armington

Fiscal Impact:

Contract/Agreement Reviewed by Attorney ___ YES ___ NO ___ N/A **Community Manager approval:**_____



Feb 26, 2016

**BAREFOOT BAY VIOLATIONS COMMITTEE
BREVARD COUNTY, FLORIDA**

BAREFOOT BAY RECREATION DISTRICT

Petitioner

Vs

Case no. 16-000052

#1626

HOELTZEL, DONALD E, HOELTZEL, SUSAN H/W
466 EGRET CIR
BAREFOOT BAY, FL 32976

Respondent(s),

RE: 466 EGRET CIRCLE

AFFIDAVIT OF NON-COMPLIANCE

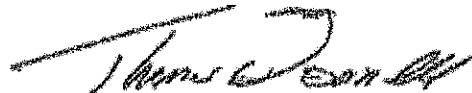
STATE OF FLORIDA
COUNTY OF BREVARD

BEFORE ME, the undersigned authority, personally appeared Thomas O'Donnell, Deed of Restrictions Enforcement Officer for the Barefoot Bay Recreation District who, after being duly sworn, deposes and says.

1. That on the 02/12/2016 the Violations Committee held a public hearing and issues its Order in the above-styled matter.
2. That, the pursuant to said Order, Respondent was to have taken certain corrective action to bring the property into compliance.
3. Said Order further provided for a recommendation of a Review before the Board of Trustees of the Barefoot Bay Recreation District for further action if the required corrective action has not been taken as ordered.
4. That pursuant to said Order, a re-inspection was performed.
5. That the re-inspection revealed that the corrective action ordered by the Violations Committee has **not** been taken.

FURTHER AFFIANT SAYETH NAUGHT.

Dated February 27, 2016.

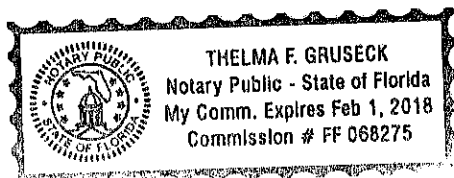


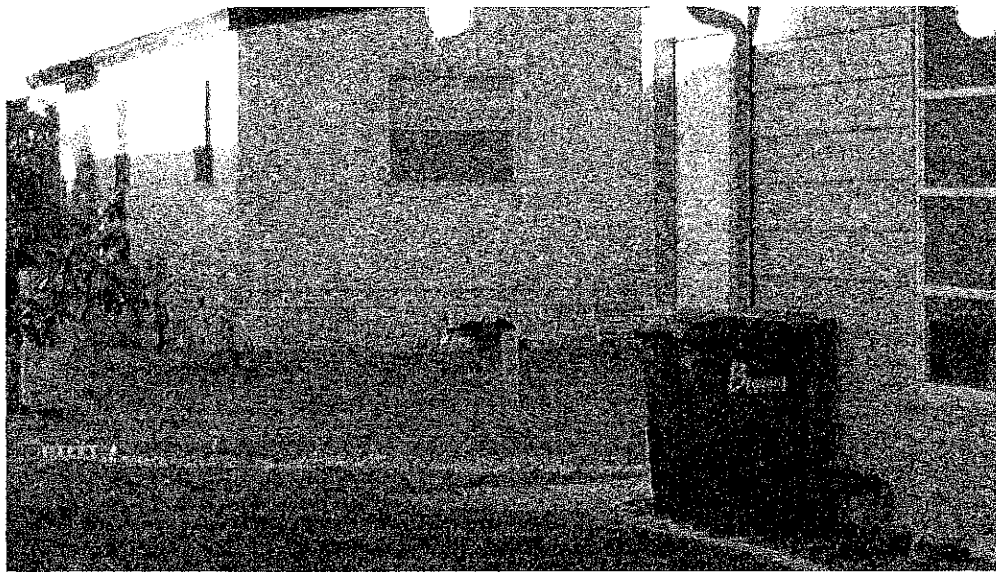
Thomas O'Donnell, DOR Enforcement Officer,

The forgoing instrument was acknowledged before me on February 27, 2016, by Thomas O'Donnell, who is personally know to me and who did take an oath.

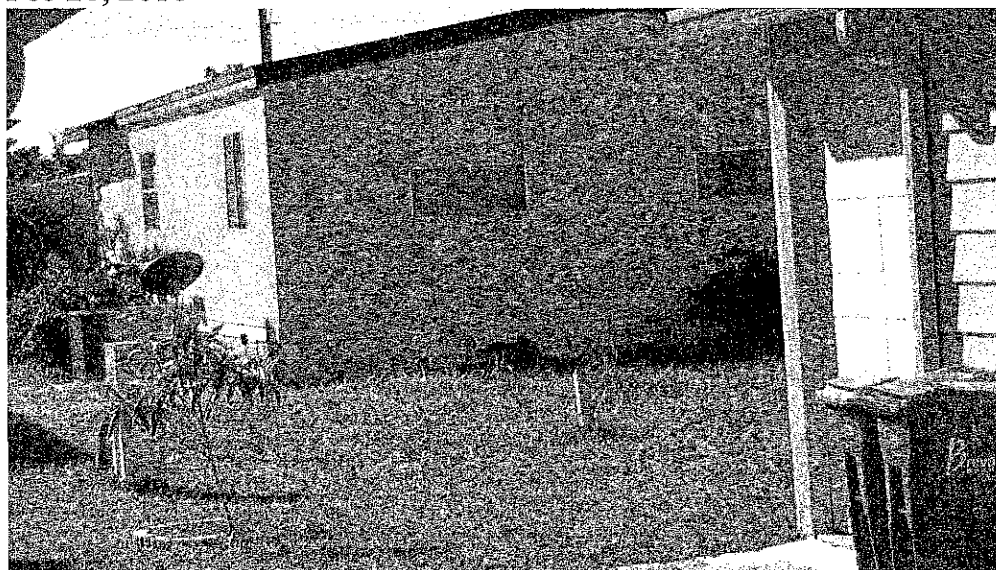


Thelma F. Gruseck, Notary Public
State of Florida at Large





Thomas O'Donnell
Feb 26, 2016



Thomas O'Donnell
Jan 04, 2016

**BAREFOOT BAY VIOLATIONS COMMITTEE
BREVARD COUNTY, FLORIDA**

BAREFOOT BAY RECREATION DISTRICT

Petitioner

Vs

Case no. 16-000052

#1626

HOELTZEL, DONALD E, HOELTZEL, SUSAN H/W
466 EGRET CIR
BAREFOOT BAY, FL 32976

Respondent(s),

VIOLATIONS COMMITTEE FINDINGS OF FACT AND RECOMMENDED ORDER
AND
NOTICE OF DISTRICT HEARING

THIS CAUSE having come on for the public hearing before the Violations Committee on 02/12/2016 after due notice to the Respondent and the Violation Committee having heard testimony under oath and receiving evidence, thereupon issues this Finding of Fact and Recommended Order as follows:

- A. The Respondent(s) HOELTZEL, DONALD E, et. al. is/are the owner(s) of that certain parcel of real property located at 466 EGRET CIRCLE , Barefoot Bay, FL 32976 (the "Property")
- B. Based upon the testimony heard and the evidence presented, the Violation Committee concluded that there is a violation of ARTICLE II, SECT. (3) (A)(7), ADIR (Skirting), Skirting needs to be repaired

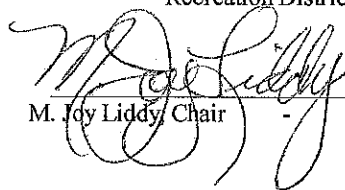
ORDER

Based upon the foregoing finding of fact and recommended order, it is
ORDERED AND ADJUDGED THAT:

1. Respondent(s) shall by February 26, 2016 come into compliance with the violation cited herein by skirting needs to be repaired.
2. Should the Respondent(s) fail to comply with this Recommended Order by February 26, 2016 the Respondent(s) is advised that the matter will be forwarded to the Board of Trustees with the Violation Committee's findings and recommendations along with a status report from DOR Enforcement Staff for the Board of Trustees to make a determination as to whether to proceed with legal action. Based on the nature of the violation found to exist in this matter, should the violation not be corrected within the time provided herein, the Violations Committee does recommend legal or equitable action, or other appropriate action, be taken by the Board of Trustees.
3. The Respondent is further advised that he/she shall contact the DOR staff and schedule an inspection to confirm the compliance with this Order has been achieved. Upon compliance, an Order of Compliance shall be issued by the Violations Committee and the Respondent shall be deemed in compliance with the violation(s) cited herein.
4. The Respondent(s) are further advised that should a repeat violation occur, the Respondent(s) will not be given notice to cure and will be brought before the Violations Committee.

DONE AND ORDERED this 02/12/2016 at Barefoot Bay Recreation District Brevard County, Florida.

Violations Committee of the Barefoot Bay
Recreation District Brevard County, Florida


M. Joy Liddy, Chair

Al Grunow, Vice Chair

**BAREFOOT BAY RECREATION DISTRICT
BREVARD COUNTY, FLORIDA**

**NOTICE OF HEARING
OF
FINDINGS OF FACT AND RECOMMENDED ORDER ISSUED BY THE VIOLATIONS
COMMITTEE**

Pursuant to Resolution 2008-1 of the Board of Trustees of The Barefoot Bay Recreation District adopted the 22nd day of January, 2008; Section 7: Enforcement Procedure.

Notice is hereby given that a **Hearing** will be conducted before the Barefoot Bay Board of Trustees at **1:00 P.M.** on **March 11, 2016** at **1225 Barefoot Boulevard, Building D&E, Barefoot Bay, Florida.**

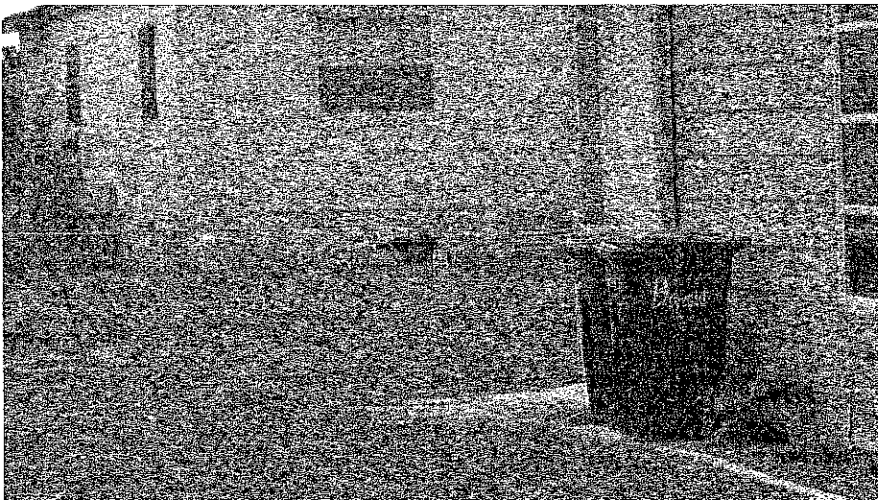
The purpose of this **Hearing** will be to consider the Recommended Order of the Violations Committee to the Board of Trustees for your Case.

The Board shall not conduct a full de novo quasi-judicial hearing on the violation, but shall consider the Finding of Fact and Recommended Order issued by the Violations Committee. The owner may not present new or additional evidence, but shall be given an opportunity to be heard. If the Board of Trustees concurs with the Violation Committee that a violation has been established, the Board of Trustees shall have the authority to bring an action for injunctive or other appropriate legal or equitable relief in a court of competent jurisdiction in Brevard County, Florida to remedy the violation. If the Board of Trustees brings any such legal action to enforce the Deed of Restrictions and is deemed to be the prevailing party in such action, the Board of Trustees shall be entitled to an award of attorney's fees and court costs incident to bringing such action.

IF ANY INDIVIDUAL WISHES TO APPEAL ANY DECISION MADE BY THE BOARD OF TRUSTEES WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, A VERBATIM RECORD OF THE PROCEEDING WILL BE REQUIRED, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED SUCH PERSON MUST PROVIDE A COURT REPORTER, COURT STENOGRAPHER OR OTHER METHOD ACCEPTABLE TO A COURT OF LAW TO PROVIDE FOR SUCH VERBATIM RECORD; THE DISTRICT DOES NOT PROVIDE SUCH RECORD (FS 286.0105).

THIS IS A PUBLIC MEETING. ALL INTERESTED PARTIES MAY ATTEND. THE FACILITY WHEREIN THIS PUBLIC MEETING WILL BE HELD IS ACCESSIBLE TO THE PHYSICALLY HANDICAPPED. IN ACCORDANCE WITH AMERICAN DISABILITIES ACT, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE DEED OF RESTRICTIONS ENFORCEMENT OFFICE AT 771-664-4722.

February 11, 2016
Deed of Restrictions STAFF



Thomas O'Donnell
Feb 03, 2016

Meeting Date

03/11/2016

**Agenda**

Section 9

Item No. Aiii

Agenda Report***Barefoot Bay Recreation District Board of Trustees***

#0234

Subject: Case # 16-000217 748 CANARY DRIVE**Dept/Office:** Resident Relations/DOR Enforcement

Requested Action: To consider the Violations Committee's finding and recommendation to bring an action for legal, equitable or other appropriate action with failure to comply.

If the Board of Trustees brings any such action to enforce the DOR, the charge for such action shall be charged to the Respondents account and shall constitute as a lien.

Summary Explanation and Background: The Violations Committee met on 02/26/2016 and found ARTICLE III, SECT. 3 (A) (B) (C) (D) (E) Parking of Vehicles (Boats/Trailer/RV/Comm. Vehicles) The respondent has been given until 02/29/2016 to bring the property into compliance.

Staff has signed Affidavit of Notices, First Class and Certified mailing of Order of Finding and Recommended Order and Notice of Hearing and Affidavit of Non-Compliance.

There are no delinquent taxes on the property.

Pursuant to the Violations Committee Order, the property was inspected and found to be still in violation.

Exhibits Attached: *Findings of Fact of Recommended Order Issued by the Violations Committee * Notice of Board Hearing * Photographs

Contact: Susan Cuddie, Paul Ingardia, Thelma Gruseck, Thomas O'Donnell, Rich Armington

Fiscal Impact:

Contract/Agreement Reviewed by Attorney ___ YES ___ NO ___ N/A **Community Manager approval:**_____



Parking of vehicle

Jan 26, 2016



Parking of vehicles
Jan 15, 2016

**BAREFOOT BAY VIOLATIONS COMMITTEE
BREVARD COUNTY, FLORIDA**

BAREFOOT BAY RECREATION DISTRICT

Petitioner

Vs

Case no. 16-000217

#0234

NAVARRO, TRACY,
976 HAMPSHIRE AVE NE
PALM BAY, FL 32905

Respondent(s),

VIOLATIONS COMMITTEE FINDINGS OF FACT AND RECOMMENDED ORDER
AND
NOTICE OF DISTRICT HEARING

THIS CAUSE having come on for the public hearing before the Violations Committee on 02/26/2016 after due notice to the Respondent and the Violation Committee having heard testimony under oath and receiving evidence, thereupon issues this Finding of Fact and Recommended Order as follows:

- A. The Respondent(s) TRACY NAVARRO, et. al. is/are the owner(s) of that certain parcel of real property located at 748 CANARY DRIVE , Barefoot Bay, FL 32976 (the "Property")
- B. Based upon the testimony heard and the evidence presented, the Violation Committee concluded that there is a violation of ARTICLE III, SECT. 3 (A) (B) (C) (D) (E), Parking of Vehicles (Boats/Trailer/RV/Comm. Vehicles), Equip trailer

ORDER

Based upon the foregoing finding of fact and recommended order, it is
ORDERED AND ADJUDGED THAT:

1. Respondent(s) shall by February 29, 2016 come into compliance with the violation cited herein by remove trailer from property.
2. Should the Respondent(s) fail to comply with this Recommended Order by February 29, 2016 the Respondent(s) is advised that the matter will be forwarded to the Board of Trustees with the Violation Committee's findings and recommendations along with a status report from DOR Enforcement Staff for the Board of Trustees to make a determination as to whether to proceed with legal action. Based on the nature of the violation found to exist in this matter, should the violation not be corrected within the time provided herein, the Violations Committee does recommend legal or equitable action, or other appropriate action, be taken by the Board of Trustees.
3. The Respondent is further advised that he/she shall contact the DOR staff and schedule an inspection to confirm the compliance with this Order has been achieved. Upon compliance, an Order of Compliance shall be issued by the Violations Committee and the Respondent shall be deemed in compliance with the violation(s) cited herein.
4. The Respondent(s) are further advised that should a repeat violation occur, the Respondent(s) will not be given notice to cure and will be brought before the Violations Committee.

DONE AND ORDERED this 02/26/2016 at Barefoot Bay Recreation District Brevard County, Florida.

Violations Committee of the Barefoot Bay
Recreation District Brevard County, Florida


M. Joy Liddy, Chair

Al Grunow, Vice Chair

**BAREFOOT BAY RECREATION DISTRICT
BREVARD COUNTY, FLORIDA**

**NOTICE OF HEARING
OF
FINDINGS OF FACT AND RECOMMENDED ORDER ISSUED BY THE VIOLATIONS
COMMITTEE**

Pursuant to Resolution 2008-1 of the Board of Trustees of The Barefoot Bay Recreation District adopted the 22nd day of January, 2008; Section 7: Enforcement Procedure.

Notice is hereby given that a **Hearing** will be conducted before the Barefoot Bay Board of Trustees at **1:00 P.M.** on **March 11, 2016** at **1225 Barefoot Boulevard, Building D&E, Barefoot Bay, Florida.**

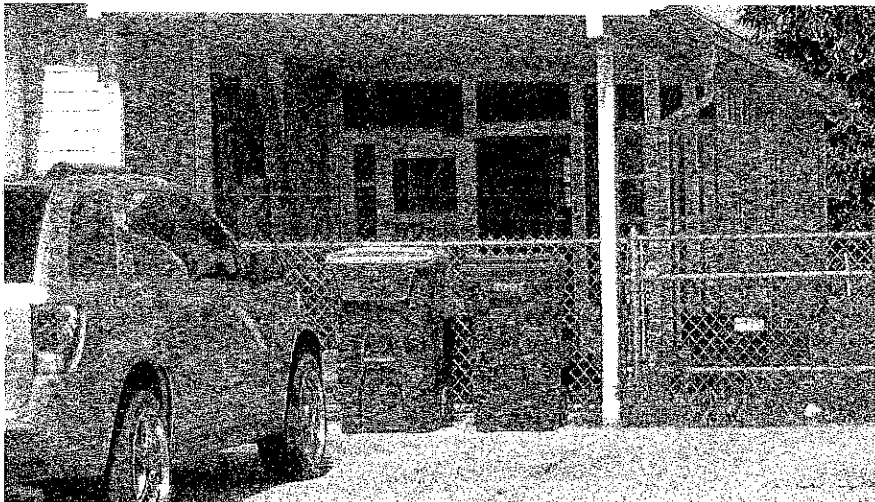
The purpose of this **Hearing** will be to consider the Recommended Order of the Violations Committee to the Board of Trustees for your Case.

The Board shall not conduct a full de novo quasi-judicial hearing on the violation, but shall consider the Finding of Fact and Recommended Order issued by the Violations Committee. The owner may not present new or additional evidence, but shall be given an opportunity to be heard. If the Board of Trustees concurs with the Violation Committee that a violation has been established, the Board of Trustees shall have the authority to bring an action for injunctive or other appropriate legal or equitable relief in a court of competent jurisdiction in Brevard County, Florida to remedy the violation. If the Board of Trustees brings any such legal action to enforce the Deed of Restrictions and is deemed to be the prevailing party in such action, the Board of Trustees shall be entitled to an award of attorney's fees and court costs incident to bringing such action.

IF ANY INDIVIDUAL WISHES TO APPEAL ANY DECISION MADE BY THE BOARD OF TRUSTEES WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, A VERBATIM RECORD OF THE PROCEEDING WILL BE REQUIRED, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED SUCH PERSON MUST PROVIDE A COURT REPORTER, COURT STENOGRAPHER OR OTHER METHOD ACCEPTABLE TO A COURT OF LAW TO PROVIDE FOR SUCH VERBATIM RECORD; THE DISTRICT DOES NOT PROVIDE SUCH RECORD (FS 286.0105).

THIS IS A PUBLIC MEETING. ALL INTERESTED PARTIES MAY ATTEND. THE FACILITY WHEREIN THIS PUBLIC MEETING WILL BE HELD IS ACCESSIBLE TO THE PHYSICALLY HANDICAPPED. IN ACCORDANCE WITH AMERICAN DISABILITIES ACT, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE DEED OF RESTRICTIONS ENFORCEMENT OFFICE AT 771-664-4722.

February 24, 2016
Deed of Restrictions STAFF



Thomas O'Donnell
Feb 19, 2016



Parking of vehicle
Paul Ingardia
Jan 26, 2016



Parking of vehicles
Paul Ingardia
Jan 15, 2016

**BAREFOOT BAY VIOLATIONS COMMITTEE
BREVARD COUNTY, FLORIDA**

BAREFOOT BAY RECREATION DISTRICT

Petitioner

Vs

Case no. 16-000217

#0234

NAVARRO, TRACY,
976 HAMPSHIRE AVE NE
PALM BAY, FL 32905

Respondent(s),

RE: 748 CANARY DRIVE

AFFIDAVIT OF NON-COMPLIANCE

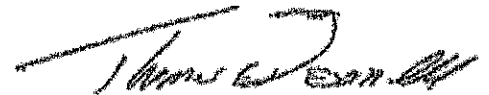
STATE OF FLORIDA
COUNTY OF BREVARD

BEFORE ME, the undersigned authority, personally appeared Thomas O'Donnell, Deed of Restrictions Enforcement Officer for the Barefoot Bay Recreation District who, after being duly sworn, deposes and says.

1. That on the 02/26/2016 the Violations Committee held a public hearing and issues its Order in the above-styled matter.
2. That, the pursuant to said Order, Respondent was to have taken certain corrective action to bring the property into compliance.
3. Said Order further provided for a recommendation of a Review before the Board of Trustees of the Barefoot Bay Recreation District for further action if the required corrective action has not been taken as ordered.
4. That pursuant to said Order, a re-inspection was performed.
5. That the re-inspection revealed that the corrective action ordered by the Violations Committee has **not** been taken.

FURTHER AFFIANT SAYETH NAUGHT.

Dated February 29, 2016.

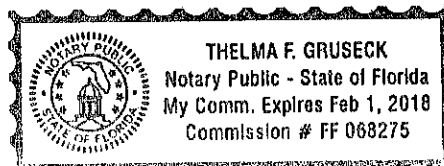


Thomas O'Donnell, DOR Enforcement Officer,

The forgoing instrument was acknowledged before me on February 29, 2016, by Thomas O'Donnell, who is personally know to me and who did take an oath.



Thelma F. Gruseck, Notary Public
State of Florida at Large



Meeting Date
Mar. 11, 2016



Agenda	
Section	9
Item No	B

Agenda Report
Barefoot Bay Facilities Planning District Board of Trustees

Subject: Resignations and Appointments to Finance Committee

Dept/Office: Administration: District Clerk's Office

Requested Action: Acceptance of Resignations and Appointments to Finance Committee
<p>Summary Explanation and Background:</p> <p>On 23Feb16, the BOT adopted the Finance Committee Rules and appointment members of said committee.</p> <ul style="list-style-type: none"> On 25Feb16, Ms. Susie White (appointed to a one-year term) submitted a resignation letter to the BOT requesting to be re-appointed as an Alternate. On 3Mar16, Ms. Wilma Weglein (appointed as an Alternate) submitted a letter of resignation to the BOT requesting to be re-appointed to the soon to be vacant unexpired one-year term formerly held by Ms. White. <p>Staff recommends the <u>BOT accept resignations from Ms. White and Ms. Weglein and appoint Ms. White to the vacant seat of Alternate for a three (3) year term and appoint Ms. Weglein to the unexpired one-year term formerly held by Ms. White.</u></p>
Exhibits Attached: Resignation letters from Ms. White and Ms. Weglein
Contact: Dawn Myers, District Clerk and John W. Coffey, Community Manager
Fiscal Impact: N/A
Contract/Agreement Reviewed by Attorney: N/A
Community Manager's Approval:

Dawn Myers

Subject: RE: Finance Committee

From: wgeomicco@aol.com [<mailto:wgeomicco@aol.com>]

Sent: Friday, February 26, 2016 8:43 AM

To: dawnmyers@bbrd.org

Subject: Finance Committee

I am putting this in writing as requested, that I, Susie White would like to step down from my position on the Finance Committee for one year. I would like our alternate Wilma Weglein to take my position and would like to be an alternate and take her place.

My husband has health issues and would not like to have to miss finance meetings as they are very crucial to the Bay. Thank you so much for allowing me to be part of this committee and hope to serve well.

Susie White

**WILMA C. WEGLEIN
1204 CHIPEWA DRIVE, BAREFOOTBAY, FLORIDA 32976**

March 3, 2016

TO: Barefoot Bay Finance Committee

Please be advised that I am resigning as an alternate on the Barefoot Bay Finance Committee.

Thank you.


Wilma C. Weglein

Meeting Date
Mar. 11, 2016



Agenda	
Section	9
Item No	C

Agenda Report
Barefoot Bay Facilities Planning District Board of Trustees

Subject: Resignation and Appointment to Facilities Planning Committee

Dept/Office: Administration: District Clerk's Office

Requested Action: Acceptance of Resignation and Appointment to Facilities Planning Committee
<p>Summary Explanation and Background:</p> <p>On 23Feb16, the BOT adopted the Facilities Planning Committee Rules and appointment members of said committee. On 01Mar16, Mr. Richard Keller (appointed as an Alternate) submitted a resignation letter to the BOT.</p> <p>Staff recommends the <u>BOT accept Mr. Keller's resignation and appoint a home owner to the vacant seat of Alternate for a three (3) year term.</u></p> <p>Copies of resumes received as of 04Mar16 will be provided separately to the BOT. Copies of additional resumes received, after 04Mar16 and before the BOT meeting, will be provided to the BOT as they are received. A summary of residents' names who have submitted resumes will be updated daily at bbrd.org and provided to the BOT.</p>
Exhibits Attached: Mr. Keller's resignation letter
Contact: Dawn Myers, District Clerk and John W. Coffey, Community Manager
Fiscal Impact: N/A
Contract/Agreement Reviewed by Attorney: N/A
Community Manager's Approval:

As of Today I'm resigning
from Security Committee &
The Facilities Committee
because of personal
reasons

Richard Wells

RECEIVED
Rus. 2-1-16

Meeting Date
Mar. 11, 2016



Agenda	
Section	9
Item No	D

Agenda Report
Barefoot Bay Facilities Planning District Board of Trustees

Subject: Resignation and Appointment to Security Committee

Dept/Office: Administration: District Clerk's Office

Requested Action: Acceptance of Resignation and Appointment to Security Committee
<p>Summary Explanation and Background:</p> <p>On 23Feb16, the BOT adopted the Facilities Planning Committee Rules and appointment members of said committee. On 01Mar16, Mr. Richard Keller (appointed as an Alternate) submitted a resignation letter to the BOT.</p> <p>Staff recommends the <u>BOT accept Mr. Keller's resignation, appointment of Mr. Peter Divergilio (currently an Alternate) to the unexpired one-year term vacated by Mr. Keller and appoint a home owner to the vacant seat of Alternate for a three (3) year term.</u></p> <p>Copies of resumes received as of 04Mar16 will be provided separately to the BOT. Copies of additional resumes received, after 04Mar16 and before the BOT meeting, will be provided to the BOT as they are received. A summary of residents' names who have submitted resumes will be updated daily at bbrd.org and provided to the BOT.</p>
Exhibits Attached: Mr. Keller's resignation letter
Contact: Dawn Myers, District Clerk and John W. Coffey, Community Manager
Fiscal Impact: N/A
Contract/Agreement Reviewed by Attorney: N/A
Community Manager's Approval:

As of Today I'm resigning
from Security Committee &
The Facilities Committee
because of personal
reasons

Richard Wells

RECEIVED
Rus. 2-1-16

Meeting Date
Mar. 11, 2016



Agenda	
Section	9
Item No	E

Agenda Report
Barefoot Bay Facilities Planning District Board of Trustees

Subject: Authorization to hire 1.25 FTE Paid Courtesy Golf Cart Drivers

Dept/Office: Property Services: Recreation

Requested Action: Authorization for Staff to hire 1.25 FTE Paid Courtesy Golf Cart Drivers and Bring Back Budget Amendment for Use of Fund Balance

Summary Explanation and Background:

On 13Nov15, the BOT approved the procurement of a six-seater courtesy golf cart and directed staff to recruit volunteers for the Courtesy Shuttle Service to and from Building A and the parking lot. BBRD has advertised the volunteer position (including a discount meal at the 19th Hole per shift worked) for the past two months with dismal results. To date 6 residents have applied with two successfully completing the in-processing requirements (one in process of background/drug screening and two still to be interviewed).

To operate the service at peak need times, additional staff is required. Included in the FY17 WDPB are 1.25 FTE paid Courtesy Golf Cart Drivers (in FY16 Year-end Estimate and FY17 WDPB columns). The below chart illustrates the partial FY16 and FY17 costs (based on 74 hours a week for 5 months and 33 hours a week for 7 months).

	FY16	FY17 WDPB
Wages	7,500	20,930
Payroll taxes	675	1,844
Op. Supplies	1,445	1,500
WC Ins.	752	2,100
Total	10,372	26,374

Staff requests direction from the BOT regarding this issue.

If this item is approved, staff will bring back a budget amendment at a future BOT meeting to recognize the use of fund balance for FY16 expenditures.

Exhibits Attached: Property Services Recreation Sub-department budget detail and BOT minutes from

Contact: Matt Goetz, Acting Property Services Manager; and John W. Coffey, Community Manager

Fiscal Impact: \$10,372 in FY16 and \$26,374 in FY17

Contract/Agreement Reviewed by Attorney: N/A

Community Manager's Approval:

FY17 Budget

	FY 15 Actual	FY 16 Revised Budget	FY 16 Est. Year-end	FY 17 Base Budget	FY 17 Decision Points	FY 17 Proposed Budget
Revenues						
Property Services						
Recreation						
Charges for Services						
Recreation Fees	N/A	232,000	268,020	260,000	-	260,000
FY17 Base Budget: Social membership fee and renters badge fees						
Sub-Total:	-	232,000	268,020	260,000	-	260,000
Total Revenues:	-	232,000	268,020	260,000		
Expenditures						
Property Services						
Recreation						
Personnel Expenses						
P/T Wages	N/A	-	7,500	20,930	-	20,930
FY16 Year-end Est.: 6 months of 1.25 FTE Courtesy Golf Cart Drivers (if approved by BOT in Feb 2016)						
FY17 Base Budget: 1.25 FTE Courtesy Golf Cart Driver (74 hours/week for 5 months and 33 hours/week for 7 months)						
Payroll Taxes	N/A	-	675	1,884	-	1,884
FY16 Year-end Est.: 6 months of 1.25 FTE Courtesy Golf Cart Drivers (if approved by BOT in Mar 2016)						
FY17 Base Budget: 1.25 FTE Courtesy Golf Cart Driver (74 hours/week for 5 months and 33 hours/week for 7 months)						
Sub-Total:	-	-	8,175	22,814	-	22,814
Supplies						
Operating Supplies	N/A	1,500	1,445	1,500	-	1,500
FY16 Year-end Est.: 6 months of 1.25 FTE Courtesy Golf Cart Drivers (if approved by BOT in Mar 2016)						
FY17 Base Budget: 1.25 FTE Courtesy Golf Cart Driver (74 hours/week for 5 months and 33 hours/week for 7 months)						
Sub-Total:	-	1,500	1,445	1,500	-	1,500
Other Gen. & Admin. Expenses						
Telephone, Internet, Cable	N/A	420	291	315	-	315
Utilities/Electricity	N/A	11,800	7,215	7,522	-	7,522
Utilities/Water	N/A	4,100	4,268	4,336	-	4,336
Utilities/Solid Waste - Garb/Rec.	N/A	735	735	735	-	735
Utilities/Portable Toilets	N/A	6,100	5,948	6,100	-	6,100
FY17 Base Budget: Portable toilets at the beach and tennis courts						
Resident Activities	N/A	-	2,600	2,900	-	2,900
FY16 Year-end Est.: Resident events TBD						
Workers Comp. Insurance	N/A	-	752	2,100	-	2,100
FY16 Year-end Est.: 6 months of 1.25 FTE Courtesy Golf Cart Drivers (if approved by BOT in Mar 2016)						
FY17 Base Budget: 1.25 FTE Courtesy Golf Cart Driver (74 hours/week for 5 months and 33 hours/week for 7 months).						
Sub-Total:	-	23,155	21,808	24,008	-	24,008

FY17 Budget

	FY 15 Actual	FY 16 Revised Budget	FY 16 Est. Year-end	FY 17 Base Budget	FY 17 Decision Points	FY 17 Proposed Budget
Maint. & Repairs						
R & M Grounds	N/A	34,600	36,488	37,000	-	37,000
FY16 Year-end Est.: Softball maintenance and lawn bowling by ABM, over 60 softball, beach lawncare, recreation signs, etc..						
FY17 Base Budget: Maintenance of the softball and lawn bowling by ABM, Over 60 softball field care, beach lawn care, etc..						
R & M Equipment	N/A	3,000	3,000	3,000	-	3,000
FY17 Base Budget: All recreational equipment: shuffleboard equipment, bocci sets, pickle ball equipment, billiard table (replace fabric), tennis court nets, windscreen						
Sub-Total:	-	37,600	39,488	40,000	-	40,000
Total Expenditures:	-	62,255	70,916	88,322	-	88,322
Total Revenues over Expenditures:	-	169,745	197,104	171,678	-	(88,322)



Barefoot Bay Recreation District

625 Barefoot Boulevard, Building "F"
Barefoot Bay, FL 32976-9233

Phone 772-664-3141
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Memo To: Board of Trustees

From: John W. Coffey, Community Manager

Date: March 11, 2016

Subject: Manager's Report

- 1) **Joint BOT-FPC Meeting to Review Conceptual Building F Replacement Floor Plan and Renderings Update** – As previously notified by the District Clerk, a calendar coordination issue required the rescheduling of the joint Board of Trustees and Facilities Planning Committee Meeting from 14Mar16 to Tuesday, 15Mar16 at Building D/E starting at 10am.
- 2) **FY17 Working Draft Proposed Budget (FY17 WDPB) Home Owner Summary** – Selected sections (Transmittal Letter and Budget Detail) of the FY17 WDPB will be available to home owners free of charge starting 21Mar16 in advance of the BOT Budget workshops beginning on 4Apr16.
- 3) **Special Thank You to Staff for Volunteering to Drive Courtesy Golf Cart for Little Theater performances** – I would like to publically thank Pat Diamond, Groundskeeper, and Dawn Myers, District Clerk for their volunteerism.

Manager's Report

Attorney's Report

Trustees Liaison Reports

Incidental Remarks from Trustees

Audience Participation

Adjournment