

**Barefoot Bay Recreation District
Regular Meeting of the Board of Trustees**

Friday, February 9, 2018

1:00 PM

1225 Barefoot Boulevard, Building D/E



BAREFOOT BAY RECREATION DISTRICT

Barefoot Bay Recreation District Regular Meeting
Friday, February 09, 2018 at 1 P.M.
Building D&E

AGENDA

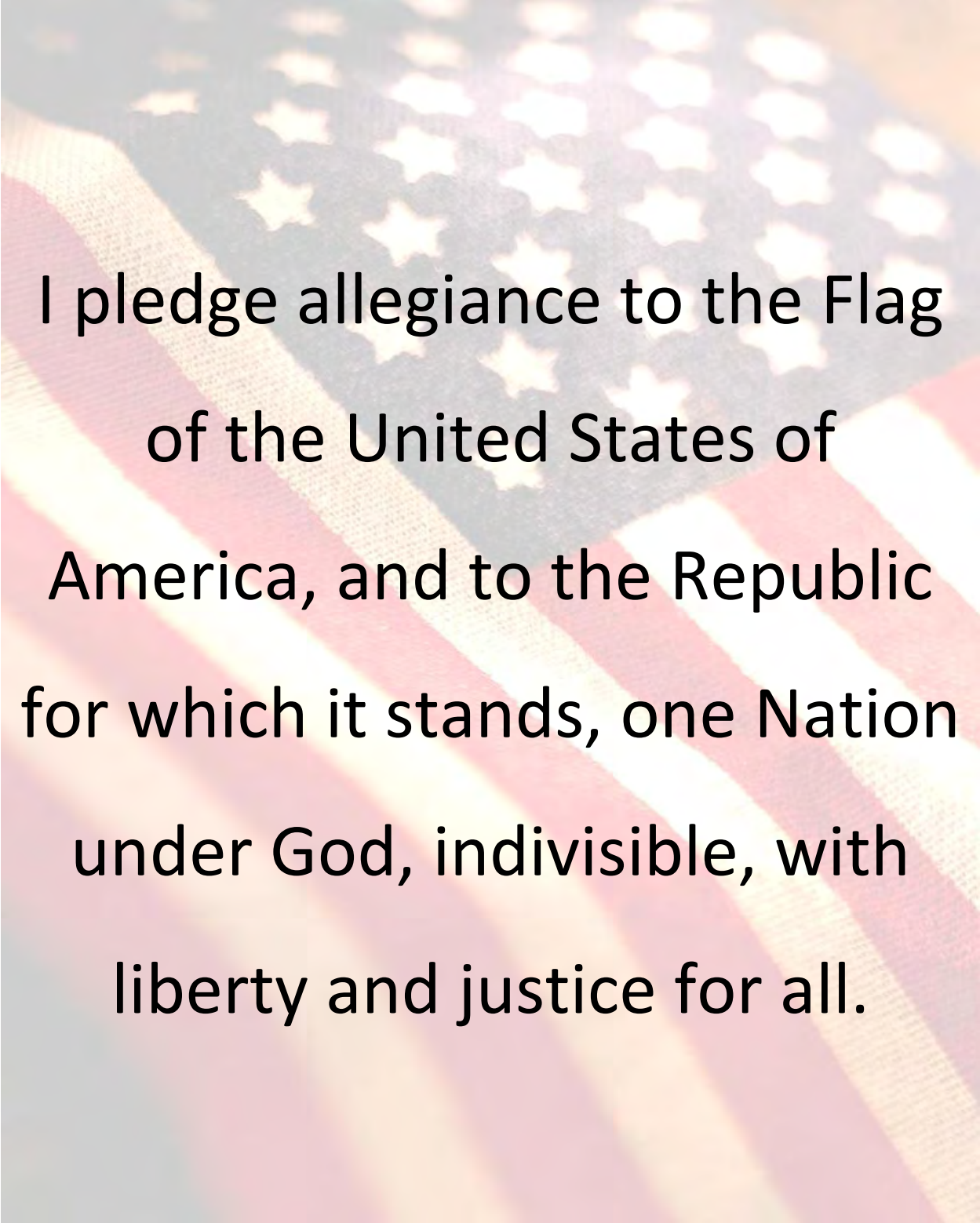
Please silence all electronic devices

1. Thought for the Day
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Presentations and Proclamations
5. Approval of Minutes
 - A. January 12, 2018
 - B. January 23, 2018
6. Treasurer's Report
7. Audience Participation
8. Unfinished Business
 - A. Pickle Ball Court Sites
9. New Business
 - A. Donation Request
 - B. ARCC Liaison Appointment
 - C. D/E Chair Replacement Award of Contract
 - D. Community Center Grant Program: Miniature Golf
 - E. Alternate D/E Complex Project Discussion
 - F. FASD Membership
10. Manager's Report
11. Attorney's Report
12. Incidental Trustee Remarks
13. Adjournment

If an individual decides to appeal any decision made by the Recreation District with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

Thought of the Day





I pledge allegiance to the Flag
of the United States of
America, and to the Republic
for which it stands, one Nation
under God, indivisible, with
liberty and justice for all.

Roll Call

Trustees

Chairman - Mr. Lavier

1st Vice Chair - Mr. Diana

2nd Vice Chair – Mr. Wheaton

Secretary - Mr. Klosky

Treasurer - Mr. Cavaliere

Also Present

General Counsel- Cliff Repperger, Jr., Esq.

Community Manager - John W. Coffey

District Clerk - Dawn Myers

Presentations

Approval of Minutes



BAREFOOT BAY RECREATION DISTRICT

Board of Trustees Regular Meeting January 12, 2018 1 P.M. –Building D&E

Meeting Called to Order

The Barefoot Bay Recreation District held a Regular Meeting on January 12, 2018 in Building D&E, 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Diana called the meeting to order at 1:00 P.M.

Thought for the Day

Mr. Diana asked for a moment of silence to honor our service personnel both past and present who have helped protect our country. He also asked that we remember our Barefoot Bay residents both past and present.

Pledge of Allegiance to the Flag

Led by Mr. Geier.

Roll Call

Present: Mr. Diana, Mr. Lavier, Mr. Cavaliere, Mr. Geier, and Mr. Klosky. Also present: Trustee-Elect Wheaton, Jason Pierman, SDS, John W. Coffey, Community Manager, Cliff Repperger, General Counsel, and Dawn Myers, District Clerk.

Minutes

Mr. Geier made a motion to approve the minutes dated December 9, 2017. Second by Mr. Lavier. Motion carried unanimously.

Treasurer's Report

Mr. Geier read the Treasurer's Report for January 12, 2018.

Mr. Klosky made a motion to approve the Treasurer's report as written. Second by Mr. Lavier. Motion carried unanimously.

New Trustee Oath of Office

The honorable circuit court Judge Robin Lemondidis, administered the State of Florida Oath of Office and Affirmation to Trustee Diana and Trustee Wheaton.

Reorganization of Board

Mr. Cavaliere made a nomination to elect Mr. Lavier for Chairman.

Mr. Wheaton made a nomination to elect Mr. Klosky for Chairman.

The trustees made their selection for Chairman by secret vote 3-2 in favor of Mr. Lavier.

Mr. Cavaliere made a nomination to elect Mr. Diana for 1st Chair

Mr. Wheaton made a nomination to elect Mr. Klosky for 1st Chair

The trustees made their selection for 1st Chair by secret vote 3-2 in favor of Mr. Diana.

Mr. Cavaliere made a nomination to elect Mr. Wheaton for 2nd Chair. None opposed.



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Mr. Cavaliere made a nomination to elect Mr. Klosky for Secretary. None opposed.

Mr. Diana made a nomination to elect Mr. Cavaliere for Treasurer. None opposed.

Presentations

Mr. Diana presented exiting trustee Mr. Geier with an honorary plaque and thanked him for his service and dedication on the Board.

Audience comment on Agenda Items

Ms. Jeanne Osborne pointed out the petition for the substation post office in Barefoot Bay was left out for resident signature at the meeting tonight and will be left at the Pro Shop as well.

Mr. Jack Reddy complimented the Board for ensuring the employees are diligently checking badges and requesting the guest pass fee.

Mr. Richard Schwatlow commented on the replacement building D/E project. He voiced his approval of the proposal to build new an updated facilities for the residents. He requested information on the water treatment plant. The plant is owned and operated by the County and Mr. Schwatlow will have to contact them.

Mr. Fred Osterbeck stated that he sent a letter to the Board on behalf of the neighborhood watch program regarding a nuisance house at 915 Wren Circle. He would like the Board to enforce the nuisance laws as soon as possible. He stated that he has contacted John Tobia's office and they are willing to address the situation as a nuisance issue. He asked that the Board either rewrite the nuisance laws or enforce the nuisance law. General Council Repperger opined what the needed definition of nuisance abatement would have to be in order to get a case brought against the nuisance house. The Barefoot Bay DOR has a general nuisance provision. He explained how we could establish a nuisance case through a violation of the DOR. Mr. Cavaliere asked General Counsel Repperger to prepare a document with options on how the Board to can pursue this situation. He asked for placement of this topic on the agenda at the next meeting.

Mr. Robert Maxey requested information on the status of a mini golf. Mr. Coffey stated that it is in the budget for this year and planned for completion by the end of June.

Unfinished Business

Selection of Pickleball Courts Site

Case # 17-004824 / 526 Persimmon - Unauthorized items

Mr. Lavier asked if anyone was in the audience to represent the case.

Mr. Stephane Fecteau swore under oath that there were Unapproved items piling on the side of the house as shown in the photos provided in the agenda package.

Mr. Cavaliere made a motion send Case # 17-004824 / 526 Persimmon to the attorney's office and take legal and equitable action. Second by Mr. Klosky. Motion carried unanimously.

Case # 17-005246 937 Hyacinth Circle Exterior Maintenance

Mr. Lavier asked if anyone was in the audience to represent the case.



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Mr. Cavaliere made a motion forward to the attorney's office and take legal and equitable action. Second by Mr. Klosky. Motion carried unanimously.

Case # 17-005224 Exterior Maintenance Case #17-005228 Condition of Skirting 17-005225 Powerwash / 1003 Wren Circle

Mr. Lavier asked if anyone was in the audience to represent these cases.

Mr. Cavaliere made a motion forward to the attorney's office and take legal and equitable action. Second by Mr. Klosky. Motion carried unanimously.

Merry Christmas Golfers

Mr. David Glusken requested consideration and resolution of his Tuesday and Thursday tee time which a new policy is now causing a conflict to him and his group.

Mr. Cavaliere explained the case of Merry Christmas Golfers is a case involving a group of golfers who disregarded the closed status of the golf course on Christmas Day and played in violation of the management decision to close the course on Christmas Day. He stated that he understood this is an unofficial tradition but one member went over and above by slandering the golf manager, the Board and management in general on social media regarding the incident by flagrantly insulting and challenging the golf manager publicly. He stated that the member's actions should be addressed swiftly and strictly as he has not only violated the golf course rules and BBRD Policy but also showed a deep disrespect for staff.

Mr. Lavier was in agreement with Mr. Cavaliere as something must be done in order to send a message that the closed amenities should be taken serious.

Mr. Cavaliere made a motion to revoke Mr. Charlie Lefevbre's golf membership. Motion died for lack of a second.

Mr. Cavaliere made a motion to support Staff's decision in whatever they decide do in order to handle this situation. Second by Mr. Wheaton. Motion passed unanimously.

Budget Amendment and Resolution 2018-01

Staff has prepared a proposed amendment to the FY18 General Fund Budget reflecting the savings from reduced Health Insurance, Liability Insurance and Workers Comp Insurance costs along with the addition and closeout of R&M/Capital Projects

General Counsel Repperger read the resolution:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT AMENDING RESOLUTION 2017-10; AMENDING THE BUDGET; PROVIDING FOR AN EFFECTIVE DATE.

Mr. Klosky made a motion to approve the resolution amending the budget. Second by Mr. Diana. Motion carried unanimously.

Veterans Building

Proposed Veterans Building

Mr. Cavaliere stated that he was honored to offer this opportunity to the Veterans in gratitude for the freedoms they have helped us maintain over the years.

Mr. Cavaliere made a motion to take the topic of a proposed Veterans Building to a workshop for further discussion. Second by Mr. Diana. Motion carried unanimously.



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Mr. Ray Beaugault thanked the Board for their consideration.

ABM Contract Extension

Mr. Coffey advised the Board that the current ABM contract expires on September 30, 2018 and they should either negotiate a contract extension or develop a request for proposal (RFP) for maintenance services of the golf course, softball field area and lawn bowling court. Based on the excellent services provided by ABM, staff recommends the BOT direct staff to negotiate a contract extension and bring the proposed agreement back to the BOT no later than the first meeting in March for consideration. If the Board is not in agreement with the contract they can advise staff to issue a RFP.

Mr. Klosky made a motion to negotiate a contract extension and bring the proposed agreement back to the BOT no later than the first meeting in March for consideration. Second by Mr. Diana. Motion carried unanimously.

Manager's Report

Finance

- **FY18 Assessment Collection Update** – \$2,602,651.47 (gross) or 72.3% of the FY18 Budget has been received as of 21Dec17. Please see attached for details.

Resident Relations

- **ARCC Updates:**
 - The meeting on 12Dec17 had 50 permits on the agenda, 49 were approved and one was tabled.
 - The meeting on 29Dec17 had 42 permits on the agenda, 38 were approved with 4 being tabled.
 - The meeting schedule on 09Jan18 in the BFBHOA Office at 9am has 20 permits are on the agenda to be reviewed. After reviewing the permits, the ARCC will review the ARCC guidelines for possible revisions.
- **Violations Committee Updates:**
 - The meeting 08Dec17 had 29 cases on the agenda, 14 came into compliance prior to the meeting and 15 were found in violation.
 - The next meeting is scheduled for 12Jan18 at 10am in Bldg. D/E. There are 35 cases on the agenda.

Food and Beverage

- Line Dancing has started up for the season in the Lounge, so come and kick up your heels on Mondays from 4:30-5:45pm.
- Service with Style, a hospitality group out of Brandon, Florida, will be providing kitchen staff training and follow up management training on Tuesday, 16Jan18. The 19th Hole kitchen will open at 11am that day. Notices will be posted.
- Alcohol Compliance Training for all servers and bartenders will be held on Wednesday, 24Jan18. The training is provided by Regulatory Compliance Services and topics include responsible service practices, alcoholic beverage laws and regulations and intoxicated patron intervention.
- A "Professional American Football Championship" game party will be held on 4Feb18 at the 19th Hole. Tickets go on sale Monday, 15Jan18 and flyers are posted with all the details.



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Golf-Pro Shop

- **Routine Work**

- Tournaments (call Pro Shop for details 664.3174)
 - Saturday, 20Jan18: Annual Veteran's Tournament 8:30am & 1pm Shotgun start
 - Sebastian Sky Dive Team on range at Noon
- Tuesday, 23Jan18: Ladies League 18 Hole CTP, 8am Shotgun start

- **Special Projects**

- Fence Replacement at ABM Worksite – The Project is completed. A sign with hours of operations is on order (to help folks understand they do not work 9am-5pm).
- Cart Barn Roof /repair – Permit was issued and the project will begin shortly.
- Monthly Inventory – On 31Jan18, the Pro Shop will close at 2pm for inventory.

Property Services

- **Routine work**

- Removed large debris out of the canals near Waterway and Barefoot Circle.
- Replace pool pump at Pool 2.
- Addressed all DOR lawn debris cases.

Removed all Christmas decorations and put into storage.

Trimmed dead palms down the BLVD

Trimmed palm trees @ the DE 19th hole and golf course parking area

Repaired washouts on the Guinther bypass trail (from Lounge to the Egret Bridge)

Received 2 new 2017 gator TX model utility carts (FY18 Budgeted items)

- **Special Projects**

- Removal of Christmas decorations will commence on Monday 8Jan18.
- Worked with Golf-Pro Shop staff to replace the fence at the Golf Course that was damaged by Hurricane Irma.
- The Bocce ball courts will be replaced starting the week of 22Jan18 as part of the grant program. Staff will replace two at a time and start with the ones closest to Bldg. A.
- Routine storm water canal maintenance will also begin the week of 22Jan18. Matt says "if you live on one of the storm water canals we will be behind your home!"
- Brokered a deal with the Over 60 Softball Association to swap out their used SandPro for utility cart scheduled for auction thereby reducing future capital costs due to the price differential between SandPro's and utility carts. The O60SA is very happy with the "new to them" cart (it will be provided to them in the near future once minor maintenance is completed and new BBRD-O60SA decal is acquired and affixed to the unit).
- Finalized the switch in procurement for custodial supplies thereby significantly reducing the cost of consumables while increase the quality of many products.



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General Information

- **Proposed FY19-23 Five-Year Financial Models and Capital Improvement Plans Update** – I will be delivering the two 5yrFMs&CIPs (General Fund and proposed 2018 Bond Projects Fund) spreadsheets and accompanying memo to the trustees on 12Jan18. Said documents will be posted on www.bbrd.org the following day and copies can be obtained at Building F starting Tuesday, 16Jan18. The BOT workshop to review the interactive 5yrFMs&CIPs will be held on Thurs., 30Jan18 at 7pm in Bldg. D/E.
- **Conceptual Design for new D/E/19th Hole/Pro Shop/Cart Barn Complex Update** – The public is invited to the BOT workshop on Tues., 16Jan18, Bldg. D/E at 7pm where the BOT will review the conceptual floorplan and proposed conceptual site plans.
- **Workshop for SDS Presentation/Discussion Regarding Financing Options for Capital Projects Update** – The public is invited to attend the BOT workshop with SDS and General Counsel Repperger on Mon., 22Jan18 at 2:30pm in Bldg. D/E.
- **Martin Luther King, Jr. Holiday Observation** – All BBRD Offices will be closed on Monday, 15Jan18 in honor of the civil rights leader's 89th birthday (actual holiday is the observed holiday this year).

Attorney's Report

General Counsel gave an update on the settled payment for Ms. Joy Liddy from the September directive by the Board to ensure that fee was collected and verified that it was with no further action from his office. He is working on the contract for the Administration Building replacement project and employee bonuses. He requested permission to attend the Workshop on Financing Options. Consensus by the Board to have General Counsel attend the workshop.

Incidental Trustee Remarks

Mr. Cavaliere addressed new Trustee Wheaton about ensuring his facts are checked before publishing articles in the Tattler and also advised him about the plans in place for Building D/E. He looks forward to hearing about the plans he has in mind. He stated that he is also looking forward to working with him and by no means intends to lecture Mr. Wheaton but stated that he was just addressing him on these topics based on his experience on the Board.

Mr. Wheaton requested Mr. Cavaliere talk to him personally about any inconsistencies in his articles. He also stated that he does have a plan in mind for the D/E complex project and looks forward to moving ahead with this.

Mr. Diana thanked the Board and residents for allowing him to be Chairman for the last year. He asked that we remember his mindset of a "kinder, gentler, Barefoot Bay" as this is his vision for our community. He suggested we refrain from addressing the Administration Building as "Building F".



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Mr. Lavier welcomed Mr. Wheaton aboard and thanked everyone for giving him the opportunity to serve as Chairman. He thanked Mr. Geier for his service on the Board and stated that he is looking forward to doing the best job he can for the community in the coming year.

Adjournment

The next meeting will be on Tuesday, January 23, 2017 at 7PM in Building D/E.

Mr. Cavaliere made a motion to adjourn. Second by Mr. Lavier. Motion carried unanimously.

Meeting adjourned 3:28 PM.

Joseph Klosky, Secretary

Dawn Myers, District Clerk



BAREFOOT BAY RECREATION DISTRICT

Board of Trustees Regular Meeting January 23, 2018 7 P.M. –Building D&E

Meeting Called to Order

The Barefoot Bay Recreation District held a Regular Meeting on January 23, 2018 in Building D&E, 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Diana called the meeting to order at 1:00 P.M.

Thought for the Day

Mr. Lavier asked for a moment of silence to honor our service personnel around the globe both past and present who have helped protect this great country.

Pledge of Allegiance to the Flag

Led by Mr. Diana.

Roll Call

Present: Mr. Lavier, Mr. Diana, Mr. Wheaton, Mr. Klosky, and Mr. Cavaliere. Also present: John W. Coffey, Community Manager, Cliff Repperger, General Counsel, and Dawn Myers, District Clerk.

Presentations

None brought forward.

Minutes

Due to 1 day turn around between the previous BOT meeting and the next meeting agenda, minutes will be available with the next agenda package on February 9, 2018.

Treasurer's Report

Mr. Cavaliere read the Treasurer's Report for January 23, 2018.

Mr. Klosky made a motion to approve the Treasurer's report as written. Second by Mr. Diana. Motion carried unanimously.

Audience comment on Agenda Items

Mr. Rich Schwatlow commented on the meeting he attended on January 16, 2018 regarding plans and design for a single-story replacement building for 19th Hole, Building D/E, Pro Shop complex. At that meeting Mr. Schwatlow inquired about the cost to add a second story to the building design. He was told by the design team that adding another floor and elevator would cost roughly \$350,000 more. Mr. Schwatlow stated that, in his opinion, this made economic sense to modify the plans now while in the design phase.

Mr. Jay Lanning requested information from the Board regarding the Over Sixty Softball League's responsibility for non-softball spectators since due to the nature of the open area seating anyone can come to the games. He also asked for a waiver for the fees paid by the members at the beginning of the season.



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Mr. Fred Osterback spoke on behalf of the neighborhood regarding the nuisance law in Barefoot Bay. He distributed a copy of the 2017 Florida Statutes to the Board. Mr. Osterbeck thanked Mr. Coffey for explaining the limited role a special district can play in abating the problems at certain nuisance homes in his article in the Peek at the Week. He asked the Board and Mr. Coffey to put some language into a letter that can be provided to Commissioner Tobia and Sheriff Ivey as they have stated that this would allow them to move forward with prosecution of the residents in the home.

Betty Torow addressed the Board regarding waiver of the social membership fee. She has been charged three times due to buying and selling a home three times in the Bay, however Ms. Torrow failed to submit the request for a refund in the allotted time set in policy when purchasing a new home.

Unfinished Business

915 Wren Circle

General Counsel Repperger discussed the Florida statutes concerning the nuisance law pertaining to the property on 915 Wren Circle along with his discussion with the Assistant District Attorney. He reiterated the words from Mr. Osterbeck regarding the option for a citizen(s) to bring a complaint against the property. He recommended working with the county to bring about action in this case. He stated the Assistant District Attorney would be supportive in a citizen complaint against the property.

Mr. Klosky made a motion for General Counsel to draft a letter to the County Commissioner, Sheriff Ivey and the Neighborhood Watch Group supporting the citizen complaint concerning 915 Wren Circle. Second by Mr. Diana. Motion carried unanimously.

Waiver for Guest Pass: Little Theater, O60SA, Hospice Grief Club

The Little Theatre, Over Sixty Softball Association and Hospice Grief Club all submitted requests for a waiver of guest pass fees due to the nature of their clubs.

Mr. Cavaliere made a motion to approve the request or a waiver of guest fees for the clubs brought to the agenda tonight only. Second by Mr. Klosky. Mr. Diana opposed. Motion carried 4-1.

Violation Committee Re-appointment

The Board considered Ms. Joy Liddy's re-appointment to the Violation Committee.

Mr. Klosky made a motion to approve Ms. Liddy's reappointment. Second by Mr. Cavaliere. Motion carried unanimously.

Manager's Report

Finance

- FY18 Assessment Collection Update – \$2,757,293.28 (gross) or 76.6% of the FY18 Budget has been received as of 11Jan18.

Resident Relations

ARCC Updates:

- The meeting on 9Jan18 had 20 permits on the agenda and all were approved.
- The meeting today (23Jan18) had 29 permits on the agenda, 24 were approved with 4 being tabled while the committee is awaiting clarification for one permit prior to approval. The committee



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continues its review of the ARCC guidelines. The committee is in the process of refining the Guidelines and making it harmonious with the recently revised DOR

- The next meeting is schedule on 06Feb18 in the BFBHOA Office at 9am.
- **Violations Committee Updates:**
 - The meeting 12Jan18 had 35 cases on the agenda, 11 came into compliance prior to the meeting and 14 were found in violation.
 - The next meeting is scheduled for 26Jan18 at 10am in Bldg. D/E. There are 9 cases on the agenda.

Food & Beverage

- There are still some American professional football championship tickets available for the party at the 19th Hole
- Final preparations are under way for the inaugural (first annual) *Barefoot by the Lake Music, Art and Food Festival* on 18Feb18 from noon-8pm.
- Staff requests permission to post Pool#1 (starting on 4Feb18) that on the 18th no outside food or beverages will be allowed in Pool #1. Normal rules would apply to Pools #2 & #3 on that day. Consensus to post notice stating no outside beverages allowed into the festival.
- St. Paddy's Day tickets will go on sale Monday, 19Feb18 at the 19th Hole and the Lounge. Flyers with all the details will be posted.

Golf-Pro Shop

- Restroom on Hole # 6 is closed pending sewer line repairs
- Cart Barn roof repair: Awaiting electrician, inspection, caulking, and kick plate installation
- 31Jan18: Pro Shop will close at 2:00pm for inventory (last cart out at that time)
- Tournaments in February: Sign up at Pro Shop begins 1 February (call 664.3174 for details)
 - 10Feb18: Golf Gala Tournament 8:30am Shotgun
 - 13Feb18: 9 Hole Ladies Charity Tournament 8:00am Shotgun
 - 22Feb18: Upstate New York 9 Hole Tournament 1:00pm Shotgun
 - 24Feb18: Sadie Hawkins Tournament 8:30am Shotgun

Property Services

- Two of the bocce ball courts have been removed and are in the process of being rebuilt
- Repaired 40 feet of damaged sewer line at the Property Service compound
- Assisting Golf-Pro Shop with sewer pipe repairs on Hole #6
- Tree trimming is on-going all over BBRD
- Canal maintenance will begin this week. Staff has inspected all the canals this week and will begin mowing soon
- Pool #1 heater repaired (staff has replaced top of stove pipe, the unit's safety switch and burners)

General Information

- **Weir update** – The dive team vendor responded that they were not interested in the project due to the level of danger involved. Special thanks goes out to General Counsel Repperger who researched 2008



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documents after the last BOT meeting and based on his research the County now acknowledges their responsibility for the failing pipes under Dottie Lane. A correspondence from the County indicates they will replace the pipe in May/June “if funding is available.” Based on a recommendation from our civil engineer, I have requested the development of a quote for a temporary barrier to be placed above the pipes in case funding is not available from Brevard County later this year.

- **Beach Re-nourishment** – Staff received a notice that the County will be conducting an emergency beach re-nourishment in the next few months to add sand to the edge of the dune and then plant sea oats in the area.
- **19th Hole and Building A Kitchen Expansion Design Projects** – Staff has received the final plans for the two projects. Once a large copy of each is printed, the trustees and public can inspect them at the “Old” Administration Building during normal business hours.
- **Rescheduled Financing Options Workshop** – Staff has tentatively rescheduled the financing options workshop to Tuesday, 6Feb18, Building D/E at 2:30pm in addition to the Veterans’ Building Request workshop agenda item. Consensus to add the additional financial options topic to the Veterans Building Request Workshop.

Attorney’s Report

General Counsel stated the Administration Building project is moving forward. He plans to meet with Mr. Coffey and the design team on January 31st to discuss commencement of the project.

Incidental Trustee Remarks

Mr. Wheaton thanked General Counsel and Mr. Coffey for always being readily available to answer his questions succinctly.

Mr. Diana thanked staff for all they do and for the decision to remove the old moniker, “Building F” from the title of the replacement Administration Building. The old “Building F” will effectively be known as the Administration Building going forward.

Mr. Cavaliere discussed his trip to Tallahassee with Mr. Coffey to attend the Florida Association of Special Districts (FASD) Forum. He recommended the Board and Staff join FASD in an effort to have a louder voice in Tallahassee.

Mr. Lavier thanked Mr. Osterbeck for his diligence in bringing the issue of the nuisance house on Wren Street to the attention of the Board and for following up with the County in order to help abate this problem.

Adjournment

The next meeting will be on Friday, February 9, 2018 at 1PM in Building D/E.

Mr. Cavaliere made a motion to adjourn.

Meeting adjourned 7:45 PM.

Joseph Klosky, Secretary

Dawn Myers, District Clerk

Treasurer's Report

Barefoot Bay Recreation District

Treasurer's Report

February 9, 2018

Cash Balances in General Fund as of 2/2/18

Petty Cash

Total Petty Cash: \$ 1,100.00

Operating Cash in Banks

MB&T Operating Account

3,102,672.52

Total Operating Accounts: 3,102,672.52

Interest Bearing Accounts

BOA Money Market Account

105,653.01

SBA Reserve Account

559,149.47

Total Interest Bearing Accounts 664,802.48

Total Cash Balances in General Fund:

\$ 3,768,575.00

Total Daily Deposits and Assessments Rec'd (from County Only) for 1/20 - 2/2/2018:

Daily deposits: \$ 86,334.19

Assessments received (from County only): -

Total Deposits Received **\$ 86,334.19**

Expenditures over \$5,000 for 1/20 - 2/2/2018:

Check Number	Vendor	Description	Check Amount
	Employees	Employee Salaries & Wages: 1/24/18	63,919.77
	Federal & State Payroll Taxes	Employer Tax Liabilities: 1/24/18	18,187.93
49489	Special District Services, Inc	Monthly Mgmt. Fee - Jan 2018	12,625.00
49495	TLC Engineering for Architecture Inc	19th Hole Kitchen Reno	10,005.00
	TLC Engineering for Architecture Inc	Bldg D&E Replacement - Design	6,440.00
	TLC Engineering for Architecture Inc	Bldg. A Kitchen Reno	12,937.50
49507	Shedmovers	Shed for Christmas decorations and relocation of other shed	5,405.00

Total Expenditures over \$5,000 for 1/20 - 2/2/2018 **\$ 129,520.20**

Audience Participation

Unfinished Business

Board of Trustees Workshop Agenda Memo

Date: February 09, 2017

Title: New Pickle Ball Court Location

Section & Item: 8A

Department: R&M/Capital

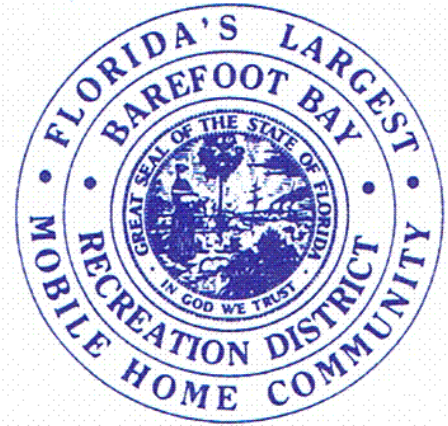
Fiscal Impact: N/A

Contact: Matt Goetz, Property Services Manager
or John W. Coffey, Community Manager

Attachments: Map of vicinity of existing and proposed pickleball courts

Reviewed by
General Counsel: N/A

Approved by: John W. Coffey, Community Manager



Requested Action by BOT

Selection of location for new pickleball courts.

Background and Summary Information

On 08Dec17 the BOT considered the following information and continued this topic to a future agenda.

Funding for the construction of two new pickle ball courts (size of one standard tennis court) is in the FY18 R&M/Capital Budget. Currently, pickle ball is played on two of the five existing tennis courts (the two most westward courts). Staff has identified two possible locations west of the tennis courts, both of which will require removal of mature oak trees.

On 09Nov7, the BOT discussed multiple locations and asked staff to research other options and place it on the next available agenda for consideration. The following is a list of the pros and cons of each location:

Location A (immediately west of current pickle ball courts)

Pro:

- Contiguous to current pickle ball courts
- Only three sides fencing required

Con:

- Removal of trees necessary
- Loss of green space
- Area less deep than current pickle ball courts (105' versus 121')
- Far from paved parking (i.e. would encourage parking on the grass)

Location B (hand ball courts)

Pro:

- Would require fewer trees to be removed than location A
- Would maintain maximum green space
- Handball court rarely used

Con:

- Removal of trees necessary
- Area less deep than current pickle ball courts (104' versus 121')

- Handball Courts are narrower than pickle ball courts (32' versus 54')
- Far from paved parking (i.e. would encourage parking on the grass on each side of new pickle ball court)

Location C (next to foot bridge)

Pro:

- Would require fewer trees to be removed than location A

Con:

- Removal of trees necessary
- Area less deep than current pickle ball courts (95' versus 121')
- Very far from paved parking (i.e. would encourage parking on the grass)

Location D (east of tennis courts by Community Center sign)

Pro:

- Close to paved parking

Con:

- Removal of trees necessary
- Level of court may not be same as tennis courts due to slope of land
- Would greatly change appearance of entrance to the Community Center area.

Location E (northern park of Building A parking lot sign)

Pro:

- Close to paved parking

Con:

- Removal 15-20 parking spaces and re-alignment of flow of traffic of parking lot
- Site is downhill from tree island and therefore would require drainage work
- Would greatly change appearance of Reflection Gardens when viewed from the west.
- Considerable distance from current pickle ball courts
- Light pole in the center of the location and would have to be moved

Location F (current location of basketball court)

Pro:

- Currently paved so soil is already compacted
- Current court is of similar size
- Easy access from Egret bridge for pedestrians and golf cart drivers
- Basketball court not heavily used

Con:

- Removal of basketball court necessary
- Extremely long walk from Building A paved parking lot
- Extremely long walk from current pickle ball courts
- Adjacent playground may not be compatible land use

Location G (somewhere in footprint of western shuffle ball circle)

Pro:

- Western shuffle ball circle has not been used for over 5 years
- Relatively flat and absent of trees
- Easy access from Egret bridge for pedestrians and golf cart drivers

Con:

- Not compatible with plans for 18 hole miniature golf course (part of current grant program)
- Extremely long walk from Building A paved parking lot

- Extremely long walk from current pickle ball courts

ALTERNATE COURSE OF ACTION

Paint pickle ball lines on three existing tennis courts

Pro:

- Cost approximately 10-15% of construction cost for new courts
- No loss of green space

Con:

- Tennis players historically do not like to play with "light blue" pickle ball lines on courts
- Neither tennis players or pickle ball players would have "their own courts."
- No one will be happy.

Staff requests direction from the BOT.



New Business

Board of Trustees Meeting Agenda Memo

Date: February 09, 2018
Title: Donation Request
Section & Item: 9A
Department: Golf-Pro Shop
Fiscal Impact: \$761.70 (donation amount)
Contact: Ernie Cruz, P.G.A., Golf Operations Manager or John W. Coffey, Community Manager
Attachments: Donation request form, quote for bench and excerpt from Policy Manual
Reviewed by
General Counsel: N/A
Approved by: John W. Coffey, Community Manager



Requested Action by BOT

Approval of donation request by the family of Mr. Wally Bent.

Background and Summary Information

Ms. Dalton and Ms. Bent (family of Mr. Bent) have requested to donate a bench for placement between #12 Green and #13 Tee Box in his memory with the following inscription.

Wally Bent
"It's later than you think"

Per the BBRD Policy Manual, the BOT must approval all donation requests and then staff will order the item once the donor has paid the cost.

Staff recommends the BOT accept the donation in memory of Mr. Bent.



Barefoot Bay Recreation District
625 Barefoot Boulevard, Building "F"
Barefoot Bay, FL 32976-9233
Phone 772-664-3141
Fax 772-664-1928

Gift and/or Memorial Request Form

In accordance to Item 3.5 Guidelines for Gift or Memorials located in Policy Manual

Donor Information (please list all)		
Name Deborah Dalton & Sandy Bent		
Street Address 915 Sequoia St.		
Town/Zip Barefoot Bay 32976		
Telephone # 321 508-4700	Alternate Phone #	E-mail address
In Memory of Wally Bent		
Description of Requested Gift/Memorial, including proposed location (may attach separate sheet)		
Memorial Bench - Inscription: "It's Later Than You Think" ← Wally Bent ← NAME FIRST		
Donations: All Donations must be submitted to the District Clerk for purchase by District Staff. Memorials: Barefoot Bay Recreation District will make reasonable efforts to contact the donor or their heirs in advance of the removal of a memorial so that donors may replace the item. However, Barefoot Bay Recreation District will not be held responsible if unable to contact donor prior to removal.		
I acknowledge that I have read and agree to abide by <i>Guidelines for Gift and or Memorials for the Barefoot Bay Recreation District</i>		
Signature of Donor Sandy Bent		Date 1/22/18
FOR OFFICE USE ONLY		
Memorial Name:	Date	
Approved By:	Date Approved	
Memo:		



American Recycled Plastic, Inc.

A Family Owned & Operated Business Since 1989



773 N. Union Grove Rd / Friendsville TN 37737

Ph: 865.738.3439 / Fax: 865.738.3731



Customer Quote

Client:	Barefoot Bay Recreation District	Quote #:	0201-027
Contact:	Matt Goetz	Phone:	772-664-2063
From:	Amy	Email:	mattgoetz@bbrd.org
Item:	Recycled Plastic Memorial Benches	Date:	2/1/2018

Products*

Item #	Description & Size	Color	Qty	Ea Price	Extension
BDP6	Deluxe Park Bench 6' w/Black Legs	Charcoal Gray*	1	\$419.00	\$419.00
Optional	Add Armrests	Charcoal Gray*	2	\$39.00	\$78.00
Custom	Routed letters 3" Size		31	\$4.50	\$139.50
Hardware	Optional: Mount Kit, Surface		1	\$29.00	\$29.00
DELFFEE	Ground Freight/Delivery, oversized boxes		2	\$48.10	\$96.20

Charcoal Gray is the new standard Gray color since 2016. See email for sample.

Order Subtotal Prior to Sales Tax		\$761.70
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Sales Tax	TN Locations	9.25%
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QUOTE TOTAL:	Pay Sales Tax	\$761.70
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*pricing is based on single order of item(s) quoted.

Terms

Order Type: This is a custom/personalized order and current lead times are 4 weeks for Charcoal or 5-6 for Light Gray.

Freight/ Shipping: Quote is for ups ground delivery, UPS drivers usually deliver to front door only.

Delivery: Items ship boxed, final assembly is required.

Payment Terms: We accept Checks, MC/Visa, Amex and Discover for your convenience.

Notes:

Accept Quote / Place Order

Signature required to accept the above terms & place order: _____

Thank you for the opportunity to present this quote; we look forward to working with you!

Once an order is placed, you will receive an Order Confirmation within 24-48 hrs.



American Recycled Plastic, Inc. / 865.738.3439 / www.itsrecycled.com

Home of the ARP Price Match Program

12. All commercial entity hosted for-profit, revenue-based, food service special events, excluding outside commercial entity catering and/or simple food delivery for resident or club-hosted meetings or special events, are prohibited from being held in any District owned facilities.¹³⁷
13. Any private commercial caterer and/or event planner providing food-related services for any resident or club-hosted meeting or special event, excluding simple food service delivery, shall be required to execute an indemnification and hold harmless agreement in favor of the District related to any food-related services provided.

3.5 Guidelines for Gift and or Memorials for the Barefoot Bay Recreation District¹³⁸

All gifts and /or memorials plans must be submitted for review by the Community Manager for compliance with the guidelines below. Those meeting the criteria below may be recommended for acceptance to the Board of Trustees at a regularly scheduled meeting. Acceptance of any memorial or gift meeting the criteria shall be at the discretion of the Board of Trustees. The Board of Trustees reserves the right to decline the acceptance of gifts or memorials due to inappropriateness, restrictions placed upon the gift or memorial and any potential financial or legal liability and for any other reason.

1. No gifts or memorials may be considered until the person has been deceased for more than 90 days.
2. Residents desiring to donate gifts and/or memorials shall work with staff to determine the costs of the memorial or item. The cost of the item will be presented to the donor. BBRD will purchase the item after the resident has paid for the item(s) and assume legal liability for the item.
3. No restrictions can be placed on the use or ownership of the gift or memorial. The BBRD is the sole owner of all gifts and will determine the use of the gift or memorial.
4. The gift or memorial must be deemed appropriate by the Community Manager and the Board of Trustees.
5. The Community Manager must determine all short and long-term costs of all gifts and memorials. These costs shall include the maintenance, repair, upkeep, insurance and/or any other hazards or liability. The placement of any memorial or gift shall not interfere with the maintenance of District facilities.
6. The acceptance, placement, use and removal of gifts and memorials are at the sole discretion of the District.
7. Plaques for all memorials shall not be considered permanent, and will be removed at the sole discretion of the District when they deteriorate.

Board of Trustees Meeting Agenda Memo

Date: February 09, 2018

Title: **Appointment of BOT Liaison to ARCC**

Section & Item: 9B

Department: Resident Relations: Customer Service

Fiscal Impact: N/A

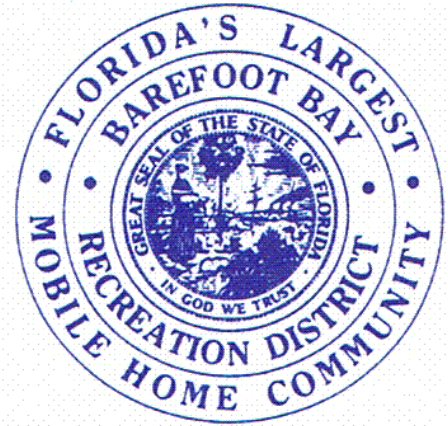
Contact: Susan Cuddie, Resident Relations Manager or John W. Coffey, Community Manager

Attachments: Excerpt form DOR

Reviewed by

General Counsel: N/A

Approved by: John W. Coffey, Community Manager



Requested Action by BOT

Appointment of a member of the BOT to serve as liaison to the ARCC.

Background and Summary Information

Per Article II Architectural Review and Control Committee, Section 1 Architectural Review and Control Committee, Subsection A, the BOT shall appoint a member of the BOT to serve as Liaison to the ARCC. At the 12Jan18 BOT meeting, this appointment was inadvertently overlooked. Trustee Geier was the last Liaison to the ARCC in 2017.

Staff recommends the BOT appoint Trustee _____ to serve as liaison to the ARCC for 2018.

Section 6. “Owner” and “Lot Owner” shall mean and refer to the record owner, whether one or more person or entities, of a fee simple title to any lot which is a part of Barefoot Bay.

Section 7. “Lot” shall mean any lot of record appearing on any of the recorded plats of Barefoot Bay enumerated in the recitals of this instrument. If any manufactured or modular home has been placed on two adjacent platted lots in a manner such that the home is located across the platted boundary between such platted lots, the two platted lots shall be treated as a single Lot for purposes of this instrument.

ARTICLE II ARCHITECTURAL REVIEW & CONTROL

Section 1. Architectural Review & Control Committee.

An Architectural Review & Control Committee (ARCC) shall be established to enforce the provisions of this article. The ARCC shall consist of five (5) members, who shall be appointed as follows:

(A) The Board of Trustees of the Recreation District shall appoint a Member of the Board of Trustees to serve as Liaison to the ARCC.

(B) Five voting members of the ARCC shall be appointed as follows: two (2) by the Board of Trustees and three (3) by the Association, all of whom shall be Lot owners.

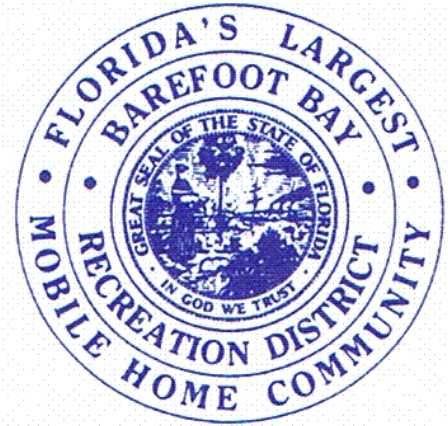
(C) Two (2) alternates shall be appointed, each to a three (3) year term as follows: One (1) by the Board of Trustees and one (1) by the Association, who shall both be Lot owners. Alternates shall only be permitted to vote when needed to establish a quorum as provided in the ARCC rules and procedures. If needed, the Chairman of the ARCC shall designate which alternate shall vote on any item.

(D) The Community Manager shall assign a Recreation District employee to serve as support staff responsible for the recording of notes and drafting of minutes. The Resident Relations Department shall retain original copies of all minutes and handouts from the meetings and shall publish an agenda seven (7) days prior to each meeting.

(E) ARCC members will be appointed by the Board of Trustees as follows: one (1) member appointed by the Association for a one (1) year term; one (1) member appointed by the Board of Trustees and one (1) member appointed by the Association, each for a two (2) term; and one (1) member appointed by the Board of Trustees and one (1) member appointed by the Association, each for a three (3) term. At the expiration of the initial terms, new members will be appointed for terms of three (3) years each. If a member resigns or otherwise vacates his/her seat before the expiration of his/her term, a new member will be appointed to fill the open seat and serve the balance of the unexpired term.

Board of Trustees Meeting Agenda Memo

Date: February 09, 2018
Title: **D/E Chair Replacement Award of Contract**
Section & Item: 9C
Department: R&M/Capital
Fiscal Impact: N/A
Contact: Matt Goetz, Property Services Manager
or John W. Coffey, Community Manager
Attachments: Quotes
Reviewed by
General Counsel: N/A
Approved by: John W. Coffey, Community Manager



Requested Action by BOT

Award of contract for replacement chairs in Building D/E

Background and Summary Information

Beginning in the FY17 Budget, the Property Services Department, Buildings Sub-Department Repair and Maintenance Equipment line-item contains an annual appropriations of \$5,000 dedicated to the phased replacement of all chairs and tables in BBRD assembly buildings. The FY18 Revised Budget contains \$10,000 (\$5,000 carried forward from FY17) for said expenditures. Staff obtained quotes for 200 chairs from the following vendors:

- \$8,926.00 Mity-Lite, Inc.
- \$10,998 www.efurnituremax.com

Demo chairs have been at the Old Administration Office for inspection by Trustees and residents (who came in to see the Community Manager for other reasons) for the past several weeks. The two different models were each of a higher quality than the current chairs used in Building D/E. Consensus of staff and the trustees is for the model #AWS219BKSBF (will be on display at the BOT meeting).

Of note, the existing chairs will be disposed per BBRD practices and in future years (given continued funding by the BOT) similar chairs will be procured for the remaining assembly buildings (This plan is in contrast to the different chairs in each assembly building that makes it visually unappealing when extra chairs are needed at a specific building for large events).

Staff recommends the BOT award contract for procurement of replacement chairs for Building D/E to Mity-Lite, Inc. in the amount of \$8,926.00

QUOTE ACKNOWLEDGMENT



MITYLITE
DURABILITY BY DESIGN

Sales Quote Number: QUO-56062-M0P9Q8

Customer Number: 169123

INVOICE TO	SHIP TO
Barefoot Bay Golf Club 625 BAREFOOT BLVD Barefoot Bay, FL 32976 Attn: Leslie Kadlec	Barefoot Bay Golf Club 625 BAREFOOT BLVD Barefoot Bay, FL 32976 Attn: Leslie Kadlec

QUOTE DATE	SALES REP	TERMS
1/23/2018	Rhonda Dearing	NET30

QTY	ID	ITEM	UNIT PRICE	TOTAL PRICE
200	AWS219BKSBF	ASSEMBLED WS19 BKS BLK FAB	\$44.63	\$8,926.00
SUBTOTAL				\$8,926.00
FREIGHT AMOUNT				
SALES TAX				\$0.00
QUOTE TOTAL (USD)				\$8,926.00

Quote Notes:

PRICE INCLUDES DOCK TO DOCK FREIGHT ONLY.

Mity-Lite, Inc., P.O. Box 679303, Dallas, TX 75267 USA
Phone 801-224-0589 Fax 801-224-6191

Signature _____

Date _____

Home (<http://www.efurnituremax.com/>) / Extra Wide Expert Series Fabric Church Chair with Communion Book Rack

Extra Wide Expert Series Fabric Church Chair with Communion Book Rack

SKU: 1151-CONFIG

Be the first to review this product (<http://www.efurnituremax.com/review/product/list/id/1462/#review-form>)



Availability: In stock

~~\$121.99~~ **\$54.99**
& Ships Free!

Instant Bulk Rates!

Buy 4 for \$47.99 each and **save 13%**

Want a lower price?

Get a FAST Bulk Quote

***Color**

Burgundy ▼



1

 **Add to Cart**

2

Description

Reviews

 **Ships Same or Next Business Day**

Warranty: 2 Year Warranty Handled by efurnitureMax [Learn More \(http://www.efurnituremax.com/warranty-info\)](http://www.efurnituremax.com/warranty-info)

If you are looking to outfit your sanctuary or event hall with nothing but the best, then look no further. This Expert Series church chair is the Cadillac of church seating. It offers an impressive list of features to improve comfort, functionality, and promote long-term durability.

When it comes to comfort, no church chair will keep your guests more comfortable than this model. It features an extra wide 21" seat to accommodate people of all sizes. The mid-back design of this chair promotes a healthy seating position, while an extra thick seat cushion reduces stress on your lower body. The waterfall edge of the seat promotes healthy

circulation to your legs, keeping you comfortable and focused on the event or ceremony even for extended periods of time.

A master of functionality, this chair can be used for a variety of purposes. Connect them with their ganging clamps to form neat rows in a sanctuary. Or, use them individually gathered around banquet tables in an event hall. Use them in classrooms, at desks, or as movie theater seating. Take advantage of the communion cup book rack and rear book pouch, useful for many purposes. Whatever your use, the versatility of this church chair will allow you to capture its full value.

Lastly, this chair boasts superior durability with a limited lifetime warranty to prove it. The heavy duty 16 gauge steel frame can hold up to 800 lbs with ease. Designed to hold up to commercial standards, this chair cannot be beat when it comes to long-lasting quality.

- **Expert Series Church Chair**

- Extra Wide 21" Seat
- Extra Thick Seat - 3.5" Thick Compressed - 5" Full Thickness
- Waterfall Seat Design - Promotes Healthy Circulation
- Fabric Upholstery - Pick From Several Colors & Patterns
- Heavy Duty 16 Gauge Steel Frame - Gold or Silver Vein Finish
- Ganging Clamps to Connect Chairs
- Rear Book Pouch
- Communion Cup Book Rack Underneath
- Protective Floor Glides
- CA117 Fire Retardant Compliant
- Seat Size: 21"W x 18.5"D
- Back Size: 21"W x 16.5"H
- Seat Height: 19"H
- Overall Width: 21"W
- Overall Depth: 24.75"D
- Overall Height: 33"H
- Weight Capacity: 800 lbs.
- Limited Lifetime Warranty on Frame
- When equipped with a book rack, these church chairs will not stack. If you require stacking, please contact our sales team for our alternate models with stacking book rack capability.
- Assembly Required - Backs Attach to Frame with Self-Tapping Screws
- Weight Capacity: 800

Board of Trustees Meeting Agenda Memo

Date: February 09, 2018

Title: **Community Center Grant
Program: Miniature Golf
Course**

Section & Item: 9D

Department: R&M/Capital

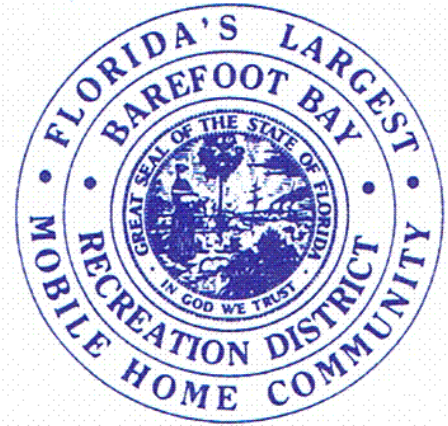
Fiscal Impact: N/A

Contact: Matt Goetz, Property Services Manager
or John W. Coffey, Community Manager

Attachments: N/A

Reviewed by
General Counsel: N/A

Approved by: John W. Coffey, Community Manager



Requested Action by BOT

Direction to staff regarding whether to proceed with conversion of unused shuffle board courts into a miniature golf course

Background and Summary Information

In 2016, BBRD was awarded a \$50,000 no match grant for improvements to the community center area. Planned projects included:

- Resurfacing of the shuffle board courts
- Reconstruction of the bocce ball courts
- New benches and covers for the shuffle board and bocce ball courts
- Conversion of the unused shuffle board courts into a miniature golf course
- Landscaping
- Cost of grant preparation

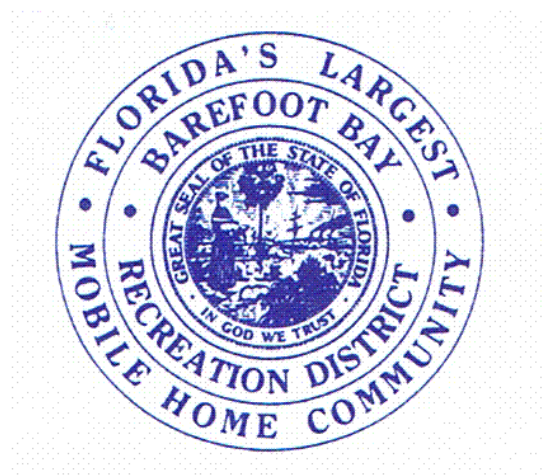
In early 2018, staff was informed that the shuffle board court resurfacing project was no longer an eligible expense. At the same time, staff was informed that an extension of the grant program was not allowed (staff previously believed such extensions were automatically approved upon request).

Additionally, due to the impacts of Hurricanes Matthew and Irma, staff will not be able to complete the miniature golf course project by the deadline of 30Apr18.

Staff requests direction regarding whether the BOT desires to continue with the project (cost estimated at \$22,500.00) without the possibility of reimbursement.

Board of Trustees Meeting Agenda Memo

Date: February 09, 2018
Title: **Alternate D/E Complex Project**
Section & Item: 9E
Department: R&M/Capital
Fiscal Impact: N/A
Contact: David Wheaton, Trustee or John W. Coffey, Community Manager
Attachments: N/A
Reviewed by
General Counsel: N/A
Approved by: John W. Coffey, Community Manager



Requested Action by BOT

Review of Trustee Wheaton's proposal and direction to staff.

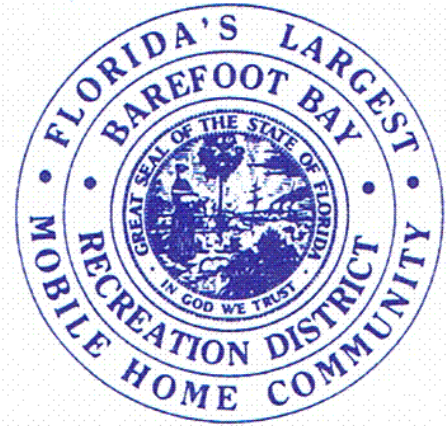
Background and Summary Information

Trustee Wheaton requested this agenda item be placed on the next available agenda for discussion.

Staff requests direction.

Board of Trustees Meeting Agenda Memo

Date: February 09, 2018
Title: **Florida Association of Special Districts (FASD) Membership**
Section & Item: 9F
Department: Administration: District Clerk
Fiscal Impact: \$2,000.00 in FY18
Contact: Frank Cavaliere, Trustee or John W. Coffey, Community Manager
Attachments: FASD Application
Reviewed by
General Counsel: N/A
Approved by: John W. Coffey, Community Manager



Requested Action by BOT

Review of Trustee Cavaliere's proposal for BBRD to join FASD and provide direction to staff.

Background and Summary Information

Trustee Cavaliere requested this agenda item be placed on the next available agenda for discussion.

Summary information concern FASD and special districts include, but is not limited to (taken from FASD's website):

- The mission of the Florida Association of Special Districts is to unify and strengthen special purpose government through education, the exchange of ideas and active involvement in the legislative process.
- Today, there are over 1,600 Independent and Dependent Special Districts in the state.

FASD membership, for districts which assess non-ad valorem assessments, is based on the size the annual operating budget and discounts for new members and the first year's renewal. Cost to BBRD would be as follows:

FY18	\$2,000.00
FY19	\$3,000.00
FY20 and beyond	\$4,000.00

Sufficient funding is available in Administration Department roll-up budget to cover the FY18 membership costs.

Staff has completed the membership application, as attached, and recommends the BOT authorize submittal of application for membership for FY18.



2017-2018 FASD MEMBERSHIP NON-AD VALOREM APPLICATION

DISTRICT: Barefoot Bay Recreation District

Date: 12Feb18

Amount Due 2017-2018: \$2,000.00 (Please Calculate Based on the Dues Schedule Provided Below)

Please Remit to:

Florida Association Of Special Districts
2713 Blairstone Lane
Tallahassee, FL 32301

SUPPLEMENTAL INFORMATION

District Type: Recreation

District Website: www.bbrd.org

***Primary Vendors/Suppliers** (Please provide three to five of your primary vendors and the service/product type they provide):

ABM: Golf course, softball field and lawn bowling court maintenance

Carrol Distributing: alcohol

US Food Services, Inc.: food

Projected Annual Budget for current year: \$6,223,707

Projected Operating Budget for current year: \$5,161,607

Income for Ad valorem Taxable Income: \$0 (we use a non-ad valorem assessment: \$3,600,702 for current year)

Number of Employees: 68.04 FTEs

Area Served in Sq. Miles: 1.7 square miles (est. population of 10,000)

Appraised Value of Your District: unknown

Florida House District (s) covered by your District: 8

Florida Senate District (s) covered by your District: 17

Optional Donation to the Virginia Cebula Scholarship Fund: \$0.00

The Board has renamed the scholarship fund after Past President Virginia Cebula who was the driving force behind the creation of the education program that created the CDM program. There is a minimum donation of \$100 and if you donate one full scholarship (\$1200), receive recognition as a Scholarship Sponsor on our web site, at the Annual Conference, the Legislative Forum and a plaque for your office!

Please fill out the information below:

The Manager is the primary person you want to communicate with FASD. That person will receive all Associate Member emails, the Focus Newsletter and will have voting rights.

Each member district can have up to **eight** other people that are affiliated with your district who can receive informational emails and the Focus Newsletter. All persons affiliated with your district will receive the member price for any meeting, including the Annual Conference.

*In accordance with Article III Section 1.A. ...The Chief Executive Officer shall serve as the Primary District Member, unless the governing body of a special district designates a person other than the Chief Executive Officer to be the Primary District Member. The Primary District Member serves as the administrator for their districts membership with FASD.

Manager Contact Information:

First Name John

Last Name Coffey

Title Community Manager Elected Official Y ☒ N Board Chair Y ☒ N

Work Address 625 Barefoot Blvd.

City, State, Zip Barefoot Bay, FL 32976

Phone: 772.664.3141 Fax: 772.664.1928

Email jcoffey@bbrd.org

First Name Brian

Last Name Lavier

Title Trustee Elected Official Y ☒ N Board Chair Y ☒ N

Work Address 625 Barefoot Blvd.

City, State, Zip Barefoot Bay, FL 32976

Phone: 315.941.7285 Fax: N/A

Email brianlavier@bbrd.org

First Name Steve

Last Name Diana

Title Trustee Elected Official Y ☒ N Board Chair Y ☒ N

Work Address 625 Barefoot Blvd.

City, State, Zip Barefoot Bay, FL 32976

Phone: 321.369.8066 Fax: N/A

Email sdiana@bbrd.org

First Name David

Last Name Wheaton

Title Trustee Elected Official Y / N Board Chair Y / N

Work Address 625 Barefoot Blvd.

City, State, Zip Barefoot Bay, FL 32976

Phone: 239.220.0948 Fax: N/A

Email davidwheaton@bbrd.org

First Name Frank

Last Name Cavaliere

Title Trustee Elected Official Y / N Board Chair Y / N

Work Address 625 Barefoot Blvd.

City, State, Zip Barefoot Bay, FL 32976

Phone: 860.729.0645 Fax: N/A

Email Frankcavaliere@bbrd.org

First Name Joe

Last Name Klosky

Title Trustee Elected Official Y / N Board Chair Y / N

Work Address 625 Barefoot Blvd.

City, State, Zip Barefoot Bay, FL 32976

Phone: 570.280.6371 Fax: N/A

Email jklosky@bbrd.org

First Name Dawn

Last Name Myers

Title District Clerk Elected Official Y / N Board Chair Y / N

Work Address 625 Barefoot Blvd.

City, State, Zip Barefoot Bay, FL 32976

Phone: 772.664.3141 Fax: 772.664.1928

Email dawnmyers@bbrd.org

First Name Charles

Last Name Henley

Title Finance Manager

Elected Official Y ☒ N

Board Chair Y ☒ N

Work Address 625 Barefoot Blvd.

City, State, Zip Barefoot Bay, FL 32976

Phone: 772.664.3141

Fax: 772.664.1928

Email charleshenley@bbrd.org

ASSOCIATION NON AD VALOREM DUES

	Dues Full Member	Dues 1st Year Renewal*	Dues New Members*
<u>Operating Budget</u>			
less than \$100,000	\$500	\$375	\$250
over \$100,000 but less than \$250,000	\$750	\$565	\$375
over \$250,000 but less than \$500,000	\$1000	\$750	\$500
over \$500,000 but less than \$750,000	\$1500	\$1,125	\$750
over \$750,000 but less than \$1,000,000	\$2000	\$1,500	\$1,000
over \$1,000,000 but less than \$1,500,000	\$2500	\$1,875	\$1,250
over \$1,500,00 but less than \$2,000,000	\$3000	\$2,250	\$1,500
over \$2,000,000 but less than \$2,500,000	\$3500	\$2,625	\$1,750
over \$2,500,000	\$4000	\$3,000	\$2,000

**Note: 2017-2018 Dues New Members - districts who join after Oct. 1, 2017*

**Note: 2017-2018 Dues 1st Year Renewal - districts who have been members prior to Oct. 1, 2017, but joined after October 1, 2016*

**New Member Dues are applicable to Special Districts only.*

Community Development Districts

If the Operating Budget is less than or equal to \$100,000, the Annual Dues are \$200.00

All other CDD's with an Operating Budget greater than \$100,000.00, follow the chart above.

Manager's Report



Barefoot Bay Recreation District

625 Barefoot Boulevard, Building "F"
Barefoot Bay, FL 32976-9233

Phone 772-664-3141
Fax 772-664-1928

Memo To: Board of Trustees

From: John W. Coffey, Community Manager

Date: February 09, 2018

Subject: Manager's Report

Resident Relations

- **ARCC Updates:**

- The meeting on 23Jan18 had 29 permits on the agenda 24 were approved with 4 being tabled while the committee is awaiting clarification for one permit prior to approval.
- The next meeting is scheduled on 06Feb18 in the BFBHOA Office at 9am. There are 55 permits to be reviewed. The committee will then continue their review of the ARCC guidelines.

- **Violations Committee Updates:**

- The meeting on 26Jan18 had 9 cases on the agenda, 8 were found in violation and one was rescheduled to a future meeting.
- The next meeting is scheduled for 09Feb18 at 10am in Bldg. D/E. There are 25 cases on the agenda.

Food & Beverage

- Final preparations are under way for the inaugural (first annual) *Barefoot by the Lake Music, Art and Food Festival* on 18Feb18 from noon-8pm.
- St. Paddy's Day tickets will go on sale Monday, 19Feb18 at the 19th Hole and the Lounge. Flyers with all the details will be posted.
- Fat Tuesday is the last night of feasting before the austerity of Lent. So, feast at the Lounge on Tuesday 13Feb18 with **Fat Tacos** for \$3. Of course, the regular \$1.25 tacos may also be ordered.
- Valentine's Day is Wednesday, 14Feb18. You can make reservations for Pasta Night in D/E only. The 19th Hole is first come first served. Flyers with the details will be posted.

Golf-Pro Shop

- Restroom on Hole # 6 sewer line repairs are completed
- Cart Barn roof repair: Inspection is completed. Awaiting lighting and cover plate.
- Tournaments in February: Sign up at Pro Shop began on 01Feb18 (call 664.3174 for details)
 - 10Feb18: Golf Gala Tournament 8:30am Shotgun, 5pm Dinner with music and entertainment
 - 13Feb18: 9 Hole Ladies Charity Tournament 8:00am Shotgun
 - 24Feb18: Sadie Hawkins Tournament 8:30am Shotgun
 - 27Feb18: Upstate New York 9 Hole Tournament 1:00pm Shotgun

Property Services

- Two of the bocce ball courts have been removed and are nearing completion. Once they are completed staff will commence with the removal and rebuild of the other two
- Changed all the lights in the property service building to LED
- Changed flood style lights in Building A to LED
- Assisted in the replacement of the collapsed sewer line for the 6th Tee restrooms
- Repaired the LED sign at the front of Veteran's Way (some of the required parts were not received in the original shipment and staff had to wait for a second shipment)
- Training Note: Matt Goetz and Dany Gilbert attended a seminar on irrigation, field and turf maintenance

Attorney's Report

Incidental Remarks from Trustees

Adjournment