



**BAREFOOT BAY
RECREATION DISTRICT**

Barefoot Bay Recreation District Regular Meeting
July 9, 2021 at 1:00 PM
Building D&E

Agenda

Please turn off all cell phones

- 1. Thought of the Day**
- 2. Pledge of Allegiance to the Flag**
- 3. Roll Call**
- 4. Approval of Minutes**
 - A. Minutes dated June 22, 2021.
- 5. Treasurer's Report**
 - A. Treasurer's Report
- 6. Audience Participation**
- 7. Manager's Report**
 - A. Manager's Report
- 8. Attorney's Report**
- 9. Incidental Trustee Remarks**
- 10. Adjournment**

If an individual decides to appeal any decision made by the Recreation District with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

Barefoot Bay Recreation District Regular Meeting



BAREFOOT BAY RECREATION DISTRICT

Board of Trustees Regular Meeting

June 22, 2021

7PM –Building D&E

Meeting Called to Order

The Barefoot Bay Recreation District Board of Trustees held a Meeting on June 22, 2021, Building D&E 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Maino called the meeting to order at 7PM.

Pledge of Allegiance to the Flag

Led by Mr. Morrissey.

Roll Call

Present: Mr. Maino, Mr. Grunow, Mr. Nugent, Mr. Morrissey. Also, present, John W. Coffey, ICMA-CM, Community Manager; Stephanie Brown, District Clerk; General Counsel Mr. Repperger; Property Services Manager, Matt Goetz; and Trustee-select Amoss.

Mr. Maino requested to add discussion item 12H to the agenda regarding the closing of Wells Fargo Barefoot Bay branch.

Mr. Grunow made a motion to accept the addition to the agenda. Second by Mr. Morrissey. Motion passed.

Presentations and Proclamations

Chairman Maino presented the 50 Year Barefoot Bay Anniversary Proclamation.

Approval of Minutes

The original draft of the minutes listed Randy Loveland as attending but has since been corrected.

Mr. Nugent made a motion to approve minutes dated June 11, 2021. Second by Mr. Grunow. Motion passed.

Treasurer's Report

Mr. Grunow made a motion to approve the Treasurer's Report for June 22, 2021, as read. Second by Mr. Morrissey. Motion passed.

Oath of Office

Chairman Maino introduced District Clerk Stephanie Brown, who administered the oath of office for Mr. Amoss.

Reorganization of the BOT

Mr. Grunow made a motion to nominate Mr. Nugent for Treasurer. Approved by acclamation.

Mr. Maino made a motion to nominate Mr. Amoss for 1st Chair. Approved by acclamation.



BAREFOOT BAY RECREATION DISTRICT

Appointment to the NRP Sub-Committee

BOT appointed Mr. Morrissey to the NRP Committee by acclamation.

Audience Participation

Mr. Coffey read a letter from Jeanne Osborne-100 Cherokee Court-who spoke in opposition to a seven-member board.

Louise Crouse-808 Sapodilla Drive-spoke in favor of a seven-member board with 3-year terms.

Nancy Eisele-spoke in favor of a nine-member board. She also expressed her gratitude to the BOT for acknowledging the residents request to communicate with Wells Fargo regarding the closing of the Barefoot Bay branch.

Mary Miller-906 Jacaranda Drive-voiced her disapproval of the way the election process for the unexpired term of Randy Loveland was handled at the June 11, 2021, BOT Meeting.

Jack Reddy-806 Tamarind Circle-spoke in favor of BBRD making a plea to Wells Fargo regarding keeping the Barefoot Bay branch open. He also spoke in favor of three-year terms for the BOT, but does not agree with a seven-member board.

Richard Lepage-1037 Royal Palm-spoke in favor of researching 1039 Royal Palm for the possibility of acquiring the property.

Miriam Shapira-representing Units for Lease Incorporated requested a forgiveness of lien for 401 Raven Drive.

Unfinished Business

None.

New Business

Adoption of FY 22 Budget

Resolution 2021-09 read by Mr. Repperger:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT ESTABLISHING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022; PROVIDING FOR CONFLICTS; PROVIDING AN EFFECTIVE DATE.

Mr. Grunow made a motion to accept Resolution 2021-09 as read. Second by Mr. Nugent. Motion passed unanimously.



BAREFOOT BAY RECREATION DISTRICT

Public Hearing and Adoption of FY 22 Assessment Rate

Resolution 2021-10 read by Mr. Repperger:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT ESTABLISHING AN ASSESSMENT OF \$826.08 FOR EACH IMPROVED RESIDENTIAL LOT WITHIN THE SAID DISTRICT TO FUND THE 2021/22 FISCAL YEAR OPERATING BUDGET OF THE DISTRICT; PROVIDING FOR THE COLLECTION OF SAID ASSESSMENT IN THE MANNER PROVIDED FOR AD VALOREM TAXES PURSUANT TO SECTION 197.363, FLORIDA STATUTES; PROVIDING THAT SAID ASSESSMENT SHALL BE A VALID LIEN UPON EACH IMPROVED RESIDENTIAL LOT SO ASSESSED UNTIL SUCH ASSESSMENT HAS BEEN PAID IN FULL; PROVIDING THAT SAID ASSESSMENT SHALL BE CONSIDERED PART OF THE COUNTY TAX SUBJECT TO THE SAME PENALTIES, CHARGES, FEES, AND REMEDIES PROVIDED FOR THE ENFORCEMENT AND COLLECTION OF COUNTY TAXES; PROVIDING FOR CONFLICTS; PROVIDING AN EFFECTIVE DATE.

Mr. Morrissey made a motion to accept Resolution 2021-10 as read. Second by Mr. Grunow. Motion passed unanimously.

Shopping Center Lease for Building 1 Unit 6 (Old Veteran's Support Office)

Staff recommends the BOT approve the lease proposal for Building #1, Unit #6 and instruct General Counsel Repperger to draft a formal lease and guaranty (for future BOT approval).

Mr. Nugent made a motion to approve the lease proposal for Building #1, Unit #6 and instruct General Counsel Repperger to draft a formal lease and guaranty for future approval. Second by Mr. Grunow. Motion passed unanimously.

Shopping Center Electrical Upgrades RFP Evaluation Committee Recommendation

Staff recommends the BOT award contract for the Shopping Center electrical upgrades to Complete Electrical Solutions, Inc. in the amount of \$186,015.00.

Mr. Grunow made a motion to award contract for the Shopping Center electrical upgrades to Complete Electrical Solutions, Inc. in the amount of \$186,015.00. Second by Mr. Nugent. Motion passed unanimously.

Confirmation of Approval of Proposal for Building A Fire and Smoke Detection Hardware Installation Services

Staff recommends the BOT confirm the Community Manager's approval of smoke and fire detection system services for Building A in the amount of \$14,688.18.

Mr. Morrissey made a motion to confirm the Community Manager's approval of smoke and fire detection system services for Building A in the amount of \$14,688.18. Second by Mr. Nugent. Motion passed unanimously.



BAREFOOT BAY RECREATION DISTRICT

Proposal to Change BBRD's Charter to Increase the Size of the BOT to Seven Members and Three-year Terms

Mr. Grunow spoke in favor of seven member BOT and three-year terms to prevent quick board turnover. Mr. Maino agreed with Mr. Grunow and stated a seven-member board with three-year terms is more efficient. Mr. Morrissey voiced his disapproval to a seven-member board, but spoke in favor of a referendum to get the community opinion. Mr. Morrissey asked why the size of the BOT decreased to five board members. Mr. Repperger responded that the former BOT felt that a nine-member board was difficult to manage, and a five-member board was enacted by a legislative bill. He also added that legislative support would be needed to increase the size of the BOT to seven members. Mr. Amoss spoke in favor of a BBRD representative meeting with a state representative regarding support for a seven-member board with three-year terms. Mr. Maino agreed with Mr. Amoss. Mr. Maino asked Mr. Repperger and Mr. Coffey for a recommendation on how to proceed. Mr. Coffey recommended one trustee and Mr. Repperger have a meeting with the state representative. Mr. Grunow stated he would be willing to attend the meeting with Mr. Repperger.

Mr. Nugent made a motion for Mr. Repperger and Mr. Grunow to meet with Representative Fine regarding the BBRD Charter to increase the size of the BOT to seven members and three-year terms. Second by Mr. Amoss. Motion passed unanimously.

Review of the Florida Association of Special Districts Annual Conference

Mr. Grunow gave a presentation summary of topics discussed at the Special Districts Annual Conference.

Wells Fargo Barefoot Bay Branch Closure

Mr. Morrissey made a motion to send a letter to Wells Fargo in support of preventing the Wells Fargo Barefoot Bay Branch closure. Second by Mr. Amoss. Motion passed unanimously.

Manager's Report

Finance

Assessment Collection Update – As of June 17, 2021, BBRD had received \$3,968,208.00 in assessments which represents 99.8% of budgeted receipts. Of note, the monies received on June 17th included the 2020 tax deed sale proceeds.

Resident Relations

ARCC Meeting Agenda 06/22/2021

- 4 old business permits: 2 approved and 2 tabled
- 14 consent permits: all approved
- 8 other permits: all approved

Next ARCC Meeting 07/06/2021

- Will be held in Administration Building Conference Room at 9am.



BAREFOOT BAY RECREATION DISTRICT

VC Meeting 06/25/2021 in Bldg. D/E at 10am

- 9 cases on the agenda

Next Violations Committee Meeting

- Scheduled for July 9th in Bldg. D/E at 10am

Food & Beverage

50th Anniversary Celebration of Barefoot Bay update – The really big event will be on Saturday, July 3rd. The Golf tournament celebration kicks off the day, the Golf cart and bicycle parade starts at 11am and we will have great representation from the Clubs. Many long-term residents will speak at the historical ceremony at 2pm on the Lakeside stage. Following the ceremony, the Barefoot Bay song plays in the background as we cut the 50th Anniversary cake. BBRD has paid for a special event permit to grill hamburgers and hotdogs along with music and beverages make for a great day in the Bay! Flyers with all the details are posted.

July 4th Hours of Operation

- Lounge-Bar is open Noon-9pm and hot dogs and boxed lunches will be available.
- 19th Hole-Bar is open 8am-2pm and hot dogs will be available.

Property Services

- Cleaned up and serviced the fountain at US1 after vandalism again
- Began scrapping and prepping the walls at Falcon Drive for painting
- Addressed leaks at the Shopping Center during construction
- Patched cracks in the stucco at the 19th Hole and repainted the repairs
- Addressed sewer blockage at Property Service
- Added additional sewer cleanout at Property Service
- Replaced 300 feet of rope light behind the Lounge
- Addressed issues with the beach water pump
- Re plumbed the double basin sink at the 19th Hole
- Repaired the light in one of the showers at Pool #1
- Installed an outlet for Food and Beverage at Building A
- Completed the install of the Veterans Kiosk in building A
- Replaced junction boxes outlets and switches in Pool #1 pit

Golf-Pro Shop

- Irrigation Pumps shaft and rebuild of packing boxes (date of completion will be provided once pumps are inspected by vendor)
 - 1st Pump removed from property 6/21
 - 2nd Pump will be removed when 1st pump returned and installed
 - Watering schedules on course will be varied to ensure one pump can cycle all areas of course needing water
- Course Aerification July 5th and 6th
 - Back nine and putting closed
 - Front nine and range closed
- Chemicals are being sprayed to kill weeds (course may appear yellow and brown)
 - Please pay attention when spraying signs are posted and use caution (and no, we can not do anything about the smell)



BAREFOOT BAY RECREATION DISTRICT

- FRDAP Grant Plan
 - Picnic Area Renovation
 - Contract awarded to Barefoot Services/Awaiting Start and End date status.
 - Landscape New (\$5K)
- Cart barn repairs
 - Contract awarded to Endeavor Construction/Awaiting Survey
- Jr. Golf Camp has started
 - Due to the weather patterns in Central Florida, we have moved times from 11am to 1pm (Dates are same/just time has changed)
 - Award Banquet July 22nd at 4pm
- Tournaments (Call the Pro Shop 664-3174 (Questions or Sign-up))
 - July 3rd
 - Celebrating 50 years at BBRD golf celebration
 - Event is full (Stand-by list at Pro Shop)
 - July 17th
 - Jr. Golf Tournament
 - 8:30am Shotgun start
 - Sign up begins July 1st

General Information

- **Shopping Center Re-roofing Project Update** – The replacement of the flat roof is substantially completed. The decision whether to proceed with the restaurant hood pipe relocation will be made shortly pending discussions with the business owner. Pictured below are pictures showing progress of flat roof replacement and curved roof not being replaced.
- **Building A Towers Roof Replacement Update** – The vendor mobilized supplies today and will commence the project when the weather forecast calls for two consecutive dry days.
- **Building A Renovations Project Update** – Approximately two weeks of work remains uncompleted. Unfortunately, a building inspector questioned the hood exhaust pipes' lack of platforms as a stumbling block to closing out the project in a timely manner. Although the building permit was based on not requiring platforms, the building inspector told the General Contractor that he did not think the final fire inspection would be approved without platforms. Resolution to this issue (between the design team, permitting officials and inspection officials should be resolved within the next couple of weeks, allowing the project to then be completed. To the right and on following pages are pictures of the current status of the project.
- **Special Thanks** – The Mother of All Proclamations read tonight by Chairman Maino had a plethora of "whereas" clauses. Most of them were developed by Guest Whereasor Kathy Mendes. Many thanks for all those whereases!

Staff is seeking direction from the BOT regarding Cancelling July BOT and Townhall Meetings.

Mr. Nugent made a motion to cancel the July 27, 2021, BOT Meeting. Second by Mr. Grunow. Motion passed unanimously.



BAREFOOT BAY RECREATION DISTRICT

BOT consensus to not cancel the July 9, 2021, BOT Meeting and the July 29, 2021, Townhall Meeting.

Attorney's Report

Mr. Repperger stated District closed on 333 Papaya. He also stated that the Special District Conference provided good information and offered a Sunshine Law Workshop if the BOT had any questions or issues. The beach pilings application should be filed this week with the Construction Board of Adjustment of Appeals and Steward Land Lease is tentatively scheduled to be placed on the July 9, 2021, BOT meeting agenda.

Incidental Trustee Remarks

Mr. Grunow complimented lights around the Lounge. He also expressed his appreciation for how BBRD operations are ran.

Mr. Morrissey spoke in favor of paving a path around the lake.

Mr. Amoss expressed his gratitude for being appointed to the BOT and gave personal background information about himself.

Adjournment

The next meeting will be on July 9, 2021, at 1pm in Building D/E

Mr. Morrissey made a motion to adjourn. Mr. Maino adjourned.

Meeting adjourned at 8:50pm

Jeff Grunow, Secretary

Stephanie Brown, District Clerk

Barefoot Bay Recreation District

Treasurer's Report

July 9, 2021

Cash Balances in General Fund as of 7/1/21

Petty Cash Total Petty Cash: \$ 2,500.00

Operating Cash in Banks

MB&T Operating Account 499,447.10
Total Operating Accounts: 499,447.10

Interest Bearing Accounts

MB&T Money Market Account 2,150,384.55
SBA Reserve Account 699,579.29
Total Interest Bearing Accounts: 2,849,963.84

Total Cash Balances in General Fund: \$ 3,351,910.94

Total Daily Deposits and Assessments Received for 6/15/21 - 7/1/21

Daily Deposits: \$ 82,817.96
Interest Received: Money Market Account 177.97
Interest Received: SBA Account -
Assessments Received: 128,252.86
Total Deposits Received: \$ 211,248.79

Expenditures for 6/15/21 - 7/1/21

Check Number	Vendor	Description	Check Amount
57268	Health First Health Plans Inc	Employee Health Insurance: 7/21	26,205.71
57298	Dawn Horvath	NRP Purchase of 333 Papaya Cir	20,300.00
57334	White Bird Law	Legal Fees: 5/21	16,459.39
57329	Special District Services, Inc	Management Fees: 6/21	13,595.75
57316	Florida Power & Light Co	Electricity: 5/21	7,340.13
57309	Allen Shuffleboard	Shuffleboard Scoreboard and Supplies	5,204.01
	US Dept of Treasury	Payroll Tax: Pay Period Ending 6/20/21	16,295.72
	PayChex	Net Payroll: Pay Period Ending 6/20/21	55,293.61

Total Expenditures \$5,000 and above: \$ 160,694.32

Expenditures under \$5,000: \$ 55,780.57

Total Expenditures: \$ 216,474.89