



## **BAREFOOT BAY RECREATION DISTRICT**

Barefoot Bay Recreation District Regular Meeting  
November 12, 2021 at 1:00 PM

### Agenda

Please turn off all cell phones

- 1. Thought of the Day**
- 2. Pledge of Allegiance to the Flag**
- 3. Roll Call**
- 4. Additions or Deletions to the Agenda**
- 5. Approval of the Agenda**
- 6. Presentations and Proclamations**
  - A. Adopt A Hole Presentation by Ms. Sue Hill
- 7. Approval of Minutes**
  - A. BOT Meeting minutes dated October 26, 2021 and Townhall Meeting minutes dated October 28, 2021.
- 8. Treasurer's Report**
  - A. Treasurer's Report
- 9. Audience Participation**
- 10. Unfinished Business**
  - A. Discussion of COVID-19 Precautions
  - B. Discussion of Overseeding the Golf Course
- 11. New Business**
  - A. Selection of Candidates to be Interviewed for General Counsel Position
  - B. Establishment of a DOR Review Ad Hoc Committee
  - C. Six-month Review of Remote-Control Boat Usage
  - D. FY 2021 Year End Budget Amendment and Resolution
  - E. FY 2022 Roll Forward R&M/Capital Projects Department and Property Services Project Budget Amendment and Resolution
  - F. Christmas Parade and Light up the Bay Support

**12. Manager's Report**

A. November 12th Community Manager's Report

**13. Attorney's Report**

**14. Incidental Trustee Remarks**

**15. Adjournment**

If an individual decides to appeal any decision made by the Recreation District with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

Barefoot Bay Recreation District Regular Meeting

## Adopt a Hole – Miniature Golf

We would like propose to the board a plan for our miniature golf. A club sponsored "Adopt a Hole" for our course. The plan will allow the first 18 clubs that come forward to adopt one (1) hole. Guidelines will be put in place by the Board to assure all features are kept safe, ADA compliant and aesthetically pleasing. If for any reasons a club cannot comply with said guidelines or neglects to maintain their adopted hole, the hole would go to the next club on wait list.

### Suggested Guidelines

- Clubs can adopt one (1) hole.
- Any/all plants and/or flowers must be placed in ceramic/metal or wood pots. No direct planting in the ground.
- Plants, trees and flowers must be maintained by club.
- Clubs must add/replace any damaged AstroTurf.
- All AstroTurf must be green in color.
- All themes must be approved by a committee and/or the BOT.
- No placement of glass or sharp metal can be used on the course.
- No inappropriate objects/signs can be used on course.
- No political themes
- Clubs may add a sign to their adopted hole. Signs can be no larger than 8"x10". Signs are to be placed on the left start side of hole.
- Signs are to be made of metal, wood or bonded hard plastic.
- Profanity on signs is prohibited.
- Any benches or sitting areas must be approved by committee and/or BOT.

- No ashtrays or smoking on course.
- If club dissolves, club will notify committee and/or BOT.
- Clubs may decorate their adopted hole for National Holidays.
- All holiday décor needs to come down within 5 days after holiday.
- Clubs may reuse/remove any décor already on their adopted hole.
- Clubs may use décor that represents their club, ex: German, Irish..
- Any added structure must not be taller than 8'.
- No signage/banners are allowed on gated fence.
- Committee/BOT may add or delete guidelines if they need adjusting.
- Enrollment Application form to " Adopt a Hole " will be kept at the administration office.



# BAREFOOT BAY RECREATION DISTRICT

**Quarterly Townhall Meeting**  
**Thursday, October 28, 2021, at 7PM**  
**Building A**

## **Welcome**

The Barefoot Bay Recreation District Board of Trustees held a Townhall Meeting on October 28, 2021, Building A 625 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Maino called the meeting to order at 7PM.

## **Pledge of Allegiance to the Flag**

Led by Mr. Maino.

## **Roll Call**

Present: Mr. Maino, Mr. Grunow, Mr. Nugent, Mr. Amoss, Mr. Morrissey. Also, present, John W. Coffey, ICMA-CM, Community Manager, Mackenzie Leiva, Management Analyst, and Cindy Mihalick, Administrative Assistant to the District Clerk.

## **Discussion of Charter Cap**

Mr. Maino provided an overview of the Charter Cap to the audience. He stated that the BOT is attempting to raise the cap from \$25,000 to \$50,000 to support projects, including the NRP program.

Elaine Vanberschot-1196 Waterway Drive-asked how to educate residents about the Charter Cap and suggested an article be written in The Tattler. Mr. Maino suggested that BOT members who are in favor of raising the limit do presentations to larger clubs about the Charter Cap and the proposed term limits.

Sue Amoss-901 Jacaranda Drive-voiced her concern on how residents would be affected if the Charter Cap was raised.

Mr. Nugent spoke in favor of educating the community.

Mr. Grunow stated that \$25,000 was the cap provided in the original charter that created Barefoot Bay Recreation District in 1984, and is now the equivalent of \$64,000 today. Mr. Grunow also suggested that the cap should be raised to \$75,000 and the NRP Program has become self-supporting.

Hurrol Brinker-554 Tarpon Drive-spoke in support of meeting with clubs to educate the community about the Charter Cap and Term Limits.

Dick LePage-1037 Royal Palm Drive-spoke in favor of raising the Charter Cap and suggested that the house on the golf course next door to him was a good candidate for the NRP Program.

11/5/2021 If an individual decides to appeal any decision made by the Recreation District with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.



## BAREFOOT BAY RECREATION DISTRICT

Mr. Maino stated that the Charter Cap and Term Limits would not be on the ballot until November 2023.

A resident voiced an issue about not being able to vote due to having another residence in New Hampshire. Mr. Maino responded that a resident must be a registered voter in Florida to vote in the referendum.

### **BOT Referendum**

Mr. Maino stated that Trustee Grunow and State Representative Randy Fine created a new bill that will change the terms for our five members of the board. If the bill passes, BBRD will have staggered elections where two trustees would be elected for three-year terms (two trustees in year A, two trustees in year B, and one trustee in year C), with a maximum of two 3-year terms. Therefore, a majority of the BOT is never elected in one year. The new term changes will eliminate a possible 60 percent turnover of the board, which can undo the work of the previous board. State Representative Randy Fine will take the bill to the Legislature. If it passes, there will be a referendum in Barefoot Bay in November 2022.

### **Audience Questions**

A resident voiced his concern about the beach project taking so long. Mr. Maino stated that Mr. Repperger is attempting to obtain a waiver for the building that was purchased in December 2020. The waiver will eliminate the FDEP requirement of 40-foot pilings. Mr. Maino also stated that the BOT b passed a motion that the building will be placed even if it is necessary to proceed with the pilings, and he is hopeful this will be resolved in the next few months.

A resident commended the NRP Program and stated that Barefoot Bay is looking good and has noticed that residents are taking responsibility for their properties.

Joe Klosky-960 Barefoot Blvd-spoke about the beach project. He stated that it will take time to get the permits and search for a contractor and will take some time for the project to come together.

Elaine Vanberschot-1196 Waterway Drive-asked for a status for the Steward Medical Group urgent center. Mr. Maino responded that the lease contract has been signed and the delay was due to changes in Steward Group legal counsel.

A resident asked if the urgent center would have a circular driveway. Mr. Maino stated that it will not be a circular driveway and the entrance to the building will be off Buttonwood and will be separate from the shopping center parking lot.

A resident asked if the fencing near the sewer company would be extended. Mr. Maino stated that the ropes have been put up to discourage parking in the area and are two thirds of the way down the block.

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# BAREFOOT BAY RECREATION DISTRICT

## Trustee Remarks/Responses

None.

## Adjournment

Mr. Amoss made a motion to adjourn. Meeting adjourned at 7:56 PM

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Jeff Grunow, Secretary

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Stephanie Brown, District Clerk

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# BAREFOOT BAY RECREATION DISTRICT

Board of Trustees Regular Meeting

October 26, 2021

7PM –Building A

## Meeting Called to Order

The Barefoot Bay Recreation District Board of Trustees held a Meeting on October 26, 2021, Building A 625 Barefoot Boulevard, Barefoot Bay, Florida 32976. Mr. Maino called the meeting to order at 7PM.

## Pledge of Allegiance to the Flag

Led by Mr. Maino.

## Roll Call

Present: Mr. Grunow, Mr. Nugent, Mr. Morrissey, Mr. Amoss, Mr. Maino. Also, present, John W. Coffey, ICMA-CM, Community Manager, Cliff Repperger, General Counsel, Stephanie Brown, District Clerk, Matt Goetz, Property Services, and Kathy Mendes, Food & Beverage Manager.

## Additions or Deletions to the Agenda

Mr. Morrissey requested item 11B Review of the DOR to be added to the agenda.

## Approval of the Agenda

*Mr. Nugent made a motion to approve item 11B as an addition to the agenda. Second by Mr. Grunow. Motion passed unanimously.*

## Presentations and Proclamations

The CVO presented the donation check to Helen Boyd on behalf of the American Cancer Society. Chairman Maino presented the Veterans Proclamation to Mr. Grunow, who accepted on behalf of the American Legion.

## Approval of Minutes

*Mr. Amoss made a motion to approve BOT minutes dated October 8, 2021, and Special Meeting minutes dated October 15, 2021. Second by Mr. Morrissey. Motion passed unanimously.*

## Treasurer's Report

*Mr. Grunow made a motion to approve the Treasurer's Report for October 26, 2021, as read. Second by Mr. Morrissey. Motion passed unanimously.*





# BAREFOOT BAY RECREATION DISTRICT

## **Audience Participation**

Richard Lepage-1037 Royal Palm Bay-voiced his concern about kitchen amenity availability in Building A during his club meetings.

Elaine Vanberschot-1090 Parkway Lane-would like to remind residents about the Candidate Forum that will be held in Building A from 7-9pm on October 27, 2021.

## **Unfinished Business**

### **Discussion of COVID-19 Precautions**

Staff recommends extending the one rider per cart rule on the Golf Course through November 15, 2021, to be revisited at the November 12, 2021, BOT Meeting.

*Mr. Amoss read a letter from a resident who spoke in favor of extending the temporary one rider per cart rule. He also spoke in favor of extending the temporary rule.*

*Mr. Nugent made a motion to extend the one rider per cart rule on the Golf Course through November 15, 2021, to be revisited at the November 12, 2021, BOT Meeting. Second by Mr. Grunow. Motion passed unanimously.*

## **New Business**

### **Revised Employee Handbook: Veteran's Preference**

Staff recommends the BOT adopt the revised BBRD Employee Handbook as read.

*Mr. Nugent made a motion to adopt the revised BBRD Employee Handbook as read. Second by Mr. Amoss. Motion passed unanimously.*

## **Review of the DOR**

Mr. Morrissey read a letter from Tom Nelson regarding establishing a DOR Advisory Committee and instituting an application fee for committee applications. Mr. Maino suggested for the BOT to recommend how the process should be implemented so that the committee will have the right information and direction. Mr. Grunow agreed with Mr. Maino and voiced his concern about charging a fee for committee applications. Mr. Coffey recommended bringing back selections for the DOR Advisory Committee on the December 3, 2021, BOT Meeting. Mr. Repperger provided some background on the process of previous committees and recommended getting guidance from the ARCC Committee.

*Mr. Amoss made a motion to review the DOR and for staff to move forward with committee member selections to be brought to the December 3, 2021, BOT Meeting. Second by Mr. Morrissey. Motion passed unanimously.*



# BAREFOOT BAY RECREATION DISTRICT

## Manager's Report

### Office of the District Clerk

- Turned over Shopping Center vault space to Paradise Planners
- Facilitated insurance site-visit by new liability and workers compensation company
- Signed proposal for design of new video recording/production system for Building D/E that will reduce staff time/costs in set up and tear down for meetings and streamline technical aspects of the recording/production system.

### Resident Relations

#### **ARCC Meeting 10/12/2021**

- 17 Consent Items – approved
- 2 Other Items – approved

#### **ARCC Meeting 10/26/2021**

- 1 old business (extension request) – approved
- 6 Consent Items – all approved
- 7 Other Items – 6 approved and 1 denied

#### **Next ARCC Meeting**

- Is scheduled for November 9<sup>th</sup> at 9am in Bldg. D/E

#### **VC Meeting 10/22/2021**

- Was canceled due to most cases coming into compliance prior to the meeting

#### **Next VC Meeting**

- Is scheduled for November 12<sup>nd</sup> at 10am in Bldg. D/E

### Food & Beverage

- Our annual **Color My World Cancer Free walk** was held on October 16, 2021, and through the amazing support of Barefoot Bay residents, family, friends, and employees, over \$17,0000 was raised for the American Cancer Society.
- The **19th Hole** is now serving **breakfast** Monday-Saturday 8-11 a.m. and Sunday 7-noon.
- Our **annual Halloween party** will be Lakeside of the Lounge on October 30th. Get into a freaky costume to win a prize for best costume and dance to the beats of TC & Sass from 7-10:30pm.
- Trivia Night starts in the Lounge on Wednesday, November 3 from 6:30-8:30 p.m.
- Winter Beats Series
  - Tickets will go on sale Monday, November 1st in Building A (not the Administration Building) at 9am for the first 2 shows in the Winter Beats series.



# BAREFOOT BAY RECREATION DISTRICT

- **Simply Tina** is a Tina Turner tribute band that will perform on Saturday, January 15th and tickets are \$25.
- **Dueling Pianos** will perform on Saturday, January 29th and tickets are \$20.

## Property Services

- Replaced all the flags at the Veterans' Gathering Center
- Repaired post light at Pool #2
- Repaired broken hydraulic cylinder on the tractor
- Constructed ramp for the new shed at the softball field
- Continued rope fence along Midway and Hawthorne
- Replaced fuel meter at Falcon Drive diesel pump
- Pressure washed the bleachers at the Softball Field
- Wired the new shed for interior and exterior light
- Repaired broken field drag at Softball Field
- Replaced rotten parking lot drain at ABM worksite
- Replaced burned out lights at the Pro Shop
- Repaired roof leak at Building D/E
- Replaced one AC vent and surrounding tile at Building D/E
- Repaired ceiling at the Pro Shop
- Replaced and re-worked irrigation valve at the Shopping Center
- Secured electrician services for the permitting and installation of the ADA pool lifts
- Continued to solicited bids and quotes for projects

## Golf-Pro Shop

- November Tournaments (see Pro Shop for details)
  - 13th BBRD Member/Member
    - 8:30 Shotgun
  - 16th 9 & 18-Hole Ladies Scramble
    - 8:00 Shotgun
- Saturday Mixed League starts Nov 6th
  - Sign up for tee times per our normal tee time process
- Bert and Ernie say, "only 60 shopping days left before Christmas...come on down to the Pro Shop for all your BBRD logo gifts."

## General Information

- **Shopping Center Electrical Project update:**
  - The vendor has secured the building permit and begun mobilization
  - BBRD's engineer of record and the vendor jointly re-inspected several panels to resolved voltage discrepancies between the construction plans the submittals (by the vendor) prior to the commencement of work.



# BAREFOOT BAY RECREATION DISTRICT

- **Legal Services Advertisement** – The Invitation to bid was posted on the following sites:

- [www.bbrd.org](http://www.bbrd.org)
- [www.fasd.com/resources/job-board/](http://www.fasd.com/resources/job-board/)
- [www.cclgl.org/resources/listserve/](http://www.cclgl.org/resources/listserve/)
- [www.fccma.org/job-listings/](http://www.fccma.org/job-listings/)

The advertisement closes at 3pm on November 5<sup>th</sup> and an agenda item will be on the November 12<sup>th</sup> BOT Meeting to select candidates to be interviewed.

- **ADA Lifts for Pools Project update** – The project is in permitting and staff anticipates installation of the lifts within the next 30 days.
- **Building A Terrance (Opposite the Lounge) Awning Project update** – The vendor was on-site today to install the Awning.
- **Lawn Bowling Green Replacement** – As I previously notified the Trustees, I signed a proposal today in the amount of \$14,820.00 to replace the existing turf with Celebration Bermuda and overseeding by December 1, 2021.
- **Remaining Regularly Scheduled BOT Meetings** – Residents are reminded, per the custom of the BOT, the second meetings in November and December will not be held (i.e., they were not originally scheduled last year). Additionally, the first meeting in December is on Friday, December 3<sup>rd</sup> at 1pm.

Mr. Maino asked for updates on the Building A kitchen renovation project. Mr. Coffey responded that renovation is mostly complete with the exception of the platforms.



# BAREFOOT BAY RECREATION DISTRICT

## Attorney's Report

Mr. Repperger suggested focusing on addressing specific issues in the DOR review as opposed to updating the entire DOR. He also stated that he has not received communication from Steward Medical Group since sending over the approved lease agreement. Steps have been taken at 750 Lark to mow and remove debris and is close to being in compliance. Mr. Repperger stated that an update will be given on all other DOR cases prior to the November 12, 2021, BOT Meeting. There is currently no update on the beach pilings at this time.

## Incidental Trustee Remarks

Mr. Grunow reminded residents of the upcoming Townhall and to vote on next Tuesday.

Mr. Morrissey asked for update on beach pilings. Mr. Repperger responded that there is no update on the beach pilings at this time.

Mr. Amoss thanked everyone who participated in the cancer walk.

Mr. Maino recommended residents going to the Over Sixty Softball League on Tuesdays and Thursdays.

## Adjournment

The next meeting will be on October 28, 2021, at 7pm in Building A.

Mr. Morrissey made a motion to adjourn. Second by Mr. Nugent. Mr. Maino adjourned.

Meeting adjourned at 7:57pm.

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Jeff Grunow, Secretary

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Stephanie Brown, District Clerk

# Barefoot Bay Recreation District

## Treasurer's Report

November 12, 2021

### Cash Balances in General Fund as of 11/4/21

Petty Cash

Total Petty Cash: \$ 2,500.00

### Operating Cash in Banks

MB&T Operating Account

437,936.32

Total Operating Accounts: **437,936.32**

### Interest Bearing Accounts

MB&T Money Market Account

850,854.22

SBA Reserve Account

699,810.67

Total Interest Bearing Accounts: **1,550,664.89**

### Total Cash Balances in General Fund:

**\$ 1,991,101.21**

### Total Daily Deposits and Assessments Received for 10/19/21 - 11/4/21

Daily Deposits: \$ 105,588.42

Interest Received: Money Market Account 72.26

Interest Received: SBA Account 55.89

Interest Received: Other Interest 0.37

Golf Revenues 64,105.47

Assessments Received: -

Total Deposits Received: **\$ 169,822.41**

### Expenditures for 10/19/21 - 11/4/21

Check Number	Vendor	Description	Check Amount
211019	Florida Department of Revenue	Sales Tax: Sep	8,055.09
57951	Florida Power & Light Co	Electric: Sep	8,358.10
57958	Home Depot Credit Services	Building and Grounds supplies	6,254.64
57972	White Bird Law	Legal: Sep	7,740.50
57985	Complete Electric Inc.	Final Payment for Electrical Repair @ Community Center	14,672.00
57997	Omega Technology Solutions, LLC	Computer and Equipment	13,536.92
57998	Orkin LLC	Pest Control FY 22	11,416.48
58001	Special District Services, Inc	Management Fees: Oct	14,092.07
58008	Watertronics	Pump 1 Repair @ Golf Course	7,973.60
211102a	Merchant Services - Formerly ETS	Credit Card Processing Fees	5,703.80
	United States Treasury	Payroll Taxes - PPE 10/24/21	18,116.29
	Paychex	Net Payroll - PPE 10/24/21	60,520.86

Total Expenditures \$5,000 and above: **\$ 176,440.35**

Expenditures under \$5,000: **\$ 67,617.07**

Total Expenditures: **\$ 244,057.42**

## Board of Trustees

Date: Friday, November 12, 2021  
Title: **Discussion of COVID-19 Precautions**  
Section & Item: 10.A  
Department: Administration, District Clerk  
Fiscal Impact: TBD  
Contact: John W Coffey, ICMA-CM, Community Manager  
Attachments:  
Reviewed by General Counsel: N/A  
Approved by: John W. Coffey, ICMA-CM, Community Manager



### Requested Action by BOT

Assessment of current conditions and consideration of possible new COVID-19 precautions.

### Background and Summary Information

BBRD lifted the last COVID-19 restriction on July 1, 2021. In late July, the CDC issued additional guidance concerning facial coverings. On the August 13, 2021, the BOT decided to assess conditions and discuss possible precautions at each meeting going forward.

On September 10, 2021, staff implemented a temporary 30 day “one-rider per cart” rule for the Golf Course in response to an uptick in positive cases in BBRD and players’ concerns.

On October 8, 2021, the BOT voted to extend the one-rider per cart rule for the Golf Course until October 29th and re-evaluate the temporary rule at their October 26th meeting. Staff recommends extending the one-rider per cart rule through November 15th and a re-evaluation at the November 12th BOT meeting.

On October 26, 2021, the BOT voted to extend the one-rider per cart rule for the Golf Course until November 15th and re-evaluate the temporary rule at their November 12th meeting. Staff recommends extending the one-rider per cart rule through December 5th and a re-evaluation at the December 3rd BOT meeting.

Staff has no other recommendations as of the date of the publication of this agenda packet (November 5, 2021).

Staff requests direction from the BOT regarding this matter.

## Board of Trustees Meeting Agenda Memo

Date: Friday, November 12, 2021  
Title: **Discussion of Overseeding the Golf Course**  
Section & Item: 10.B  
Department: Golf  
Fiscal Impact: TBD  
Contact: Ernie Cruz, Golf Manager, John W Coffey, ICMA-CM, Community Manager  
Attachments: Overseeding pro and cons  
Reviewed by General Counsel: N/A  
Approved by: John W. Coffey, ICMA-CM, Community Manager



### Requested Action by BOT

Review of pros and cons of applying winter overseed to the Golf Course and direction to staff.

### Background and Summary Information

Historically, BBRD overseeded the tee boxes and greens each winter. Beginning in circa 2016 the entire course was overseeded.

On October 8, 2021, the BOT discussed the merits of continuing with the winter overseed of the Golf Course. Consensus of the BOT was to table further discussion until this meeting and request staff and ABM develop a written list of pro and cons regarding overseeding (see attached).

Matt Hill, Sr. Branch Manager of ABM Landscaping and Turf Services will be at the meeting to address the BOT and answer any questions.

Staff requests direction from the BOT regarding this matter.





# Barefoot Bay Recreation District

An Independent Special  
District of the State of  
Florida established in 1984.

625 Barefoot Boulevard  
Barefoot Bay, Florida  
32976-7305  
Phone 772.664.3141  
Fax 772.664.1928  
[www.bbrd.org](http://www.bbrd.org)

## Board of Trustees

**Michael R. Maino,**  
Chairman

**Bruce Amoss,**  
1st Vice-Chair

**Michael Morrissey,**  
2nd Vice-Chair

**Jim Nugent,**  
Treasurer

**Jeff Grunow,**  
Secretary

## Leadership Team

**John W. Coffey, ICMA-CM,**  
Community Manager

**Stephanie Brown,**  
District Clerk

**Charles Henley,**  
Finance Manager

**Rich Armington,**  
Resident Relations/  
Human Resources Manager

**Matt Goetz,**  
Property Services Manager

**Kathy Mendes,**  
Food & Beverage Manager

**Ernie J. Cruz,**  
**PGA Certified Professional,**  
Golf Operations Manager

**Mackenzie Leiva,**  
Management Analyst

## General Counsel

**Clifford Repperger, Jr.,**  
WhiteBird, PLLC

October 29, 2021

Mr. Michael R Maino  
Chairman

Re: BOT October 8, 2021, Request

Mr. Chairman,

This letter (composed by Matthew Hill and Ernie Cruz) lists pros and cons of overseeding BBRD golf course per your request. Mr. Bradley Seiler who attended the October 8<sup>th</sup> meeting is no longer with ABM.

### Overseed Pros

- The obvious benefit of fairway overseeding is an actively growing green turf cover that appeals to many golfers. (Especially Snowbirds)
- Helps with medium to heavy play, wear problems developed. We get a lot of players on a smaller course. For ex. Greens 6, 7, 13, 15
- Another aesthetic issue is providing striped fairway mowing patterns, in keeping with current-day golfer expectations (Snowbirds)
- Improved playability: common complaints about dormant grass fairways are that they are mowed too low or there is no grass on the fairways
- An actively growing perennial ryegrass overseeding cover provides additional ball support, and in turn there is the perception among many golfers of better course conditioning
- Helps to absorb cart & foot traffic: Can be a major problem in non-overseeded turf
- Helps to absorb excess rainwater

### Overseed Cons

- Weather can be an issue: For ex. Cold Front can put a hurt on turf
- Shortens weed control programs on overseeded surfaces
- Base bermuda is not actively growing and has become beaten down by golf cart traffic
- Course disruption during application & establishment
- More water usage
- Non-highly skilled golfers typically try to sweep the ball off of the turf for their approach shots, and tight bermudagrass fairway lies makes playability for the average-to high-handicap golfers more difficult
- Agronomic standpoint, winter overseeding can be thought of as trying to grow two plants with different management requirements in the same spot. When management practices are geared to favor one, the health and quality of the other can be compromised



# Barefoot Bay Recreation District

- Weed Control: in the spring to early summer, there is the potential for deterioration in fairway conditioning and quality during the transition back to the base bermuda turf cover
- The cool-season grass "Rye" will out-compete the Bermuda during the winter months. This can cause thinning which leads to a spring "transition" back to a full coverage of Bermuda (the rye grass dies out and leaves voids)
- In overseeding of fairways year after year, a progressive increase in both winter and summer annual weeds can be expected. During the winter and spring months, establishment of Poa annua and other volunteer weeds is a common problem that can affect course appearance. It is also difficult to prevent invasion of goosegrass and crabgrass during the spring to early summer when the transition process is under way

Respectfully,

Ernie J. Cruz  
Golf Operations Manager

Matthew Hill  
Sr. Branch Manager

## Board of Trustees Meeting Agenda Memo

Date: Friday, November 12, 2021  
Title: **Selection of Candidates to be Interviewed for General Counsel Position**  
Section & Item: 11.A  
Department: Administration, District Clerk  
Fiscal Impact:  
Contact:  
Attachments:  
Reviewed by General Counsel:  
Approved by: John W. Coffey, ICMA-CM, Community Manager



### Requested Action by BOT

#### Background and Summary Information

On October 8, 2021, General Counsel Repperger submitted his resignation to the BOT. After considering options, the BOT adopted the following recruitment schedule.

#### Friday, October 15th, Bldg. D/E at 9am

##### Special BOT Meeting

- Reviewed and approved invitation to bid packet
- Streamlined RFP process, without separate evaluation committee and non-sealed bids to be emailed to District Clerk

#### Friday, November 5th, 3pm

##### Deadline to email bids to District clerk

- Bids will be distributed to BOT separately from November 12th meeting agenda packet

#### Friday, November 12<sup>th</sup>, Building D/E at 1pm

##### Regular BOT Meeting

- Review bids and select attorneys to be interviewed

##### Reserved for interviews (Building D/E)

- Tuesday, November 16th, 7-9pm
- Wednesday, November 17th, 1-3pm
- Friday, November 19th, 9am-noon

The attorneys (with billable hourly rate in parentheses) who submitted proposals are listed below:

- Mateer Harbert Attorneys at Law (\$225 for shareholder/partner)
- Paul R. Gougelman (\$225)
- Andrew W. Mai (\$275)
- Sherry G. Sutphen (\$175 an hour or \$8,000 for first 50 hours a month and then \$175 an hour)
- Brett J. Miller (\$7,500 a month plus \$170 an hour or \$190 an hour)
- John Cary (\$7,500 a month)
- Andrew Hand (\$190)

The respective candidate's application packets are provided to the BOT separately from this agenda packet and posted on [www.bbrd.org](http://www.bbrd.org) for transparency. Once the BOT selects candidates to be interviewed, staff will contact the candidates to schedule specific interview dates and times within the schedule previously listed.

Staff recommends the BOT select specific candidates to be interviewed and inform staff of their desired interview

duration and any desired gaps between interviews.

Ideally, at the end of the final interview, the BOT could vote for a top candidate to enter negotiations with regarding the development of a proposed contract to be considered by the BOT on December 3, 2021.

## Board of Trustees Meeting Agenda Memo

Date: Friday, November 12, 2021  
Title: **Establishment of a DOR Review Ad Hoc Committee**  
Section & Item: 11.B  
Department: Administration, District Clerk  
Fiscal Impact: N/A  
Contact: Stephanie Brown, District Clerk, John W Coffey, ICMA-CM, Community Manager  
Attachments: draft 2022 DOR Review Ad Hoc Committee rules  
Reviewed by General Counsel: N/A  
Approved by: John W. Coffey, ICMA-CM, Community Manager



### Requested Action by BOT

Establishment of a DOR Review Ad Hoc Committee, specifying number of members and scope of responsibilities.

### Background and Summary Information

BBRD most recently conducted DOR Amendment elections (Mailout ballots to all property owners in 2011, 2015 and 2017) resulting in numerous changes to the Deed of Restrictions. On October 26, 2021, the BOT voted to proceed with a recommendation from the ARCC Chairman to establish a DOR Review Ad Hoc Committee to review the DOR and forward recommended ballot questions to the BOT for their consideration of inclusion in a 2022 DOR mailout ballot. The advertisement for resumes/letters of interest from homeowners began on Monday, November 1, 2021 and will continue through November 29, 2021 in anticipation of the selection of committee members by the BOT on December 3, 2021. This agenda memo will establish the size of said committee and scope of responsibilities.

Staff recommends the BOT review the attached draft DOR Review Ad Hoc Committee Rules document, make any desired modifications, and formally adopt the rules to facilitate the future committee's work.

Historical documentation pertaining to the three previous DOR elections will be provided to the BOT separately and posted on [www.bbrd.org](http://www.bbrd.org).

## 2022 Rules of the DOR Review Ad Hoc Committee

### Purpose

Review the Barefoot Bay Recreation District *Deed of Restrictions*. Proposed changes will be forwarded to the Board of Trustees for their consideration.

### Duties/Responsibilities

- Review the *Deed of Restrictions* and *ARCC Guidelines*.
- Openly discuss and suggest possible changes to the documents to facilitate the needs of the Barefoot Bay Community.
- Compose and adopt language for suggested revisions to the DOR.
- Present the language adopted by the Committee to the Board of Trustees.

### Number of Members

- Five regular voting members
- Two alternate members may be appointed who can vote in meetings where a regular member is not in attendance

### Quorum and Conduct of Meetings

1. At its initial meeting, the Committee will elect a Chair, who will be responsible for the running the meetings and reviewing the draft minutes.
2. The Committee is an Ad Hoc Committee. Membership in the committee will cease after the BOT formally adopts the 2022 DOR Amendment mailout ballot questions.
3. The Committee's task is the formulation of a comprehensive recommendation for presentation back to the Board and will dissolve after the BOT formally adopts the 2022 DOR Amendment mailout ballot questions.
4. Three members shall constitute a quorum for the purposes of holding a meeting.
5. All meetings shall be run by *Robert's Rules of Order* and any other rules proffered by the BOT and/or the majority of the committee.

### The Committee Terms of Appointment

1. For the duration of the review of the DOR and Guidelines
2. If a member resigns before the cessation of the committee, the BOT may appoint a new member to fill the open seat.

### Staff Support

1. The Community Manager shall assign a BBRD employee to serve as support staff who will take minutes and coordinate any handouts.
2. The District Clerk shall retain original copies of all minutes and handouts from the meetings and shall work with the Chair and Secretary to publish an agenda 7 days prior to each meeting.



## Board of Trustees

## Meeting Agenda Memo

Date: Friday, November 12, 2021  
Title: **Six-month Review of Remote-Control Boat Usage**  
Section & Item: 11.C  
Department: Property Services, Recreation  
Fiscal Impact: TBD  
Contact: Matt Goetz, Property Services Manager, John W Coffey, ICMA-CM, Community Manager  
Attachments: Excerpt from Policy Manual  
Reviewed by General Counsel: N/A  
Approved by: John W. Coffey, ICMA-CM, Community Manager



### Requested Action by BOT

Review of first six months of remote control (RC) boat usage in the Building A lake and direction to staff.

### Background and Summary Information

On May 14, 2021, the BOT approved Resolution 2021-08, revising the Policy Manual regarding rules governing the use of swimming pools, kids' swim events, and remote-control (RC) boat usage. Previously, on April 27, 2021, the BOT stated their desire to review the issue of RC boat usage in six months to determine if a registration process needs to be added. This agenda item shall serve as said desired first six-months review.

Staff has not witnessed many RC boats within the lake over the last six months, so there is no recommendation from staff regarding adding a registration process.

Staff requests direction from the BOT regarding this matter.

10. A key is required to gain access to these facilities and is available from Resident Relations.
11. Members and guests using these facilities are required to observe posted rules.
12. The cutting of bait shall be at authorized stations only. The cleaning of fish is prohibited in District facilities.

#### **Fishing Pier**

1. Use of these facilities is limited to members and guests.
2. A key is required to gain access to these facilities and is available from Resident Relations.
3. Members and guests using these facilities are required to observe posted rules.
4. The cutting of bait shall be at authorized stations only. The cleaning of fish is prohibited in District facilities.

#### **Canoe/Kayak Storage at Fishing Pier**

1. Canoe and Kayak owners utilizing the Canoe/Kayak storage must enter into a storage lease agreement.
2. Lessee's shall be solely responsible for all loss or damage to Lessee's stored property.
3. Due to limited availability, Barefoot Bay Property Owners with authorized social membership privileges may rent one canoe/kayak storage unit.
4. Assignment or subletting of spaces is prohibited.
5. Only one (1) unit per space will be allowed.
6. Nonpayment of lease payments will result in abandonment of space, and removal of stored items.
7. All lease payments are due on the first day of the current quarter and may be made up to twelve (12) months in advance.
8. All canoes and kayaks must display a Barefoot Bay provided identification sticker.

#### **Remote Control Boat Usage and Limitations<sup>121</sup>**

The following remote control model boat regulations are provided to enable residents' use of BBRD common areas while minimizing negative impacts upon adjacent property owners:

1. Remote control (RC) boats are prohibited in BBRD waterways unless designated for specific RC boat use
2. Day of week allowed:
  - a. Tuesday and Thursday (electric and gas powered)
  - b. Saturday (electric powered)
3. Hours of use will be posted at designated areas
4. Building A Lake is the only designated waterway for RC boat usage
  - a. RC Boats longer than 7 feet are prohibited
  - b. Nitro powered RC Boats are prohibited
  - c. Harassment of wildlife is prohibited
  - d. Parking of motorized vehicles (i.e. road worthy vehicle that requires a tag [AKA license plate]) on common area turf is prohibited
  - e. Parking of golf carts is permitted on common areas
  - f. RC sail and/or electric battery boats
    - i. Use is allowed in the entire lake except as otherwise noted
    - ii. Ingress and egress of boats shall be prohibited within 100 feet of Buildings (as measured from the shoreline nearest the Administration Building, Building A, and Lounge complex)
    - iii. Operation of RC boats within 200 feet of the Pavilion behind Building A is prohibited



- iv. Use is prohibited from 5:00pm to Noon
- g. Gas powered RC boats
  - i. Use is limited to western part of Lake (west of miniature golf course, lawn bowling, Veterans' Way and North of Egret Circle Bridge)
  - ii. Ingress and egress of boats shall be prohibited from Barefoot Blvd.
  - iii. Use is prohibited from 5:00pm to Noon
- h. Brevard County noise ordinance regulations apply
- i. Wading or swimming is prohibited to retrieve a model boat. A separate non-motorized safety launch or retrieval craft (i.e. kayak, dingy, etc.) may be used. Owner is responsible for retrieval of their RC boat
- j. RC boat owners are responsible for their personal safety, damages to their boat and damages done to other boats, people, or property
- k. Buoys may be placed in the lake but must be removed each day

#### RV Lots

1. Use of the RV Storage Lots is primarily for Barefoot Bay Residents. Non-residents may lease the facility during the months of May through September. RV owners utilizing the RV Storage lots must enter into a storage lease agreement.<sup>122</sup>
2. Storage lease agreements shall be on a month-to-month basis.
3. No stand-alone structures or loose articles will be allowed in any space.
4. Owners shall be solely responsible for all loss or damage to owners stored property.
5. Owner shall keep all stored property properly licensed, registered, road-worthy, and/or operational for the property's intended use at all times.
6. Assignment or subletting of spaces is prohibited.
7. Owners must assure that all vehicles are chocked.
8. Only one (1) unit or trailer per space will be allowed.
9. No gate access card<sup>123</sup> shall be passed on to anyone else.
10. All gate access cards must be returned upon relinquishment of leased space.
11. Upon termination of the Lease, owner shall surrender the leased space to the District in the same condition as it was originally leased to the owner.
12. All lease payments are due on the first day of the current month and may be made up to twelve (12) months in advance. Payment of lease payments in advance shall not prevent Lessor from terminating the lease as provided herein. In the event of such default or upon termination by Lessor, Lessee shall only be entitled to the return of any advance payments made by Lessee, prorated accordingly.
13. Nonpayment of lease payments will result in disabling of access cards. A reactivation fee shall be charged as per the BBRD fee schedule.<sup>124</sup>
14. Owner must give written notice of intent to terminate no later than 5 business<sup>125</sup> days prior to the end of any month; otherwise owner shall be responsible for payment of full rent for the following month.<sup>126</sup>
15. Failure to comply with the above rules and regulations will result in termination of this Lease Agreement. Any non-compliant Lessee will be held responsible for costs incurred for removal of stored property from storage facility. Costs of removal will be determined by staff. The monthly fee will continue to accrue until the issue of non-compliance is settled.
16. A replacement fee will be charged if the access card is not returned upon termination of lease or if the card is lost.<sup>127</sup>

## Board of Trustees

## Meeting Agenda Memo

Date: Friday, November 12, 2021  
Title: **FY 2021 Year End Budget Amendment and Resolution**  
Section & Item: 11.D  
Department: Administration, Finance  
Fiscal Impact: \$0.00  
Contact: Charles Henley, Finance Manager, John W Coffey, ICMA-CM, Community Manager  
Attachments: Schedule of Increases and Decreases to Project Budgets in the RM-Capital Projects Department, 211112 Resolution 2021-21 FY21 Year-End Budget Amendment  
Reviewed by General  
Counsel: N/A  
Approved by: John W. Coffey, ICMA-CM, Community Manager



### Requested Action by BOT

Review and Approve Budget Amendment 2021-21 and Resolution

### Background and Summary Information

At the end of each fiscal year, staff requests the Board to reallocate budgeted expenditures between departments as well as increases and decreases in R&M/Capital Projects Department line-item budgets necessary to close project budgets and transfer the budgets to contingency in preparation of FY 2022 budgeting.

The following illustrated tables represent the Budget Amendments to FY 2020/21 Adopted Budget that are required to be approved.

1. The first illustrated table depicts the expenditure budget transfer from the Administration Department to the Shopping Center Department:

	Increase	Decrease
Administration		\$ 21,400.00
Shopping Center	\$ 21,400.00	

2. The second illustrated table depicts the use of Fund Balance by the R&M/Capital Projects Department:

	Increase	Decrease
Fund Balance (Rev)	\$ 339,682.26	
R&M/Capital Projects (Exp)	\$ 339,682.26	

Staff recommends the BOT approve the accompanying Resolution 2021-21 for the FY21 Year-End Budget Amendment.

**Schedule of Increases and Decreases to Project Budgets in the RM/Capital Projects Department**

Fund	Dept	GL	Sub	Description	FY21 Budget Increase	FY21 Budget Decrease
001	7300	510606	9999	Contingency	339,682.26	0.00
001	7300	510311	9999	Professional Fees	1,422.33	0.00
001	7300	510710	9999	Debt Service Principal	0.00	59,803.00
001	7300	510720	9999	Debt Service Interest	0.00	25,000.00
001	7300	572124	9999	Lounge Expansion Design Project	33,622.89	0.00
001	7300	572125	9999	Bldg. D/E Restroom Upgrades	0.00	5,188.21
001	7300	572126	9999	Pro Shop Exterior Windows Replacement	0.00	6,000.00
001	7300	572128	9999	Pro Shop Electrical Panel Replacement	0.00	4,600.00
001	7300	572129	9999	P.S. (Falcon) Exterior Windows Replacement	0.00	6,000.00
001	7300	572130	9999	P.S. (Falcon) Electrical Panel Replacement	0.00	6,800.00
001	7300	572131	9999	Neighborhood Revitalization Program	0.00	48,992.69
001	7300	572133	9999	Replace Damaged Concrete Sidewalks/Assembly Areas	0.00	112,829.00
001	7300	572154	9999	Bench Covers for (26) Benches at Shuffleboard Courts	0.00	24,000.00
001	7300	572159	9999	Softball Field Building Plumbing Fixtures Replacement	0.00	7,448.82
001	7300	572161	9999	Shopping Ctr. (935) HVAC Ground Condensing Unit Replacement	0.00	4,900.00
001	7300	572162	9999	Shopping Ctr. (937) HVAC Roof Condensing Unit Replacement	0.00	5,800.00
001	7300	572164	9999	Golf Course Cart Barn Repairs	0.00	8,900.00
001	7300	572165	9999	Restroom Trailer by Pickle Ball/Tennis Courts	0.00	31,426.24
001	7300	572166	9999	Bldg. A Interior Doors Replacement	0.00	5,400.00
001	7300	572167	9999	Additional Sound Dampening Panels for Building A	0.00	8,000.00
001	7300	572169	9999	Bldg. D/E Exterior Doors and Windows Replacement	0.00	30,400.00
001	7300	572171	9999	Storage Unit # 2	4,624.29	0.00
001	7300	572172	9999	Relocate Heater Equipment at Pool 1	0.00	44,900.00
001	7300	572181	9999	Lounge HVAC Supply Fan Replacement	4,672.00	0.00
001	7300	572182	9999	VGC Building HVAC Condensing Unit Replacement	0.00	4,900.00
001	7300	572183	9999	Replacement P.S. Truck (2006 full-size)	0.00	1,579.00
001	7300	572184	9999	Vehicle for Beach Restroom Custodial Personnel	721.00	0.00
001	7300	572185	9999	Golf Course Irrigation System Replacement, Ph. 2 (design, en	5,625.00	0.00
001	7300	572186	9999	Bldg A Vets Hallway Electronic Display System	180.00	0.00
001	7300	572188	9999	Bldg A Awning Opposite of Lounge	0.00	3,627.00
001	7300	572189	9999	Electrical Outlets Under the Oaks East of Building A Lake	0.00	16,900.00
001	7300	572201	9999	19th Hole Walk in Cooler/Freezer	0.00	46,561.81
001	7300	572215	9999	Community Center Electrical Repairs	6,288.00	0.00
001	7300	575003	9999	Replace Pit at Pool 2	1,149.74	0.00
001	7300	575024	9999	Shopping Center Roof Redesign	0.00	2,424.00
001	7300	575027	9999	Shopping Center Roof Replacement	184,000.00	0.00
001	7300	575028	9999	Shopping Center Electrical Upgrade Design	16,140.00	0.00
001	7300	575030	9999	Additional Parking Lights @ Shopping Center	0.00	19,100.00
001	7300	575032	9999	Replace Pit Bldg at Pool 1	0.00	61,200.00
001	7300	575044	9999	Pool #2 Resurfacing	0.00	3.00
001	7300	575046	9999	Beach Projects Ph. 3	7,676.20	0.00
001	7300	575065	9999	Replace P.S. truck (2006 F-250-size)	0.00	564.80
001	7300	575073	9999	Utility Trailer	187.00	0.00
001	7300	575084	9999	Additional P.S. Truck	0.00	1,907.00
001	7300	575088	9999	Building A Renovation	81,563.86	0.00
001	7300	575089	9999	Replace Electrical Infrastructure Shopping Center	0.00	82,400.00

687,554.57 687,554.57

**RESOLUTION 2021-21**

**A RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE BAREFOOT BAY RECREATION  
DISTRICT AMENDING RESOLUTION 2020-08;  
AMENDING THE BUDGET.**

**WHEREAS**, the Barefoot Bay Recreation District Board of Trustees adopted Resolution 2020-08, an operating Budget for the Fiscal Year beginning October 1, 2020, and ending September 30, 2021; and

**WHEREAS** the Board of Trustees is desirous of amending the previously adopted Budget; and

**WHEREAS** the Board of Trustees has ascertained that the following amendments are necessary to provide for the operation of the District for the Fiscal Year 2020-21:

An Amendment to transfer \$ 21,400.00 of Budgeted Expenditures from the Administration Department to the Shopping Center Department.

An Amendment to recognize the use of \$ 339,682.26 of Fund Balance by the R&M/Capital Projects Department.

**WHEREAS** the Board of Trustees has considered these amendments in a public meeting.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT, BREVARD COUNTY FLORIDA:**

**Section 1.** The operating Budget for the Fiscal Year beginning October 1, 2020, and ending September 30, 2021, shall be amended as follows:

Use \$ 339,682.26 of Fund Balance by Budgeted R&M/Capital Projects Expenditures.

Transfer \$ 21,400.00 from Budgeted Administration Expenditures.

Transfer \$ 21,400.00 to Budgeted Shopping Center Expenditures.

**Section 2.** The Community Manager and the Finance Manager are directed to adjust FY 2021 Adopted Budget.

**Section 3.** This Resolution shall become effective immediately upon adoption.

The foregoing Resolution was moved for adoption by Trustee \_\_\_\_\_. The motion was seconded by Trustee \_\_\_\_\_ and, upon being put to a vote, that vote was as follows:

Chairman, Michael Maino  
Trustee, Bruce Amoss  
Trustee, Jeff Grunow  
Trustee, James Nugent

Trustee, Michael Morrissey

The Chairman thereupon declared this Resolution Done, Ordered, and Adopted on this 12<sup>th</sup> day of November 2021.

**BAREFOOT BAY RECREATION DISTRICT**

By: \_\_\_\_\_  
Michael Maino,  
CHAIRMAN

\_\_\_\_\_  
Jeff Grunow,  
SECRETARY

**Board of  
Trustees**

**Meeting Agenda Memo**

Date: Friday, November 12, 2021  
Title: **FY 2022 Roll Forward R&M/Capital Projects Department and Property Services Project Budget Amendment and Resolution**  
Section & Item: 11.E  
Department: Administration, Finance  
Fiscal Impact: \$ 0.00  
Contact: Charles Henley, Finance Manager, John W Coffey, ICMA-CM, Community Manager  
Attachments: Schedule of FY21 Project Budgets in the RM-Capital Projects Department to be rolled forward into FY22, 211112 Resolution 2021-22 - FY21 Year-End Budget Amendment  
Reviewed by General Counsel: N/A  
Approved by: John W. Coffey, ICMA-CM, Community Manager



**Requested Action by BOT**

Approve Amendment 2021-22 and Resolution to roll forward project budgets in the R&M/Capital Projects Department and the Property Services for FY 2022.

**Background and Summary Information**

Staff has prepared a list of increases in R&M/Capital Projects Department line-item budgets necessary to bring forward \$ 950,710 for projects carried over from FY21 to the amounts listed in the 5-year Plan if applicable. Additionally, FY22 is the 6th year of a 6-year table and chair replacement plan for which \$ 12,060 in unspent funds from prior years needs to roll forward into FY22.

Staff recommends the BOT approve the accompanying Resolution 2021-22 to roll forward project budgets in the R&M/Capital Projects Department and Property Services Department project budgets consistent with the amounts in the 5-year Plan.

**Schedule of FY21 Carry Over Project Budgets in the RM/Capital Projects Department**

Fund	Dept	GL	Sub	Description	Increase FY22 Budget
001	7300	572125	9999	Bldg. D/E Restroom Upgrades	5,189
001	7300	572126	9999	Pro Shop Exterior Windows Replacement	6,000
001	7300	572129	9999	P.S. (Falcon) Exterior Windows Replacement	6,000
001	7300	572131	9999	Neighborhood Revitalization Program	48,993
001	7300	572133	9999	Replace Damaged Concrete Sidewalks/Assembly Areas	112,829
001	7300	572158	9999	Bldg A Retaining Wall Repairs	137,700
001	7300	572161	9999	Shopping Ctr. (935) HVAC Ground Condensing Unit Replacement	4,900
001	7300	572162	9999	Shopping Ctr. (937) HVAC Roof Condensing Unit Replacement	5,800
001	7300	572164	9999	Golf Course Cart Barn Repairs	10,680
001	7300	572165	9999	Restroom Trailer by Pickle Ball/Tennis Courts	36,426
001	7300	572166	9999	Bldg. A Interior Doors Replacement	5,400
001	7300	572167	9999	Additional Sound Dampening Panels for Building A	8,160
001	7300	572169	9999	Bldg. D/E Exterior Doors and Windows Replacement	30,400
001	7300	572172	9999	Relocate Heater Equipment at Pool 1	46,700
001	7300	572182	9999	VGC Building HVAC Condensing Unit Replacement	4,900
001	7300	572188	9999	Bldg A Awning Opposite of Lounge	6,546
001	7300	572189	9999	Electrical Outlets Under the Oaks East of Building A Lake	17,238
001	7300	572201	9999	19th Hole Walk in Cooler/Freezer	46,562
001	7300	572215	9999	Community Center Electrical Repairs	14,684
001	7300	575027	9999	Shopping Center Roof Replacement	18,000
001	7300	575032	9999	Replace Pit Bldg at Pool 1	62,400
001	7300	575046	9999	Beach Projects Ph. 3	68,850
001	7300	575076	9999	POS Bldg A & D&E	7,136
001	7300	575088	9999	Building A Renovation	48,402
001	7300	575089	9999	Replace Electrical Infrastructure Shopping Center	190,815
					950,710

## **RESOLUTION 2021-22**

### **A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT AMENDING RESOLUTION 2021-09; AMENDING THE BUDGET.**

**WHEREAS**, the Barefoot Bay Recreation District Board of Trustees adopted Resolution 2021-09, an operating Budget for the Fiscal Year beginning October 1, 2021 and ending September 30, 2022; and

**WHEREAS**, the Board of Trustees is desirous of amending the previously adopted Budget; and

**WHEREAS**, the Board of Trustees has ascertained that the following amendments are necessary to provide for the operation of the District for the Fiscal Year 2021/22:

An Amendment to increase the FY2022 R&M/Capital Projects Department Budget by \$950,710 and to increase the FY2022 Property Services Department budget by \$12,060 using Fund Balance.

### **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT, BREVARD COUNTY FLORIDA:**

**Section 1.** The amendment shall be made to the operating Budget for the Fiscal Year beginning October 1, 2021 and ending September 30, 2022.

**Section 2.** The Community Manager and the Finance Manager are directed to adjust FY 2021/22 Adopted Budget.

**Section 3.** This resolution shall become effective immediately upon adoption.

The foregoing Resolution was moved for adoption by Trustee \_\_\_\_\_. The motion was seconded by Trustee \_\_\_\_\_ and, upon being put to a vote, that vote was as follows:

Chairman, Michael Maino  
Trustee, Bruce Amoss  
Trustee, Michael Morrissey  
Trustee, Jeff Grunow  
Trustee, Jim Nugent

The Chairman thereupon declared this Resolution Done, Ordered, and Adopted on this 12<sup>th</sup> day of November 2021.

### **BAREFOOT BAY RECREATION DISTRICT**

By: \_\_\_\_\_  
Michael Maino,



Return to: Barefoot Bay Recreation District  
625 Barefoot Boulevard  
Barefoot Bay FL 32976-7305

CHAIRMAN

---

Jeff Grunow,  
SECRETARY

## Board of Trustees

Date:

Title:

Section & Item:

Department:

Fiscal Impact:

Contact:

Attachments:

Reviewed by General Counsel: N/A

Approved by:

## Meeting Agenda Memo

Friday, November 12, 2021

**Christmas Parade and Light up the Bay Support**

11.F

Property Services, Recreation

Not to exceed \$1,000.00

John W Coffey, ICMA-CM, Community Manager



### Requested Action by BOT

Consideration of Chairman Emeritus Klosky, CDO's request for support of his annual BBRD Christmas parade and Light up the Bay contest.

### Background and Summary Information

Chairman Emeritus Klosky, CDO requests the BOT consider spending up to \$1,000 for the cost of his annual BBRD Christmas parade, festivities, and Light up the Bay contest.

Chairman Emeritus Klosky, CDO believes, as in years past, he will be able to stay under this budget and not expend all the funds. Sufficient budget exists in the Property Services Department: Recreation Sub-department to fund this request.

Staff recommends the BOT authorize BBRD to expend up to \$1,000 on the Christmas parade, festivities, and Light up the Bay contest as requested by Chairman Emeritus Klosky, CDO.



## Barefoot Bay Recreation District

625 Barefoot Boulevard, Administration Building  
Barefoot Bay, FL 32976-9233

Phone 772-664-3141  
Fax 772-664-1928

**Memo To:** Board of Trustees

**From:** John W. Coffey, Community Manager, ICMA-CM

**Date:** November 12, 2021

**Subject:** Manager's Report

### Resident Relations

#### **ARCC Meeting 11/09/2021**

- 20 Consent Items – to be presented
- 5 Other Items – to be presented

#### **Next ARCC Meeting**

- Is scheduled for November 23<sup>rd</sup> at 9am in Bldg. D/E

#### **VC Meeting 11/12/2021**

- 22 cases to be presented

#### **Next VC Meeting**

- Is scheduled for December 3<sup>rd</sup> at 10am in Bldg. D/E

### **October Interesting Facts**

- 46 New home sales
- 25 Orientations presented
- 32 Residents in attendance

### Food & Beverage

- The Lounge and 19<sup>th</sup> Hole are closed on Thanksgiving Day.
- New Year's Eve Party Lakeside  
This year's New Year's band Soul Time will play on the Lounge Lakeside stage from 8pm-12:15am. As in past years, there will be a \$5.00 gate fee. In the event of inclement weather, the band will set up inside the Lounge. To be guaranteed a seat in the Lounge, \$10.00 tickets will go on sale November 29, 2021 at 9am inside the Lounge. Noise makers and a champagne toast is included in the \$10 ticket.
- Paul McCartney Tribute Band  
Tickets will go on sale for \$20.00 Wednesday, December 1st in Building A at 9am for the Paul

McCartney Tribute Band to be held on February 25, 2022. This is table seating with a maximum purchase of 8 seats per table with your homeowner's badge.

- The Tina Turner and Dueling Piano shows are sold out.

#### Property Services

- Repaired broken water fountain at the Softball Field
- Repaired water leak at the 19th Hole
- Replaced broken valve at the 19th Hole for the ice machine
- Repaired the well pump at the Beach
- Re installed the upheaved card scanner at Micco RV lot
- Repaired broken chain on the West RV gate
- Replaced/repaired broken fence at the Shopping Center
- Replaced broken car stops at the Shopping Center
- Made more adjustments to the Pool #2 chemical feeder
- Replaced all the steering bushings and spacers on one of the TORO 360 mowers
- Continued to solicited bids and quotes for projects

#### Golf-Pro Shop

- November Tournaments (see Pro Shop for details)
  - 16th 9 & 18-Hole Ladies Scramble
    - 8:00am Shotgun
- Course Overseed Closure (Pending approval of BOT)
  - Nov 23<sup>rd</sup> Back Nine and Putting Green Closed
  - Nov 24<sup>th</sup> Front Nine and Driving Range Closed
- November 25<sup>th</sup> (Thanksgiving Day)
  - Last Cart out 10am
  - Course Closes at 2pm
- Bert and Ernie say "only 43 shopping days left before Christmas...come on down to the Pro Shop for all your BBRD logo gifts."



#### General Information

- **Building A Renovations Project update** – The vendor anticipates installation of the platform the week of Thanksgiving Day and final county inspections the following week.
- **Remaining Regularly Scheduled BOT Meetings** – Residents are reminded, per the custom of the BOT, the second meetings in November and December will not be held (i.e., they were not originally scheduled last year). Additionally, the first meeting in December is on Friday, December 3<sup>rd</sup> at 1pm.